

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**

**Thursday, January 3, 2019, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3**

1. CALL TO ORDER AND ATTENDANCE

The January 3, 2019 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Duenas at 3:14 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:

Ricardo C. Duenas
Katherine C. Sgro
Gurvinder "Bic" Sobti
Rosalinda A. Tolan
Deedee S. Camacho

Offices or positions:

Chairman
Vice Chairperson
Board Secretary

Directors Absent:

None

GIAA Officials:

Charles H. Ada II	Executive Manager
Pedro R. Martinez	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Gerard Bautista	Air Terminal Manager
Raymond Mantanona	Chief, GIAA ARFF
Edward Muna	Superintendent of Operations
Victor Cruz	Engineering Supervisor
Joseph Javellana	Program Coordinator IV
Rolenda Faasuumalie	GIAA Marketing
Henry Cruz	GIAA Procurement

Michael A. Pangelinan, Esq.
Frank R. Santos

GIAA Legal Counsel
GIAA Consultant

Chairman Duenas welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Vice Chairperson Sgro, seconded by Director Tolan; motion unanimously passed.

3. APPROVAL OF MINUTES

A. December 3, 2018 Regular Meeting

On motion duly made by Director Tolan, seconded by Director Sobti, the following resolution was unanimously passed:

Resolution No. 19-12

The Board hereby approves the minutes of the December 3, 2018 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Ada announced that the Airport on December 31, 2018 received significant correspondence from Governor Elect Lou Leon Guerrero, informing the Board of her appointment of Thomas C. Ada to serve as the Executive Manager of the A.B. Won Pat International Airport Authority, Guam. The letter highlights Mr. Ada's many accomplishments. Executive Manager Ada asked that the Board include consideration of the referenced correspondence in the agenda.

On motion duly made by Director Sobti, seconded by Director Tolan, the following resolution was unanimously passed:

Resolution No. 19-13

The Board hereby amends the agenda, to include under correspondence the appointment of Mr. Thomas C. Ada to the position of Executive Manager of the A.B. Won Pat International Airport Authority, Guam.

Chairman Duenas took this time to announce to the Board that Executive Manager, Charles H. Ada II had submitted his resignation as the Executive Manager, effective 5:00 p.m., Friday, January 4, 2019.

The Chairman added that the approval of the appointment of the new Executive Manager, Mr. Thomas C. Ada will not take effect until the swearing in of the Governor Elect, Lou Leon Guerrero, 4:00 p.m., Monday, January 7, 2019, in the interim, Acting Executive Manager's will be appointed. Executive Manager Ada at this time offered to revise his resignation date should that be acceptable to the Board. The Board had no objections. Chairman Duenas at the advice of Legal Counsel asked that the Executive Manager amend his official resignation date to state that the effective date is January 7, 2019 at 4:00 p.m.

Chairman Duenas revisited the matter of the appointment of Mr. Thomas C. Ada to the position of Executive Manager to the A.B. Won Pat International Airport Authority, Guam and added that everyone should be familiar with Mr. Ada's long service to the Government of Guam and called for motions on the referenced matter.

On motion duly made by Director Sobti, seconded by Director Camacho, the following resolution was unanimously passed:

Resolution No. 19-15

The Board hereby accepts the appointment of Mr. Thomas C. Ada to the position of Executive Manager of the A.B. Won Pat International Airport Authority, Guam, effective 4:00 p.m., Monday, January 7, 2019.

The Board and Management congratulated Mr. Thomas C. Ada.

5. OLD BUSINESS

A. Status Updates of Capital Improvement Projects("CIP")

Mr. Frank Santos, Consultant, provided brief highlights on Capital Improvement Projects for FY2018.

- International Arrivals Corridor with Building Seismic Upgrades: Stakeholder presentation held on December 18, 2018 to cover upcoming work with Black Construction and the impact on terminal operations and tenants. Lotte Duty Free is currently removing and relocating products from the Phase 2A, Heritage areas. Black Construction will commence work in that area on January 7, 2019.
- Noise Mitigation Program 65 DNL & Higher: Stop Work on noise measurements that GIAA was conducting and the design work, due to FAA requesting an update on the noise exposure maps using a new program that FAA developed. Once updated, the homes already measured, the design work may continue.
- ARFF Facility-Design/Construction Phase 1/2: A Notice to Proceed has not been issued at this time, however soil inspection is underway to find out whether the soil will support the current design. If not, the design will require an upgrade.
- Hold Bag Screening Relocation: After a meeting with TSA, there were discussions on requesting an over run of \$4M plus that will go toward projects on hold.

Director Sobti inquired if Lotte Duty Free has requested compensation regarding constructional impact. Chairman Duenas announced that GIAA has been in contact with Lotte Duty Free and the matter will possibly be discussed during Executive Session.

6. NEW BUSINESS

A. Approval of Award for Preventive Maintenance & Repair Services for Main Terminal Generators under the Invitation For Bid No. IFB No. GIAA-002-FY19

The first matter discussed was the approval of award for Preventive Maintenance and Repair Services for Main Terminal Generators under the Invitation For Bid No. IFB No. GIAA-002-

FY19.Executive Manager Ada provided background information to the Board on the referenced IFB. Twelve (12) firms/individuals purchased or downloaded bid packages, and three (3) firms submitted a bid before the submission deadline. The three (3) firms were evaluated and determined to be acceptable. As required by the Guam Procurement Regulations, the bids were publicly opened and read aloud in the presence of the bidders. The bid price submittals are as follows:

Bidder/Firm's Name:	Amount
JJ Global Services	\$146,790.00 per year
SE Construction Corporation	\$95,040.00 per year
Hawthorne Pacific Corporation	\$155,218.00 per year

Upon further evaluation, pursuant to Section 11 and Section 16 of the Instruction to Bidders, Hawthorne Pacific Corporation, the third lowest bidder, will be rejected due to failure to submit the required bid security, in the amount of not less than fifteen percent (15%) of the amount of their total bid price, which equates to a minimum amount of \$23,282.70, and a valid copy of the required Guam Contractor's License. The bidder also failed to acknowledge Addendum A, B, and C with their bid submittal.

The Executive Manager added that SE Corporation, the lowest bidder, had a clerical error on the Affidavit Disclosing Ownership and Commissions they submitted. This mistake was found to be immaterial and does not affect price, quantity, quality, delivery or contractual conditions. Additionally, allowing SE Construction Corporation to resubmit the Affidavit Disclosing Ownership and Commissions will not prejudice the other bidders, therefore GIAA will request that SE Construction Corporation correct the mistake and resubmit the said Affidavit.

The lowest total responsible, responsive bid was in the amount of \$95,040.00 per year from SE Construction Corporation, which is 67.3% lower than the government estimate of \$290,304.00 per year, for a contract term of five (5) years.

The Executive Manager informed the board the current generators are nearing the end of their industrial life and that he was happy to be having this in place before his departure from the Airport. Discussion ensued regarding the life span of the generators and details of the maintenance services.

Vice Chairperson Sgro inquired on the funding source for the referenced IFB, Chairman Duenas announced that the funding would be available under the Properties & Facilities Division O&M Budget.

After further discussion, on motion duly made by Director Sobti, seconded by Director Camacho, the following resolution was unanimously approved:

Resolution No. 19-17

The Board hereby approves the contract award for Preventive Maintenance and Repair Services for Main Terminal Generators under the Invitation For Bid No. IFB No.GIAA-002-FY19 to SE Construction Corporation in the amount of \$95,040.00 per year, subject to review by legal counsel.

B. Approval of Award for Ambassador Program & Airport Information Center - IFB No. GIAA-003-FY19

Executive Manager Ada provided background information to the Board on the referenced IFB. Seventeen (17) firms/individuals purchased bid packages and only one (1) firm submitted a bid before the submission deadline. The firm was evaluated and determined to be acceptable. As required by the Guam Procurement Regulations, the bid was publicly opened and read aloud in the presence of the bidder. The bid price submittal is as follows:

Bidder/Firm's Name:	Amount
Aviation Services Alliance, LLC	\$609,402.15 per year

The Airport Ambassador Program provides multi-lingual, roving, passenger assistance in the passenger processing areas through the utilization of "Airport Ambassadors". The Airport Information Center provides information regarding passenger services and general visitor information to customers of the terminal.

Executive Manager Ada informed the Board that the lowest total bid amount was in the amount of \$609,402.15 per year from Aviation Services Alliance, LLC.

Chairman Duenas inquired on the current firm. The Executive Manager informed the Board that they did not submit a bid due to not being able to provide the required performance bond. The Chairman went on to ask that with the establishment of a number of the initiatives placed within the last few years, such as the automated passport kiosks, have we see any results in efficiency or a reduction in need for the Ambassador Program. The Executive Manager replied that there has been no reduction in need for the program because of the increase in flight activity. However, the success in implementing different variables has resulted in a reduction in wait time. The Executive Manager informed the Board that the Ambassador Program is the only way to ensure the increased efficiency in processing passengers.

Vice Chairperson inquired on any targets or expectations for the per year amount of \$609,402.15. Ms. Rolenda Faasuamalie replied that there are minimum standards established in the bid package, to include a minimum number of personnel for peak hours. Chairman Duenas inquired that with these operational requirements, do we have mechanisms in place to

monitor performance. Ms. Faasuamalie replied yes, reporting requirements are also in the bid package. Brief discussion followed.

Executive Manager Ada commended the Airports Marketing Division on compiling the flight data on a monthly basis to ensure efficiency.

Chairman Duenas asked if there are provisions for annual evaluation within the contract if they're not meeting minimum requirements and stressed the importance for corrective action based on performance being included in the contract as this is a five (5) year contract.

Director Sobti inquired on the current contract amount. Executive Manager replied that the current contract was approximately \$40,000.00 lower.

After further discussion, on motion duly made by Vice Chairperson Sgro, seconded by Director Sobti, the following resolution was unanimously approved:

Resolution No. 19-18

The Board hereby approves the contract award for Ambassador Program & Airport Information Center - IFB No. GIAA-003-FY19 to Aviation Services Alliance, LLC for a total contract amount of \$609,402.15 per year, subject to review by legal counsel.

C. Proposed Additions to the List of Testing Designated Positions under GIAA's Drug Free Workplace Policy

The third item discussed was the proposed additions to the list of Testing Designated Positions (TDP's) under GIAA's Drug Free Workplace Policy. The Executive Manager informed the Board that local and federal regulations require GIAA to develop, implement and maintain a Drug-Free Workplace Program which include pre-employment drug testing and random drug testing for TDP's, which are limited to the following divisions: Operations, Engineering, Safety, ARFF, Airport Police, Executive Manager and Deputy Executive Manager.

The Manager added that the list provided shows the additional positions to include, most Division Managers, all Properties & Facilities to name a few. Once approved by the Board the approved list will then be forwarded to the Department of Administration to assist the Attorney General's Office in expanding the Airports TDP positions.

