



BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Thursday, April 30, 2015
GIAA TERMINAL CONFERENCE ROOM #3

Public Notice

First Notice:

Marianas Variety – April 23, 2015

Notice to Media – April 23, 2015

Second Notice:

Marianas Variety – April 28, 2015

Notice to Media – April 28, 2015

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
 - A. April 9, 2015 Regular Meeting
4. Correspondence
5. Old Business
 - A. Status Updates of Capital Improvement Projects
6. New Business
 - A. Approval of Award - Airport Restroom Renovations - IFB No. GIAA-C03-FY15 Project No. GIAA-FY15-02-1
7. Report of Executive Manager
8. Report of the Comptroller
9. Public Comments
10. Executive Session
11. Adjournment

A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Board of Directors Regular Board Meeting
3:00 p.m. Thursday, April 30, 2014
GIAA Terminal Conference Room #3

SIGN IN SHEET

| | <u>PRINT NAME</u> | <u>COMPANY/AGENCY</u> |
|-----|-------------------|-----------------------|
| 1. | JOHN ARKUNA | GIAA |
| 2. | Gerard BERNARDINO |) |
| 3. | Carlos Bando No | GIAA |
| 4. | Pe Singh | DENNY'S |
| 5. | FRANK P. TATTALIO | GIAA |
| 6. | DELBERT N. BEMOT | GIAA |
| 7. | Reynolds Paacanel | GIAA |
| 8. | J. CALVO | GIAA |
| 9. | CHUCK ADA | CSOX |
| 10. | FRANK SANTOS | EPC |
| 11. | BENNY BAZA | ARFF |
| 12. | DE CEREDA | ARFF |
| 13. | J. G. JAVELLANA | |
| 14. | Bryce Guerrero | MBJ |
| 15. | | |
| 16. | | |
| 17. | | |



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**

**Thursday, April 30, 2015, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3**

1. CALL TO ORDER AND ATTENDANCE

The April 30, 2015 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Untalan at 3:06 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:
Edward G. Untalan
Martin J. Gerber
Gurvinder Sobti
Rosalinda A. Tolan
Deedee S. Camacho

Offices or positions:
Chairman
Vice Chairman

Directors Absent:
Lucy M. Alcorn (excused, off-island)
Katherine C. Sgro (excused, off-island)

GIAA Officials:
Charles H. Ada II
Carlos P. Bordallo
Frank R. Santos
Jean M. Arriola
Gerard Bautista
Benny Baza
Joseph Javellana
Joseph Calvo
Franklin Taitano
Delbert Benlot

Executive Manager (EM)
Comptroller
Business and Financial Consultant
Airport Services Manager
Air Terminal Manager
ARFF Chief
Program Coordinator IV
Properties and Facilities Superintendent
Procurement Supervisor
Acting Engineering Supervisor

Janalynn Cruz Damian, Esq.

GIAA Legal Counsel

The Chairman welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Director Tolan, seconded by Director Sobti; motion unanimously passed.

3. APPROVAL OF MINUTES

A. April 9, 2015 Regular Meeting

Motion to approve the minutes of the April 9, 2015 regular meeting subject to corrections duly made by Vice Chairman Gerber, seconded by Director Sobti; motion unanimously passed.

Resolution No. 15-25

The Board hereby approves the minutes of the April 9, 2015 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Charles H. Ada II stated that there were no items of correspondence to report.

