



## BOARD OF DIRECTORS REGULAR MEETING

3:00 p.m., Thursday, January 28, 2016

GIAA TERMINAL CONFERENCE ROOM #3

### Public Notice

#### First Notice:

Guam Daily Post – January 21, 2016

Notice to Media – January 21, 2016

#### Second Notice:

Guam Daily Post – January 26, 2016

Notice to Media – January 26, 2016

## AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
  - A. December 17, 2015 Regular Meeting
4. Correspondence
5. Old Business
  - A. Status Updates of Capital Improvement Projects
  - B. Air Service Development Strategy
6. New Business
  - A. Approval of Award for GIAA West Tiyan Perimeter Fence and Gates - IFB No. GIAA-C01-FY16
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM  
Thursday, January 28, 2016, 3:00 p.m.  
GIAA TERMINAL CONFERENCE ROOM #3**

**1. CALL TO ORDER AND ATTENDANCE**

The January 28, 2016 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Untalan at 3:03 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

**Directors Present:**

Edward G. Untalan  
Martin J. Gerber  
Gurvinder "Bic" Sobti  
Lucy M. Alcorn  
Rosalinda A. Tolan  
Katherine C. Sgro  
Deedee S. Camacho

**Offices or positions:**

Chairman  
Vice Chairman

**Directors Absent:**

**GIAA Officials:**

Charles H. Ada II  
Peter Roy Martinez  
Jean M. Arriola  
Gerard Bautista  
John A. Rios  
Edward Muna II  
Franklin Taitano  
Joseph Calvo  
RolendaFaasuamalie  
Victor Cruz

Executive Manager  
Deputy Executive Manager  
Airport Services Manager  
Air Terminal Manager  
Comptroller  
Operations Superintendent  
Procurement Supervisor  
Superintendent of Properties & Facilities  
Airport Marketing Administrator  
Engineering Supervisor

Fred Tupaz  
Janalynn Cruz Damian, Esq.  
Michael A. Pangelinan, Esq.

TMG, LLC  
GIAA Legal Counsel  
GIAA Legal Counsel

The Chairman welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

**2. APPROVAL OF AGENDA**

Motion to approve the agenda as presented duly made by Director Tolan, seconded by Director Sgro; motion unanimously passed.

**3. APPROVAL OF MINUTES**

**A. December 17, 2015 Regular Meeting**

No corrections or changes were recommended. On motion duly made by Director Sgro, seconded by Director Alcorn, the following resolution was unanimously passed:

**Resolution No. 16-13**

The Board hereby approves the minutes of the December 17, 2015 regular meeting, subject to corrections.

**4. CORRESPONDENCE**

Executive Manager Ada had no correspondence to report.

**5. OLD BUSINESS**

**A. Status Updates of Capital Improvement Projects**

Mr. Tupaz referred the Board to handouts regarding the current Airport projects and provided various updates to the Board.

**i. FAA AIP Grant Projects – Undistributed Obligations (UDO)**

- FY2011 - Miscellaneous Airport Improvements Phase 4: Extended (West perimeter fence line project)
- FY2012 - Rehabilitate Runway 6L/24R - Phase 2: Pending final close-out documents.
- FY2013 - Acquire one (1) 3,000 gallon Aircraft Rescue & Fire Fighting (ARFF) Vehicle: Pending final close-out documents.
- FY2013 – Update Airport Master Plan Study: GIS under review by the FAA.
- FY2014 – Install Instrument Landing System (ILS) Runway 06L - Phase 3: Pending final close-out documents.
- FY2015 - Acquire Aircraft Rescue & Fire Fighting Vehicle: Bid advertisement in January 2016.
- FY2015 - Noise Mitigation Measures for Residences within 65 - 69 DNL: Pending final FAA review.

ii. Bond Capital Improvement Projects

- International Arrivals Corridor with Building Seismic Upgrades: Bid opening extended to February 4, 2016 due to further clarification required for Addendum 10 issued December 31, 2015. Addendum 11 issued January 2016.
- Hold Bag Screening Relocation: Work in progress.
- Integrated Passenger Loading Bridge Replacement: Passenger loading bridge being prepared for shipping on January 26, 2016. Estimated to arrive on February 9, 2016. Installation to be complete on March 20, 2016.
- ARFF Facility Replacement: \$1M for design, programmed for funding by FAA in FY2016. Scope of work for issuance of A&E RFP anticipated for February 2016.
- Cargo Apron Relocation: \$3.6M for design and construction. Programmed for partial FAA funding in FY2016. Scope of work for issuance of RFP anticipated for March 2016.
- Upgrade Airport IT and FMS: Partial upgrades complete. Design of fiber optic realignment in progress. Scope of work for issuance of bid anticipated for January 2016.
- Route 10A Landscape Component: Coordinating with DPW on design progress and schedule for roadway. Monthly teleconferences in progress as Phase II of Tiyan Parkway project progresses.