After further discussion, on motion duly made by Tolan, seconded by Director Sobti, the following resolution was unanimously approved:

Resolution No. 19-14

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM's (the "Airport" or the "Authority") entered into a Memorandum of Understanding with the Department of Administration ("DOA") on May 14, 1996 (the "MOU") with regard to the application of the DOA Drug-Free Workplace Program (the "DFWP") to the Airport; and

WHEREAS, the MOU provides that the DOA Drug Program Specialist will provide administration, training, and education regarding the DOA DFWP requirements to all employees and managers of the Airport; and

WHEREAS, pursuant to the MOU, the Airport shall identify its Testing Designated Positions ("TDPs") with the concurrence of the Attorney General as well as other government agencies as required; and

WHEREAS, the Airport has identified positions that are safety sensitive and/or security sensitive and which, if approved to be placed on the TDP list would subject those Airport employees holding the positions to random drug testing under the DOA DFWP; and

WHEREAS, attached is a list of proposed positions to be added to the current list of TDPs at the Airport; and

WHEREAS, as required by the MOU, the list of proposed positions is subject to approval with the concurrence of the Attorney General as well as any other government of Guam and other applicable government of Guam agencies as required; and

WHEREAS, in light of the need for the Airport management to ensure the safety and security of the Airport, the Board of Directors has determined that it is prudent to give the Executive Manager the authority to identify positions to be added to the Airport's TDP list subject to the concurrence of the Attorney General and as well as any other government agency concurrence that may be required.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Airport hereby approves the attached list of proposed additional positions to be added to the current list of TDPs subject to the concurrence of the Attorney General as well as any other government agency concurrence that may be required.

BE IT FURTHER RESOLVED, that the Executive Manager has the authority to identify positions to be added to the Airport's TDP list from time to time subject to the concurrence of the Attorney General and as well as any other government agency concurrence that may be required.

D. Approval and Ratification of ARFF of Apprenticeship Program

The next item discussed was the approval and ratification of the ARFF Apprenticeship Program. The Executive Manager provided brief background on the Program, stating that the Program was established early 2018 to develop competent and well-trained Aircraft Rescue and Fire Fighting personnel to pursue fire service as a career at GIAA. In accordance with certification standards established by the Pacific Region Aviation ARFF Training Center ("PRATC"), GIAA has established four (4) minimum certification standards that an apprentice must successfully complete in order to graduate from the ARFF Apprenticeship Program.

In addition to certification in the above ProBoard courses, all apprentices must complete one (1) year of on-the-job training. Upon successful completion of the four (4) certification standards for the ARFF Apprenticeship Program and one (1) year of on-the-job training, the apprentice shall graduate from the GIAA ARFF Apprenticeship Program. The failure to meet the certification standards and training, shall result in disqualification and termination from the ARFF Apprenticeship Program. Effective date for the ARFF Apprenticeship Program is April 9, 2018. The Executive Manager asked that the Board present the Apprentices their ProBoard certifications once the matter was approved.

Chairman Duenas inquired if the apprentices were official employees of the Airport. The Executive Manager informed the Board that they are apprentices on Limited Term Appointments. Chairman Duenas inquired if the apprentices were not hired by the Airport, does the Program assist them in on moving onto other agencies within the Government of Guam. The Executive Manager replied that the Program is limited, possibly within in the fire service areas.

After further discussion, on motion duly made by Vice Chairperson Sgro, seconded by Director Tolan, the following resolution was unanimously approved:

Resolution No. 19-19

The Board hereby approves and ratifies the Airport Rescue Fire Fighters (ARFF) Apprenticeship Program as presented, effective April 9, 2018.

The ARFF apprentices were presented their certificates in the presence of the Board during the meeting just before the Board recessed to convene into Executive Session.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Ada.

At this time the Executive Manager thanked the Board of Directors for the leadership that was provided to him during his time with the Airport. The Board congratulated and thanked the Executive Manager.

The Deputy Executive Manager also took this time to express his appreciation to the Board.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on the revenues and expenses of the Authority as of **November 30, 2018**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-6.7%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **-5.2%** and **-18.2%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are below the budget estimate by **-3.9%**. Year-to-date Total Operating Revenues Actual of **\$12.4M** is **-6.8%** below the budget estimate of

\$13.3M. Year-to-date Total Operating Expenses are below budget by **15.0%**. Components of this line item include a **-21.7%** decrease in Personnel Service, a **-4.0%** decrease in Contractual Services, a **-84.4%** decrease in Materials & Supplies and a **0.0%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$5.4M** reflects an increase of **6.3%** over the year-to-date budgeted amount of **\$5.1M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.48** versus the requirement of **1.25**.

9. EXECUTIVE SESSION

The next item on the agenda was Executive Session.

Upon written recommendation of counsel, on motion duly made by Director Tolan, seconded by Director Sobti, and unanimously approved, the Board recessed to convene into Executive Session at 4:12p.m.

The Board convened into Executive Session at 4:34 p.m. to discuss pending or threatened litigation to which GIAA is or may be a party. Attending Executive Session were Directors Duenas, Sgro, Sobti, and Camacho, Executive Manager Ada, and Legal Counsel, Michael A. Pangelinan, Eduardo Calvo and Genevieve Rapadas. Also present was the court reporter who will prepare a transcript of the Executive session.

Executive Session adjourned at 5:15 p.m., at which time the Board reconvened regular session.

Director Tolan did not participate in Executive Session due to conflicts of interest and was excused from the remainder of the meeting.

At this time, due to the change in Executive Management, Chairman Duenas announced there was a resolution relating to GIAA's bank signatories that required Board action. Effective date for the resolution is Monday, January 7, 2019 at 4:00 p.m..

After further discussion, on motion duly made by Director Sobti, seconded by Director Camacho, the following resolution was unanimously approved:

Resolution No. 19-16

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM ("GIAA" or the "Authority") has several bank accounts and desires to designate the individuals authorized to execute checks, drafts, or other orders for and on behalf of GIAA.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby designates two of the following individuals together to execute checks, drafts, or other orders for and on behalf of GIAA:

1. Thomas C. Ada, Executive Manager
2. Ricardo C. Duenas, Chairman of the Board
3. Jean M. Arriola, Airport Services Manager
4. John A. Rios, Comptroller
5. Antoniette L. Bautista, General Accounting Supervisor

BE IT RESOLVED FURTHER, that one of the two signatories must include any one of the following: the Chairman, the Executive Manager; or the Comptroller.

BE IT RESOLVED FURTHER, that the authority of the above-designated individuals to execute checks, drafts, or other orders for and on behalf of GIAA shall be limited only to authorized expenditures of GIAA and as is consistent with the execution of their respective duties, statutory or otherwise, as officers or directors of GIAA.

BE IT RESOLVED FURTHER, that the designation of the above-named individuals supersedes all prior designations by the Board of Directors of GIAA on file at all banking institutions at which GIAA maintains its accounts.

Moving on to matters discussed during Executive Session, legal counsel announced the two (2) matters for Board action.

After further discussion, on motion duly made by Vice Chairperson Sgro, seconded by Director Sobti, the following resolution was unanimously approved:

Resolution No. 19-20

The Board hereby approves the addendum to the mediation term sheet with Lotte Duty free as presented by legal counsel during Executive Session and authorizes the Chairman and Executive Manager to finalize and execute the document.

After further discussion, on motion duly made by Director Sobti, seconded by Vice Chairperson Sgro, the following resolution was unanimously approved:

Resolution No. 19-21

The Board hereby authorizes the Authority to issue payment to Calvo Fisher & Jacob, LLP for the general matters legal fees incurred in November 2018 in excess of the monthly cap in the amount of \$40,905.50; and for general legal matters incurred in December 2018 in excess of the monthly cap in the amount of \$105,024.18.

10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT

Motion to adjourn duly made by Vice Chairperson Sgro, seconded by Director Sobti; motion unanimously passed. The meeting was adjourned at 5:17 p.m.

Dated this 31st, day of January, 2019.



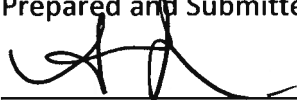
Ricardo C. Duenas
Chairman

Attest:



Gurvinder Sobti
Secretary

Prepared and Submitted By:



Amanda O'Brien-Rios
Corresponding Secretary

**ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS RESOLUTION NO. 19-14**

**RELATIVE TO APPROVING PROPOSED ADDITIONS TO THE LIST OF TESTING
DESIGNATED POSITIONS ("TDPs") FOR PURPOSES OF RANDOM DRUG TESTING
UNDER THE AIRPORT'S DRUG-FREE WORKPLACE PROGRAM**

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM's (the "Airport" or the "Authority") entered into a Memorandum of Understanding with the Department of Administration ("DOA") on May 14, 1996 (the "MOU") with regard to the application of the DOA Drug-Free Workplace Program (the "DFWP") to the Airport; and

WHEREAS, the MOU provides that the DOA Drug Program Specialist will provide administration, training, and education regarding the DOA DFWP requirements to all employees and managers of the Airport; and

WHEREAS, pursuant to the MOU, the Airport shall identify its Testing Designated Positions ("TDPs") with the concurrence of the Attorney General as well as other government agencies as required; and

WHEREAS, the Airport has identified positions that are safety sensitive and/or security sensitive and which, if approved to be placed on the TDP list would subject those Airport employees holding the positions to random drug testing under the DOA DFWP; and

WHEREAS, attached is a list of proposed positions to be added to the current list of TDPs at the Airport; and

WHEREAS, as required by the MOU, the list of proposed positions is subject to approval with the concurrence of the Attorney General as well as any other government of Guam and other applicable government of Guam agencies as required; and

WHEREAS, in light of the need for the Airport management to ensure the safety and security of the Airport, the Board of Directors has determined that it is prudent to give the Executive Manager the authority to identify positions to be added to the Airport's TDP list subject to the concurrence of the Attorney General and as well as any other government agency concurrence that may be required.

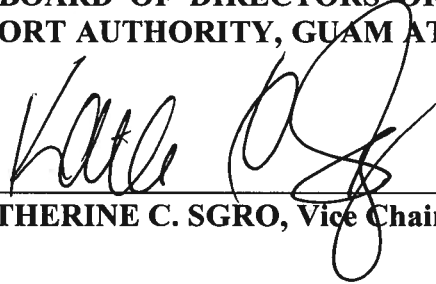
NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Airport hereby approves the attached list of proposed additional positions to be added to the current list of TDPs subject to the concurrence of the Attorney General as well as any other government agency concurrence that may be required.

BE IT FURTHER RESOLVED, that the Executive Manager has the authority to identify positions to be added to the Airport's TDP list from time to time subject to the concurrence of the Attorney General and as well as any other government agency concurrence that may be required.

DULY AND REGULARLY ADOPTED BY THE BOARD OF DIRECTORS OF THE ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM AT THE JANUARY 3, 2019 REGULAR BOARD MEETING.



