



OPEN JOB ANNOUNCEMENT

COMPETITIVE EXAMINATION
TO ESTABLISH A LIST FOR THE POSITION OF

FIRE CAPTAIN (AIRFIELD)

PAY GRADE: ML04

(OPEN: \$40,149.20 - \$60,225.20 Per Annum)
(PROMOTIONAL: \$40,149.20 - \$84,953.40 Per Annum)

ANNOUNCEMENT NO. **021-21**

APPLICATIONS WILL BE ACCEPTED
April 26, 2021 – May 10, 2021

MINIMUM EXPERIENCE AND TRAINING: A) Four years of experience as a Fire Fighter of which three (3) years includes specialized crash/aircraft fire fighting experience equivalent to a Driver Operator (Airfield). Such experience include airport and aircraft familiarization and the ability to drive a motorized fire fighting vehicle for aircraft rescue; and B) Incumbent must be a High School Graduate or possess a certification of high school equivalency (GED).

OTHER NECESSARY SPECIAL QUALIFICATIONS:

- A. Must possess a valid driver's license at time of certification.
- B. Must be in good health and physical condition at time of appointment.
- C. Certificate of In-Service Training approved and certified by the Guam Peace Officer Standards & Training (POST) Commission
- D. Successful completion and passage of the POST ARFF (10-47 Physical Agility Test
- E. Any and all other POST requirements contained in 17 GCA & 51101, et seq and 27 GAR & 3101, et seq. or Established by the POST Commission.

NATURE OF WORK IN THIS CLASS: This is responsible supervisory work involved in directing and supervising personnel whose work involves controlling and extinguishing fires on aircraft. Position is assigned and located at the Guam Airport Authority. Employees in this class serve as Crash Fire Captain for one of two Platoons of firefighters in the Aircraft Rescue and Fire Fighting division and is responsible for assisting the Assistant Fire Chief in the direction of fire fighting and rescue operations, training of personnel, and maintenance of equipment. Also serves as Acting Fire Chief in the absence of the Assistant Fire Chief.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.) Responsible for ensuring that all crash equipment is in operational status. Ensures that proper daily and monthly maintenance is performed on crash vehicles. Responsible for advising the Assistant Fire Chief on all status of equipment. Must have basic technical knowledge of each type of crash vehicle fire fighting system. Responds with company and directs its activities at emergencies. As first arriving officer, employee is responsible for initial size-up, adequacy of response, and the deployment of men and equipment until relieved by a superior officer. Supervises crews and other firefighters performing such duties as fire fighting, equipment maintenance, cleaning the equipment, building, and surrounding rounds, making minor repairs when required. Directs the crews and participates in drills and training classes on subjects such as aircraft familiarization, fire fighting tactics and other training drills pertaining to the overall crash fire fighting. Assist the Assistant Fire Chief in preparation of leave schedules, performance ratings, and various reports such crash reports, training reports, and other types of administrative duties pertaining to the overall crash fire fighting. Investigates and makes reports regarding the nature and cause of fires, including damages incurred, property saved and other pertinent information. Informs personnel and requires compliance with department directives, orders and policies. Performs other related duties as assigned.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS: Knowledge of fire fighting, rescue, and fire prevention programs. Knowledge of the standards governing fire fighting and fire prevention techniques and procedures, agency instructions, regulations, relative to the rescue of personnel and in controlling fires involving aircraft and other types of aerospace vehicles, fuels and propellant storage areas, hangars, and other facilities. Knowledge of the functions, effective operations and maintenance of fire fighting apparatus, equipment and appliances. Knowledge in the administration of emergency first aid to victims and others as needed. Ability to recall and perform all the functions required in particular difficult and hazardous fire fighting and rescue operations quickly without hesitation, and with little or no direction from supervisor. Ability to maintain alertness, self-control and emotional stability to work under conditions of stress, confusion, panic and physical injury and even death that frequently occurs at an aircraft crash or other major disaster. Ability to understand and follow oral and written instructions. Skill in the safe operation of motor vehicles.

EDUCATION: Pursuant to 4 GCA § 4101(c)(1), applicants must possess a high school diploma or show successful completion of a General Educational Development (GED) Test, or any equivalent of a general education high school program, apprenticeship program or successful completion of a certification program, from a recognized accredited or certified technical institution, in a specialized field required for the job.

To ensure full consideration, applicants claiming degrees or credit hours are required to submit official or verified copies of their university or college transcript with their original application.

PROHIBITION: Pursuant to 4 GCA § 4203.3, "No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense defined in Article 2 of Chapter 28, Title 9 GCA in Guam or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed in the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam".

