



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM  
Thursday, October 25, 2018, 3:00 p.m.  
GIAA TERMINAL CONFERENCE ROOM #3**

**1. CALL TO ORDER AND ATTENDANCE**

The October 25, 2018 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Duenas at 3:17 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

**Directors Present:**

Ricardo C. Duenas  
Katherine C. Sgro  
Gurvinder "Bic" Sobti  
Martin J. Gerber  
Lucy M. Alcorn  
Rosalinda A. Tolan  
Deedee S. Camacho

**Offices or positions:**

Chairman  
Vice Chairperson  
Board Secretary

**Directors Absent:**

None

**GIAA Officials:**

Pedro R. Martinez  
Jean M. Arriola  
Gerard Bautista  
Raymond Santos  
Edward Muna  
Victor Cruz  
Joseph Javellana  
Antoinette Bautista  
Elfrie Koshiba  
Henry Cruz

Deputy Executive Manager  
Airport Services Manager  
Air Terminal Manager  
Assistant Chief, GIAA ARFF  
Superintendent of Operations  
Engineering Supervisor  
Program Coordinator IV  
General Accounting Supervisor  
GIAA Marketing  
GIAA Procurement

Janalynn C. Damian, Esq.  
Thomas J. Fisher, Esq.  
Frank R. Santos

GIAA Legal Counsel  
GIAA Conflicts Counsel  
GIAA Consultant

Chairman Duenas welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

## **2. APPROVAL OF AGENDA**

Motion to approve the agenda as presented duly made by Director Tolan, seconded by Director Sobti; motion unanimously passed.

## **3. APPROVAL OF MINUTES**

### **A. September 25, 2018 Regular Meeting**

On motion duly made by Vice Chairperson Sgro, seconded by Director Alcorn, the following resolution was unanimously passed:

#### **Resolution No. 19-01**

The Board hereby approves the minutes of the September 25, 2018 regular meeting, subject to corrections.

## **4. CORRESPONDENCE**

Deputy Executive Manager Martinez had no Correspondence to report.

## **5. OLD BUSINESS**

### **A. Status Updates of Capital Improvement Projects("CIP")**

Mr. Frank Santos, Consultant, provided brief highlights on Capital Improvement Projects for FY2018.

- International Arrivals Corridor with Building Seismic Upgrades: "Sneak Peak" event scheduled for October 26, 2018. Media and the public will be able to view the pods. Hoarding area by Gate 6 will move to Gate 7, which will be closed for 4-5 months. Hoarding area will then move to Gate 9. United Airlines has a design team for the Club Room, who will be visiting Guam to coordinate their design. Moving Walkways are being worked back into project as funds become available.
- Noise Mitigation Program 65 DNL & Higher: 22 homes;preparing bids for sound proofing. Recent FAA regulations have indicated that the Noise Exposure Maps require updating. Any remaining funds from the existing grant will be used for updating the Maps.
- ARFF Facility-Design/Construction: Phase I essentially complete. Contract with the construction contractor has been executed. Pre-Notice to Proceed expected. "Ground Washing" event scheduled for November 1, 2018.

## 6. NEW BUSINESS

### A. Approval of Award for Purchase and Delivery of Vehicles FY18 - IFB No. GIAA-001-FY18

The first matter discussed was the approval of award of the Purchase and Delivery of Vehicles FY18 under the Invitation For Bid No. GIAA-001-FY18. Deputy Executive Manager Martinez provided background information to the Board on the referenced IFB. Seven (7) firms/individuals purchased or downloaded bid packages, and three (3) firms submitted a bid before the submission deadline. The three (3) firms were evaluated and determined to be acceptable. As required by the Guam Procurement Regulations, the bid was publicly opened and read aloud in the presence of the bidder. The bid price submittals are as follows:

BIDDER'S NAME	ITEM No. 1.0	ITEM No. 2.0	ITEM No. 3.0	ITEM No. 4.0	ITEM No. 5.0	ITEM No. 6.0
Triple J Enterprises, Inc.	\$72,750.00	\$38,800.00	\$40,200.00	NO BID	NO BID	\$41,490.00
Cars Plus, LLC	\$64,500.00	\$29,852.00	\$36,592.00	NO BID	\$81,000.00	NO BID
Monster Auto Corp. dba Auto Sport	\$74,985.00	NO BID	NO BID	NO BID	NO BID	NO BID

Deputy Executive Manager Martinez informed the Board that the total contract award for this bid is \$253,434.00. Funding for this bid is available under the O&M budget or CIP grant funding. Pursuant to the guidelines in Item 9 of the Instruction to Bidders, the award of contract will be made to the lowest responsible, responsive bidder for each item bid, provided the bid is reasonable and in the best interest of GIAA. Triple J Enterprises, Inc. and Cars Plus, LLC have been determined to have met the standards of responsibility and responsiveness outlined in the Guam Procurement Regulations. Therefore, Management recommends the contract awards be made according to the following:

Item & Description:	Awarded To:	Total Amount:
Item 1.0: Small Sports Utility Vehicles; 3 each	Cars Plus, LLC	\$64,500.00
Item 2.0: Mid Size SUV Sports Utility Vehicle; 1 each	Cars Plus, LLC	\$29,852.00
Item 3.0: Full-Size SUV Sports Utility Vehicle; 1 each	Cars Plus, LLC	\$36,592.00
Item 4.0: Full-Size SUV Sports Utility Vehicle (Extended Wheelbase, 130"); 1 each	NO BID	NO BID

Item 5.0: Police Pursuit Vehicles (4-Door Sedan Model); 2 each	Cars Plus, LLC	\$81,000.00
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Item 6.0: 15 Passenger Van; 1 each	Triple J Enterprises, Inc.	\$41,490.00
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**TOTAL CONTRACT AWARD: \$253,434.00**

Director Alcorn brought attention to a possible typographical error on page two (2) of the Bid Evaluation and Recommendation Memorandum regarding the bid by Auto Spot. Mr. Henry Cruz of Procurement acknowledged the error and informed the Board that the correct bid by Auto Spot for Item 1.0 was \$74,985.

Vice Chairperson Sgro inquired if these are replacement vehicles. Mr. Cruz replied that they are additional vehicles. Chairman Duenas asked what divisions these vehicles would be assigned to. Deputy Executive Manager informed the Board that they will be used by Airport Police, Operations and Administration. Discussion followed on the life cycle of the official vehicles, with Air Terminal Manager, Mr. Gerard Bautista announcing that there are 2003 vehicles still being utilized.

Director Alcorn inquired on the vehicle that got no bid. Air Terminal Manager announced that this vehicle was for ARFF and had specific requirements so it will go back out for bid.

After further discussion, on motion duly made by Director Sobti, seconded by Director Tolan, the following resolution was unanimously approved:

**Resolution No. 19-02**

The Board hereby approves the contract award for Purchase and Delivery of Vehicles FY18 - IFB No. GIAA-001-FY18 to Triple J Enterprises, Inc. in the amount of \$41,490.00 for Bid Item 6.0, and Cars Plus, LLC in the total amount of \$211,944.00 for Bid Items 1.0, 2.0, 3.0 and 5.0; for a total contract amount of \$253,434.00, subject to review by conflicts counsel.

**B. Ratification of Quarterly Travel**

Deputy Executive Manager Martinez presented the quarterly travel from July to September 2018 for ratification by the Board.

Vice Chairperson Sgro inquired if the travel presented falls within the travel budget, and if it is an annual or monthly allocation. Air Terminal Manager informed the Board that the travel budget is compiled by all divisions, the travel calendar then gets approved as part of the annual budget. Every division submits travel requests prior to the budget getting approved.

After further discussion, on motion duly made by Director Gerber, seconded by Director Alcorn, the following resolution was unanimously approved:

**Resolution No. 19-03**

The Board hereby ratifies the FY2018 4th quarter travel report from July to September 2018 as presented.

At this time, Deputy Executive Manager Martinez announced that he had a Travel Request for Board approval for Chairman Duenas and Executive Manager Ada to travel to San Francisco, California on November 12-13, 2018 to attend the Ninth Circuit Hearing for the Crawford vs. A.B. Won Pat International Airport Authority, Guam matter.

Chairman Duenas announced that he is recusing himself from the discussion.

Vice Chairperson asked for clarification, if the request was for two (2) travelers. The Deputy Executive Manager replied yes.

After further discussion, on motion duly made by Director Gerber, seconded by Director Sobti, the following resolution was unanimously approved:

**Resolution No. 19-04**

The Board hereby approves the Official Travel Request for Chairman Ricardo Duenas and Executive Manager Charles H. Ada II to travel to San Francisco, California on November 12-13, 2018 to attend the Ninth Circuit Hearing for the Crawford vs. A.B. Won Pat International Airport Authority, Guam matter.

**7. REPORT OF THE EXECUTIVE MANAGER**

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Deputy Executive Manager Martinez.

**8. REPORT OF THE COMPTROLLER**

Ms. Antoinette Bautista reported on the revenues and expenses of the Authority as of **September 30, 2018**. Ms. Bautista reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-8.7%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **-3.9%** and **-14.0%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **22.9%**. Year-to-date Total Operating Revenues Actual of **\$75.5M** is **-1.5%** below the budget estimate of **\$76.7M**. Year-to-date Total Operating Expenses are above budget by **1.3%**. Components of this line item include a **1.0%** increase in Personnel Service, a **6.7%** increase in Contractual Services, a **-54.2%** decrease in Materials & Supplies and a **68.8%** increase in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$27.9M** reflects a decrease of **-6.0%** over the year-to-date budgeted amount of **\$29.4M**. Ms. Bautista reported that the year-to-date Debt Service Coverage is at **1.36** versus the requirement of **1.25**.