RICARDO C. DUENAS, Chairman



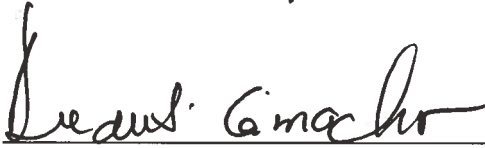
KATHERINE C. SGRO, Vice Chair



GURVINDER S. SOLT



ROSALINDA A. TOLAN



DEEDEE S. CAMACHO

ATTEST:



GURVINDER S. SOLT, Secretary



Proposed Additions to GIAA Testing Designated Positions (TDPs) List

	Position Title
1.	Air Terminal Manager
2.	Airport Facility and Equipment Maintenance Supervisor
3.	Airport Operations Supervisor
4.	Airport Services Manager
5.	Automotive Mechanic I
6.	Automotive Mechanic II
7.	Automotive Mechanic Leader
8.	Automotive Mechanic Supervisor
9.	Auxiliary Worker
10.	Building Maintenance Supervisor
11.	Cabinet Maker/Mason
12.	Buyer I
13.	Buyer II
14.	Buyer Supervisor I
15.	Buyer Supervisor II
16.	Carpenter I
17.	Carpenter II
18.	Carpenter Leader
19.	Carpenter Supervisor
20.	Electrician I
21.	Electrician II
22.	Electrician Leader
23.	Electrician Supervisor
24.	Fire Fighter Recruit
25.	Fire Fighter Apprentice
26.	Inventory Management Officer
27.	Maintenance Custodian
28.	Maintenance Worker
29.	Maintenance Supervisor
30.	Painter I
31.	Painter II
32.	Painter Leader
33.	Painter Supervisor
34.	Plumber I
35.	Plumber II
36.	Plumber Leader
37.	Plumber Supervisor
38.	Refrigeration Mechanic I
39.	Refrigeration Mechanic II
40.	Refrigeration Mechanic Leader
41.	Refrigeration Mechanic Supervisor
42.	Supply Expeditor
43.	Supply Management Administrator
44.	Supply Supervisor
45.	Tool Clerk

	Position Title
46.	Utility Worker
47.	Utility Worker Leader
48.	Utility Worker Supervisor
49.	Welder Leader
50.	Welder Supervisor

**ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS RESOLUTION NO. 19-16**

**RELATIVE TO AUTHORIZING SIGNATORIES
ON GIAA'S BANK ACCOUNTS**

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM ("GIAA" or the "Authority") has several bank accounts and desires to designate the individuals authorized to execute checks, drafts, or other orders for and on behalf of GIAA.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby designates two of the following individuals together to execute checks, drafts, or other orders for and on behalf of GIAA:

1. Thomas C. Ada; Executive Manager
2. Ricardo C. Duenas, Chairman of the Board;
3. Jean M. Arriola, Airport Services Manager
4. John A. Rios, Comptroller; and
5. Antoniette L. Bautista, General Accounting Supervisor

BE IT RESOLVED FURTHER, that one of the two signatories must include any one of the following: the Chairman, the Executive Manager; or the Comptroller.

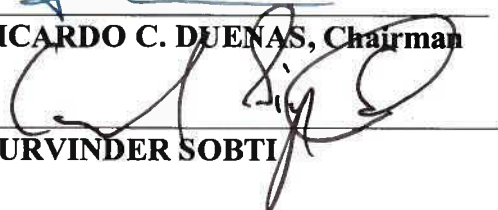
BE IT RESOLVED FURTHER, that the authority of the above-designated individuals to execute checks, drafts, or other orders for and on behalf of GIAA shall be limited only to authorized expenditures of GIAA and as is consistent with the execution of their respective duties, statutory or otherwise, as officers or directors of GIAA.

BE IT RESOLVED FURTHER, that the designation of the above-named individuals supersedes all prior designations by the Board of Directors of GIAA on file at all banking institutions at which GIAA maintains its accounts.

DULY AND REGULARLY ADOPTED BY THE BOARD OF DIRECTORS OF THE ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM AT THE JANUARY 3, 2019 REGULAR BOARD MEETING.



RICARDO C. DUENAS, Chairman



GURVINDER SOBTI



KATHERINE C. SGRO, Vice Chair



DEEDEE S. CAMACHO

ATTEST:



GURVINDER SOBTI, Secretary

BOARD OF DIRECTORS REGULAR MEETING

3:00 p.m., Thursday, January 3, 2019

GIAA TERMINAL CONFERENCE ROOM #3

Public Notice

First Notice:

Pacific Daily News – December 26, 2018

Notice to Media – December 26, 2018

Second Notice:

Guam Daily Post – December 31, 2018

Notice to Media – December 31, 2018

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
 - A. December 3, 2018 Regular Meeting
4. Correspondence
5. Old Business
 - A. Status Updates of Capital Improvement Projects
6. New Business
 - A. Approval of Award for Preventive Maintenance & Repair Services for Main Terminal Generators - IFB No. GIAA-002-FY19
 - B. Approval of Award for Airport Ambassador Program & Airport Information Center - IFB No. GIAA-003-FY19
 - C. Proposed Additions to the List of Testing Designated Positions under GIAA's Drug Free Workplace Policy
 - D. Approval and Ratification of ARFF Apprenticeship Program
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment

ATURIDAT PUETON BATKON
AIREN GUAHAN ENTENASIONAT

A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

Board of Directors Regular Meeting

3:00 p.m., Thursday, January 3, 2019

GIAA Terminal Conference Room #3

SIGN-IN SHEET

	PRINT NAME	COMPANY/AGENCY
1.	Roland R. Franquez	ASA
2.	Michael Pangelinan	CFS
3.	Tom Aden	
4.	Joseph G. Javelleau	GIAA
5.	Ann Bautist	GIAA
6.	CHUCK ADA	GIAA
7.	John Rios	"
8.	R. Faasullee	COLA
9.	Harry Cruz	GIAA
10.	Raymond Montano	ARFF
11.	Jordan Ray Guevara	
12.	Taron Connaman Potter	ARFF
13.	JANISE QUINTANILLA	ARFF
14.	Kagan Anthony Rabago	ARFF
15.	Matthew Pascual Robles	ARFF
16.	Paul Miyasaki	ARFF
17.	Vivian AFAGNE	Personnel
18.	Kenny S. Stoguer	ARFF
19.	Toby Savares	ARFF
20.	VICTOR J. CRUZ	GIAA
	JENNIFER L. KREMER	GIAA
	Annmaria March	INS.
	TRICI & GEMILW	HMWS

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PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board meeting on Thursday, January 3, 2019 at 3:00 p.m. in Terminal Conference Room No. 3. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss pending litigation to which GIAA is a party. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

(This ad paid for by GIAA)

2018 TOP STORIES

7

GMH woes go from bad to worse

By Kevin Kerrigan
kevin@postguam.com

The perennial fiscal woes of Guam Memorial Hospital took a turn for the worse in 2018.

The hospital lost its Joint Commission accreditation, federal funding was threatened, doctors accused managers of incompetence, allegations of corruption prompted the launch of a legislative investigation, and multiple efforts to pass a bill providing a dedicated funding source for the hospital all failed.

In an ominous sign of the year ahead, The Joint Commission paid a surprise visit to GMH on Jan. 4 and 5. Two weeks later GMH Administrator Peter John Camacho called a news conference to announce that the hospital was facing a preliminary denial of accreditation.

Hospital officials, past and present, have clamored for a dedicated funding source for GMH, arguing that it is the only way out of the \$30 million to \$40 million shortfall the hospital was posting every year.

Hoping to break the prior year's stalemate over various funding proposals, Gov. Eddie Calvo introduced a compromise bill on Jan. 10 that would end the Gross Receipts Tax exemptions for wholesalers, banks, hospitals and insurers, which were highlighted in an audit report released by the Office of Public Accountability.

Bill 230-34

The governor called Bill 230-34 "a bipartisan measure" that was "drafted in collaboration with then-Speaker Benjamin Cruz and health (committee) Chairman Sen. Dennis Rodriguez."

But Rodriguez was not pleased, saying he was planning revisions to the bill after meeting with wholesalers and bankers. "So, it's kind of surprising that it was introduced in this manner," he said.

GMH medical staff packed the legislative hearing room Jan. 29 in support of the bill, but the business community ravaged it.

BankPacific President Phil Flores said it "would kill the banking industry on Guam." Bill 230 died in committee.

January also saw a second failed effort to secure funding for renovations to the hospital's maternity ward. The U.S. Department of Agriculture loan requires reassurances from a local financial institution.

The Guam Economic Development Authority asked Bank of Guam to back up the loan, but couldn't strike a deal. GEDA Administrator Jay Rojas said the bank was asking for more financial reassurances than required.

By the end of the month, Cruz



GMH: Guam Memorial Hospital has experienced a slew of woes, including loss of its Joint Commission accreditation, CMS certification was threatened, doctors accused managers of incompetence, allegations of corruption prompted the launch of a legislative investigation and multiple efforts to pass a bill providing a dedicated funding source for the hospital all failed. Post file photo

and Rodriguez called on the hospital to release the finding of the Joint Commission survey that was threatening the hospital's accreditation because of a host of issues.

Rodriguez said GMH can't just request more money without an explanation. "If they're telling us there are deficiencies, we need to know what these deficiencies are," he said.

GMH refused, initially. But a week later, its management agreed to share the findings with Rodriguez and Cruz. The senators, in turn, released the report to the public.

The results of the survey raised doubts about the cause of the hospital's woes, suggesting that perhaps management — not just money — were to blame.

By February, Cruz warned that the government of Guam's looming "fiscal free fall" would have to be addressed before any agreement is reached on a dedicated funding solution for GMH.

Rodriguez called for a special investigating committee to dig deeper into the management at the hospital and uncover "the truth."

CMS certification threatened

By April, the hospital was facing a different and more serious threat from the Centers for Medicare and Medicaid Services, which sent a team to conduct an unannounced survey of GMH on April 23.

Loss of CMS certification would put the millions in Medicare reimbursements GMH depends on at risk.

On March 15, lawmakers passed a package of spending cuts and tax increases to address the financial crisis and GMH's needs.

The package included a sales tax. Part of the revenue raised by the sales tax would be dedicated to GMH. But it wasn't long before senators changed their mind following yet another OPA audit that revealed GovGuam left millions in uncollected taxes.

The sales tax was repealed. The governor vetoed the repeal. Senators overrode the veto and GMH was again without a dedicated funding source.

During hearings held in the midst of the debate over the sale tax, some

GMH doctors stepped forward to lay the blame for the hospital's woes on GMH's management.

At a June 12 public hearing, Dr. Kozue Shimabukuro, the former assistant administrator for medical services at GMH, accused GMH managers of lies, retaliation and corruption.

Camacho called the allegations "false and a misrepresentation of the facts."

Three days later, the Post obtained a copy of a letter from Paula Perse, CMS certification and enforcement manager, which threatened GMH with decertification on Oct. 3 unless GMH corrects a list of concerns and demonstrates compliance with federal requirements under the CMS. **Joint Commission accreditation lost**

The same week, The Joint Commission announced its preliminary finding in January was now official. GMH lost its accreditation.

Compounding the ongoing financial woes, the Government of Guam Retirement Fund took legal action against GMH over more than \$2 million in past-due retirement contributions. GMH finally paid off that debt at the end of September.

In the midst of the turmoil, senators decided to launch the Special Invest-

igating Committee that Rodriguez called for back in February. Calvo called it a witch hunt. The committee met twice and reached no conclusions.

