

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM  
Friday, September 26, 2014, 3:00p.m.  
GIAA TERMINAL CONFERENCE ROOM #3**

**1. CALL TO ORDER AND ATTENDANCE**

The September 26, 2014 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Untalan at 3:21p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

**Directors Present:**

Edward G. Untalan  
Gurvinder Sobti  
Rosalinda A. Tolan  
Lucy M. Alcorn

**Offices or positions:**

Chairman

**Directors Absent:**

Jesus Q. Torres(Unexcused)  
Martin Gerber (Excused)

Vice Chairman

**GIAA Officials:**

Charles H. Ada II  
Peter Roy Martinez  
Carlos P. Bordallo  
Frank R. Santos  
Jean M. Arriola  
Gerard Bautista  
Victor Cruz  
EdMuna  
Joseph G. Javellana  
Benny Baza

Executive Manager  
Deputy Executive Manager  
Acting Assistant Comptroller  
Business and Financial Consultant  
Air Services Manager  
Air Terminal Manager  
Engineer Supervisor  
Airport Operations Superintendent  
Program Coordinator IV  
ARFF Chief

Janalynn Cruz Damian, Esq.

GIAA Legal Counsel

The Chairman welcomed the presence of Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet made as an attachment to these minutes.

## 2. APPROVAL OF AGENDA

The Chairman asked if there were any changes to the agenda. The Chairman first moved New Business item A. Renewal of Insurance Program to be addressed directly after the Minutes, and Old Business Item B, New GIAA Logo Launch to be the first matter of Old Business. The Chairman also moved Correspondence to be addressed after the Executive Manager's Report. On motion duly made by Director Tolan, seconded by Director Alcorn, the agenda as amended was unanimously approved.

## 3. APPROVAL OF MINUTES

### A. July 31, 2014 Regular Meeting

The next item on the agenda was approval of the minutes of the July 31, 2014 regular meeting.

### B. August 28, 2014 Regular Meeting

The next item on the agenda was approval of the minutes of the August 28, 2014 regular meeting.

On motion duly made by Director Tolan and seconded by Director Alcorn, the following resolution was unanimously approved:

#### **Resolution No. 14-53**

The Board hereby approves the minutes of the July 31, 2014 and August 28, 2014 regular meetings, subject to corrections.

## 4. NEW BUSINESS

The next item on the agenda was General Airport Insurance- Renewal for Fiscal Year 2015.

AM Insurance Representative AnnMarie Muna was in attendance to present to the Board the FY2015 Insurance Program, which included six (6) policies: Property Insurance with Catastrophe, Airport Operators Liability, Directors and Officers Liability, Workman's Compensation, Automobile Insurance, and Crime Insurance.

Property Insurance including Catastrophe - Blanket coverage for all risks of direct and physical loss or damage to all Real and Personal property, limit of \$200 million with \$500,000 deductible and Boiler and Machinery sub-limit of \$5 million. Catastrophe

insurance which includes windstorm, typhoon and earthquake; coverage will include sub-limit of \$5 million with a \$5 million deductible.

Airport Operators Liability - this includes coverage against claims from members of the general public (third parties) arising from operations at the Airport or elsewhere in the course of the Airport business. Coverage includes limit of \$500 million with Personal Injury limit of \$25 million and \$100,000 deductible for Property Damage.

Directors and Officers Liability - Coverage for GIAA's Directors and Officers for loss in the cases in which they may be legally obligated to pay for a Wrongful Act. Includes Employment Practices Liability (EPL) that provides coverage for loss in which GIAA becomes legally obligated to pay for an employee's or former employee's claim for Wrongful Termination, Unfair Dismissal, Harassment, Discrimination, Emotional Distress, Invasion of Privacy, Failure to Employ or Promote, Wrongful Discipline, etc. Coverage includes limit of \$4 million with EPL sub-limit of \$1 million and no deductible.

Workman's Compensation - Coverage for costs and benefits for job related injuries sustained by GIAA employees. Provides Employer's liability in the case that the Authority is sued by the employee. Coverage includes P.L. 80 Statutory Benefits, Employer's Liability limit of \$1 million with no deductible.

