

OPEN JOB ANNOUNCEMENT

Job Announcement No. 013-26

COMPETITIVE EXAMINATION
 TO ESTABLISH A LIST FOR THE POSITION OF:

PAY GRADE: R MINIMUM: Step 2/Sub-step B \$111,596.00 Per Annum MAXIMUM: Step 3/Sub-step B \$116,128.00 Per Annum	FIRE CHIEF (Airfield)		APPLICATIONS WILL BE ACCEPTED: OPEN DATE: September 18, 2026 CLOSING DATE: October 1, 2026
MINIMUM EXPERIENCE & TRAINING	(A) Six years of experience as a Firefighter of which five (5) years include specialized airfield firefighting experience equivalent to an Assistant Fire Chief (Airfield), and graduation from high school or possession of a certificate of high school equivalency (GED); or (B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.		
OTHER NECESSARY SPECIAL QUALIFICATIONS	(A) Must possess a valid driver's license at time of certification. (B) Must be in good health and physical condition at time of appointment.		
NATURE OF WORK IN THIS CLASS	This position is that of the Fire Chief for the Aircraft Rescue and Fire Fighting (ARFF) division of A.B. Won Pat International Airport Guam. The employee in this class is responsible for the overall management and supervision of the fire protection and prevention activities encompassing a moderate number of air traffic involving extra-large jet passenger's/cargo aircraft operations. The position also develops, coordinates and implements programs, policies, regulations, and procedures and serves as technical advisor to management on all matters pertaining to fire protection and prevention.		
ILLUSTRATIVE EXAMPLES OF WORK	(These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.) Responsible for the overall management and supervision of the Division's fire protection and prevention program for the Guam Airport Authority. Responsible for the overall management of all crash/rescue personnel. Is responsible for the selection, assignment and advancement of firefighters. Evaluates performance and initiates disciplinary action when necessary. Directs and oversee the efforts of the Assistant Fire Chief in planning, organizing, and conducting the training of crash/rescue personnel. Conducts training in the handling of emergencies involving airfield crash/rescue operations, and structural firefighting. The division will automatically respond to fire alarms in hangars, fuel areas, and, when requested, will respond to other calls to assist structural firefighters. Ensures that training methods are adapted to local conditions, material and equipment while maintaining a responsibility to provide advice/training to other local agencies as requested. Ensures the adequate maintenance of firefighting and crash/rescue facilities. Ensures through inspections of hangar bays and flight lines that fire-safe practices are followed. Recommends to management required improvements in existing equipment and/or acquisition of all runways, taxiways, ramps, and adjacent areas. Coordinates leave, regular days off, with Assistant Fire Chiefs to ensure that manning requirements are met. Performs other related duties as assigned.		
MINIMUM KNOWLEDGE, ABILITIES & SKILLS	Knowledge of airfield firefighting, rescue, and fire prevention programs. Knowledge of the standards governing firefighting and fire prevention techniques and procedures, agency instructions, regulations, relative to the rescue of personnel and in controlling fires involving aircraft and other types of aerospace vehicles, fuels and propellant storage areas, hangars, and other facilities. Knowledge of the functions, effective operations and maintenance of airfield firefighting apparatus, equipment and appliances. Knowledge of fire protection and prevention theories and practices. Knowledge aircraft ground handling and servicing procedures. Knowledge in the administration of emergency first aid to victims and others as needed. Ability to administer comprehensive airfield firefighting and fire prevention techniques and procedures involving aircraft and other types of aerospace vehicles. Ability to direct the work of others. Ability to provide and follow oral and written instructions. Ability to prepare reports. Ability to react quickly and calmly in emergencies. Skill in the safe operation of airfield firefighting motor vehicles and equipment.		
EDUCATION	Pursuant to 4 GCA § 4101(c)(1), applicants must possess a high school diploma or show successful completion of a General Educational Development (GED) Test, or any equivalent of a general education high school program, apprenticeship program or successful completion of a certification program, from a recognized accredited or certified technical institution, in a specialized field required for the job. To ensure full consideration, applicants claiming degrees or credit hours are required to submit official or verified copies of their university or college transcript with their original application.		
PROHIBITION	Pursuant to 4 GCA § 4203.3, "No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense defined in Article 2 of Chapter 28, Title 9 GCA in Guam or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed in the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam".		