In July, the OPA released an audit report that raised "substantial doubt" about GMH's ability to continue to provide medical care in light of "uncompensated care provided to those without insurance ... and the Medicare reimbursement rate at only 54 percent of the costs of delivering service care."

The 2019 budget dominated the legislative debate in August. The budget provided GMH a roughly \$30 million subsidy for fiscal year 2019, according to legislative leaders.

However, the governor argued the budget did not provide \$30 million to GMH, saying it "plays a shell game that compromises Medicaid" and "restricts our government's ability to leverage local monies in a way that garners federal match funds."

CMS funding secured

At the end of the month, Del. Madeleine Bordallo announced that she had received word from CMS that GMH would not lose its Medicare provider status after the federal agency accepted the corrective action plan submitted by the hospital.

In September, the governor signed an executive order authorizing the GMHA pharmaceutical fund to be used as a direct subsidy for the hospital's operations.

GMH funding was one of the major topics during this year's general election. Candidates made promises but lacked concrete plans to solve the ongoing funding issues.

By December, GMH Chief Financial Officer Benita Manglona acknowledged that the amount owed by the hospital to its vendors was back in the range of \$13 million to \$14 million.



PUBLIC NOTICE ANNOUNCEMENT

The Guam Visitors Bureau will hold a Regular Meeting of the Board of Directors on **Thursday, January 10th, 2019 at 3:30 p.m. in GVB's Main Conference Room.** Any individuals needing special accommodations are requested to contact GVB at 646-5278 for assistance.



The Honorable
EDDIE B. CALVO
Governor

The Honorable
RAY TENORIO
Lt. Governor



PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board meeting on Thursday, January 3, 2019 at 3:00 p.m. in Terminal Conference Room No. 3. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss pending litigation to which GIAA is a party. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

(This ad paid for by GIAA)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Monday, December 3, 2018, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3**

1. CALL TO ORDER AND ATTENDANCE

The December 3, 2018 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Duenas at 3:05 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:

Ricardo C. Duenas
Katherine C. Sgro
Gurvinder "Bic" Sobti
Rosalinda A. Tolan
Deedee S. Camacho

Offices or positions:

Chairman
Vice Chairperson
Board Secretary

Directors Absent:

None

GIAA Officials:

Charles H. Ada II	Executive Manager
Pedro R. Martinez	Deputy Executive Manager
John A. Rios	Comptroller
Jean M. Arriola	Airport Services Manager
Gerard Bautista	Air Terminal Manager
Raymond Mantanona	Chief, GIAA ARFF
Edward Muna	Superintendent of Operations
Victor Cruz	Engineering Supervisor
Joseph Javellana	Program Coordinator IV
Rolenda Faasualalie	GIAA Marketing
Henry Cruz	GIAA Procurement

Janalynn C. Damian, Esq.
Frank R. Santos

GIAA Legal Counsel
GIAA Consultant

Chairman Duenas welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Vice Chairperson Sgro, seconded by Director Tolan; motion unanimously passed.

3. APPROVAL OF MINUTES

A. October 25, 2018 Regular Meeting

On motion duly made by Director Camacho, seconded by Director Tolan, the following resolution was unanimously passed:

Resolution No. 19-06

The Board hereby approves the minutes of the October 25, 2018 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager announced that there was correspondence from Governor-elect Leon Guerrero and Lieutenant Governor-elect Tenorio, which will be discussed further during the Executive Manager's report.

5. OLD BUSINESS

A. Status Updates of Capital Improvement Projects ("CIP")

Mr. Frank Santos, Consultant, provided brief highlights on Capital Improvement Projects for FY2018.

- International Arrivals Corridor with Building Seismic Upgrades: \$210 million project; \$110 million expended. Estimated contract completion date is September 2019. Updated Stakeholder meeting scheduled for December 18, 2018 at 10:00 a.m.
- Apron Rehabilitation - Design: Scheduled for bid April 2019
- Rehabilitation Runway 6L - Design: Scheduled for bid April 2019

6. NEW BUSINESS

A. Signatory Airline Operating Agreement & Terminal Building Lease

The first matter discussed was the approval of Signatory Airline Operating Agreement & Terminal Building Lease. The Executive Manager provided a brief executive summary to the Board highlighting a number of revisions to the existing Agreement, to include the term, now five (5) years, commencing October 1, 2018 and expiring September 30, 2023. Term shall be extended for one (1) additional five (5) year period, in the event of change in law and mutual agreement of the parties.

Vice Chairperson Sgro inquired if all Airlines have the same expiration dates to their Agreements. Executive Manager Ada replied yes. Ms. Jean Arriola added that the revisions to

the Agreement are a result of input from staff, consultants and the Airlines themselves. The Airport team has had two (2) consultation meetings with the Airlines, in January and October 2018.

After further discussion, on motion duly made by Vice Chairperson Sgro, seconded by Director Sobti, the following resolution was unanimously approved:

Resolution No. 19-07

The Board hereby approves the Signatory Airline Operating Agreement & Terminal Building Lease as presented.

B. Approval of Award for Glass Window Cleaning Services - IFB No. GIAA-001-FY19

Executive Manager Ada provided background information to the Board on the referenced IFB. Thirteen (13) firms/individuals purchased bid packages and only four (4) firms submitted a bid before the submission deadline. The four (4) firms were evaluated and determined to be acceptable. As required by the Guam Procurement Regulations, the bid was publicly opened and read aloud in the presence of the bidders. The bid prices submittal are as follows:

Bidder/Firm's Name:	Amount
Guam Cleaning Masters	\$418,422.72
Maids to Order, Inc. dba MTO Maintenance	\$104,400.00
General Pacific Services, LLC dba Pacific Waste Systems, LLC	\$345,000.00
JJ Global Services	\$165,000.00

Executive Manager Ada informed the Board that the lowest total bid amount was in the amount of \$104,400.00 from Maids to Order, Inc. dba MTO Maintenance. However, the bidder failed to submit a bid security in the amount of not less than fifteen percent (15%) of the amount of their Total Bid Price. Therefore, pursuant to Section 15 of the Instruction to Bidders, the bidder was deemed non-responsive due to failure to comply with the Invitation For Bid.

The second lowest bidder, JJ Global Services failed to submit the Acknowledgement Receipt form provided in Required Forms of the IFB documents. As this mistake is immaterial and does not prejudice other bidders, having a no effect on price, quantity, quality, delivery, or contractual conditions, a written determination to waive this minor informality is made part of the procurement record.

Management recommends the contract award in the total amount of \$165,000.00 to JJ Global Services who has met the standards of responsibility and responsiveness outlined in the Guam Procurement Regulations.

After further discussion, on motion duly made by Director Tolan, seconded by Director Camacho, the following resolution was unanimously approved:

Resolution No. 19-08

The Board hereby approves the contract award for Glass Window Cleaning Services - IFB No. GIAA-001-FY19 to JJ Global Services for a total contract amount of \$165,000.00, subject to review by legal counsel.

C. Approval of Board Resolution No. 19-09: Agreement for Legal Services

The third item discussed was the extension of the Agreement for legal services with Fisher & Associates. The extension would be the third of four (4) options to extend.

After further discussion, on motion duly made by Vice Chairperson Sgro, seconded by Director Tolan, the following resolution was unanimously approved:

Resolution No. 19-09

WHEREAS, an Agreement for Legal Services – Conflicts Counsel (the “Conflicts Counsel Agreement”) was entered into effective as of December 1, 2015, by and between the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM (“GIAA”) and Fisher & Associates; and

WHEREAS, the Conflicts Counsel Agreement provides for a term of one (1) year with four (4) options to extend for a period of one (1) year each, not to exceed a total contract period of five (5) years with GIAA approval; and

WHEREAS, on October 27, 2016, by Resolution No. 17-05, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (1st Option) commencing on December 1, 2016, and expiring on November 30, 2017, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, on October 26, 2017, by Resolution No. 18-03, the Board of Directors approved the extension of the Conflicts Counsel Agreement for an additional one year period (2nd Option) commencing on December 1, 2017, and expiring on November 30, 2018, under the same terms and conditions as set forth in the Conflicts Counsel Agreement; and

WHEREAS, the Board of Directors has determined that GIAA continues to require the services of conflicts legal counsel and that it is in the best interests of GIAA to extend the term of the Conflicts Counsel Agreement for an additional one (1) year period (3rd Option) commencing on December 1, 2018, and expiring on November 30, 2019, under the same terms and conditions as set forth in the Conflicts Counsel Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby extends the term of the Conflicts Counsel Agreement for an additional one (1) year period commencing on December 1, 2018, under the same terms and conditions as set forth in the Conflicts Counsel Agreement.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Ada.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on the revenues and expenses of the Authority as of **October 31, 2018**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-9.5%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **-2.0%** and **-27.5%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are below the budget estimate by **-7.9%**. Year-to-date Total Operating Revenues Actual of **\$6.1M** is **-9.0%** below the budget estimate of **\$6.7M**. Year-to-date Total Operating Expenses are below budget by **12.2%**. Components of this line item include a **-34.6%** decrease in Personnel Service, a **25.0%** increase in Contractual Services, a **-82.7%** decrease in Materials & Supplies and a **-100.0%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$2.5M** reflects a decrease of **-4.2%** over the year-to-date budgeted amount of **\$2.7M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **1.34** versus the requirement of **1.25**.

Chairman Duenas announced that Public Comments will move up on the agenda to accommodate a presentation.

9. PUBLIC COMMENTS

Representatives Richard Reed and Tony Kim from RNK Architects provided a brief PowerPoint presentation of a proposed hotel across to be built on six acres of property across the Airport off of Route 10A. Mr. Reed informed the Board that they will be presenting the project at a public hearing at the Guam Land Use Commission to get an approval to proceed. Chairman Duenas announced that one of the Board members would also attend the public hearing.

At this time, Chairman Duenas announced that Director Gerber's and Director Alcorn's terms as Members of the GIAA Board of Directors has expired.

10. EXECUTIVE SESSION

The next item on the agenda was Executive Session.

Upon written recommendation of counsel, on motion duly made by Director Tolan, seconded by Vice Chairperson Sgro, and unanimously approved, the Board recessed to convene into Executive Session at 3:57 p.m.

The Board convened into Executive Session at 4:05 p.m. to discuss pending or threatened litigation to which GIAA is or may be a party. Attending Executive Session were Directors Duenas, Sgro, Sobti, and Camacho, Executive Manager Ada, and Legal Counsel Eduardo A. Calvo, Michael A. Pangelinan, Janalynn C. Damian, and Genevieve Rapadas. Also present was the court reporter who will prepare a transcript of the Executive session.

Executive Session adjourned at 5:02 p.m., at which time the Board reconvened regular session.

Director Tolan did not participate in Executive Session due to conflicts of interest.

As a result of discussion during Executive Session, Chairman Duenas announced that there was a matter for Board approval, and presented the matter to the Board.

After further discussion, on motion duly made by Director Camacho, seconded by Director Sobti, the following resolution was unanimously approved:

Resolution No. 19-10

The Board hereby authorizes legal counsel to send a response to Lotte Duty Free's November 30, 2018 letters, authorizes the Chairman and the Executive Manager to handle and make all decisions relating to the current dispute with Lotte Duty Free, to include a decision to move forward with the drawdown on letter of credit.