Automobile Insurance - Provides for bodily injury and property damage to third parties arising from the use of owned, non-owned, or hired vehicles. Coverage has no Aviation Risk Exclusion clause. Coverage on comprehensive, collision and typhoon on all vehicles with a current market value of \$10,000 or more. Coverage includes combined single limit of \$2 million for bodily injury and property damage liability. Comprehensive and Collision on all vehicles covers actual cash value with deductible of \$1,000.

#### Crime Insurance -

Employee Dishonesty - coverage provides indemnity to the Authority for the loss of money or other property through the fraudulent or dishonest acts committed by employees. Coverage includes limit of \$1 million with \$50,000 deductible.

Money and Securities - provides indemnity for loss or destruction of money, securities or negotiable instruments inside the premises and off premises. Coverage sustained from accepting counterfeit money orders or currency. Coverage includes limit of \$100,000 for Loss outside premises and \$100,000 for Counterfeit Paper Currency. Deductible is \$10,000 for each occurrence for Premises, Transit, and Offices, and \$50,000 for Counterfeit paper.

Deposit Forgery - Coverage provides indemnity for loss of money as a result of forgery or alteration of or in any check, draft, promissory note, bill of exchange or similar written promise made or drawn from the account. Coverage includes limit of \$100,000 with \$50,000 deductible.

Computer Fraud - Provides loss resulting directly from fraudulent acts involving electronic data or computer systems. Coverage includes limit of \$100,000 with \$50,000 deductible.

The total premium cost for all coverage including Catastrophic perils for FY2015 is \$887,474 net of the broker's commissions. This represents a total savings of \$234,359 per annum, or, of more than 20% compared to FY2014 premium cost of \$1,121,833.

Director Alcorn commented that although the cost of the premiums went down, coverage went up. The Board unanimously agreed, and Chairman Untalan commended Ms. Muna and her staff for doing an excellent job, and thanked them, as did the rest of the Board members present. Chairman Untalan then inquired as to how long the agreement was for, and Ms. Muna replied that it was a one-year contract. Chairman Untalan then asked why not a multiple-year contract, and Ms. Jean Arriola, Air Services Manager, replied that that would be looked into for the next fiscal year insurance renewal.

After further discussion, on motion duly made by Director Sobti, seconded by Director Alcorn, the following resolution was unanimously approved:

**Resolution No. 14-54**

The Board hereby approves GIAA's General Airport Insurance - Renewal for Fiscal Year 2015, as presented during the Board meeting.

**5. OLD BUSINESS**

The next item on the agenda was Old Business.

**A. New GIAA Logo Launch**

Ms. Rolenda Faasuamalie of GIAA Marketing presented to the Board the 2014 Re-Brand and Logo Launch of A.B. Won Pat International Airport, Guam.

The current logo design was adopted in January 2007 in an Island-wide art contest. The brand/logo characteristics included: Airport façade (flying Proa), Coconut tree as a cultural element, an airplane as an aviation component, and forward motion and progress represented through an aircraft trail from past with forward movement.

When posed the question "Why re-brand?" Ms. Faasuamalie responded with the fact that GIAA is "going places" literally and figuratively. Services are expanding, assets are increasing, and GIAA is in the process of enhancing facilities. Ms. Faasuamalie presented the Agency's redesign as a sign of a new stage of growth and a new future of business

opportunities. This new design will also appeal to technical applications and modern design. Ms. Faasuamalie declared that the new logo will stand out in Social Media applications, is "Iconic" in design, and is a strong representation of GIAA across print, visual and technological platforms, and is simple, bold, and fresh.

The rationale behind the logo, as presented by Ms. Faasuamalie, is that it is no longer an abstract interpretation of the Airport brand, the new logo takes a literal approach combining the most unique aspects of Guam and the Airport. The design is simple and clean, uses broad lines and a bold palette.

The four (4) main aspects of the new logo design are the Proa, the visual image of an airplane taking flight, the fonts, and the colors. The front and center image is of the iconic Proa - a unique physical feature of the Airport's architectural design, representing strength, pride, and innovation. "Taking Flight" - just over the Proa structure, a sleek plane graphic flies smoothly through the middle of the logo suggesting upward movement and mobility. The font is bold, modern, and versatile. "Guam" takes center stage as GIAA aims to focus on the international marketability of the island and enhance Guam's reputation as a preferred and viable destination as well as a place to do business. The contrasting light and dark blue colors of the logo seek to convey boundless opportunities for progress ahead.