Vice Chairperson Sgro inquired on what were the contractual services. Ms. Bautista replied custodial and preventive maintenance contracts.

## **9. EXECUTIVE SESSION**

The next item on the agenda was Executive Session.

Upon written recommendation of counsel, on motion duly made by Vice Chairperson Sgro, seconded by Director Camacho, and unanimously approved, the Board recessed to convene into Executive Session at 3:53p.m.

The Board convened into Executive Session at 4:03 p.m. to discuss pending or threatened litigation to which GlAA is or may be a party. Attending Executive Session were Directors Duenas, Sgro, Sobti, Gerber, and Alcorn, Deputy Executive Manager Martinez, and Legal Counsel, Janalynn C. Damian. Also present was the court reporter who will prepare a transcript of the Executive session.

Executive Session adjourned at 4:09 p.m., at which time the Board reconvened regular session.

Director Tolan and Director Camacho did not participate in Executive Session due to conflicts of interest.

As a result of discussion during Executive Session, Chairman Duenas announced that there was a matter for Board approval, and presented the matter to the Board.

After further discussion, on motion duly made by Vice Chairperson Sgro, seconded by Director Alcorn, the following resolution was unanimously approved:

### **Resolution No. 19-05**

The Board hereby authorizes the Authority to issue payment to Calvo Fisher & Jacob LLP for the general matters legal fees incurred in September 2018 that exceed the monthly cap in the amount of \$18,018.70.

## **10. PUBLIC COMMENTS**

There were no Public Comments.

## **11. ADJOURNMENT**

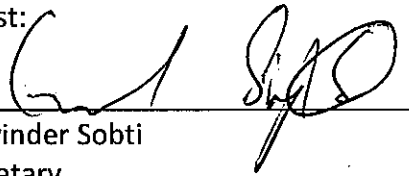
Motion to adjourn duly made by Director Alcorn, seconded by Director Tolan; motion unanimously passed. The meeting was adjourned at 4:11 p.m.

Dated this 3rd, day of December, 2018.



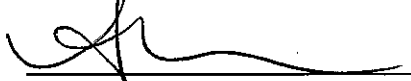
Ricardo C. Duenas  
Chairman

Attest:



Gurvinder Sobti  
Secretary

Prepared and Submitted By:



Amanda O'Brien-Rios  
Corresponding Secretary

**BOARD OF DIRECTORS REGULAR MEETING**  
**3:00 p.m., Thursday, October 25, 2018**  
**GIAA TERMINAL CONFERENCE ROOM #3**

Public Notice

First Notice:

Guam Daily Post – October 18, 2018

Notice to Media – October 18, 2018

Second Notice:

Guam Daily Post – October 23, 2018

Notice to Media – October 23, 2018

**AGENDA**

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
  - A. September 25, 2018 Regular Meeting
4. Correspondence
5. Old Business
  - A. Status Updates of Capital Improvement Projects
6. New Business
  - A. Approval of Award for Purchase and Delivery of Vehicles FY18 - IFB No. GIAA-001-FY18
  - B. Ratification of Quarterly Travel
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment



A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

Board of Directors Regular Meeting

3:00 p.m., Thursday, October 25, 2018

GIAA Terminal Conference Room #3

SIGN-IN SHEET

	PRINT NAME	COMPANY/AGENCY
1.	RICARDO GARCIA	AM INS.
2.	ANNMARIE MUNA	AM INS.
3.		
4.		
5.	Gerard BARTISTA	GIAA
6.	Henry Cruz	GIAA
7.	RAY SANTOS	GIAA
8.	J. G. Javellana	GIAA
9.	Effie Koshika	" Mktg
10.	VICTOR J. CRUZ	GIAA
11.		
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# Tourist charged with sex assault on 2 hotel workers

A tourist faces charges in the Superior Court of Guam for allegedly sexually assaulting two women who work at the Guam Plaza Resort & Spa in Tumon.

At around 10:01 p.m. Tuesday, officers with the Guam Police Department responded to a criminal sexual conduct complaint at the hotel.

The defendant, Toshio Goto, faces charges for allegedly touching the breast of an employee and attempting to touch the genital area



**Toshio Goto**

of another employee.

The complaint alleges the defendant "emitted an odor of (an) intoxicating beverage."

Police reviewed video surveillance, which recorded the incidents, a Superior Court magistrate's complaint stated.

Goto was charged with two counts of fourth-degree criminal sexual conduct and one count of attempted fourth-degree criminal sexual conduct. **(Daily Post Staff)**

## Yona man, 35, arrested in stabbing

A man is listed in stable condition after he was stabbed at Del Carmen Apartments in Yona.

Hagåtña Precinct Command officers responded to a report of a stabbing on Tuesday night.

Guam Police Department spokesman Sgt. Paul Tapao said when police arrived on the scene, Patrick Taijeron, 35, told officers he had stabbed another man while in the



**Patrick Taijeron**

parking lot of the apartment complex.

Officers met with several witnesses and processed the crime scene.

The victim remains in stable condition at Guam Memorial Hospital.

Taijeron was arrested on suspicion of aggravated assault and possession and use of a deadly weapon in the commission of a felony. **(Daily Post Staff)**

## Suspect sought in Tumon purse snatching

Police are seeking the public's help in locating the individuals involved in a purse snatching in Tumon.

Officers from the Guam Police Department Tumon-Tamuning Precinct Command responded to a reported robbery along Route 14 near the Royal Orchid Guam Hotel in Tumon around 10:30 a.m. Wednesday. A woman told police that she had been walking on the sidewalk when a man approached her and grabbed her purse from behind, causing her to fall to the ground, said

GPD spokesman Sgt. Paul Tapao.

The male suspect was seen running toward a vehicle described as a faded, older model sedan, Tapao stated. The suspect and the getaway driver fled the scene.

When police reviewed nearby surveillance cameras, they noted the male suspect was wearing a red shirt and blue shorts.

Anyone with information on this case is encouraged to call police dispatchers at 472-8911 or 475-8615-7, or report information to Guam Crime Stoppers at 477-HELP (4357) or online at [guam.crimestoppersweb.com](http://guam.crimestoppersweb.com). **(Daily Post Staff)**

## Fisherman hooks a big one off southern Guam



**BADONG:** Kayak fisherman Jimmy Badong hooked this fish from a depth of 1,800 feet about three miles off the coast of southern Guam. Badong said his catch is likely an *Evoxymetopon poeyi*, also known as Poey's scabbardfish. Photo courtesy of Jimmy Badong



**The Honorable  
EDDIE B. CALVO**  
Governor

**The Honorable  
RAY TENORIO**  
Lt. Governor



## PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board meeting on Thursday, October 25, 2018 at 3:00 p.m. in Terminal Conference Room No. 3. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss pending litigation to which GIAA is a party. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

(This ad paid for by GIAA)

## GUAM HOUSING AND URBAN RENEWAL AUTHORITY

**Board of Commissioners Meeting  
12:00 P.M., Thursday, October 25, 2018  
GHURA Main Office  
1st Floor Conference Room  
117 Bien Venida Avenue, Sinajana**

For special accommodation, contact Ms. Kathy Taitano  
Tele No. 475-1322 or TTY #472-3701

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**OR CALL 649-1924**  
**MON-FRIDAY, 8AM - 5PM**



### QUARTERLY MEMBERSHIP MEETING

Tuesday, October 23, 2018  
11:30 a.m. ~ 1:00 p.m.  
Lotte Hotel Guam - Emerald Ballroom

### GUBERNATORIAL FORUM

**Lou Leon Guerrero, Democratic Candidate**  
**Ray Tenorio, Republican Candidate**

\$28.00 per person  
Please **RSVP by 5 p.m. on Friday, October 19, 2018.**  
Call GVB at 646-5278/9 or email: [nakisha.garrido@visitguam.org](mailto:nakisha.garrido@visitguam.org) and [jayde.bello@visitguam.org](mailto:jayde.bello@visitguam.org)

This advertisement was paid for by the GVB Membership Fund.



## ELECTION '18

# Union, Bordallo back Leon Guerrero campaign

By John O'Connor  
john@postguam.com

The Guam Federation of Teachers is throwing its support behind the Democratic gubernatorial team of Lou Leon Guerrero and Josh Tenorio.

The union made the announcement Monday afternoon. A survey of GFT worksite stewards, conducted by the union's Committee on Political Education, found that 90 percent of representatives wanted to endorse Leon Guerrero and Tenorio.

The union's endorsement was announced the same day Del. Madeleine Bordallo endorsed the Leon Guerrero-Tenorio team on social media.

"We need leaders who understand the issues," Bordallo said, in part.

## Republicans would do most harm

At GFT, the union stated about 68 percent of stewards believed Republican nominees Lt. Gov. Ray Tenorio and his running mate, Tony Ada, would cause the most harm to their paychecks, work environment and way of life, according to GFT.

"An overwhelming percentage of worksite steward members felt Lou and Josh will best serve our public agencies and Guam's working families. It's time that our government has leadership that will give our public employees in education, health care, law enforcement and safety, transportation, utilities and all other public agencies better working conditions to better serve our island," GFT stated in a release.