On motion duly made by Director Camacho, seconded by Director Sobti, the following resolution was unanimously approved:

Resolution No. 19-11

The Board also hereby authorizes the Authority to pay Calvo Fisher & Jacob LLP (1) its legal fees/costs relating to the specialty retail matter to bring them current and (2) for general matters legal fees incurred in October and November 2018 that exceed the monthly cap in the amount of \$21,757.70 and approximately \$46,000.00, respectively.

11. ADJOURNMENT

Motion to adjourn duly made by Vice Chairperson Sgro, seconded by Director Camacho; motion unanimously passed. The meeting was adjourned at 5:04 p.m.

Dated this _____, day of _____, 2018.

Attest:

Ricardo C. Duenas
Chairman

Gurvinder Sobti
Secretary

Prepared and Submitted By:

Amanda O'Brien-Rios
Corresponding Secretary



THE OFFICE OF THE GOVERNOR AND LT. GOVERNOR-ELECT

Lourdes A. Leon Guerrero and Joshua F. Tenorio

December 31, 2018

Board of Directors
A.B. Won Pat International Airport Authority
355 Chalan Pasaheru B224-A
Tamuning, 96913, Guam

RE: APPOINTMENT TO THE POSITION OF EXECUTIVE MANAGER

Dear Members of the Board:

Hafa adai. I am writing to inform you that I am nominating Senator Thomas C. Ada to serve Executive Manager for the A.B. Won Pat International Airport Authority (the "Airport Authority"). Pursuant to your authority under 12 G.C.A. § 1107(a), I respectfully request your favorable consideration of my nominee.

I am confident Senator Ada possesses all that is necessary to continue carrying out the Airport Authority plan's growth, ensuring that efficiencies will be pursued, and improving its condition as one of Guam's main ports of entry.

Senator Ada has served as in leadership roles with both the Guam Waterworks (then known as PUAG) and Guam Power authorities. He has also served a member of the Commission on Consolidated Utilities and, as a member of the Guam Legislature, has held oversight over the transportation operations of the government of Guam. Additionally, Senator Ada served as an active duty member of the United States Army for six years and holds degrees from Indiana University and the University of Guam.

For your consideration and review, Senator Ada's nomination packet is attached. Dangkulu na si Yu'os ma'ase for your support in this matter.

Senseremente,

LOURDES A. LEON GUERRERO
Governor-Elect of Guam

Attachments

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A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
CAPITAL IMPROVEMENT PROJECTS FOR FISCAL YEARS THROUGH 2019
as of 01/03/19

	PROJECT NAME	Bond	Federal	CIF	Total	Payment	Balance
I. ONGOING							
1	AIP 97 AIP 100 AIP 104 Int'l Arrivals Corridor w/Bldg Seismic Upgrades	96,108,007	21,685,448	10,018,198	127,811,653	57,766,633	70,045,020
2	AIP 93 Noise Mitigation Program 65 DNL & Higher - Phase		2,000,000	200,000	2,200,000	1,574,846	625,154
3	AIP 94 Miscellaneous Airport Improvements - Ph 5		706,077	78,453	784,530	755,607	28,923
4	AIP 95 Wildlife Management Assessment		100,000	10,000	110,000	102,078	7,922
5	AIP 96 Safety Management System		150,000	30,000	180,000	179,013	987
6	AIP 98 AIP 101 AIP 105 ARFF Facility-Design/Construction Phase 1/2	422,472	20,543,259	2,488,889	23,454,620	1,727,998	21,726,622
7	AIP 99 AIP 102 Apron Rehabilitation - Design		1,810,000	192,112	2,002,112	786,371	1,215,741
8	AIP 103 Rehabilitation Runway 6L - Design		750,000	83,334	833,334	58,992	774,342
9	Hold Bag Screening Relocation	5,369,933	24,899,330	260,092	30,529,355	30,451,201	78,155
10	Parking Expansion	1,654,912		704,881	2,359,793	1,654,912	704,881
11	Upgrade Airport IT & FMS	389,118		1,000,000	1,389,118	886,663	502,455
12	Art Program	639,000		-	639,000	-	639,000
13	Impr Leasehold Facilities (GSE, Tech, VQ1,HC-5)			2,754,470	2,754,470	2,333,565	420,905
	Vehicle Fleet			216,842	216,842		216,842
14	Tiyan Land Acquisition & Redevelopment			725,604	725,604	715,988	9,616
15	Facilities Fire Alarm/Suppression System			3,223,301	3,223,301	3,159,451	63,850
16	Upgrades to Public Restrooms - Final Phase			2,976,436	2,976,436	2,976,436	0
17	Maintenance Equipment			101,625	101,625	101,625	-
18	Airport Facilities Upgrades, Phased			5,371,711	5,371,711	4,811,366	560,345
19	Replace Roofing Systems			2,509,934	2,509,934	2,481,074	28,860
	Totals:	\$ 104,583,442	\$ 72,644,114	\$ 32,945,883	\$ 210,173,440	\$ 112,523,821	\$ 97,649,619

**ANTONIO B. WON PAT
INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS
EXECUTIVE SUMMARY**

**INVITATION FOR BID
PREVENTIVE MAINTENANCE & REPAIR SERVICES
FOR MAIN TERMINAL GENERATORS
IFB NO. GIAA-002-FY19**

January 3, 2019

Purpose

Board action is requested to approve the bid award of Preventive Maintenance & Repair Services for Main Terminal Generators under the Invitation for Bid No. GIAA-002-FY19.

Background

The bid was solicited for the provision of full-service preventive maintenance and repair services of GIAA's four (4) *Caterpillar 3516* generator units located at the main terminal of the Antonio B. Won Pat International Airport for a contract term of five (5) years. These generators are the only back-up power source for the main terminal building.

Procurement Background

The solicitation announcement was advertised through the local newspapers throughout the months of November and December 2018. The bid submission deadline was December 12, 2018 at 2:00 p.m. and bid opening took place at 2:15 p.m. that same day.

Twelve (12) firms/individuals purchased or downloaded the bid package and three (3) firms submitted bids before the submission deadline. As required by the Procurement Rules and Regulations, the bids were publicly opened and read aloud in the presence of the bidders.

The submitted bids are presented below in the order it was received and opened:

<u>Bidder/Firm's Name</u>	<u>Amount:</u>
JJ Global Services	\$146,790.00 per year
SE Construction Corporation	\$95,040.00 per year
Hawthorne Pacific Corporation	\$155,218.00 per year

Upon further evaluation, pursuant to Section 11 and Section 16 of the Instruction to Bidders, Hawthorne Pacific Corporation, the third lowest bidder, will be rejected due to failure to submit the required bid security, in the amount of not less than fifteen percent (15%) of the amount of their total bid price, equating to a minimum amount of \$23,282.70, and a valid copy of the required Guam Contractor's License. The bidder also failed to acknowledge *Addenda A, B, and C* with their bid submittal.

SE Construction Corporation, the lowest bidder, had a clerical error on the Affidavit Disclosing Ownership and Commissions they submitted. This mistake was found to be immaterial and does not affect price, quantity, quality, delivery, or contractual conditions. Additionally, allowing SE Construction Corporation to re-submit the Affidavit Disclosing Ownership and Commissions will not prejudice the other bidders. Pursuant to 5 GCA § 5211(f) and 2 GAR Div. 4 § 3109(m), GIAA will therefore request that SE Construction Corporation correct this immaterial mistake and re-submit the Affidavit Disclosing Ownership and Commissions.

The lowest total responsible, responsive bid was in the amount of \$95,040.00 per year from SE Construction Corporation.

Legal Review

Upon approval of award, the contract will be processed through the issuance of a contract & subject to legal review.

Financial Review

The total contract award for this bid is \$95,040.00 per year, 67.3% lower than the government estimate of \$290,304.00 per year, for a contract term of five (5) years. Funding for this contract is available under the Properties & Facilities' Division O&M Budget.

Recommendation

Management recommends the contract award in the amount of **\$95,040.00** per year to **SE Construction** for a contract term of five (5) years, who has been determined to have met the standards of responsibility and responsiveness outlined in the Guam Procurement Law and Regulations. Additional repair services will be as needed and subject to hourly rates as contained in their bid submittal.

December 31, 2018

MEMORANDUM

TO: Charles H. Ada II
Executive Manager

VIA: Jean M. Arriola
Airport Services Manager

FROM: Supply Management Administrator, *Acting*

SUBJECT: **Bid Evaluation and Recommendation – Invitation for Bid
Preventive Maintenance & Repair Services
IFB No. GIAA-002-FY19**

Procurement Background:

The above referenced Invitation for Bid was publicly announced through the local newspaper throughout the months of November and December 2018. The bid submission deadline and bid opening took place on December 12, 2018 at 2:15p.m.

Twelve(12) firms/individuals purchased or downloaded the bid package and three (3) firms submitted a bid prior to the bid submission deadline. The bid submittals were opened in the presence of the bidders and several GIAA representatives. The bid offer was read aloud by the Supply Management Administrator, *Acting*, and tabulated by a member of the Procurement staff.

The results of the bid price submittals are as follows in the order it was received and opened:

Bidder/Firm's Name	Amount:
JJ Global	\$146,790.00 per year
SE Construction	\$95,040.00 per year
Hawthorne	\$155,218.00 per year

Bid Analysis and Evaluation:

Pursuant to Section 11 of the Instructions to Bidders, the contract is to be awarded to the lowest responsible, responsive bidder, provided their bid is reasonable and it is in the best interest of the GIAA to accept it. To determine the responsibility of bidders, the bid package specified the required documents that bidders must submit with their bid packages. The attached abstract

illustrates the inventory of required documents and the bidders' submittals.

JJ Global Services: The firm submitted a total bid price of \$146,790.00 per year. The bidder submitted a copy of their current Guam Contractor's License, License No. C-1018-1170. The Bidder's Qualification Statement form included a list of projects within the last five years similar to the services solicited with resumes attached. All other required documents were complete and in conformance with the Invitation for Bid.

SE Construction: The firm submitted a total bid price in the amount of \$95,040.00 per year. The bidder submitted a copy of their current Guam Contractor's License, License No. C-0618-0617. The Bidder's Qualification Statement form included a list of projects within the last five years similar to the services solicited with resumes attached. All other required documents were complete and in conformance with the Invitation for Bid.

Hawthorne: The firm submitted a total bid price of \$155,218.00 per year. The bidder failed to submit a bid security in the amount of not less than fifteen percent (15%) of the amount of their total bid price, equating to a minimum amount of \$23,282.70. The bidder also failed to provide a copy of their current Guam Contractor's License and failed to acknowledge *Addenda A, B, and C* with their bid submittal as required by the IFB documents.

Therefore, pursuant to Section 11 & Section 16 of the Instruction to Bidders, their bid was rejected due to failure to comply with the Invitation for Bid.