iii. Capital Improvement Fund

- Upgrades to Public Restrooms - Final Phase: Phase I in progress. Change Order issued for replacement of old piping to improve the water flow in the departure lobby level restroom. 15 day delay anticipated. Restroom #1 at the Customs area was completed on January 11; Phase II of Restroom #2 at the Customs area has been initiated. Phasing plan is being reassessed; project completion anticipated on April 2016.
- Noise Mitigation Program 65 DNL & Higher - Phase VI: New RFP to be issued FY2016 for the next round of program pending discretionary funding from FAA.
- Wildlife Management Assessment: Grant application to be submitted for mid-2016 funding. Work in progress. FAR Part 139 requirement.
- ARFF Facility -Design/Construction Phase 1: Scope of work being completed; RFP to be issued February 2016. Grant application to be submitted for mid-2016 funding.
- Painting & Exterior Surface Improvements and Replace Roofing Systems: Repainting and surface improvements are over 95% complete. Temporary roof repairs pending selection of 3<sup>rd</sup> Floor Arrivals bid for coordination and scheduling of project.
- Improve Leasehold Facilities (GSE, Tech, HC-5): A&E work underway for HC-5 Hangar. Consolidate project to include Hangar door retrofit, structural improvements and exterior painting. Bid package for February 2016. Notice to Proceed for March 2016.

- Tiyan Land Acquisition & Redevelopment: Meeting to be scheduled with GIAA Conflict Counsel and Government of Guam to identify schedules and funding for acquisition – February 2016.
  - Apron Rehabilitation – Design: Assess and design rehabilitation improvements to terminal aprons. RFP scheduled for issuance in March 2016. Funding programmed for FY2016.
  - Miscellaneous Airport Improvements – Phase V: Reprogrammed entitlement grant funding to cover Tiyan Parkway Fencing project and demo of remaining buildings and miscellaneous structures.
- B. Air Service Development Strategy**

Director Sgro advised the Board that the Air Service Development strategy had been tabled at the last Board meeting. Director Sgro informed the Board that Mr. Tupaz provided a detailed presentation during the Air Service Development/Marketing Sub-Committee meeting held on January 26, 2016. For the Board's consideration, Mr. Tupaz referred the Board to his handout regarding a motion to adopt the Network Development Strategy Update – December 2015 and reiterated the key components of the strategy for short-haul and long-haul route development. There was discussion by the Board. Vice-Chairman Gerber inquired about mentioning other airline partners.

After discussion by the Board, on motion duly made by Director Sgro, seconded by Director Alcorn, the following resolution was unanimously passed:

**Resolution No. 16-14**

The Board hereby approves, accepts and adopts the Network Development Strategy Update prepared by Airport Strategy and Marketing, Limited, as presented.

**6. NEW BUSINESS**

- A. Approval of Award for GIAA West Perimeter Fence and Gates - IFB No. GIAA-C01-FY16**

The Executive Manager provided background information to the Board on the referenced IFB. Twenty-six (26) firms/individuals purchased bid packages and fourteen (14) firms submitted bids before the submission deadline. The fourteen (14) bids were evaluated, and ten (10) bids were determined to be acceptable. As required by the Guam Procurement Regulations, the bids were publicly opened and read aloud in the presence of the bidders. The bid price submittals are as follows in the order they were received and opened:

1.	Ian Corporation	\$490,636.18
2.	Maeda Pacific Corporation	\$692,000.00
3.	Pacific Rim Land Development	\$639,500.00
4.	BME & Sons Inc.	\$479,606.15

5.	Mega United Corp.	\$997,960.00
6.	Sumitomo Mitsui	\$517,526.00
7.	Inland Builders Corporation	\$553,931.45
8.	Nippo USA Inc.	\$727,700.00
9.	ProPacific Builders Corporation	\$498,900.00
10.	Giant Const. Corporation	\$499,887.00

The Executive Manager informed the Board that BME & Sons Inc. has been determined to have met the standards and responsibility and responsiveness outlined in the Guam Procurement Regulations and has been deemed as the lowest responsible, responsive bidder. Therefore, it is recommended that BME & Sons Inc. be awarded the contract in the amount of \$479,606.15 for the project in reference.

The Executive Manager noted for the Board's information that four (4) firms were rejected for non-compliance. Included in the Board's package is JJ Global's formal letter to withdraw their bid submittal.

On motion duly made by Director Sgro, seconded by Director Camacho, and unanimously approved, the following resolution was approved:

**Resolution No. 16-15**

The Board hereby approves the contract award for GIAA West Perimeter Fence and Gates - IFB No. GIAA-C01-FY16 to BME & Sons Inc. in the amount of \$479,606.15, subject to review by legal counsel.

**7. REPORT OF THE EXECUTIVE MANAGER**

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by the Executive Manager.

The Executive Manager discussed the passenger processing issues – extreme passenger congestion and the paperwork processing the passengers are experiencing. He noted that GIAA will be purchasing six to eight kiosks, and that the Guam Visitors Bureau will be purchasing two. Executive Manager Ada also noted USCBP manpower issue.

