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BOARD OF DIRECTORS SPECIAL MEETING

2:00 p.m., Tuesday, December 18 2012

Terminal Conference Room No. 3

AGENDA

- I. Call to Order and Attendance
- II. Approval of Agenda
- III. Matters for Board Ratification/Approval
 - A. Approval of Award for Airport Ambassador Program & Airport Information Center
 - B. Approval of Board Resolution No. 13-01: Extension of the Agreement for Legal Services – Conflicts Counsel
- IV. Adjournment



AMERICAN ASSOCIATION
OF AIRPORT EXECUTIVES



AIRPORTS COUNCIL
INTERNATIONAL



NATIONAL ASSOCIATION OF STATE AVIATION OFFICIALS



THE INTERNATIONAL AIR CARGO ASSOCIATION



A.B. WON PAT
INTERNATIONAL AIRPORT AUTHORITY, GUAM
ATURIDAT PUETTON BATYON AIREN GUAHAN ENTENASIONAT

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MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING

2:00 p.m., Tuesday, December 18, 2012

GIAA TERMINAL CONFERENCE ROOM #3

I. CALL TO ORDER AND ATTENDANCE

Acting Chairman Francisco G. Santos called the A.B. Won Pat International Airport Authority, Guam (GIAA) special meeting to order at 2:21 p.m. The presence of Directors is noted as follows Director Rosalinda A. Tolan, Director Lucy M. Alcorn, and Director Jesus Q. Torres. Also present Executive Manager Charles H Ada, II, Deputy Executive Manager, Peter Roy Martinez, Carlos P. Bordallo, Acting Comptroller, Frank R. Santos, Business and Financial Consultant, Janalynn C. Damian, Legal Counsel. The Chairman welcomed the presence of Airport Tenants, stakeholders and members of the public who are noted in a sign in sheet made as an attachment to the minutes.

II. APPROVAL OF AGENDA

Director Tolan made a motion to approve the agenda, seconded by Director Alcorn; motion carried.

III. MATTERS FOR BOARD RATIFICATION/APPROVAL

A. Approval of Award for Airport Ambassador Program & Airport Information Center

The Executive Manager reported that Board action is needed to approve the ranking results based on the evaluation process performed through the request for proposals (RFP) No. GIAA-FY13 for Airport Ambassador Program & Airport Information Center. He stated that the reference RFP was advertised in the local newspapers throughout the month of November 2012; the established deadline to submit the proposals was on December 6, 2012.

A total of eleven (11) firms showed their interest by obtaining the RFP package; however two (2) firms responded by submitting their proposals before the established deadline.

1. Lima Corporation/Discover Guam
2. G4S Security System



Mr. Ada announced that the Airport Ambassador Program & Airport Information Center Agreement will be funded from the approval of the O&M Budget for Fiscal Year 2013. Management recommends the approval of the ranking results and the contract be award to Lima Corporation/Discover Guam, as the highest ranked proposer for the Airport Ambassador program & Airport Information Center.

Director Torres requested for further explanation on the ambassador program, the Airport Services Manager called on Ms. Rolenda Faasumalie, Airport Marketing Administrator, to provide background information to the Board. Ms. Faasumalie reported for Board's information the Airport Ambassador Program has been around for a while, and the ambassadors are multi-lingual individuals' station in the Customs and Border Protection hall. They are able to speak Chinese, Japanese, and Korean to assist passengers with their required forms upon entering Guam. Ms. Faasumalie added the Airport Information Center is located outside the Customs area, and they provide information to passengers arriving to Guam who may need information on tour packages, location information, where to stay and how to get there. Mr. Ada added that the information center provides vital information to the Airport and GVB, as well as information used during the AOC meetings. Director Torres added that the program enhances the Airport's hospitality to its customers.

Director Torres made a motion to award for Airport Ambassador Program & Airport Information Center to Lima Corporation/Discover Guam, seconded by Director Tolan; motion carried.

B. Approval of Board Resolution No. 13-01: Extension of the Agreement for Legal Services – Conflicts Counsel

The Executive Manager announced that the Airport entered into an agreement with Attorney Tom Fisher a year ago and the referenced resolution is an extension of the same agreement for legal services. Director Tolan inquired with Management on the amount of work that has been given to Mr. Fisher. The Executive Manager reported that Mr. Fisher's workload has been very minimal but he has been very efficient to the Airport.

Director Tolan made a motion to approve the Extension of the Agreement for Legal Services for Attorney Tom Fisher – Conflicts Counsel, seconded by Director Torres; motion carried.

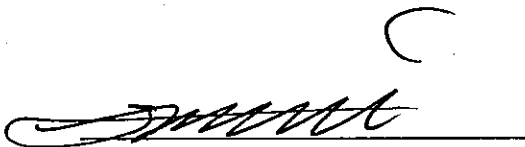
IV. ADJOURNMENT

Director Torres made a motion to adjourn the meeting, seconded by Director Alcorn; motion carried. The meeting adjourned at 2:31 p.m.

Respectfully submitted,

Rochelle D. Uson
Board Secretary

APPROVED:

A handwritten signature in black ink, appearing to read 'Francisco G. Santos', is written over a horizontal line. Above the signature, there is a small, hand-drawn circle.

Francisco G. Santos
Vice Chairman of the Board
Attachment

Date



A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS SPECIAL MEETING
2:00 P.M., TUESDAY, DECEMBER 18, 2012
GIAA TERMINAL CONFERENCE ROOM NO. 3

SIGN IN SHEET

<u>PRINT NAME</u>	<u>COMPANY/AGENCY</u>
1. Ken Quintanilla Jo-temulto	KUAM
2. Gerard BAUTISTA	ATM GIAA
3. FRANKLIN P. TAITANO	GIAA - ADMIN.
4. Jean Amador	GIAA
5. DANIEL SPANE	GIAA ARFF
6. BENNY BAZA	ARFF
7. CHARLES H ADAZ	GIAA
8. FRANK SANTOS	GIAA EPC
9. VICTOR J. CRUZ	GIAA
10. EDWARD MUNA	GIAA
11. Jerich Sulan	PDIV
12. ROBERT COMASAU	POUICUS
13. Carlos Bordella	GIAA
14.	
15.	
16.	
17.	
18.	
19.	