GFT is Guam's largest employee federation, according to the release. The union has memberships in several agen-



**UNION ENDORSEMENT:** Guam Federation of Teachers President Sanjay Sharma, left, and the union's Committee on Political Education Chairman David Teixeira, announce GFT is endorsing the Democratic gubernatorial team of Lou Leon Guerrero and Josh Tenorio. The union made the announcement at a press conference at the GFT headquarters Monday in Mangilao.

David Castro/The Guam Daily Post

“An overwhelming percentage of worksite steward members felt Lou and Josh will best serve our public agencies and Guam's working families.”

— Statement from the Guam Federation of Teachers

cies and represents about 5,000 employees through bargaining agreements.

## Did not consider Aguon-Limtiaco

GFT President Sanjay Sharma said the survey did not ask about the team of Sen. Frank Aguon Jr. and Alicia Limtiaco, who are running on the gubernatorial ticket as write-in candidates.

"When we polled our worksite stewards, it was a simple, 'Which major political party would you want to be supporting?'" Sharma said. "The reason why we didn't ask for any of the write-ins is because historically the write-in candidacies never work. So we wanted to make sure we offered the best two choices to our membership."

Sharma said this decision did not mean GFT disliked Aguon and Limtiaco. The union stated it wanted to make sure that it "went with the ones that won their primary votes."

Andri Baynum, a Simon Sanchez High School teacher and GFT member, is one individual organizing a write-in campaign for Aguon and Limtiaco.

Sharma said, "If Frank and Alicia had won (the primary race) then this would have been a different conversation, but because we have Lou and Josh winning — that was the choice we offered to our stewards."

## Fine against People for Progress stands

By John O'Connor  
john@postguam.com

The Guam Election Commission's \$1,000 fine against a political action committee stands despite the threat of a lawsuit.

GEC issued the fine after People for Progress failed to file campaign finance disclosures. The information was also submitted to the Office of the Attorney General.

But the political action committee, or PAC, contended it was not under the purview of election disclosure law and therefore, did not need to file finance reports with the GEC. In response to the fine, the PAC's attorney, Jacqueline Terlaje, asked the commission to lift the fine by Oct. 19. The PAC is considering a lawsuit if the fine stays.

The Guam Daily Post did not receive a response or statement from the PAC after the deadline passed Friday.

Faced with a potential lawsuit, the election commission has decided to discuss the matters behind closed doors.

"They will schedule a meeting to meet in executive session," said GEC Executive Director Maria Pangelinan.

The commission has been asking People for Progress to submit campaign finance reports since 2016. Barring a disclosure filed in August 2016, the PAC has repeatedly stated it does not endorse any candidate and therefore is not subject to disclosure laws.

The fine was levied in early October.

Attorney Rachel Taimanao-Ayuyu, the executive director of the PAC, said the fine was an attempt to restrict the committee's speech.

"Speech is expressed through contributions, ... official statements, through ads and campaigning material. ... It's hard to do that when you're constantly having to defend your rights to the GEC," Taimanao-Ayuyu has said.

The PAC paid for a theater ad featuring Lt. Gov. Ray Tenorio, now a gubernatorial candidate. At the time the ad was released, Tenorio had not filed for official candidacy but had been hosting "BOTA 2018" events.

She maintained that neither the ad nor other remarks she has made about Tenorio were an endorsement for his candidacy.

## GUAM HOUSING AND URBAN RENEWAL AUTHORITY

**Board of Commissioners Meeting**  
**12:00 P.M., Thursday, October 25, 2018**  
**GHURA Main Office**  
**1st Floor Conference Room**  
**117 Bien Venida Avenue, Sinajana**

For special accommodation, contact Ms. Kathy Taitano  
Tele No. 475-1322 or TTY #472-3701



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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM  
Tuesday, September 25, 2018, 3:00 p.m.  
GIAA TERMINAL CONFERENCE ROOM #3**

**1. CALL TO ORDER AND ATTENDANCE**

The September 25, 2018 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Duenas at 3:05 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

**Directors Present:**

Ricardo C. Duenas  
Katherine C. Sgro  
Gurvinder "Bic" Sobti  
Martin J. Gerber  
Rosalinda A. Tolan  
Deedee S. Camacho

**Offices or positions:**

Chairman  
Vice Chairperson  
Board Secretary

**Directors Absent:**

Lucy M. Alcorn (Excused)

**GIAA Officials:**

Pedro R. Martinez  
John A. Rios  
Jean M. Arriola  
Gerard Bautista  
Edward Muna  
Victor Cruz  
Joseph Javellana  
Elfrie Koshiba  
Henry Cruz

Deputy Executive Manager  
Comptroller  
Airport Services Manager  
Air Terminal Manager  
Superintendent of Operations  
Engineering Supervisor  
Program Coordinator IV  
GIAA Marketing  
GIAA Procurement

Janalynn C. Damian, Esq.  
Frank R. Santos

GIAA Legal Counsel  
GIAA Consultant

Chairman Duenas welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

## **2. APPROVAL OF AGENDA**

Motion to approve the agenda as presented duly made by Director Tolan, seconded by Director Sobti; motion unanimously passed.

## **3. APPROVAL OF MINUTES**

### **A. August 30, 2018 Regular Meeting**

Director Tolan informed the Board of a typo requiring correction on page three (3). On motion duly made by Vice chairperson Sgro, seconded by Director Camacho, the following resolution was unanimously passed:

#### **Resolution No. 18-47**

The Board hereby approves the minutes of the August 30, 2018 regular meeting, subject to corrections.

## **4. CORRESPONDENCE**

Deputy Executive Manager Martinez had no Correspondence to report.

## **5. OLD BUSINESS**

### **A. Status Updates of Capital Improvement Projects ("CIP")**

Mr. Frank Santos, Consultant, provided brief highlights on Capital Improvement Projects for FY2018.

- International Arrivals Corridor with Building Seismic Upgrades: On September 7, 2018 a number of the Board members were provided a tour of the project. Based on the tour, and in consultation with the Contractor, Vice Chair Sgro has suggested an event, a tour or "Sneak Peak" of the project for the Governor and Lt. Governor. Mr. Santos announced that the time and will be finalized and the Board will be notified of the event.
- Noise Mitigation Program 65 DNL & Higher: Results from the noise measurements on 22 homes was received, and each home has passed and is eligible for additional sound proofing. Packages for each home will be put together and will be put out as a single bid in 2019. Noise measurements for the next 38 homes are to begin in October 2018. Mr. Santos explained the eligibility criteria of the noise measurement program.
- ARFF Facility-Design/Construction: Airport received FAA approval to proceed with executing the contract and issue the Notice to Proceed. Ground-breaking anticipated for October 2018.

- Apron Rehabilitation: Trench drains awaiting repairs and are to be repaired under FAA project after approval from FAA.

## 6. NEW BUSINESS

### A. Approval of FY19 Insurance Renewal Program

The first matter discussed was the FY19 Insurance Renewal Program. AM Insurance ("AM") representative, Ms. Ann Marie Muna presented the insurance quotes for FY2019. Nine (9) major insurance carriers were approached, only two (2) carriers this year responding with submittals.

The insurance program includes six (6) policies: Property Insurance with Catastrophe; Airport Operators Liability; Directors and Officers Liability; Workman's Compensation, Automobile Insurance; and Crime Insurance. Quotes are as follows:

Policy	Firm with Lowest Offered Premium	Amount
Property	Calvo's	\$322,771.00
Airport Operators Liability	Calvo's	\$131,580.00
Directors & Officers Liability	Moylan's	\$36,720.00
Workman's Compensation	Moylan's	\$35,000.00
Automobile Insurance	Moylan's	\$34,622.00
Crime Insurance	Moylan's	\$5,400.00
TOTAL:		\$566,093.00

The total premium costs for all coverage for FY2019 is \$566,093.00. This represents an increase in premium of \$20,505.00 per annum compared to FY2018 premium cost of \$545,588.00. Management recommends that the Board approve the FY2019 insurance program as presented.

Vice Chairperson Sgro announced for the record that she would like to recuse herself and will not participate in discussion or vote on the matter.

After further discussion, on motion duly made by Director Gerber, seconded by Director Sobti, the following resolution was unanimously approved:

#### **Resolution No. 18-48**

The Board hereby approves the FY2019 Insurance Renewal Program, in the total amount of \$566, 093.00 as follows:

<b>Policy</b>	<b>Firm with Lowest Offered Premium</b>	<b>Amount</b>
Property	Calvo's	\$322,771.00
Airport Operators Liability	Calvo's	\$131,580.00
Directors & Officers Liability	Moylan's	\$36,720.00
Workman's Compensation	Moylan's	\$35,000.00
Automobile Insurance	Moylan's	\$34,622.00
Crime Insurance	Moylan's	\$5,400.00
<b>TOTAL:</b>		<b>\$566,093.00</b>

**B. Approval of Award for Real Estate Appraisal and Consulting Services - RFP No. RFP-005-FY18**

The second matter discussed was Award for Real Estate Appraisal and Consulting Services. Deputy Executive Manager Martinez provided background information to the Board on the referenced RFP including the scope of services, contract term, dates of advertisement of the RFP, proposal submission deadline, and the number of interested proposers. A total of seven (7) firms showed their interest by obtaining the RFP package. An evaluation committee was established to evaluate the two (2) proposals that were submitted before the established deadline. The proposals were evaluated on a point system assigned for each criteria identified in the RFP package. As a result of the evaluation committee's tabulation, the selected firms in order of their ranking are as follows:

**1. Proposer A / Proposer B**

The selection of two (2) firms will allow GIAA the flexibility for real estate appraisal and consulting services. Therefore, Management recommends the approval of the ranking results and the contract award to Proposers A & B for the Real Estate Appraisal and Consulting Services contract, subject to negotiation of fair and reasonable fees.