In reference to the Taxi Service Concession RFP, the Executive Manager announced that the RFP has been cancelled for further evaluation of taxicab services at the Airport. A letter went out to all proposers.

For the Board's consideration, the Executive Manager informed the Board of a request for sponsorship from Senator Tina Muna-Barnes in reference to the 12th Festival of Pacific Arts (FestPac), to be hosted by Guam in May 2016.

On motion duly made by Director Sgro, seconded by Director Alcorn, and unanimously approved, the following resolution was approved:

**Resolution No. 16-16**

The Board hereby acknowledges the request for sponsorship from Senator Tina Muna-Barnes in reference to the 12th Festival of Pacific Arts (FestPac), and that the Authority will consider the request.

**8. REPORT OF THE COMPTROLLER**

Mr. John Rios, Comptroller, reported on the revenues and expenses of the Authority as of **December 31, 2015**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **3.1%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below and above budget by **-0.1%** and **0.5%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **9.7%**. Year-to-date Total Operating Revenues Actual of **\$17.6M** is **3.4%** above the budget estimate of **\$17.0M**. Year-to-date Total Operating Expenses are below budget by **-25.0%**. Components of this line item include a **-13.3%** decrease in Personnel Service, a **-31.4%** decrease in Contractual Services, a **-67.8%** decrease in Materials & Supplies and a **-100.0%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$8.8M** reflects an increase of **66.6%** over the year-to-date budgeted amount of **\$5.3M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.64** versus the requirement of **1.25**.

The Comptroller announced that the audit presentation on GASB 67/68 issues has been extended until February.

**9. PUBLIC COMMENTS**

There were no public comments.

**10. EXECUTIVE SESSION**

The next item on the agenda was Executive Session.

Upon written recommendation of counsel, on motion duly made by Director Camacho, seconded by Director Sobti, and unanimously approved, the Board recessed to convene into Executive Session at 4:04 p.m. to discuss pending or threatened litigation to which GIAA is or may be a party. Attending Executive Session were members of the Board, Executive Manager Ada, and Legal Counsel – Michael A. Pangelinan, Eduardo A. Calvo, Janalynn Cruz Damian, and Sarah L. Fabian.

Chairman Untalan, Director Sobti and Director Camacho did not participate in Executive Session because of conflicts and left the conference room.

On motion duly made by Director Alcorn, seconded by Director Sgro, Executive Session adjourned at 5:19 p.m., at which time the Board reconvened the regular session.

All Board members present in the conference room.

Acting Chairman Gerber announced that there was a request from legal counsel to authorize payment of legal counsel's December invoice for legal services relating to the DFS arbitration matter.

Chairman Untalan and Directors Sobti and Camacho did not participate in discussion or vote on this matter because of conflicts of interest.

On motion duly made by Director Tolan, seconded by Director Sgro, the following resolution was unanimously approved:


**Resolution No. 16-17**

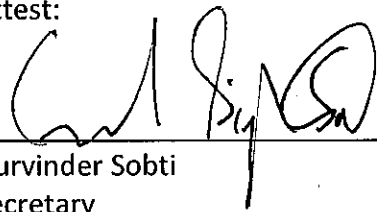
The Board hereby authorizes the Authority to issue payment to Calvo Fisher & Jacob LLP for legal fees incurred in December 2015 relative to the DFS arbitration, in the amount of \$54,646.93.


**11. ADJOURNMENT**

Motion to adjourn duly made by Director Camacho, seconded by Director Alcorn; motion unanimously passed. The meeting was adjourned at 5:23 p.m.

Dated this 11th, day of March, 2016.

  
\_\_\_\_\_  
Martin J. Gerber  
Chairman, Acting

Attest:  
  
\_\_\_\_\_  
Gurvinder Sobti  
Secretary

Prepared and Submitted By:  
  
\_\_\_\_\_  
Amanda O'Brien-Rios  
Corresponding Secretary



**A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**  
**Board of Directors Regular Board Meeting**  
**3:00 p.m. Thursday, January 28, 2016**  
**GIAA Terminal Conference Room #3**

**SIGN-IN SHEET**

	<u>PRINT NAME</u>	<u>COMPANY/AGENCY</u>
1.	Blaine Dydasco	Sen. Tom Ada
2.	J. CALVINO	GIAA
3.	Gerard BANTISTA	ATM
4.	EMMANIA	GIAA - OPS
5.	CHARLES H. ADAR	GIAA
6.	Nestor Licanto	KUAM
7.	JENNY ARREOLA	GIAA
8.	JO YABU	Jay
9.	KAWIKA KAHARUA	UNITED
10.	R. Fagundes	GIAA MKT
11.	Antonio Torres	GIAA Police
12.	FRANK P. TAITANO	GIAA PROC.
13.	Mike Fancher	CFJ
14.	Sarah Fabian	CFJ
15.	Benny Crawford	SELF
16.	Ray Mando	ARFF
17.		
18.		
19.		
20.		