Color variations include one-color logo variations in Pantone 295C on white, and Black on white. Both colors are offered in reverse, with a Pantone or Black background, and bold, white logo.

Ms. Faasuamalie suggested to commence the launching of the re-brand/logo design at the October employee's meeting. Ms. Faasuamalie said that this would be a nice way to restate the organization's vision, and that the redesign marks the beginning of a new chapter for the Agency. She stated that she felt that an improved logo is reflective of where GIAA employees work, and is a positive enhancement of the agency and the facility's image. Another way to spread awareness of the new logo, as suggested by Ms. Faasuamalie, was to announce the new logo to stakeholders and customers with the catchy phrase "We're on it 24/7" messaging and proudly announcing a "new stage of growth" or "same agency, new look." Ms. Faasuamalie feels that this can be an opportunity to mark a season of positive change in the organization. Ms. Faasuamalie suggested that GIAA implement the new logo across the board; across all platforms, in all manners, to represent the Agency.

Ms. Faasuamalie's "roll out plan and execution" is a two-part series, starting with an internal initiative. Starting September 30, 2014, GIAA Corporate/Employee uniforms will be issued. The new logo will also be present on stationery and envelopes, business cards, and office signage and agency postings. The external plan is for a refreshed

website - RTG - Ready to Go! This includes a re-design and site that is code-ready for transfer to mobile application as well as email blasts. The mobile, or "RTG" application is intended to be activated in the concourse area through GIAA's wireless service. The new logo will also be present on all IFBs, RFPs, Notice Ads, Banners, Pop Up signs, and Promotional Items.

The Mobile Web Application will serve as an interactive tool to find services, shopping, and dining options in the Airport Terminal, as well as Traveler requirements and Ground transportation, airline, and other information. Future Applications that GIAA hopes to include its new logo are popular social media applications such as Facebook, Twitter, and Instagram.

After further discussion, on motion duly made by Director Tolan, seconded by Director Sobti, the following resolution was unanimously approved:

**Resolution No. 14-55**

The Board hereby approves the New GIAA Logo as presented during the Board meeting.

**B. Status Updates of Capital Improvement Projects**

The next order of business was Status Updates of Capital Improvement Projects. Before Financial Consultant Mr. Frank Santos provided his update, he called upon Mr. Michael Makio of Taniguchi, Ruth, Makio Architects (TRMA) to present visual displays of paint color options for the exterior of the Airport. Mr. Makio informed the Board that the current color scheme is dated, and is a color combination popular from fourteen (14) years ago.

Mr. Makio explained the purpose behind certain colors and combinations, to accent certain architectural elements of the Airport's main "showcase" building. He also explained proper preparation of the substrate along with choices of satin or gloss finishes which will allow the paint to look fresher for a longer period of time.

After being presented over 20 color-combinations and options, and after much deliberation, the Board unanimously agreed to color option #4, a Sand, Beige, and light Gray, which will appear Pewter in the sunlight, which Mr. Makio described as an "easier evolution of color at the Terminal."

On motion duly made by Director Sobti, seconded by Director Alcorn, the following resolution was unanimously approved:

**Resolution No. 14-56**

The Board hereby approves Color Option number four (4) a Sand, Beige, and Light Gray color combination as presented by Mr. Mike Makio of TRMA for the exterior painting of the Main Terminal Building.

Mr. Frank Santos then proceeded to provide updates to the Airport capital improvement projects. He brought to attention that the Government of Guam, through Federal Highway has purchased airport land for Phase 1 of the Tiyan Parkway Project as a perpetual easement. The Airport has received \$3.76 million from the Government of Guam; one (1) of the three (3) determined objectives was to use those funds to procure properties that GovGuam will purchase in Phase II which is called "Remnant Parcels" that is of value to the Airport. As a result, GIAA plans to place the money in a special fund created as an unrestricted account designated as 'Tiyan Land Acquisition and Redevelopment Fund.'

On motion duly made by Director Alcorn, seconded by Director Sobti, the following resolution was unanimously approved:

**Resolution No. 14-57**

The Board hereby authorizes the Management to establish a special fund created as an unrestricted account in the amount of \$3.76 million dollars, titled "Tiyan Land Acquisition and Redevelopment Fund."