The Deputy Executive Manager informed the Board that the initial term of the agreement shall be for five (5) years, and may be renewed at the sole discretion of GIAA by written notice, for two (2) additional one (1) year terms, not to exceed a total of seven (7) years.

Vice Chairperson inquired if there has there been a need in the past for real estate appraisal services. Ms. Jean Arriola replied yes, there has been a need for the purpose of appraising various Airport properties and assets. The last contract for this type of service expired early 2018.

Director Camacho inquired on how the Airport is to proceed negotiations with more than one (1) firm. Ms. Arriola replied that it would depend on the task, the scope would then be reviewed and determine which firm has the expertise. This has been done in the past.

Director Tolan inquired on one of the firms, as they have an off-island address if they previously done business on Guam. Ms. Arriola replied not at this time, prior to awarding the contract they would be required to get a Guam business license.

Regarding the determination of the initial non-submission of wage schedules, was this reviewed by legal counsel. Legal replied yes.

After further discussion, on motion duly made by Director Tolan, seconded by Director Sobti, the following resolution was unanimously approved:

**Resolution No. 18-49**

The Board hereby approves the ranking results as presented and the contract award to Proposers A & B, for Real Estate Appraisal and Consulting Services - RFP No. RFP-005-FY18, subject to Management's negotiation of fair and reasonable fees and review by legal counsel.

Deputy Executive Manager Martinez informed the Board that Proposer 'A' is Duff & Phelps, and Proposer 'B' is Cornerstone Valuation Guam.

**7. REPORT OF THE EXECUTIVE MANAGER**

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Deputy Executive Manager Martinez.

**8. REPORT OF THE COMPTROLLER**

Mr. John Rios reported on the revenues and expenses of the Authority as of **August 31, 2018**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-8.1%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **-3.1%** and **-13.0%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **24.0%**. Year-to-date Total Operating Revenues Actual of **\$69.9M** is **-0.7%** below the budget estimate of **\$70.3M**. Year-to-date Total Operating Expenses are below budget by **-0.8%**. Components of this line item include a **-0.5%** decrease in Personnel Service, a **4.8%** increase in Contractual Services, a **-61.2%** decrease in Materials & Supplies and a **45.8%** increase in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$26.3M** reflects a decrease of **-0.4%** over the year-to-date budgeted amount of **\$26.4M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.40** versus the requirement of **1.25**.

**9. EXECUTIVE SESSION**

Chairman Duenas announced that there would be no Executive Session.



**10. PUBLIC COMMENTS**

There were no Public Comments.

**11. ADJOURNMENT**

Motion to adjourn duly made by Director Tolan, seconded by Director Camacho; motion unanimously passed. The meeting was adjourned at 3:52 p.m.

Dated this \_\_\_\_\_, day of \_\_\_\_\_, 2018.

Attest:

\_\_\_\_\_  
Ricardo C. Duenas  
Chairman

\_\_\_\_\_  
Gurvinder Sobti  
Secretary

Prepared and Submitted By:

\_\_\_\_\_  
Amanda O'Brien-Rios  
Corresponding Secretary



**A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**  
**CAPITAL IMPROVEMENT PROJECTS FOR FISCAL YEARS THROUGH 2018**  
as of 10/25/18

		PROJECT NAME	Bond	Federal	CIF	Total	Payment	Balance
<b>I. ONGOING</b>								
1	AIP 97 AIP 100	Int'l Arrivals Corridor w/Bldg Seismic Upgrades	96,108,007	21,685,448	2,175,171	119,968,626	53,697,907	66,270,719
3	AIP 93	Noise Mitigation Program 65 DNL & Higher - Phase		2,000,000	200,000	2,200,000	400,396	1,799,604
4	AIP 94	Miscellaneous Airport Improvements - Ph 5		706,077	78,453	784,530	788,126	(3,596)
5	AIP 95	Wildlife Management Assessment		100,000	10,000	110,000	102,078	7,922
6	AIP 96	Safety Management System		150,000	30,000	180,000	179,013	987
7	AIP 98 AIP 101	ARFF Facility-Design/Construction Phase 1/2	422,472	20,543,259	488,889	21,454,620	1,585,845	19,868,775
8	AIP 99 AIP 102	Apron Rehabilitation - Design		1,810,000	192,112	2,002,112	659,627	1,342,485
9	AIP 103	Rehabilitation Runway 6L - Design		750,000	83,334	833,334	28,938	804,396
10		Hold Bag Screening Relocation	5,369,933	24,899,330	260,092	30,529,355	30,451,201	78,155
11		Parking Expansion	1,654,912		704,881	2,359,793	1,654,912	704,881
12		Upgrade Airport IT & FMS	389,118		1,000,000	1,389,118	886,663	502,455
13		SSCP Improvements			2,000,000	2,000,000	196,005	1,803,995
13		3rd Flr Corridor Moving Walkways			2,000,000	2,000,000	-	2,000,000
14		Art Program	639,000		-	639,000	-	639,000
15		Impr Leasehold Facilities (GSE, Tech, VQ1,HC-5)			2,971,312	2,971,312	2,333,565	637,747
16		Tiyan Land Acquisition & Redevelopment			725,604	725,604	715,678	9,926
17		Facilities Fire Alarm/Suppression System			3,223,301	3,223,301	3,159,451	63,850
18		Upgrades to Public Restrooms - Final Phase			2,976,426	2,976,426	2,821,511	154,915
19		Maintenance Equipment			101,625	101,625	101,625	-
20		Airport Facilities Upgrades, Phased			5,371,711	5,371,711	4,811,366	560,345
21		Painting & Exterior Surface Improvements and Replace Roofing Systems			2,509,934	2,509,934	2,481,074	28,860
		<b>Totals:</b>	<b>\$ 104,583,442</b>	<b>\$ 72,644,114</b>	<b>\$ 27,102,846</b>	<b>\$ 204,330,403</b>	<b>\$ 107,054,982</b>	<b>\$ 97,275,420</b>

**ANTONIO B. WON PAT  
INTERNATIONAL AIRPORT AUTHORITY, GUAM  
BOARD OF DIRECTORS  
EXECUTIVE SUMMARY**

**INVITATION FOR BID  
PURCHASE AND DELIVERY OF VEHICLES FY18  
IFB NO. GIAA-001-FY18**

October 25, 2018

**Purpose**

Board action is requested to approve the bid award of the Purchase and Delivery of Vehicles FY18 under the Invitation For Bid No. GIAA-001-FY18.

**Background**

The bid is for purchase and delivery of to be used by the Operations, Administration, Aircraft Fire Fighting Rescue (ARFF), and Airport Police divisions.

**Procurement Background**

The solicitation announcement was advertised through the local newspapers during the months of August & September 2018. The bid submission deadline and bid opening took place on October 5, 2018.

Seven (7) firms/individuals purchased or downloaded the bid package and three (3) firms submitted bids before the submission deadline. The firms were evaluated and three (3) were determined to be acceptable. As required by the Procurement Rules and Regulations, the bids were publicly opened and read aloud in the presence of the bidders.

The submitted bids are presented below:

<b>BIDDER'S NAME</b>	<b>ITEM No. 1.0</b>	<b>ITEM No. 2.0</b>	<b>ITEM No. 3.0</b>	<b>ITEM No. 4.0</b>	<b>ITEM No. 5.0</b>	<b>ITEM No. 6.0</b>
<b>Triple J Enterprises, Inc.</b>	\$72,750.00	\$38,800.00	\$40,200.00	NO BID	NO BID	\$41,490.00
<b>Cars Plus, LLC</b>	\$64,500.00	\$29,852.00	\$36,592.00	NO BID	\$81,000.00	NO BID
<b>Monster Auto Corp. dba Auto Spot</b>	\$74,985.00	NO BID	NO BID	NO BID	NO BID	NO BID

**Legal Review**

Upon approval of awards, the contract will be processed through issuance of Purchase Orders in conformance with the Government of Guam Procurement Regulations.

**Financial Review**

The total contract awards for this bid is \$253,434.00. Funding for this bid is available under the O&M budget or CIP grant funding.

**Recommendation**

Management recommends the contract awards based on the following:

<u>Item &amp; Description:</u>	<u>Awarded to:</u>	<u>Total Amount:</u>
Item 1.0: Small Sports Utility Vehicles; 3 each	Cars Plus, LLC	\$64,500.00
Item 2.0: Mid-size SUV Sports Utility Vehicle; 1 each	Cars Plus, LLC	\$29,852.00
Item 3.0: Full-size SUV Sports Utility Vehicle; 1 each	Cars Plus, LLC	\$36,592.00
Item 4.0: Full-size SUV Sports Utility Vehicle (Extended Wheelbase, 130"); 1 each	NO BID	NO BID
Item 5.0: Police Pursuit Vehicles (4-Door Sedan Model); 2 each	Cars Plus, LLC	\$81,000.00
Item 6.0: 15 Passenger Van; 1 each	Triple J Enterprises, Inc.	\$41,490.00
<b>Total Contract Award:</b>		<b><u>\$253,434.00</u></b>

October 24, 2018

## **MEMORANDUM**

**TO:** Charles H. Ada II, Executive Manager

**FROM:** Henry M. Cruz, Buyer Supervisor, Acting

**SUBJECT:** Bid Evaluation and Recommendation "Invitation For Bid"  
Purchase and Delivery of Vehicles FY18  
IFB No. GIAA-001-FY18

### **Procurement Background:**

The above referenced Invitation For Bid was publicly announced through the local newspaper during the month of August and September 2018. The bid submission deadline and bid opening took place on October 5, 2018.