PRE-EMPLOYMENT MEDICAL EXAMINATION	All applicants accepting employment with the A. B. Won Pat Guam International Airport Authority (GIAA) must undergo and pass a physical examination and be declared as capable to perform the duties of the position the applicant is being hired for as a condition of employment. Expenses for the physical/medical examination must be paid by the applicant.
PRE-EMPLOYMENT CRIMINAL HISTORY RECORDS CHECK	As a condition of employment, applicants selected for this position will be required to undergo and pass a fingerprint-based Criminal History Records Check (CHRC) and a Security Threat Assessment (STA) in order to access secured areas of the airport in accordance with Title 49, Code of Federal Regulations, Part 1542. In the event an applicant is unable to obtain proper security clearance for the position, or GIAA determines that the applicant's pending criminal case or criminal history disqualifies the applicant for the position, GIAA shall rescind its conditional offer of employment to the applicant in accordance with Guam's Fair Chances Hiring Process Act, 22 GCA §§ 6101, et seq.
DRUG SCREENING	GIAA complies with the Department of Administration's Drug Free Workplace Program Operating Procedures. All applicants selected and conditionally offered employment will be required to undergo and pass a mandatory drug test prior to being employed. Failure to submit to or pass such drug test shall result in rescinding the offer of employment.
WORK ELIGIBILITY	Public Law 99-603 (8 USC § 1324A) requires GIAA to verify the identity and work eligibility of all newly hired employees. All new employees shall be required to provide proof of identity and work eligibility to work in the United States. GIAA is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position at GIAA, you will be required to present valid documents that will establish your identity and work eligibility.
VETERANS PREFERENCE	Applicants claiming veterans' preference are required to attach a copy of their DD-214 (Military Discharge Form) to their original application. Those claiming Veteran's Compensable Disability, please provide a copy of a letter from the Department of Veteran's Affairs, which specifically states your entitlement to civil service preference for a service connected disability.
EVALUATION METHOD	A written test is not required. Applicants will be rated on a scale between 70.00 to 100.00 percent on the basis of their training, education and experience in relation to the requirements of the position.
INTERVIEW METHODS	A personal interview will be held by the appointing authority or his designee. Individuals with disabilities who require special accommodations should contact the Personnel Office prior to any scheduled examinations or interviews.
CLEARANCES & DOCUMENTATION REQUIRED	Non-Law Enforcement Positions: If selected for this position, your selection will be conditional pending submission of a mandatory police and court clearance. You will have ten (10) calendar days to submit clearances that are no older than thirty (30) calendar days from the date of your notification of selection. Law Enforcement Positions: A mandatory police and court clearance at the time submission of employment application that are no older than thirty (30) days from the date of issue; Certificate of In-Service Training approved and certified by the Guam Peace Officer Standards and Training (POST) Commission; Any and all other POST requirements contained in 17 GCA § 51101, et seq. and 27 GAR § 3101, et seq. or established by the POST Commission. NOTE: The costs to obtain the clearances required are at the applicant's expense.
HOW AND WHERE TO APPLY	Open to the public and applicants who meet the minimum qualification requirements may apply for this position. Applications may be submitted to the Personnel Office at the GIAA Administration Office however, are highly encouraged to submit their applications electronically by email to giaahr@guamairport.net . Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday (except Holidays). Individuals with disabilities who require special accommodations should contact the Personnel Office prior to any scheduled examinations or interviews. *NOTE: All applications MUST be received by the Personnel Office no later than close of business (5:00 pm) on or before the closing date of the job announcement. All applications received via electronic mail or telefax, must be submitted by 11:59 p.m. (Guam time) on the closing date of the job announcement. For additional information and/or inquiries, please call the GIAA Personnel Office at (671) 646-0300/1/2/3.
EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER	WE ARE AN EQUAL OPPORTUNITY EMPLOYER. THERE SHALL BE NO DISCRIMINATION IN EMPLOYMENT AGAINST ANY PERSON ON THE BASIS OF RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, AGE, CREED, MARITAL STATUS, DISABILITY, POLITICAL AFFILIATION, OR ANY OTHER CLASSIFICATION PROTECTED UNDER FEDERAL AND GUAM LAW, EXCEPT FOR BONA FIDE OCCUPATIONAL QUALIFICATIONS OR LEGAL REQUIREMENTS.

APPROVED BY:

JOHN M. QUINATA
 Executive Manager