



OPEN JOB ANNOUNCEMENT

COMPETITIVE EXAMINATION
TO ESTABLISH A LIST FOR THE POSITION OF

ASSISTANT FIRE CHIEF (AIRFIELD)

PAY GRADE: OL21
(OPEN : \$55,856.00 - \$83,784.00 Per Annum)
(PROMOTIONAL: \$55,856.00 - \$118,186.00 Per Annum)

ANNOUNCEMENT NO. 003-23

APPLICATIONS WILL BE ACCEPTED:
November 28, 2022 – December 13, 2022

MINIMUM EXPERIENCE AND TRAINING: (A) Five years of experience as a Fire Fighter of which four (4) years includes specialized crash/aircraft fire fighting experience equivalent to a Fire Captain (airfield). Such experience include airport and aircraft familiarization and the ability to drive a motorized fire fighting vehicle for aircraft rescue; and, (B) Incumbent must be a High School Graduate or possess a certification of high school equivalency (GED).

OTHER NECESSARY SPECIAL QUALIFICATIONS:

1. Must possess a valid driver's license at time of certification.
2. Must be in good health and physical condition at time of appointment.
3. Certificate of In-Service Training approved and certified by the Guam Peace Officer Standards & Training (POST) Commission.
4. Successful completion and passage of the POST ARFF (10-47 Physical Agility Test)
5. Any and all other POST requirements contained in 17 GCA & 51101, et seq and 27 GAR & 3101, et seq. or established by the POST Commission.

NATURE OF WORK IN THIS CLASS: This position serves as Assistant Fire Chief for one of two platoons of firefighters in the Aircraft Rescue and Fire Fighting (ARFF) division of the Guam Airport Authority. Employees in this class is responsible for a program of fire protection, fire fighting and rescue operations, training of personnel and maintenance of equipment. The position also serves as Acting Fire Chief during the absence of the Fire Chief.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any position may not include all the duties listed.) Responsible for supervising assigned personnel in operating various crash/rescue vehicles in immediate response to aircraft emergencies. Incumbent may supervise, during emergencies, as many as 13 fire fighting personnel. Under the directive of the Fire Chief, trains members of the platoons and/or other assigned personnel in the proper handling of emergencies, special fuels and propellants. Is responsible under the direction of the Fire Chief for maintenance of fire fighting and crash rescue facilities and equipment. Recommends to the Fire Chief needed improvements on condition of equipment and acquisition of new or improved equipment and supplies. Performs daily inspections of the entire airfield, including runways, taxiways, runway lights, and other equipment. Reports significant findings to the Fire Chief for corrective action. Coordinates leave, regular days off, etc. with the Fire Chief to ensure that manning requirements are met. Is responsible for ensuring adherence to the overall management policy set forth by the Fire Chief. Reports to the Fire Chief on personnel performance and recommends disciplinary action when necessary. Acts as on-scene commander for all incidents until arrival of the Fire Chief or on-scene commander. Performs other related duties as assigned.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS: Knowledge of fire fighting, rescue, and fire prevention programs. Knowledge of the standards governing fire fighting and fire prevention techniques and procedures, agency instructions, regulations, relative to the rescue of personnel and in controlling fires involving aircraft and other types of aerospace vehicles, fuels and propellant storage areas, hangars, and other facilities. Knowledge of the functions, effective operations and maintenance of the fire fighting apparatus, equipment and appliances. Knowledge in the administration of emergency first aid to victims and others as needed. Ability to recall and perform all the functions required in particular difficult and hazardous fire fighting and rescue operations quickly without hesitation, and with little or no direction from supervisor. Ability to maintain alertness, self control and emotional stability to work under conditions of stress, confusion, panic and physical injury and even death that frequently occurs at an aircraft crash or other major disaster. Ability to understand and follow oral and written instructions. Skill in the safe operation of motor vehicles.

EDUCATION: Pursuant to 4 GCA § 4101(c)(1), applicants must possess a high school diploma or show successful completion of a General Educational Development (GED) Test, or any equivalent of a general education high school program, apprenticeship program or successful completion of a certification program, from a recognized accredited or certified technical institution, in a specialized field required for the job. To ensure full consideration, applicants claiming degrees or credit hours are required to submit official or verified copies of their university or college transcript with their original application.