Seven (7) firms/individuals purchased or downloaded the bid package and three (3) firms submitted bids before the bid submission deadline. The bid submittal was opened in the presence of the bidders, members of the public and several GIAA representatives. The bid offer was read aloud by the Buyer Supervisor and tabulated by the GIAA Procurement staff.

The results of the bid price submittals are as follows in the order they were received and opened:

BIDDER'S NAME	ITEM No. 1.0	ITEM No. 2.0	ITEM No. 3.0	ITEM No. 4.0	ITEM No. 5.0	ITEM No. 6.0
Triple J Enterprises, Inc.	\$72,750.00	\$38,800.00	\$40,200.00	NO BID	NO BID	\$41,490.00
Cars Plus, LLC	\$64,500.00	\$29,852.00	\$36,592.00	NO BID	\$81,000.00	NO BID
Monster Auto Group dba Auto Spot	\$74,985.00	NO BID	NO BID	NO BID	NO BID	NO BID

### **Bid Analysis and Evaluation:**

The bid is packaged to provide separate awards for each of the following items:

- Item 1.0: Small Sports Utility Vehicles; 3 each
- Item 2.0: Mid-size SUV Sports Utility Vehicle; 1 each
- Item 3.0: Full-size SUV Sports Utility Vehicle; 1 each
- Item 4.0: Full-size SUV Sports Utility Vehicle (Extended Wheelbase,

- 130"); 1 each
- Item 5.0: Police Pursuit Vehicles (4-Door Sedan Model); 2 each
- Item 6.0: 15 Passenger Van; 1 each

Pursuant to Section 9 of the Instructions to Bidders, the contract is to be awarded to the lowest responsible, responsive bidder, provided their bid is reasonable and it is in the best interest of the GIAA to accept it. To determine the responsibility of bidders, the bid package specified the required documents that bidders must submit with their bid packages. The attached abstract illustrates the inventory of required documents and bidders' submittal.

***Triple J Enterprise, Inc.:*** The firm submitted a bid for Item 1.0 in the amount of **\$72,750.00**, Item 2.0 in the amount of **\$38,800.00**, Item 3.0 in the amount of **\$40,200.00**, and Item 6.0 in the amount of **\$41,490.00** respectively. Upon further evaluation, the bidder failed to comply with the required minimum specifications for Items 1.0 and 2.0; and therefore was deemed non-responsive for these particular items. The bidder submitted a copy of their current Guam Business License **#1905484**. All other documents were complete and in conformance with the Invitation For Bid.

***Cars Plus LLC:*** The firm submitted a bid for Item 1.0 in the amount of **\$64,500.00**, Item 2.0 in the amount of **\$29,852.00**, Item 3.0 in the amount of **\$36,592.00**, and Item 5.0 in the amount of **\$81,000.00** respectively. The bidder submitted a copy of their current Guam Business License **#19105**. The bidder did not submit acknowledgement of receipt forms for Addendum B and Addendum C issued for the Invitation for Bid. Upon further evaluation, failure to acknowledge the amendments issued in Addenda B and C is immaterial and does not affect price, quantity, quality, delivery, or contractual conditions and do not prejudice the other bidders. Accordingly, pursuant to 2GAR §3109(m)(4)(B), GIAA will request that Cars Plus LLC correct this immaterial mistake and submit acknowledgment of receipt forms for Addenda B and C. All other required documents were complete and in conformance with the Invitation For Bid.

***Monster Auto Corp. dba Auto Spot.:*** The firm submitted a bid for Item 1.0 in the amount of **\$41,490.00** respectively. The bidder submitted a copy of their current Guam Business License. All other documents were complete and in conformance with the Invitation For Bid.

#### **Recommendation:**

Pursuant to the guidelines in Item 9 of the Instruction to Bidders, the award of contract will be made to the **lowest responsible, responsive bidder** for each Item Bid, provided their bid is reasonable and in the best interest of GIAA.

**Triple J Enterprise, Inc.** and **Cars Plus LLC** have been determined to have met the standards of responsibility and responsiveness outlined in the Guam Procurement Regulation. Therefore, it is recommended that the contract awards be made according to the following:

<u>Item &amp; Description:</u>	<u>Awarded to:</u>	<u>Total Amount:</u>
Item 1.0: Small Sports Utility Vehicles; 3 each	Cars Plus, LLC	\$64,500.00
Item 2.0: Mid-size SUV Sports Utility Vehicle; 1 each	Cars Plus, LLC	\$29,852.00
Item 3.0: Full-size SUV Sports Utility Vehicle; 1 each	Cars Plus, LLC	\$36,592.00
Item 4.0: Full-size SUV Sports Utility Vehicle (Extended Wheelbase, 130"); 1 each	NO BID	NO BID
Item 5.0: Police Pursuit Vehicles (4-Door Sedan Model); 2 each	Cars Plus, LLC	\$81,000.00
Item 6.0: 15 Passenger Van; 1 each	Triple J Enterprises, Inc.	\$41,490.00

**Total Contract Award: \$253,434.00**

Should you have any questions or concerns, I am available at your convenience.

  
**Henry M. Cruz**

**APPROVED:**

  
**CHARLES H. ADA II**  
Executive Manager

cc: Procurement / Accounting



**AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSIONS**

CITY OF Tamuning )

ISLAND OF GUAM ) ss.  
)

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the bidder and that *[please check only one]*:

- ☐ The bidder is an individual or sole proprietor and owns the entire (100%) interest in the offering business.
- ☒ The bidder is a corporation, partnership, joint venture, or association known as *[please state name of bidder company]*, and the persons, companies, partners, or joint venturers who have held more than 10% of the shares or interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows *[if none, please so state]*:

<u>Name</u>	<u>Address</u>	<u>% of Interest</u>
Mr. & Mrs Robert H. Jones	Po Box 6066 Tam. Gu	70%
_____	_____	_____
_____	_____	_____

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows *[if none, please so state]*:

<u>Name</u>	<u>Address</u>	<u>Compensation</u>
N/A	_____	_____
_____	_____	_____
_____	_____	_____

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

Jeff B. Jones

Signature of one of the following:

Bidder, if the bidder is an individual: Partner, if the bidder is a partnership: Officer, if the bidder is a corporation.

Subscribed and sworn to before me this day  
of Oct 4th, 2018.

[Signature]  
NOTARY PUBLIC

My commission expires June 07, 2022

**JOYCE TAITANO CALMA**  
NOTARY PUBLIC  
In and for Guam, U.S.A.  
My Commission Expires: **JUNE 07, 2022**  
P.O. Box 10901 Tamuning, GU 96931





**AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSIONS**

CITY OF Hagåtña )

ISLAND OF GUAM ) ss.

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the bidder and that [please check only one]:

- ☐ The bidder is an individual or sole proprietor and owns the entire (100%) interest in the offering business.
- ☐ The bidder is a corporation, partnership, joint venture, or association known as [please state name of bidder company], and the persons, companies, partners, or joint venturers who have held more than 10% of the shares or interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows [if none, please so state]:

Name	Address	% of Interest
Joseph M. Crisostomo	153 Rosario Lp. Barr.GU 96913	93%
Joyce Q. Crisostomo	153 Rosario Lp. Barr.GU 96913	04%
Lanora C. Rapolla	647 Rt 8 Maite GU 96910	01%
Jennifer C. Camacho	647 Rt 8 Maite GU 96910	01%
Joseph M. Crisostomo Jr	153 Rosario Lp. Barr.GU 96913	01%
		100%

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows [(none, please so state)]:

Name	Address	Compensation

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

**Jennifer C. Camacho - Senior Vice President**

Signature of one of the following:

Bidder, if the bidder is an individual; Partner, if the bidder is a partnership; Officer, if the bidder is a corporation.

Subscribed and sworn to before me this day of August, 2018.

NOTARY PUBLIC  
My commission expires

Form MSDA-1

**KAYLA F. CASTRO**  
NOTARY PUBLIC  
In and for Guam, U.S.A.  
My Commission Expires: **SEPT. 12, 2020**  
PMB 1093 111 Ch Balako Machanao, Dedado, GU 96929

## FY 2018 TRAVEL REPORT

### BOARD RATIFICATION - July - September

TA NO.	NAME	COST	TRAVEL DATES	PURPOSE	DESTINATION
18-07-112-A	Il Ada, Charles H.	\$95.00		TA was cancelled in its entirety, and to process payment for ticket cancellation. Was due to attend the 2018 ATRS Airport Efficiency Excellence Award	Seoul, Korea
18-07-113	Duenas, Ricardo C.	\$3,614.89	07/01/2018 - 07/06/2018	Traveller attended the 2018 ATRS Airport Efficiency Excellence Award	Seoul, Korea
18-07-129	Martinez, Pedro R.	\$2,896.47	07/2/2018 - 07/03/2018	Traveller attended the Japan Mission	Tokyo, Japan
18-08-132	Duenas, Ricardo C.	\$4,297.45	08/22/2018 - 08/26/2018	Traveller attended the S&P Bond Rating presentation of Airport annual report	San Francisco, CA.
18-08-134	Rios, John A.	\$4,995.01	08/22/2018 - 08/26/2018	Traveller attended the S&P Bond Rating presentation of Airport annual report	San Francisco, CA.
18-08-138	Il Ada, Charles H.	\$2,238.39	08/04/2018 - 08/12/2018	Traveller attended the 2018 Micronesia Aerodrome Certification Workshop	Pohnpei State, Federated State of Micronesia
18-09-143	Martinez, Pedro R.	\$4,764.93	09/14/2018 - 09/19/2018	Traveller attended the World Routes 2018	Guangzhou, Guangdong Province, China
18-08-146	Il Ada, Charles H.	\$1,526.99	08/31/2018 - 09/01/2018	Traveller attended meetings with Commonwealth Ports Authority (CPA)	Saipan
18-09-150	Rios, John A.	\$3,941.71	09/29/2018 - 10/02/2018	Traveller attended the S&P Bond Rating presentation of Airport annual report	San Francisco, CA.
18-09-151	Il Ada, Charles H.	\$4,517.43	09/23/2018 - 09/27/2018	Traveller attended the Emergency Management Standard Training (E0122)	Emmitsburg, Maryland