The next item addressed was the 2011 UDO (Undistributed Obligation) analysis on Open AIP (Airport Improvement Projects) Grants. Mr. Santos highlighted that now all 2010 projects are closed out. Three items were brought to the Board's attention, the first being that the Authority is now ready to bid out Phase III of the demolition project, which involves five structures located on a recently purchased lot by GovGuam. The second matter was a second meeting with Morrico Equipment LLC regarding the ARFF Fire truck, which confirmed the delivery of the vehicle in May or June of 2015. The last item was the completion of the final draft including a session with public involvement regarding the Noise Exposure Map update. Mr. Santos brought up that there will be a notice in the newspaper in the week of September 29 to October 3, announcing the availability of the map update and the environmental assessment for the purchase of the remnant parcels with the findings being of no significant impact (FONSI).

The next schedule was the Bond Capital Improvement Projects (CIP). Two days prior to the meeting, September 24, 2014, the Authority advertised the Hold Bag Screening Relocation, the project for the general construction for the baggage handling which will be opened October 22, 2014. This will be the critical path project which will lead to the beginning of the baggage handling screening by Siemens. The schedule still holds for the completion date of the full baggage handling system by April 20, 2016.

Regarding the International Arrivals Corridor, has scheduled a briefing on the design, at a 30% level, with a Board overview meeting scheduled for October 8, 2014 at 2:00 p.m., to be followed by a presentation to Signatory Airlines and regulatory agencies on October 9, 2014. Mr. Santos emphasized that this project is critical, because it is the driving force for the Airport to proceed with the remainder of the projects.

**6. REPORT OF EXECUTIVE MANAGER**

The next item on the agenda was the report of the Executive Manager.

In the interest of time, Chairman Untalan instructed Board members and GIAA management to read the Executive Manager's Report in their own time and save questions and comments for the next Regular Board Meeting, scheduled for October 30, 2014.

**7. REPORT OF THE COMPTROLLER**

The next item on the agenda was the report of the Comptroller.

In the interest of time, Chairman Untalan instructed Board members and GIAA management to read the Comptroller's Report in their own time and save questions and comments for the next Regular Board Meeting, scheduled for October 30, 2014.

**8. EXECUTIVE SESSION**

On motion duly made by Director Tolan, seconded by Director Alcorn, at 4:14 p.m. the Board recessed regular session.

Upon written recommendation of counsel, the Board convened executive session at 4:14 p.m. to discuss pending litigation. Executive Session adjourned at 4:28 p.m., at which time the Board reconvened the regular session.

**9. PUBLIC COMMENTS**


The next item on the agenda was Public Comments. Chairman Untalan called upon any public member wishing to make comments. There were none.

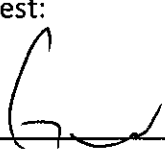

**10. ADJOURNMENT**

There being no further business to address before the Board, on motion duly made by Director Alcorn, seconded by Director Sobti, at 4:29 p.m., the meeting was adjourned.




Dated this 3, day of December, 2014.

  
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Edward B. Untalan  
Chairman

Attest:  
   
\_\_\_\_\_  
Gurvinder Sobti  
Secretary

Prepared and Submitted By:

  
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Maria DeVille Sablan  
Corresponding Secretary



A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

Board of Directors Regular Board Meeting

3:00 p.m. Friday, September 26, 2014

GIAA Terminal Conference Room #3

SIGN IN SHEET

|     | <u>PRINT NAME</u> | <u>COMPANY/AGENCY</u> |
|-----|-------------------|-----------------------|
| 1.  | CHARLES H. ADAI   | GIAA                  |
| 2.  | Gerard BAUTISTA   | GIAA ATN              |
| 3.  | VICTOR J. CRUZ    | GIAA                  |
| 4.  | R. Faasmuel       | GIAA MKTg             |
| 5.  | J. ARRIOLA        | GIAA                  |
| 6.  | MICO MAICO        | TAMAT                 |
| 7.  | J. JAVELANA       | GIAA                  |
| 8.  | TRICIA GRANILLO   | AMINS                 |
| 9.  | ANIMARIE MUNA     | AMINS.                |
| 10. | Penny BAZA        | ARFF                  |
| 11. | D & CEPEDA        | ARFF                  |
| 12. | EDMUNDA           | GPS-GIAA              |
| 13. | FRANK SANTOS      | GIAA EPC              |
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