Recommendation:

Therefore, pursuant to Section 11 of the Instruction to Bidders, the award of contract will be made to the **lowest responsible, responsive bidder**. **SE Construction** is the lowest responsible, responsive bidder with a Annual Bid Price of \$95,040.00 per year for a contract term of five (5) years. Additional repair services will be as needed and subject to hourly rates as contained in their bid submittal.


Should you have any questions or concerns, I am available at your convenience.


Henry M. Cruz

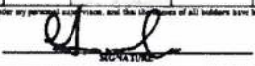
APPROVED:




CHARLES H. ADA II
Executive Manager

INVITATION FOR BID NUMBER: G1AA-003-FY19		 Annex B. Wan Pat International Airport Authority, Guam BID ABSTRACT																Opening Date: 13-Dec-18 Opening Time: 2:15 P.M.		Page 1 of 1 BB No. Issued: G1AA-003-FY19 No. of Bids Issued: 12	
Preventive Maintenance and Repair Services for Main Terminal Generators																					
DESCRIPTION OF SUPPLIES OR SERVICES: Provision of Preventive Maintenance and Repair Services for Main Terminal Generators at the A.B. Wan Pat International Airport, Guam		Special Remarks to Prospective Bidders	Est. Item	BID SECURITY CC - Cashiers Check LOC - Letter of Credit SB - Bid Bond	Affidavit re Ownership and Construction	Affidavit re Non-Collusion	Affidavit re No Generation or Kickbacks	Affidavit re Contingent Fee	Affidavit re Ethical Standards	Declaration re Compliance with U.S. DOL Wage & Benefits Order	Designation of Subcontractors	Bidder's Qualification Statement	Bidder's Financial Statement	TEN (1) Substance Matter	Local Procurement Preference Application	Service-Disabled Veterans Owned Business App.	Contract	Contractor's License	Acknowledgment of Addendum A, B & C	Total Bid Price	
1	JJ Global	✓	✓	BB/1043 15%	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓✓✓	140,790.00	
2	SE Construction Corp.	✓	✓	BB/15% CC-14430-3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓✓✓	95,040.00		
3	Hawthorne	✓	✓	See attached	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	See attached	✓	Business License	See attached	155,218.00		
4																					
5																					
6																					
7																					
8																					
9																					
10																					

I hereby certify that all bids received in response to this invitation were opened under my personal supervision, and that the names of all bidders have been entered herein.


 SIGNATURE

TABULATED BY: 
 SIGNATURE

BASIS FOR AWARD:			
<input checked="" type="checkbox"/> LOWEST RESPONSIVE BIDDER	<input type="checkbox"/> THE BID		
<input type="checkbox"/> MOST RECENT RESPONSIVE BIDDER	<input type="checkbox"/> LOWEST PRICED TOTAL		
<input type="checkbox"/> OTHER AWARD	<input type="checkbox"/> ITEM FOR ITEM		

ATTACHMENT – NOTES:

Antonio B. Won Pat International Airport Authority, Guam

IFB No. GIAA-002-FY19

Preventive Maintenance and Repair Services for Main Terminal Generators

BID ABSTRACT: 2:15 PM; December 12, 2018 (Conference Rm 2)

BIDDER:
HAWTHORNE
<p>1. REQUIRED FORMS:</p> <ul style="list-style-type: none">• Bid Security: Bidder failed to provide 15% required bid security with their bid submittal• Service-Disabled Veterans Owned Business Application: Bidder did provide a completed application form with their bid submittal. Indicated "N/A" on the Special Reminder to Prospective Bidders. <p>2. ADDENDA:</p> <ul style="list-style-type: none">• Addendum A: Acknowledgement of Receipt portion (Cover Page) was submitted; Failed to Acknowledge (Signed)• Addendum B: Acknowledgement of Receipt portion (Cover Page) was submitted; Failed to Acknowledge (Signed)• Addendum C: Acknowledgement of Receipt portion (Cover Page) was submitted; Failed to Acknowledge (Signed)

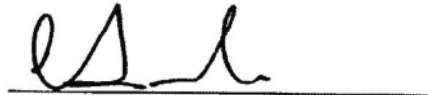
ATTESTED BY:



LANCE A. ARRIOLA

BUYER I

DATE: 12/12/18



HENRY M. CRUZ

BUYER SUPERVISOR

DATE: 12 December 2018

AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSIONS

CITY OF Tamuning)
) ss.
Guam)

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the offeror and that *[please check only one]*:

☐ The offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.

☒ The offeror is a corporation, partnership, joint venture, or association known as *[please state name of offeror company]*, and the persons, companies, partners, or joint venturers who have held more than 10% of the shares or interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows *[if none, please so state]*:

<u>Name</u>	<u>Address</u>	<u>% of Interest</u>
<u>None</u>	<u>None</u>	<u>N/A</u>

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows *[If none, please so state]*:

<u>Name</u>	<u>Address</u>	<u>Compensation</u>
<u>Sergio R. Llarena</u>	<u>P.O. Box 11293 Tamuning,</u>	<u>51%</u>
<u>Eduardo R. Ilao</u>	<u>Guam 96931</u>	<u>49%</u>

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

Signature of one of the following:

Offeror, if the bidder is an individual:

Partner, if the offeror is a partnership;

Officer, if the offeror is a corporation.

Subscribed and sworn to before me this day 11th
of December, 2018.

Annabelle D. Miner

NOTARY PUBLIC

My commission expires March 05, 2019.

ANNABELLE D. MINER
NOTARY PUBLIC
In and for Guam, U.S.A.
My Commission Expires: **MAR. 05, 2019**
111 Nankia Court Fern Terrace Dedado, GU 96929

**THIS AFFIDAVIT MUST BE COMPLETED AND RETURNED IN THE ENVELOPE
CONTAINING THE BID.**

**ANTONIO B. WON PAT
INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS
EXECUTIVE SUMMARY**

**INVITATION FOR BID
AIRPORT AMBASSADOR PROGRAM &
AIRPORT INFORMATION CENTER
IFB NO. GIAA-003-FY19**

January 3, 2019

Purpose

Board action is requested to approve the bid award to operate the Airport Ambassador Program & Airport Information Center under the Invitation for Bid No. GIAA-003-FY19.

Background

The bid was solicited for the provision of services to outfit and operate the Airport Ambassador Program and Airport Information Center at the Antonio B. Won Pat International Airport for a contract term of five (5) years. The Airport Ambassador Program provides multi-lingual, roving, passenger assistance in the passenger processing areas through the utilization of "Airport Ambassadors." The Airport Information Center provides information regarding passenger services and general visitor information to customers of the terminal.

Procurement Background

The solicitation announcement was advertised through the local newspapers throughout the months of November and December 2018. The bid submission deadline was December 20, 2018 at 2:00 p.m. and bid opening took place at 2:15 p.m. on the same day.

Seventeen (17) firms individuals purchased or downloaded the bid package and one (1) firm submitted a bid before the submission deadline. As required by the Procurement Rules and Regulations, the bid was publicly opened and read aloud by GIAA procurement staff in the presence of the bidders.

The sole bid submitted is presented below:

Bidder/Firm's Name	Amount:
Aviation Services Alliance, LLC	\$609,402.15 per year

The lowest total bid amount was in the amount of \$609,402.15 per year from Aviation Services Alliance, LLC.

Legal Review

Upon approval of award, the contract will be processed through the issuance of a contract & subject to legal review.

Financial Review

The total contract award for this bid is a total annual cost of \$609,402.15 per year, 9.2% above the government estimate of \$553,832.16, for a term of five (5) years. Funding for this contract is available under the Administration Division's O&M Budget.

Recommendation

Management recommends the contract award in the amount of **\$609,402.15** per year for a contract term of five (5) years to **Aviation Services Alliance, LLC**, who has been determined to have met the standards of responsibility and responsiveness outlined in the Guam Procurement Law and Regulations.

December 31, 2018

MEMORANDUM

TO: Charles H. Ada II
Executive Manager

VIA: Jean M. Arriola
Airport Services Manager

FROM: Supply Management Administrator, *Acting*

SUBJECT: **Bid Evaluation and Recommendation – Invitation for Bid
Airport Ambassador Program & Airport Information Center
IFB No. GIAA-003-FY19**

Procurement Background:

The above referenced Invitation for Bid was publicly announced through the local newspaper throughout the months of November and December 2018. The bid submission deadline was December 20, 2018 at 2:00 p.m. and bid opening took place at 2:15 p.m. the same day.

Seventeen (17) firms/individuals purchased or downloaded the bid package and one (1) firm submitted a bid prior to the bid submission deadline. The bid submittal was opened in the presence of the bidder and several GIAA representatives. The bid price was read aloud by the Supply Management Administrator, *Acting*, and recorded by a member of the Procurement staff.

The results of the bid price submittals are as follows in the order it was received and opened:

Bidder/Firm's Name	Amount:
Aviation Services Alliance, LLC	\$609,402.15 per year

Bid Analysis and Evaluation:

Pursuant to Section 11 of the Instructions to Bidders, the contract is to be awarded to the lowest responsible, responsive bidder, provided the bid is reasonable and it is in the best interest of the GIAA to accept it. To determine the responsibility of bidders, the bid package specified the required documents that bidders must submit with their bid packages. The attached abstract illustrates the inventory of required documents and the bidder's submittal.

Aviation Services Alliance, LLC: The firm submitted a total bid price of \$609,402.15 per year.

The bidder submitted a copy of their current Guam Business License, License No. 1902826. The Bidder's Qualification Statement form included a list of projects within the last five years similar to the services solicited with resumes attached. All other required documents were complete and in conformance with the Invitation for Bid.

Recommendation:

Therefore, pursuant to Section 11 of the Instruction to Bidders, the award of contract will be made to the **lowest responsible, responsive bidder**. **Aviation Services Alliance, LLC** is the lowest responsible, responsive bidder with a Total Bid Price of **\$609,402.15** per year for a contract term of five (5) years.

Should you have any questions or concerns, I am available at your convenience.



Henry M. Cruz

APPROVED:

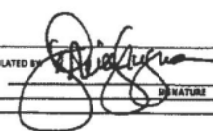

CHARLES H. ADA II
Executive Manager

Attachment

cc: Admin/ Procurement / Marketing

INVITATION FOR BID NUMBER: GIAA-003-FY19 Airport Ambassador Program & Airport Information Center DESCRIPTION OF SUPPLIES OR SERVICES: Provision of Airport Ambassador Program & Airport Information Center at the A. & W. P. International Airport, Guam		 Antonio B. Won Pat International Airport Authority, Guam BID ABSTRACT														Opening Date 20-Dec-18 Opening Time 2:15 P.M.		Page 1 of 1 IFB No. Issued GIAA-003-FY19 No. of Bids Issued 17		
BIDDER'S NAME ASA AVIATION SERVICES ALLIANCE		Special Reminder to Prospective Bidders	Bid Form	BID SECURITY CC - Cashiers Check LOC - Letter of Credit SB - Bid Bond	Affidavit Ownership and Control	Affidavit Non- Collusion	Affidavit - No Gifts or Kickbacks	Affidavit - Contingent Fees	Affidavit re Ethical Standards	Declaration re Compliance with U.S. DOE Wage & Benefits Deter.	Designation of Subcontractor	Bidder's Qualification Statement	Bidder's Financial Statement	Title VI Solicitation Notice	Local Procurement Preference Application	Service- Disabled Veteran Owned Business App.	Contract	Acknowledgement of Receipt Form	Acknowledgement of Addenda A & B	Total Bid Price
1		✓	✓	BB/15% 107003204 ✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	\$ 609,402
2																				
3																				
4																				
5																				
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9																				
10																				

I hereby certify that all bids received in response to this invitation were opened under my personal supervision, and that the names of all bidders have been entered herein.