A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM  
**REQUEST FOR OFFICIAL TRAINING/MEETING**

☐ ON-ISLAND

☒ OFF-ISLAND

Request Submitted by: (Division Head Name) Ricardo C. Duenas

Name of Employee Participating in Training/Meeting: Ricardo C. Duenas

Position Title: Board Chairman

Division/Section: Board of Directors

Title of Training/Meeting Requested: Ninth Circuit Hearing - Crawford vs. A.B. Won Pat Int'l Airport

Dates of Training/Meeting: November 12, 2018 - November 13, 2018

Training/Meeting Location (City and State): San Francisco, California

Training/Meeting Justification/Benefits (attach additional pages, if necessary): GIAA Executive Management and the Board Chairman will be travelling to San Francisco, California to attend the 9th Circuit Hearing for Crawford vs. A.B. Won Pat International Airport Authority, Guam.

Estimated Cost: \$4,213.20

(airfare, per diem, registration, etc...)

Funding Source: ☒ GIAA Operations / Maintenance Budget

☐ Federal Program/Other: \_\_\_\_\_

Attach for Reference:

☐ Conference Registration

☒ Meeting Confirmation / Schedule

☐ Training Information

☐ Other: \_\_\_\_\_

Requested by:

10/25/18

Division Head/Signature  
Chairman of the Board/Signature

☐ Approved

☐ Disapproved

☒ Approved

☐ Disapproved

Executive Manager/Signature

Date

Board Chairman/Signature

Date

Vice Chairperson/Signature

## **AIRLINE ISSUES**

### **UNITED AIRLINES**

United Airlines announced some personnel changes on UA flights, which went into effect Oct. 1<sup>st</sup>. The almost-200 Guam-based flight attendants now service the GUM-HNL flight, as part of the airlines integration of all flight attendants and the final phase of United's merger with Continental Airlines in 2010.

For its winter season, United also announced that they would

- Re-introduce the B777 servicing Guam and Narita from Oct. 28 through March 30, 2019
- Restore four-weekly flights to Nagoya from Dec. 2 through March 30, 2019
- Add eight (8) flights between Guam and Osaka from Nov. 1 through Dec. 16; and
- Add two (2) evening flights to Hong Kong from Nov. 1 to March 28, 2019

### **JAPAN AIRLINES**

Japan Airlines' successful Pilot Training Program continues with a new batch of pilots that went training from Oct. 10 – 21, 2018.

JAL also announced the delivery of a new aircraft, 737-800, for Japan Trans Ocean Air (JTA), part of their group domestic airlines. The aircraft was ferried from Seattle to Okinawa via Majuro, with a stopover on Guam. It arrived Oct. 19<sup>th</sup> and departed Oct. 20<sup>th</sup>.

## **REGULATORY ISSUES**

### **FAR Part 139 Certification Inspection**

Our FAR Part 139 certification inspection begins next week Monday, October 29<sup>th</sup> through Friday, November 2<sup>nd</sup>. Again, our goal is another record breaking "0" discrepancy report, for a "THREEpeat" third-year streak!

### **Transportation Security Administration**

We are ready to break ground for the Transportation Security Administration (TSA) checkpoint expansion. We are looking at a ceremony to kick-off the project second week of November.

## **FINANCIAL ISSUES**

### **FY18 Financial Audit**

Our Accounting Division continues to work closely with Ernst & Young on the ongoing audit of the Airport's finances. As required by statute, our audit will be completed no later than January 31, 2019.

## **LEGISLATIVE ISSUES**

### **FY2019 Budget Law**

The Budget Law (**PL 34-116**) for the new fiscal year froze all annual increments, promotions, reclassifications, merit bonuses and any other upward pay adjustments beginning October 1, 2018 for a 1-year period through September 30, 2019. The Office of the Attorney General issued a letter, dated Oct. 15, 2018, stating that the hiring freeze provision violates the "separation of powers" as it infringes upon the Governor's administrative authority to control the executive branch of the government. Therefore the provision is deemed inorganic.

## **PROCUREMENT ISSUES**

### **IFB**

#### **IFB Glass window Cleaning**

Announced: October 9, 2018

Deadline: October 30, 2018 @ 2pm

## **ANNOUNCEMENTS**

- **IAC SNEAK PEEK**

The “Sneak Peek” event for the **International Arrivals Corridor (IAC)** and the **First POD** will take place tomorrow, **Friday, October 26, 2018 at 10am**. The Governor, VIPs, Stakeholders and Aviation partners will join us to unveil this incredible CIP at Gate 5.

- **MAGPRO**

The final **MagPro** activity is the **Award Banquet** scheduled for **Friday evening October 26, 2018 at the University of Guam’s Calvo Field House at 6:00pm**. Airport has the following WINNERS:

- **EMPLOYEE OF THE YEAR**

Clerical & Related:

› **Lance Arriola, Clerk III**(#1. General Clerical)

› **Rita Camacho, Computer Operator III**(#15. Keypunch & Computer Ops)

Business Regulation, Public Safety & Related

› **Lenny Hernandez, Airport Police Officer II** (#30. Security & Correction)

- **SUPERVISOR OF THE YEAR**

Administrative, Accounting & Related Professional & Technical

› **Virginia Molo, Personnel Specialist IV** (#14. Personnel Admin, Equal Employ& Public Admin.)

› **Arleen Torres-Sanchez, Systems Analyst II** (#15. Computer Programming & Analysis)

Business Regulation, Public Safety & Related

› **Thomas PC Daga, Airport Police Supervisor** (#30. Security & Correction)

Professional & Technical Environmental Health, Engineering & Related

› **Antonio Laniog, Engineer III** (#34. Technical & Professional Engineering)

- **COST SAVINGS OF THE YEAR**

› **MIS Section** (#10. Cost Savings/Innovative Idea of the Year) **2<sup>nd</sup> year in a row!**

- **NATIONAL RECOGNITION CITATION**

› **ATRS**– Most Efficient Airport (Under 10Million Passengers)

› **FAA Nomination**– Top 10 in “Safety” and “Best Overall Airport”

**The big announcements of DEPARTMENT OF THE YEAR and DEPARTMENT OF THE DECADE will be made at the Award Banquet.**

- **ARFF GROUNDBREAKING**

We will break ground for the new ARFF Facility next week with a ceremonial “ground washing” event on Thursday, November 1, 2018 at 10am at the ARFF barn. The Governor, VIPs, Stakeholders and Aviation and fire partners along with our FAA certification inspector will join us to break ground on \$16M FAA funded project.

- **SUPER TYPHOON YUTU**

We just came through Super typhoon Yutu pretty unscathed. Our employees were released from regular duty at 12pm yesterday, Wednesday Oct. 24<sup>th</sup> at COR 2 with the rest of the government of Guam. We stood up our emergency coordination center (ECC) throughout the night to coordinate all information with our response activity coordinator (RAC) up at the Office of Civil Defense. Airport returned to regular operations at 10am Thursday, Oct. 25<sup>th</sup> with the island’s return to COR 4 issued by the Governor. We await news from our sister airports in the CNMI (Saipan and Tinian) as to how we may be of assistance, in needed, to assist in their recovery efforts.

October 23, 2018

**MEMORANDUM**

**To:** Mr. Ricardo C. Duenas  
Chairman  
GIAA Board of Directors

**From:** John A. Rios  
Comptroller

**Subject:** Operating Results – Revenues and Expenses as of September 30, 2018

Attached herewith is GIAA's Operating Results Report for the month ending September 30, 2018. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended September 30, 2018.

The key operating results for 12 month(s) of FY2018 ending September 30, 2018 – (in \$000's) are

CATEGORY	Actual FY18 Current Month	YEAR-TO-DATE			FORECAST FOR FULL YEAR- FY18	
		Budget FY18 Y-T-D	Actual FY18 Y-T-D	% Variance Budget vs. Actual	Actual Y-T-D FY18 Budget	% Variance Budget vs. Estimate for Full Year
				Y-T-D Current Month		
Total Signatory Revenues	\$ 2,307.1	\$ 33,302.8	\$ 30,403.2	-8.7%	\$ 30,403.2	-8.7%
Total Concession Revenues	\$ 1,448.2	\$ 19,804.3	\$ 19,033.6	-3.9%	\$ 19,033.6	-3.9%
Total PFC's	\$ 460.2	\$ 7,719.0	\$ 6,634.9	-14.0%	\$ 6,634.9	-14.0%
Total Other Revenues	\$ 1,465.1	\$ 15,836.9	\$ 19,457.7	22.9%	\$ 19,457.7	22.9%
Total Operating Revenues	\$ 5,680.6	\$ 76,663.0	\$ 75,529.5	-1.5%	\$ 75,529.5	-1.5%
Total Operating Expenses	\$ 4,080.0	\$ 47,318.0	\$ 47,948.1	1.3%	\$ 47,948.1	1.3%
Net Revenues from Operations	\$ 1,600.6	\$ 29,345.0	\$ 27,581.4	-6.0%	\$ 27,581.4	-6.0%
Non-Operating Expenses	\$ 48.1	\$ 715.0	\$ 709.4	-0.8%	\$ 709.4	-0.8%
Other Available Moneys/other sources of funds	\$ 573.3	\$ 6,761.5	\$ 6,786.0	0.4%	\$ 6,786.0	0.4%
Net Debt Service Coverage	1.05	1.42	1.36	-4.0%	1.36	-4.0%

Year-to-date Total Signatory Revenues for the month ending September 30, 2018 are below Budgeted revenues by **-8.7%**. Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are **-3.9%** below budget while Passenger Facility Charges are below the budget estimate by **-14.0%**.