5. OLD BUSINESS

A. Status Updates of Capital Improvement Projects

i. FAA AIP Grant Projects – Undistributed Obligations (UDO)

Frank Santos, Business and Financial Consultant, informed the Board of the FAA planned Flight Check, for Runway 6L as well as instrument landing systems and other related navigational devices. Should the Runway pass its flight check, publication in FAA manuals is expected by June 25, 2015 and Runway 6L / 24R will officially open; a ribbon-cutting ceremony is anticipated. Mr. Santos also mentioned upon the opening of 6L, Runway 6R will be shut down for approximately three (3) months to install a Precision Approach Path Indicator (PAPI) light. Tiyan Parkway project contract completion date is June 2, 2015, but according to Department of Public Works (“DPW”) completion may be earlier. Central Avenue closes shortly after the Parkway opens. Chairman Untalan asked Mr. Santos for a timeframe from when Tiyan Parkway is opened that Central Avenue can be closed, to which Mr. Santos replied that it could be shut down immediately, but they may want to have a week or two transition period to determine traffic flow. A public notice will be issued by DPW and the Authority regarding the opening of the Parkway and closing of Central Avenue.

ii. Bond Projects

The final design package for the Arrivals Corridor is expected May 4, 2015, subject to one final review. Bids for construction are set to be advertised in May and bid options will be reserved for after bid award. Mr. Santos foresees bids being favorable to the Authority. Items have been identified for post-contract award. Said items require additional work including design. Mr. Santos reported that he is looking at a 60 day bid period, to include a pre-bid conference and requests for information (RFI) by contractors. The response to all inquiries will be issued as an addendum to the IFB so that all bidders have the same information. The Notice to Proceed is currently scheduled for October 2015, with a two (2) year construction period. This will be done in phases; rather than GIAA dictating the phase, as in what gates will be closed, the contractor's plans will determine which gates, as long as some are operational. Before any work is done on the actual corridor itself the seismic upgrades must be done. Chairman inquired if airlines partners are updated, Mr. Santos reported that once phasing plan is known (which gates are going to be closed and when) then stakeholders will be informed.

iii. Capital Improvement Fund Projects

Mr. Santos updated the Board on the Noise Mitigation Program in which he expects the Authority to receive \$2M as well as the Rehabilitative Runway 6L/24R project which is expected to bring in almost \$4M in FAA grant funds by June 2015. The ARFF Truck/RIV (Rapid Intervention Vehicle) is expected to receive \$1.25M in FAA funding. Once solicitations are issued, these projects will be moved to the UDO project schedule. Approximately \$7.1M in FAA grants is expected for FY15. Chairman Untalan asked Comptroller Carlos Bordallo how the grants would be reported in financials. Mr. Bordallo informed the Board that they would be reported as line items of Federal grants on the balance sheet as they are not part of the operating revenues.

The last item presented was news of an appraisal for Lot 2087, which has already been purchased by the Government of Guam ("GovGuam"), which allows the Authority to work alongside GovGuam to purchase land and remnant properties, funded under the Tiyan Land Acquisition & Redevelopment Fund.

6. NEW BUSINESS

- A. Approval of Award - Airport Restroom Renovations - IFB No. GIAA-C03-FY02-1, Project No. GIAA-FY15-20-1

Executive Manager Charles H. Ada II provided background information to the Board on the referenced IFB. TRMA is the designer for the renovation of ten male and ten female restrooms. Executive Manager Ada informed the Board that three (3) firms submitted their bids before the

deadline, which were publicly opened and read aloud. The bid price submittals are as follows in the order they were received and opened:

| | | |
|----|---------------------------|----------------|
| 1. | DB's Builders Inc. | \$1,473,487.58 |
| 2. | Inland Builders Corp. | \$1,565,512.17 |
| 3. | ProPacific Builders Corp. | \$1,474,000.00 |

Executive Manager Ada informed the Board that DB Builders Inc. has been determined to have met the standards of responsibility and responsiveness outlined in the Guam Procurement Regulations and has been deemed as the lowest responsible, responsive bidder. Therefore, it is recommended that DB Builders Inc. be awarded the contract in the amount of \$1,473,487.58 for this project.

After further discussion, on motion duly made by Director Sobti, seconded by Director Camacho, the following resolution was unanimously approved:

Resolution No. 15-26

The Board hereby approves the award of Airport Restroom Renovations - IFB No. GIAA-C03-FY02-1 Project No. GIAA-FY15-20-1 to DB Builders Inc. and the appropriation in the amount of \$1,473,487.58 for said project, subject to legal counsel's review.

