



**BOARD OF DIRECTORS REGULAR MEETING**  
**3:00 p.m., Thursday, March 31, 2016**  
**GIAA TERMINAL CONFERENCE ROOM #3**

Public Notice

First Notice:

Guam Daily Post – March 24, 2016

Notice to Media – March 24, 2016

Second Notice:

Guam Daily Post – March 29, 2016

Notice to Media – March 29, 2016

**AGENDA**

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
  - A. March 3, 2016 Regular Meeting
  - B. March 11, 2016 Reconvened Meeting
4. Correspondence
5. Old Business
  - A. Status Updates of Capital Improvement Projects
6. New Business
  - A. Approval of Award for Purchase and Delivery of ARFF Equipment, Tools, and Proximity Gear - IFB No. GIAA-004-FY16
  - B. Approval of Work Order - Airport Ambassador Program
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM  
Monday, April 18, 2016, 3:00 p.m. Reconvened Meeting  
GIAA TERMINAL CONFERENCE ROOM #3**

**1. CALL TO ORDER AND ATTENDANCE**

The Regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") held on March 31, 2016, was reconvened and called to order by Acting Chairman Gerber at 3:05 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

**Directors Present:**

Martin J. Gerber  
Gurvinder "Bic" Sobti  
Rosalinda A. Tolan  
Deedee S. Camacho  
Katherine C. Sgro  
Ricardo C. Duenas

**Offices or positions:**

Chairman, Acting

**Directors Absent:**

Lucy M. Alcorn

Absent (Off-Island)

**GIAA Officials:**

Charles H. Ada II  
Gerard Bautista  
John A. Rios  
Edward Muna II  
Franklin Taitano  
Joseph Javellana

Executive Manager  
Air Terminal Manager  
Comptroller  
Operations Superintendent  
Procurement Supervisor  
Program Coordinator IV

Fred Tupaz

Janalynn Cruz Damian, Esq.

TMG, LLC

GIAA Legal Counsel

The Acting Chairman welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

## **2. NEW BUSINESS**

### **A. Approval of Award for Automated Passport Control (APC) Systems, Software and Technical Infrastructure and Technical Support Services - RFP No. RFP-003-FY16**

The first item discussed was approval of award for RFP No. RFP-003-FY16, Automated Passport Control (APC) Systems, Software and Technical Infrastructure and Technical Support Services. Executive Manager Ada informed the Board that a Request for Proposals was announced to solicit proposals from professional firms to provide systems software and technical support services for automated passport control systems at the Airport.

A total of twelve (12) firms picked up the RFP package; three (3) firms responded by submitting their proposals before the established deadline. After receipt of all proposals, an Evaluation Committee was established to perform an independent evaluation of the proposals to determine the best qualified proposer. The proposals were evaluated based on the point system assigned for each criteria identified in the RFP package. As a result of the evaluation committee's tabulation, the selected firms in order of their ranking are as follows:

1. Proposer B
2. Proposer C
3. Proposer A

Management recommends the approval of the ranking results and the contract award to Proposer B, as the highest ranked proposer, subject to negotiations of fair and reasonable fees. In the event that the negotiations prove unsuccessful, GIAA Management will enter negotiations with the next highest ranked proposer.

Executive Manager Ada informed the Board that this particular RFP was expedited to assist with the long wait times for passengers in the USCBP areas and the large number of arrivals with the upcoming Festival of Pacific Arts in May 2016. The APC systems will allow passengers under the ESTA program to expedite their inspection process through the USCBP.

Director Sobti inquired if the RFP was in the budget. Executive Manager Ada informed the Board that this project will be funded under the Capital Improvement Fund, it was always budgeted for, however was pushed to the forefront due to the upcoming festival.

Discussion followed relative to details of the RFP with Executive Manager Ada announcing that each unit can cost up to \$40K - \$60K. The Airport is looking to purchase six (6) and GVB has agreed to purchase two (2). Packages for purchase are all inclusive – with training and maintenance. Executive Manager Ada announced that once the RFP is approved, delivery for the units will take up to three (3) weeks. Executive Manager Ada also noted that the Airport is trying to get at least four (4) units before the FestPac.