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are above the budget estimate by **22.9%**.

Year-to-date Total Operating Revenues actual of **\$75.5M** is **-1.5%** below the budget estimate of **\$76.7M**.

Year-to-date Total Operating Expenses are above budget by **1.3%**. Components of this line item include a **1.0%** increase in Personnel Service, a **6.7%** increase in Contractual Services, a **-54.2%** decrease in Materials & Supplies and a **68.8%** increase in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of **\$27.9M** represents a **-6.0%** decrease over the year-to-date budgeted amount of **\$29.4M**.

Finally, our year-to-date results for Debt Service Coverage is at **1.36** versus the requirement of **1.25**.

Should you have any questions, please contact me at your convenience.

#### Attachments

Cc: Board of Directors  
Executive Manager  
Deputy Executive Manager  
Airport Services Manager  
Airport Terminal Manager



**GUAM INTERNATIONAL AIRPORT AUTHORITY**  
**KEY OPERATING RESULTS (\$000's)**  
as of September 30, 2018 (Unaudited)

	CURRENT MONTH				Budget Full Year	YEAR TO DATE				FULL YEAR FORECAST	
	Actual FY2017	Budget FY2018	Actual FY2018	%Var Bud Vs Act'l		Actual FY2017	Budget FY2018	Actual FY2018	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
<b>I. Signatory Airline Rents &amp; Fees</b>											
Terminal Bldg Rentals	312.7	318.4	323.2	1.5%	3,820.0	3,749.6	3,820.0	3,834.6	0.4%	3,834.6	0.4%
Departure Fees	542.0	594.8	471.2	-20.8%	7,344.5	7,145.2	7,344.5	6,508.4	-11.4%	6,508.4	-11.4%
Arrival Fees	536.7	593.4	467.0	-21.3%	7,292.1	7,096.5	7,292.1	6,402.0	-12.2%	6,402.0	-12.2%
Immigration Inspection Fees	190.8	204.1	148.6	-27.2%	2,521.0	2,520.5	2,521.0	2,133.8	-15.4%	2,133.8	-15.4%
Loading Bridge Use Fees	481.2	597.3	550.6	-7.8%	7,300.0	5,981.7	7,300.0	6,763.2	-7.4%	6,763.2	-7.4%
Apron Use Fees	122.4	130.2	106.6	-18.1%	1,550.0	1,478.2	1,550.0	1,440.7	-7.0%	1,440.7	-7.0%
Landing Fees	251.6	291.9	239.9	-17.8%	3,475.2	2,957.0	3,475.2	3,320.6	-4.4%	3,320.6	-4.4%
<b>Total Signatory Revenue</b>	<b>2,437.4</b>	<b>2,730.0</b>	<b>2,307.1</b>	<b>-15.5%</b>	<b>33,302.8</b>	<b>30,928.6</b>	<b>33,302.8</b>	<b>30,403.2</b>	<b>-8.7%</b>	<b>30,403.2</b>	<b>-8.7%</b>
Enplaned Signatory Pax	138,967	159,274	129,698	-18.6%	1,966,786	1,832,104	1,966,786	1,767,087	-10.2%	1,767,087	-10.2%
<b>Cost per Enplaned Pax</b>	<b>\$17.54</b>	<b>\$17.14</b>	<b>\$17.79</b>	<b>3.8%</b>	<b>\$16.93</b>	<b>\$16.88</b>	<b>\$16.93</b>	<b>\$17.21</b>	<b>1.6%</b>	<b>\$17.21</b>	<b>1.6%</b>
<b>Revenues from Sources other than Signatory Airlines Rents &amp; Fees</b>											
Concession Revenues											
Gen Mdse	1,266.2	1,267.7	1,091.0	-13.9%	15,216.9	15,262.1	15,216.9	14,814.8	-2.6%	14,814.8	-2.6%
In-flight Catering	67.3	76.0	67.7	-10.9%	921.9	871.1	921.9	844.7	-8.4%	844.7	-8.4%
Food & Beverage	82.6	96.1	71.2	-25.9%	1,149.8	1,076.6	1,149.8	1,001.7	-12.9%	1,001.7	-12.9%
Rental Cars	119.4	147.7	153.5	4.0%	1,715.0	1,493.8	1,719.0	1,533.2	-10.8%	1,533.2	-10.6%
Other Concession Rev	69.2	62.8	64.8	3.2%	796.7	807.0	796.7	839.3	5.3%	839.3	5.3%
<b>Total Concession Revenues</b>	<b>1,604.7</b>	<b>1,650.3</b>	<b>1,448.2</b>	<b>-12.2%</b>	<b>19,800.4</b>	<b>19,510.7</b>	<b>19,804.3</b>	<b>19,033.6</b>	<b>-3.9%</b>	<b>19,033.6</b>	<b>-3.9%</b>
Passenger Facility Charges	566.0	625.1	460.2	-26.4%	7,719.0	7,286.2	7,719.0	6,634.9	-14.0%	6,634.9	-14.0%
Other Revenue	1,409.0	1,323.6	1,465.1	10.7%	15,840.9	19,629.8	15,836.9	19,457.7	22.9%	19,457.7	22.9%
<b>Total Operating Revenue</b>	<b>6,017.1</b>	<b>6,329.0</b>	<b>5,680.6</b>	<b>-10.2%</b>	<b>76,663.0</b>	<b>77,355.3</b>	<b>76,663.0</b>	<b>75,529.5</b>	<b>-1.5%</b>	<b>75,529.5</b>	<b>-1.5%</b>
<b>II. Operating Expenses:</b>											
Personnel Services	-146.2	1,567.9	1,651.1	5.3%	20,383.4	18,267.5	20,383.4	20,589.0	1.0%	20,589.0	1.0%
Contractual Services	2,885.8	1,745.1	2,257.2	29.3%	24,480.6	23,996.8	24,480.6	26,122.7	6.7%	26,122.7	6.7%
Materials & Supplies	288.8	42.0	171.7	309.2%	2,363.0	1,365.2	2,363.0	1,082.8	-54.2%	1,082.8	-54.2%
Equipment/Furnishings	153.4	0.0	0.0	0.0%	91.0	285.9	91.0	153.6	68.8%	153.6	68.8%
<b>Total Operating Expenses</b>	<b>3,181.8</b>	<b>3,355.0</b>	<b>4,080.0</b>	<b>21.6%</b>	<b>47,318.0</b>	<b>43,915.4</b>	<b>47,318.0</b>	<b>47,948.1</b>	<b>1.3%</b>	<b>47,948.1</b>	<b>1.3%</b>
<b>Net income from Operations</b>	<b>2,835.3</b>	<b>2,974.0</b>	<b>1,600.6</b>	<b>-46.2%</b>	<b>29,345.0</b>	<b>33,439.8</b>	<b>29,345.0</b>	<b>27,581.4</b>	<b>-6.0%</b>	<b>27,581.4</b>	<b>-6.0%</b>



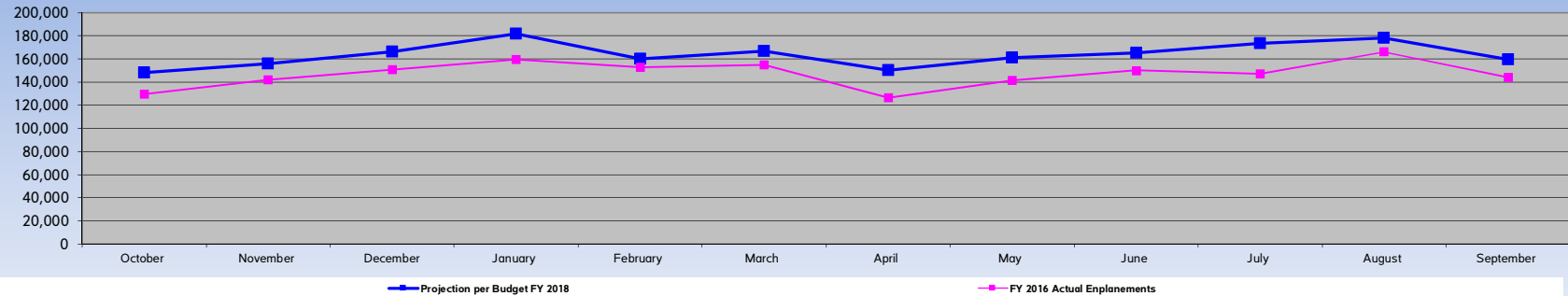
**GUAM INTERNATIONAL AIRPORT AUTHORITY**  
**KEY OPERATING RESULTS (\$000's)**  
as of September 30, 2018 (Unaudited)