PROHIBITION: Pursuant to 4 GCA § 4203.3, "No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense defined in Article 2 of Chapter 28, Title 9 GCA in Guam or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses or who is listed in the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam.

PRE-EMPLOYMENT MEDICAL EXAMINATION: All applicants accepting employment with the A.B. Won Pat Guam International Airport Authority (GIAA) must undergo and pass a physical examination and be declared as capable to perform the duties of the position the applicant is being hired for as a condition of employment. Expenses for the physical/medical examination must be paid by the applicant.

PRE-EMPLOYMENT CRIMINAL HISTORY RECORDS CHECK: As a condition of employment, applicants selected for this position will be required to undergo and pass a fingerprint-based Criminal History Records Check (CHRC) and a Security Threat Assessment (STA) in order to access secured areas of the airport in accordance with Title 49, Code of Federal Regulations, Part 1542. In the event an applicant is unable to obtain proper security clearance for the position, or GIAA determines that the applicant's pending criminal case or criminal history disqualifies the applicant for the position, GIAA shall rescind its conditional offer of employment to the applicant in accordance with Guam's Fair Chances Hiring Process Act, 22 GCA §§ 6101, et seq.

DRUG SCREENING: GIAA complies with the Department of Administration's Drug Free Workplace Program Operating Procedures. All applicants selected and conditionally offered employment will be required to undergo and pass a mandatory drug test prior to being employed. Failure to submit to or pass such drug test shall result in rescinding the offer of employment.

WORK ELIGIBILITY: Public Law 99-603 (8 USC § 1324A) requires GIAA to verify the identity and work eligibility of all newly hired employees. All new employees shall be required to provide proof of identity and work eligibility to work in the United States. GIAA is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position at GIAA, you will be required to present valid documents that will establish your identity and work eligibility.

VETERANS PREFERENCE: Applicants claiming veteran's preference are required to attach a copy of their DD-214 (Military Discharge Form) to their original application. Those claiming Veteran's Compensable Disability, please provide a copy of a letter from the Department of Veteran's Affairs, which specifically states your entitlement to civil service preference for a service connected disability.

EVALUATION METHOD: A written test is not required. Applicants will be rated on a scale between 70.00 to 100.00 percent on the basis of their training, education and experience in relation to the requirements of the position.

INTERVIEW METHODS: A personal interview will be held by the appointing authority or his designee.

DOCUMENTATION REQUIRED: If you are selected for this position, your selection will be conditional pending submission of recent police and court clearances, taking and passing a drug screening test, and submittal of results on a pre-entry medical physical examination. You will have ten (10) calendar days to submit the mandatory police and court clearances that are no older than 30 calendar days from the date of your notification of selection. The costs to obtain the clearances are at the applicant's expense.

WHO SHOULD APPLY: Open to the public and applicants who meet the minimum qualification requirements may apply for this position. Applications may be submitted to the Personnel Office at the GIAA Administration Office however, are highly encouraged to submit their applications electronically by email to giaahr@guamairport.net. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday (except Holidays). Individuals with disabilities who require special accommodations should contact the Personnel Office prior to any scheduled examinations or interviews.

*NOTE: All applications MUST be received by the Personnel Office no later than close of business (5:00 pm) on or before the closing date of the job announcement, regardless of method of submission.

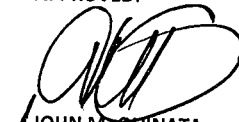
You may also visit GIAA's website at www.guamairport.com.

SAFETY IS OUR PRIORITY.

Due to the COVID-19 Pandemic, GIAA has implemented mitigation measures at the terminal facility. Individuals entering the terminal facility will be required to wear a face mask and practice social distancing. Hand sanitizers are amply available.

For additional information and/or inquiries, please call the GIAA Personnel Office at 646-0300/1/2/3.

APPROVED:



JOHN M. QUINATA
Executive Manager

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. THERE SHALL BE NO DISCRIMINATION IN EMPLOYMENT AGAINST ANY PERSON ON THE BASIS OF RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, AGE, CREED, MARITAL STATUS, DISABILITY, OR POLITICAL AFFILIATION, EXCEPT FOR BONAFIDE OCCUPATIONAL QUALIFICATIONS OR LEGAL REQUIREMENTS.