7. REPORT OF THE EXECUTIVE MANAGER

Executive Manager Ada began his report with airline issues, announcing the new presence of Air Busan who will begin operating a Busan/Guam route four times (4x) weekly starting July 22, 2015. Golden Week, which ends May 6, welcomed sixteen (16) charter flights from Japan, three (3) through Incheon, Fukuoka, Guam provided by Jin Air, one (1) flight from three (3) originating areas, Kansai, Narita, and Fukuoka, provided by China Airlines, five (5) flights from Kansai and one (1) from Nagoya provided by Delta Airlines, one (1) from Narita and one (1) from Okayama provided by Korean Air, and lastly two (2) flights provided by United Airlines, one (1) originating from Kansai and the other from Nagoya. Philippine Airlines will increase their Manila/Guam flight frequency from five times (5x) weekly to seven (7) during the summer peak season - May 21, 2015 to August 31, 2015 adding twenty-eight (28) flights to the fourteen (14) week period. Eva Airways will increase their Taiwan/Guam flights from twice (2x) weekly to five (5) through July 2015, then four times (4x) weekly in August.

Executive Manager Ada then moved on to procurement matters, informing the Board that solicitations were announced for the Annual Financial Audit and Legal Counsel (Conflicts).

Lastly, Executive Manager Ada informed the Board of the Tropical Storm Bavi Hot Wash held on April 17, which included airline partners, Tour Agents, F&B Operators and Regulatory Agencies. GIAA informed tenants that the Emergency Coordinating Center will be activated for each event to ensure that all tenants are represented and are receiving the same information and to plan for passenger services during all conditions of readiness. Executive Manager Ada also reported of a meet and greet with Shenyang Executives who were visiting Guam following Governor Calvo's economic trade mission to China.

8. REPORT OF THE COMPTROLLER

Mr. Bordallo reported on the revenues and expenses of the Authority as of March 31, 2015. Mr. Bordallo reported that year-to-date Total Signatory Revenues are above budgeted revenues by **1.4%**, year-to-date Total Concession Revenues and Passenger Facility Charges are under budget by **0.6%** and **-1.7%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **12.0%**. Year-to-date Total Operating Revenues Actual of **\$35.8M** is **3.2%** above the budget estimate of **\$34.6M**. Year-to-date Total Operating Expenses are below budget by **-18.0%**. Components of this line item include a **-13.3%** decrease in Personnel Service, a **-17.5%** decrease in Contractual Services, a **-64.9%** decrease in Materials & Supplies and **-100.0%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date New Revenues from Operations of **\$17.3M** reflects an increase of **42.9%** over the year-to-date budgeted amount of **\$12.1M**. Mr. Bordallo reported that the year-to-date Debt Service Coverage is at **1.51** versus the requirement of **1.25**.

9. PUBLIC COMMENTS

There were no public comments.


10. EXECUTIVE SESSION

No executive session held.

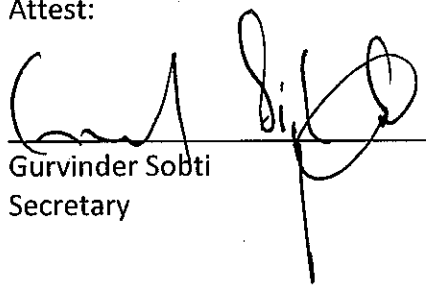
11. ADJOURNMENT

There being no further business, motion to adjourn duly made by Director Tolan, seconded by Director Sobti; motion unanimously passed. The meeting was adjourned at 3:51 p.m.

Dated this 5th, day of June, 2015.

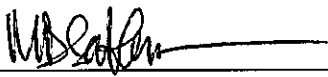


Edward G. Untalan
Chairman

Attest:


Gurvinder Sobti
Secretary

Prepared and Submitted By:



Maria DeVille Sablan
Corresponding Secretary