	CURRENT MONTH				Budget Full Year	YEAR TO DATE				FULL YEAR FORECAST	
	Actual FY2017	Budget FY2018	Actual FY2018	%Var Bud Vs Act'l		Actual FY2017	Budget FY2018	Actual FY2018	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
III. Other Revenues and Expenses											
Less: Non Operating Expense(Ret/DOI/OHS)	46.8	0.0	48.1	0.0%	715.0	705.5	715.0	709.4	-0.8%	709.4	-0.8%
Add: Interest on Investments	66.2	66.0	90.5	37.1%	792.1	746.4	792.1	1,061.5	34.0%	1,061.5	34.0%
<b>Net Revenues</b>	<b>2,854.6</b>	<b>3,040.0</b>	<b>1,643.0</b>	<b>-46.0%</b>	<b>29,422.1</b>	<b>33,480.7</b>	<b>29,422.1</b>	<b>27,933.5</b>	<b>-5.1%</b>	<b>27,933.5</b>	<b>-5.1%</b>
Add: Other Sources of Funds	44.7	33.3	43.2	29.5%	400.0	450.5	400.0	424.5	6.1%	424.5	6.1%
Add: Other Available Moneys	529.9	530.1	530.1	0.0%	6,361.5	6,359.4	6,361.5	6,361.5	0.0%	6,361.5	0.0%
<b>Net Revenues and Other Available Moneys</b>	<b>3,429.2</b>	<b>3,603.5</b>	<b>2,216.3</b>	<b>-38.5%</b>	<b>36,183.6</b>	<b>40,290.7</b>	<b>36,183.6</b>	<b>34,719.4</b>	<b>-4.0%</b>	<b>34,719.4</b>	<b>-4.0%</b>
Debt Service payments	2,119.8	2,120.5	2,120.5	0.0%	25,446.0	25,437.5	25,446.0	25,446.0	0.0%	25,446.0	0.0%
<b>Debt Service Coverage</b>	<b>1.62</b>	<b>1.70</b>	<b>1.05</b>	<b>-38.5%</b>	<b>1.42</b>	<b>1.58</b>	<b>1.42</b>	<b>1.36</b>	<b>-4.0%</b>	<b>1.36</b>	<b>-4.0%</b>
<b>Debt Service Requirement</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>		<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>		<b>1.25</b>	

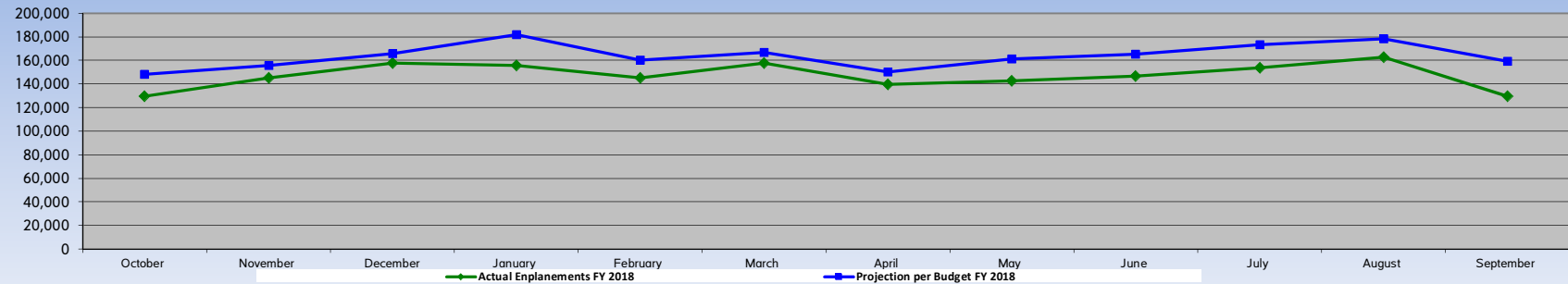
# SUMMARY SIGNATORY AIRLINES

Enplanements	October	November	December	January	February	March	April	May	June	July	August	September	Total
Projection per Budget FY 2018	148,343	155,897	166,013	181,671	160,192	166,828	150,416	161,116	165,370	173,362	178,304	159,274	1,966,786
FY 2016 Actual Enplanements	129,352	141,778	150,587	159,545	153,030	155,032	126,400	141,568	149,942	147,032	166,085	143,840	1,764,191
FY 2017 Actual Enplanements	143,619	148,002	160,544	162,303	143,720	157,735	146,779	150,775	151,974	158,139	169,547	145,108	1,838,245
FY 2018 Actual Enplanements/Projection	129,772	145,309	157,750	155,969	145,088	157,932	139,620	142,477	146,720	153,951	162,801	129,698	1,767,087
FY 2018 versus FY 2017 Monthly%	-9.64%	-1.82%	-1.74%	-3.90%	0.95%	0.12%	-4.88%	-5.50%	-3.46%	-2.65%	-3.98%	-10.62%	-3.87%
FY 2018 versus FY 2017 Monthly	-13,847	-2,693	-2,794	-6,334	1,368	197	-7,159	-8,298	-5,254	-4,188	-6,746	-15,410	-71,158
FY 2018 versus FY 2017 Cumulative	-13,847	-16,540	-19,334	-25,668	-24,300	-24,103	-31,262	-39,560	-44,814	-49,002	-55,748	-71,158	-71,158
	-9.64%	-11.18%	-12.04%	-15.81%	-16.91%	-15.28%	-21.30%	-26.24%	-29.49%	-30.99%	-32.88%	-49.04%	-3.87%

FY 2016 FY 2018 Signatory Airlines Actual and Projection of Enplanements



Fiscal Year 2018 Actual Enplanements versus Budget



Enplanements		Actual versus Forecast												Total
	October	November	December	January	February	March	April	May	June	July	August	September		
Actual Enplanements FY 2018	129,772	145,309	157,750	155,969	145,088	157,932	139,620	142,477	146,720	153,951	162,801	129,698	1,767,087	
Projection per Budget FY 2018	148,343	155,897	166,013	181,671	160,192	166,828	150,416	161,116	165,370	173,362	178,304	159,274	1,966,786	
Actual Enplanements Over/(Under) Projection	(18,571)	(10,588)	(8,263)	(25,702)	(15,104)	(8,896)	(10,796)	(18,639)	(18,650)	(19,411)	(15,503)	(29,576)	(199,699)	
Cumulative Total	(18,571)	(29,159)	(37,422)	(63,124)	(78,228)	(87,125)	(97,921)	(116,560)	(135,210)	(154,620)	(170,124)	(199,699)	-10.2%	
Percentage Over/(Under) Forecast														
	October	November	December	January	February	March	April	May	June	July	August	September		
% Monthly versus Projection	-12.5%	-6.8%	-5.0%	-14.1%	-9.4%	-5.3%	-7.2%	-11.6%	-11.3%	-11.2%	-8.7%	-18.6%		
% Cumulative Total	-12.5%	-9.6%	-8.0%	-9.7%	-9.6%	-8.9%	-8.7%	-9.0%	-9.3%	-9.5%	-9.4%	-10.2%		
Month to Month Trend														
	October	November	December	January	February	March	April	May	June	July	August	September		
Actual Enplanements	129,772	145,309	157,750	155,969	145,088	157,932	139,620	142,477	146,720	153,951	162,801	129,698		
Month to Month Increase/(Decrease)		15,537	12,441	-1,781	-10,881	12,844	-18,312	2,857	4,243	7,231	8,850	-33,103		
Month to Month Increase/(Decrease) in %		12.0%	8.6%	-1.1%	-7.0%	8.9%	-11.6%	2.0%	3.0%	4.9%	5.7%	-20.3%		
CPE														
Cost Per Enplanement FY2017 Actual versus Projected														CPE FY18
Forecast Per FY2018 Budget	\$ 17.31	\$ 17.16	\$ 16.96	\$ 16.69	\$ 17.00	\$ 17.13	\$ 17.34	\$ 17.10	\$ 16.56	\$ 16.46	\$ 16.52	\$ 17.14	\$ 16.93	
Actual CPE	\$ 19.12	\$ 17.58	\$ 17.23	\$ 17.03	\$ 17.37	\$ 16.74	\$ 16.98	\$ 16.66	\$ 16.68	\$ 17.00	\$ 16.68	\$ 17.79	\$ 17.21	
Variance	\$ (1.80)	\$ (0.42)	\$ (0.27)	\$ (0.34)	\$ (0.36)	\$ 0.39	\$ 0.36	\$ 0.44	\$ (0.12)	\$ (0.54)	\$ (0.17)	\$ (0.65)	\$ (0.27)	

**CALVO FISHER & JACOB LLP**


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**RECOMMENDATION OF COUNSEL**

**TO:** Board of Directors  
**ANTONIO B. WON PAT INTERNATIONAL**  
**AIRPORT AUTHORITY, GUAM**

**CC:** Mr. Charles H. Ada II  
Executive Manager  
**ANTONIO B. WON PAT INTERNATIONAL**  
**AIRPORT AUTHORITY, GUAM**

**FROM:** Janalynn Cruz Damian   
**CALVO FISHER & JACOB LLP**

**DATE:** October 15, 2018

**SUBJECT:** **Executive Session**

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Pursuant to 5 GCA § 8111(c)(1), I hereby recommend that the Board of Directors of GIAA conduct an Executive Session at the next regularly scheduled Board meeting to discuss pending or threatened litigation to which GIAA is or may be a party.