TABULATED BY:  SIGNATURE

_____ SIGNATURE

BASES FOR AWARD: \ \ LOWEST RESPONSIVE BIDDER \ \ HIGHEST RESPONSIVE BIDDER \ \ OTHER AWARD		\ \ THE BID \ \ COMBINED TOTAL \ \ ITEM PER ITEM	
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AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSIONS

CITY OF Atlanta)
) SS.
Georgia, USA)

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the offeror and that *[please check only one]*:

☐ The offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.

☐ The offeror is a corporation, partnership, joint venture, or association known as *[please state name of offeror company]*, and the persons, companies, partners, or joint venturers who have held more than 10% of the shares or interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows *[if none, please so state]*:

<u>Name</u>	<u>Address</u>	<u>% of Interest</u>
ABM Aviation, Inc.	4151 Ashford Dunwoody Rd., Atlanta, GA 30319	51
Advanced Management, Inc.	198 Adrian Sanchez St., Ste. 3, Barrigada, GU 96913	49

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows *[If none, please so state]*:

<u>Name</u>	<u>Address</u>	<u>Compensation</u>

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

Signature of one of the following:
Offeror, if the bidder is an individual;
Partner, if the offeror is a partnership;
Officer, if the offeror is a corporation.

Subscribed and sworn to before me this day 10th
of December, 2018.

Crystal Sillars
NOTARY PUBLIC
My commission expires 3-16-20



THIS AFFIDAVIT MUST BE COMPLETED AND RETURNED IN THE ENVELOPE CONTAINING THE BID.

**ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS RESOLUTION NO. 19-14**

**RELATIVE TO APPROVING PROPOSED ADDITIONS TO THE LIST OF TESTING
DESIGNATED POSITIONS (“TDPs”) FOR PURPOSES OF RANDOM DRUG TESTING
UNDER THE AIRPORT’S DRUG-FREE WORKPLACE PROGRAM**

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM’s (the “Airport” or the “Authority”) entered into a Memorandum of Understanding with the Department of Administration (“DOA”) on May 14, 1996 (the “MOU”) with regard to the application of the DOA Drug-Free Workplace Program (the “DFWP”) to the Airport; and

WHEREAS, the MOU provides that the DOA Drug Program Specialist will provide administration, training, and education regarding the DOA DFWP requirements to all employees and managers of the Airport; and

WHEREAS, pursuant to the MOU, the Airport shall identify its Testing Designated Positions (“TDPs”) with the concurrence of the Attorney General as well as other government agencies as required; and

WHEREAS, the Airport has identified positions that are safety sensitive and/or security sensitive and which, if approved to be placed on the TDP list would subject those Airport employees holding the positions to random drug testing under the DOA DFWP; and

WHEREAS, attached is a list of proposed positions to be added to the current list of TDPs at the Airport; and

WHEREAS, as required by the MOU, the list of proposed positions is subject to approval with the concurrence of the Attorney General as well as any other government of Guam and other applicable government of Guam agencies as required; and

WHEREAS, in light of the need for the Airport management to ensure the safety and security of the Airport, the Board of Directors has determined that it is prudent to give the Executive Manager the authority to identify positions to be added to the Airport’s TDP list subject to the concurrence of the Attorney General and as well as any other government agency concurrence that may be required.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Airport hereby approves the attached list of proposed additional positions to be added to the current list of TDPs subject to the concurrence of the Attorney General as well as any other government agency concurrence that may be required.

BE IT FURTHER RESOLVED, that the Executive Manager has the authority to identify positions to be added to the Airport's TDP list from time to time subject to the concurrence of the Attorney General and as well as any other government agency concurrence that may be required.

DULY AND REGULARLY ADOPTED BY THE BOARD OF DIRECTORS OF THE ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM AT THE JANUARY 3, 2019 REGULAR BOARD MEETING.

RICARDO C. DUENAS, Chairman

KATHERINE C. SGRO, Vice Chair

GURVINDER S. SOBTI

ROSALINDA A. TOLAN

DEEDEE S. CAMACHO

ATTEST:

GURVINDER S. SOBTI, Secretary

Proposed Additions to GIAA Testing Designated Positions (TDPs) List

	Position Title
1.	Air Terminal Manager
2.	Airport Facility and Equipment Maintenance Supervisor
3.	Airport Operations Supervisor
4.	Airport Services Manager
5.	Automotive Mechanic I
6.	Automotive Mechanic II
7.	Automotive Mechanic Leader
8.	Automotive Mechanic Supervisor
9.	Auxiliary Worker
10.	Building Maintenance Supervisor
11.	Cabinet Maker/Mason
12.	Buyer I
13.	Buyer II
14.	Buyer Supervisor I
15.	Buyer Supervisor II
16.	Carpenter I
17.	Carpenter II
18.	Carpenter Leader
19.	Carpenter Supervisor
20.	Electrician I
21.	Electrician II
22.	Electrician Leader
23.	Electrician Supervisor
24.	Fire Fighter Recruit
25.	Fire Fighter Apprentice
26.	Inventory Management Officer
27.	Maintenance Custodian
28.	Maintenance Worker
29.	Maintenance Supervisor
30.	Painter I
31.	Painter II
32.	Painter Leader
33.	Painter Supervisor
34.	Plumber I
35.	Plumber II
36.	Plumber Leader
37.	Plumber Supervisor
38.	Refrigeration Mechanic I
39.	Refrigeration Mechanic II
40.	Refrigeration Mechanic Leader
41.	Refrigeration Mechanic Supervisor
42.	Supply Expeditor
43.	Supply Management Administrator
44.	Supply Supervisor
45.	Tool Clerk

	Position Title
46.	Utility Worker
47.	Utility Worker Leader
48.	Utility Worker Supervisor
49.	Welder Leader
50.	Welder Supervisor

Airport Fire Fighter Apprenticeship Program

GIAA has established an Airport Fire Fighter Apprenticeship Program (the "ARFF Apprenticeship Program") to develop competent and well-trained Aircraft Rescue and Fire Fighting personnel to pursue fire service as a career at GIAA. In accordance with certification standards established by the Pacific Region Aviation ARFF Training Center ("PRATC"), GIAA has established minimum certification standards that an apprentice must successfully complete in order to graduate from the ARFF Apprenticeship Program.

PRATC is accredited by the National Board on Fire Service Professional Qualifications ("ProBoard") and is authorized to certify ProBoard Courses. GIAA is authorized to administer ProBoard courses for certification by PRATC.

The four (4) certification standards for the ARFF Apprenticeship Program includes successful completion of the following:

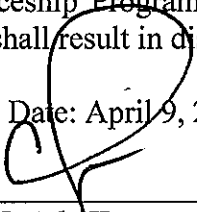
1. Fire Fighter I Course
2. Fire Fighter II Course
3. Airport Fire Fighter Course
4. Hazardous Materials Operations Course

GIAA has developed syllabi and performance tests for certification in the following ProBoard courses: Firefighter I, Firefighter II, Airport Firefighter and Hazardous Materials Operations. The Fire Fighter I Course, the Fire Fighter II Course, the Airport Fire Fighter Course and the Hazardous Materials Operations Course include written examinations, practical exercises, practical demonstrations and performance skills tests. Upon completion of the certification standards, PRATC shall issue a Certification of Completion to the apprentices.

In addition to certification in the above ProBoard courses, all apprentices must complete one (1) year of on-the-job training utilizing and applying the skills and knowledge acquired from the Fire Fighter I Course, the Fire Fighter II Course, the Airport Fire Fighter Course, and the Hazardous Materials Operations Course.

Upon successful completion of the four (4) certification standards for the ARFF Apprenticeship Program and one (1) year of on-the-job training, the apprentice shall graduate from the GIAA ARFF Apprenticeship Program. The failure to meet the four (4) certification standards and one (1) year training shall result in disqualification and termination from the ARFF Apprenticeship Program.

Effective Date: April 9, 2018


 Charles H. Ada II
 Executive Manager

AIRLINE ISSUES

UZBEKISTAN AIRWAYS

Uzbekistan Airways will be operating four (4) charter flights between December 29, 2018 and January 5, 2019 from the Japanese cities of Narita(NRT – 3 flights) and Matsumoto (MMJ – 1flight). The flights will be utilizing A320-214 aircraft with 150 seats (12C/138Y). We welcome the additional seat capacity of 350 from NRT and 150 from MMJ.

Air Nauruis tentatively scheduled to begin regular 1x weekly air service by February. The service will begin from Nauru, Chuuk, Majuro, Kosrae, Pohnpei to Guam with an STA of 4:05 pm on Fridays and an STD of 1:00 pm on Sundays utilizing a B737-300 with a seating capacity of 128.

REGULATORY ISSUES

TSA VISIT

Airport Management was able to meet with the TSA Administrator David Pekoske during his visit to Guam. The meeting took place at 11:00am on Saturday, December 15, 2018. The Administrator was briefed on the progress of the TSA expansion and the airport expansion plans and some of the challenges with our ongoing construction of the International Arrivals Corridor.

PROCUREMENT ISSUES

RFP: Environmental Consulting Services

Bid Announcement: Dec. 13, 2018
RFI Deadline: Dec. 20, 2018
Bid Submission Deadline: Jan. 11, 2019 @ 4pm

IFB: Airport Ambassador Program & Airport Information Center

Issue: Nov. 14, 2018
Pre-Bid Conference: Nov. 18, 2018
RFI Deadline: Nov.21, 2018
Bid Submission Deadline: Dec. 14, 2018 @ 2pm EXTENDED: Dec. 20, 2018 @ 2pm

ANNOUNCEMENTS

- **TRANSITION TEAM**

Airport Management met with the Transportation Transition Team of the incoming administration of Governor-elect Lou Leon Guerrero and Lt. Governor-Elect Joshua Tenorio on Wednesday, December 5, 2018. Heading the 5-person team was Senator Tom Ada, Chairman of the Transportation Subcommittee. A comprehensive Transition Report was compiled based on the committee's specific inquiries.

- **STAKEHOLDER MEETING**

Another construction meeting with all airport stakeholders took place on Tuesday, December 18, 2018. An update of the upcoming construction activity schedules and impacts on all airport users and especially passenger processing/flow was presented and thoroughly discussed.

- **COMMUNITY OUTREACH**

We held our second “Gift Giving” event on Thursday, December 13, 2018 for the **2nd Annual “Deck our Halls and Give”**, Christmas Tree sponsorship and decoration program. This year, we were able to contribute \$3,800 to the charity of choice, the Lady Diann Torres Foundation, lead non-profit in the ongoing Super Typhoon Yutu recovery efforts for the Commonwealth of the Northern Marianas Islands – Saipan and Tinian.