PRE-EMPLOYMENT MEDICAL EXAMINATION: All applicants accepting employment with the A. B. Won Pat Guam International Airport Authority (GIAA) must undergo and pass a physical examination and be declared as capable to perform the duties of the position the applicant is being hired for as a condition of employment. Expenses for the physical/medical examination must be paid by the applicant.

PRE-EMPLOYMENT CRIMINAL HISTORY RECORDS CHECK: As a condition of employment, applicants selected for this position will be required to undergo and pass a fingerprint-based Criminal History Records Check (CHRC) and a Security Threat Assessment (STA) in order to access secured areas of the airport in accordance with Title 49, Code of Federal Regulations, Part 1542. In the event an applicant is unable to obtain proper security clearance for the position, or GIAA determines that the applicant's pending criminal case or criminal history disqualifies the applicant for the position, GIAA shall rescind its conditional offer of employment to the applicant in accordance with Guam's Fair Chances Hiring Process Act, 22 GCA §§ 6101, et seq.

DRUG SCREENING: GIAA complies with the Department of Administration's Drug Free Workplace Program Operating Procedures. All applicants selected and conditionally offered employment will be required to undergo and pass a mandatory drug test prior to being employed. Failure to submit to or pass such drug test shall result in rescinding the offer of employment.

WORK ELIGIBILITY: Public Law 99-603 (8 USC § 1324A) requires GIAA to verify the identity and work eligibility of all newly hired employees. All new employees shall be required to provide proof of identity and work eligibility to work in the United States. GIAA is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position at GIAA, you will be required to present valid documents that will establish your identity and work eligibility.

VETERANS PREFERENCE: Applicants claiming veterans preference are required to attach a copy of their DD-214 (Military Discharge Form) to their original application. Those claiming Veteran's Compensable Disability, please provide a copy of a letter from the Department of Veteran's Affairs, which specifically states your entitlement to civil service preference for a service connected disability.

EVALUATION METHOD: A written test is not required. Applicants will be rated on a scale between 70.00 to 100.00 percent on the basis of their training, education and experience in relation to the requirements of the position.

INTERVIEW METHODS: A personal interview will be held by the appointing authority or his designee. Individuals with disabilities who require special accommodations should contact the Personnel Office prior to any scheduled examinations or interviews.

DOCUMENTATION REQUIRED: If you are selected for this position, your selection will be conditional pending submission of recent police and court clearances, taking and passing a drug screening test, and submittal of results on a pre-entry medical physical examination. You will have ten (10) calendar days to submit the mandatory police and court clearances that are no older than 30 calendar days from the date of your notification of selection. The costs to obtain the clearances are at the applicant's expense.

HOW AND WHERE TO APPLY: Open to the public and applicants who meet the minimum qualification requirements may apply for this position. Applicants are highly encouraged to submit their applications electronically by email to giaahr@guamairport.net or via postal mail. To submit your application in person, you will be required to contact the Personnel Office to schedule an appointment (date/time). Individuals with disabilities who require special accommodations should contact the Personnel Office.

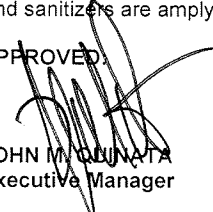
*NOTE: All applications MUST be received by the Personnel Office no later than close of business (5:00 pm) on or before the closing date of the job announcement, regardless of method of submission.

Please contact the Personnel Office at 646-0300/1/2/3 between 8:00 am – 5:00 pm, Monday through Friday, excluding holidays, for additional information and/or inquiries. You may also visit GIAA's website at www.guamairport.com.

SAFETY IS OUR PRIORITY.

Due to the COVID-19 Pandemic, GIAA has implemented mitigation measures at the terminal facility. Access into the Main Terminal Building will be limited to two entry points: Basement Level Entry and Ground Level Entry. Individuals entering the terminal facility will be required to undergo a temperature check, wear a face mask and practice social distancing. Hand sanitizers are amply available.

APPROVED:


JOHN M. QUINATA
Executive Manager

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. THERE SHALL BE NO DISCRIMINATION IN EMPLOYMENT AGAINST ANY PERSON ON THE BASIS OF RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, AGE, CREED, MARITAL STATUS, DISABILITY, POLITICAL AFFILIATION, OR ANY OTHER CLASSIFICATION PROTECTED UNDER FEDERAL AND GUAM LAW, EXCEPT FOR BONA FIDE OCCUPATIONAL QUALIFICATIONS OR LEGAL REQUIREMENTS.