After further discussion, on motion duly made by Director Tolan, seconded by Director Camacho, the following resolution was unanimously approved:

**Resolution No. 16-35**

The Board hereby approves the ranking results and contract award to Proposer B, as the highest ranked proposer for the Automated Passport Control (APC) Systems, Software and Technical Infrastructure and Technical Support Services, RFP-003-FY16, subject to negotiation of fair and reasonable fees and legal review. If negotiations prove unsuccessful, Management can enter into negotiations with the next highest proposer.

Executive Manager Ada then informed the Board that Proposer B is Vancouver Airport Authority.

**B. Approval of Board Resolution No. 16-34: Agreement for Legal Services**

The second item discussed was the extension of the Agreement for Legal Services with Calvo Fisher & Jacob LLP. Legal Counsel, Janalynn Damian informed the Board that the one year extension would be the first of four options to extend.

After further discussion, on motion duly made by Director Camacho, seconded by Director Sobti, the following resolution was unanimously approved:

**Resolution No. 16-34**

WHEREAS, an Agreement for Legal Services was made on March 23, 2015, by and between the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM ("GIAA") and Calvo Fisher & Jacob LLP ("CFJ") (the "CFJ Agreement"); and

WHEREAS, the CFJ Agreement provides for a term of one year commencing on March 23, 2015, with four (4) options to extend for a period of one (1) year each, not to exceed a total contract period of five (5) years with GIAA approval; and

WHEREAS, the Board of Directors has determined that GIAA continues to require the services of CFJ and that it is in the best interests of GIAA to extend the term of the CFJ Agreement for an additional one year period commencing on March 23, 2016, under the same terms and conditions as set forth in the CFJ Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby extends the term of the CFJ Agreement for an additional one year period commencing on March 23, 2016 and expiring on March 22, 2017, under the same terms and conditions as set forth in the CFJ Agreement.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. ADJOURNMENT**

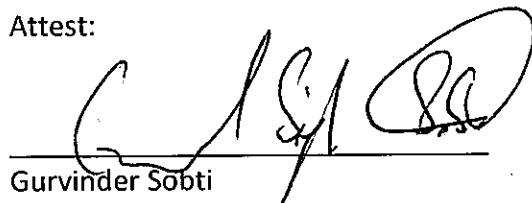
Motion to adjourn duly made by Director Duenas, seconded by Director Camacho; motion unanimously passed. The meeting was adjourned at 3:16 p.m.

Dated this 10th, day of May, 2016.

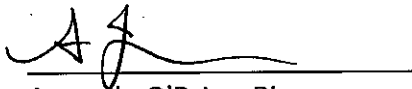


Martin J. Gerber  
Chairman, Acting  
Prepared and Submitted By:

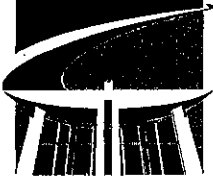
Attest:



Gurvinder Sobti  
Secretary



Amanda O'Brien-Rios  
Corresponding Secretary



ATURIDAT PUETTON BATKON  
AIREN GUAHAN ENTENASIONAT

## ORDER OF ADJOURNMENT

By Resolution of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA"), the March 31, 2016 Regular Meeting of the Board of Directors of GIAA is hereby adjourned until Monday, April 18, 2016 at 3:00 p.m., to reconvene at the GIAA Conference Room 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Dated this 31<sup>st</sup> day of March, 2016.

Martin J. Gerber  
Chairman of the Board, Acting



A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM  
Board of Directors *Reconvened* Meeting  
(of the March 31, 2016 Regular Board Meeting)  
3:00 p.m. Monday, April 18, 2016  
GIAA Terminal Conference Room #3

SIGN-IN SHEET

	<u>PRINT NAME</u>	<u>COMPANY/AGENCY</u>
1.	CANOR ADA	GIAA
2.	FRANK P. BATAKON	GIAA
3.	ANTONIO LANTOS	GIAA OPS
4.	FRANK MUNA	GIAA OPS
5.	J-G. JAVELANA	GIAA
6.	Gerard BATAKON	GIAA
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