- **TENANT APPRECIATION & ERP BANQUET**

The banquet took place 6:00pm on Friday, December 28, 2018 at the Dusit Thani Resort Guam.

- **AIRPORTWEEK 2019 ACTIVITIES**

PROCLAMATION Signing

DATE: January 11th Friday

VENUE: Governor’s Conference Rm., Adelup

TIME: 10:00 am

5k Fun RUN/WALK

DATE: January 12th Saturday

ROUTE: Start/End at The Home Depot parking lot TURN: at Napa across 76/Circle K

SHOW: 5:15 am GO: 6:00 am

SOFTBALL Tournament

DATE: January 12th/13th Saturday & Sunday

VENUE: Upper & Lower, Tiyan Ballfield

TIME: TBD

GOLF Tournament

DATE: January 18th Friday

VENUE: Starts Guam Golf Resort (SGGR)

REGISTRATION: 11:00 am SHOTGUN START: 12:30 pm

Airport FAMILY MASS

DATE: January 19th Saturday

VENUE: Santa Teresita Church, Mangilao

TIME: 6:00 pm

BOWLING Bash

DATE: **January 21st Monday**

VENUE: Central Lanes, Century Plaza

TIME: 10:00 am

December 28, 2018

MEMORANDUM

To: Mr. Ricardo C. Duenas
Chairman
GIAA Board of Directors

From: John A. Rios
Comptroller

Subject: Operating Results – Revenues and Expenses as of November 30, 2018

Attached herewith is GIAA's Operating Results Report for the month ending November 30, 2018. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended November 30, 2018.

The key operating results for 2 month(s) of FY2019 ending November 30, 2018 – (in \$000's) are

CATEGORY	Actual FY19 Current Month	YEAR-TO-DATE			FORECAST FOR FULL YEAR- FY19	
		Budget FY19 Y-T-D	Actual FY19 Y-T-D	% Variance Budget vs. Actual	Actual Y-T-D FY19 Budget	% Variance Budget vs. Estimate for Full Year
				Y-T-D Current Month		
Total Signatory Revenues	\$ 2,748.9	\$ 5,752.1	\$ 5,365.7	-6.7%	\$ 33,231.2	-1.1%
Total Concession Revenues	\$ 1,458.5	\$ 3,174.0	\$ 3,010.2	-5.2%	\$ 19,217.6	-0.8%
Total PFC's	\$ 577.6	\$ 1,258.5	\$ 1,029.1	-18.2%	\$ 7,087.3	-3.1%
Total Other Revenues	\$ 1,459.1	\$ 3,084.0	\$ 2,964.3	-3.9%	\$ 18,758.0	-0.6%
Total Operating Revenues	\$ 6,244.1	\$ 13,268.6	\$ 12,369.3	-6.8%	\$ 78,294.0	-1.1%
Total Operating Expenses	\$ 3,401.4	\$ 8,160.8	\$ 6,939.9	-15.0%	\$ 47,514.3	-2.5%
Net Revenues from Operations	\$ 2,842.7	\$ 5,107.8	\$ 5,429.4	6.3%	\$ 30,779.7	1.1%
Non-Operating Expenses	\$ 44.9	\$ 275.0	\$ 281.9	2.5%	\$ 796.9	0.9%
Other Available Moneys/other sources of funds	\$ 530.0	\$ 1,126.7	\$ 1,074.9	-4.6%	\$ 6,708.3	-0.8%
Net Debt Service Coverage	1.57	1.45	1.48	2.5%	1.48	0.4%

Year-to-date Total Signatory Revenues for the month ending November 30, 2018 are below Budgeted revenues by **-6.7%**. Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are **-5.2%** below budget while Passenger Facility Charges are below the budget estimate by **-18.2%**.

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are below the budget estimate by **-3.9%**.

Year-to-date Total Operating Revenues actual of **\$12.4M** is **-6.8%** below the budget estimate of **\$13.3M**.

Year-to-date Total Operating Expenses are below budget by **-15.0%**. Components of this line item include a **-21.7%** decrease in Personnel Service, a **-4.0%** decrease in Contractual Services, a **-84.4%** decrease in Materials & Supplies and a **0%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of **\$5.4M** represents a **6.3%** increase over the year-to-date budgeted amount of **\$5.1M**.

Finally, our year-to-date results for Debt Service Coverage is at **1.48** versus the requirement of **1.25**.

Should you have any questions, please contact me at your convenience.

Attachments

Cc: Board of Directors
Executive Manager
Deputy Executive Manager
Airport Services Manager
Airport Terminal Manager

GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS (\$000's)
As of November 30, 2018

	CURRENT MONTH				Budget Full Year	YEAR TO DATE				FULL YEAR FORECAST	
	Actual FY2018	Budget FY2019	Actual FY2019	%Var Bud Vs Act'l		Actual FY2018	Budget FY2019	Actual FY2019	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
I. Signatory Airline Rents & Fees											
Terminal Bldg Rentals	328.5	341.3	353.2	3.5%	4,140.8	654.4	696.1	709.6	1.9%	4,154.3	0.3%
Departure Fees	542.0	724.4	659.1	-9.0%	8,333.2	1,026.1	1,433.3	1,264.9	-11.8%	8,164.8	-2.0%
Arrival Fees	524.5	714.6	687.1	-3.8%	8,273.8	1,007.9	1,424.9	1,312.7	-7.9%	8,161.6	-1.4%
Immigration Inspection Fees	178.6	250.9	242.0	-3.6%	2,860.4	343.1	494.1	460.5	-6.8%	2,826.8	-1.2%
Loading Bridge Use Fees	575.5	459.0	456.8	-0.5%	5,661.6	1,161.9	970.3	927.4	-4.4%	5,618.7	-0.8%
Apron Use Fees	124.9	115.0	106.8	-7.1%	1,347.0	259.3	227.2	208.2	-8.4%	1,327.9	-1.4%
Landing Fees	280.2	256.2	243.8	0.0%	3,000.8	582.2	506.2	482.4	0.0%	2,976.9	0.0%
Total Signatory Revenue	2,554.2	2,861.3	2,748.9	-3.9%	33,617.6	5,034.8	5,752.1	5,365.7	-6.7%	33,231.2	-1.1%
Enplaned Signatory Pax	145,309	160,972	149,818	-6.9%	1,851,871	275,081	318,523	287,840	-9.6%	1,821,187	-1.7%
Cost per Enplaned Pax	\$17.58	\$17.78	\$18.35	3.2%	\$18.15	\$18.30	\$18.06	\$18.64	3.2%	\$18.25	0.5%
Revenues from Sources other than Signatory Airlines Rents & Fees											
Concession Revenues											
Gen Mdse (DFS)	1,306.1	1,239.4	1,091.0	-12.0%	14,872.3	2,571.9	2,478.7	2,282.1	-7.9%	14,675.7	-1.3%
In-flight Catering	67.3	65.8	74.7	13.6%	837.9	133.6	130.2	149.5	14.8%	857.2	2.3%
Food & Beverage	83.9	83.0	83.4	0.5%	1,062.4	161.8	165.3	162.2	-1.9%	1,059.4	-0.3%
Rental Cars	114.1	128.0	135.9	6.2%	1,673.7	231.3	250.9	274.8	9.5%	1,697.6	1.4%
Other Concession Rev	69.9	73.7	73.5	-0.3%	935.0	139.8	149.0	141.6	-4.9%	927.6	-0.8%
Total Concession Revenues	1,641.3	1,589.9	1,458.5	-8.3%	19,381.4	3,238.5	3,174.0	3,010.2	-5.2%	19,217.6	-0.8%
Passenger Facility Charges	480.7	636.0	577.6	-9.2%	7,316.7	870.4	1,258.5	1,029.1	-18.2%	7,087.3	-3.1%
Other Revenue	1,906.0	1,515.3	1,459.1	-3.7%	18,877.6	3,542.8	3,084.0	2,964.3	-3.9%	18,758.0	-0.6%
Total Operating Revenue	6,582.2	6,602.5	6,244.1	-5.4%	79,193.3	12,686.5	13,268.6	12,369.3	-6.8%	78,294.0	-1.1%
II. Operating Expenses:											
Personnel Services	1,787.9	1,622.4	1,581.4	-2.5%	21,091.0	3,685.2	4,056.0	3,174.0	-21.7%	20,209.0	-4.2%
Contractual Services	2,194.4	2,350.8	1,804.5	-23.2%	25,280.4	4,148.0	3,886.9	3,731.9	-4.0%	25,125.4	-0.6%
Materials & Supplies	29.6	177.3	15.5	-91.2%	2,201.2	103.0	217.9	34.0	-84.4%	2,017.2	-8.4%
Equipment/Furnishings	0.0	0.0	0.0	0.0%	162.8	0.0	0.0	0.0	0.0%	162.8	0.0%
Total Operating Expenses	4,011.9	4,150.5	3,401.4	-18.0%	48,735.3	7,936.3	8,160.8	6,939.9	-15.0%	47,514.3	-2.5%
Net income from Operations	2,570.3	2,452.0	2,842.7	15.9%	30,458.1	4,750.2	5,107.8	5,429.4	6.3%	30,779.7	1.1%

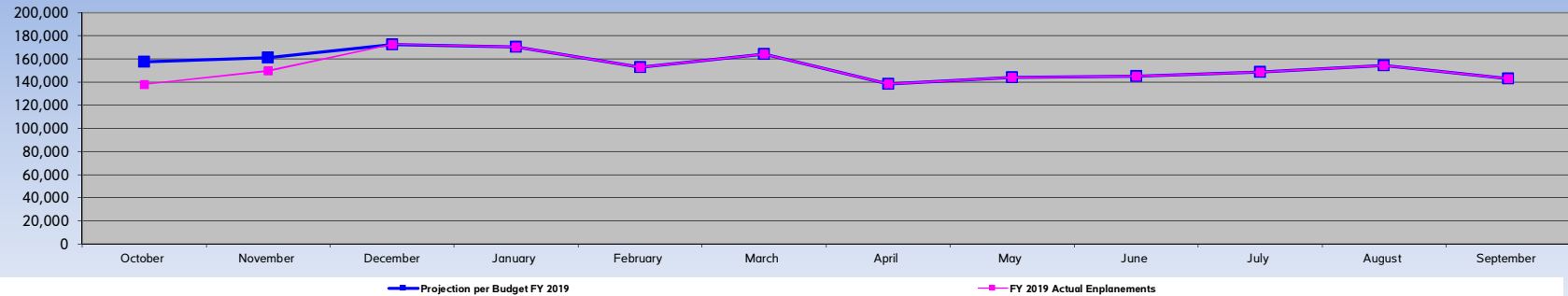
GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS (\$000's)
As of November 30, 2018

	CURRENT MONTH				Budget Full Year	YEAR TO DATE				FULL YEAR FORECAST	
	Actual FY2018	Budget FY2019	Actual FY2019	%Var Bud Vs Act'l		Actual FY2018	Budget FY2019	Actual FY2019	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
III. Other Revenues and Expenses											
Less: Non Operating Expense(Ret/DOI/OHS)	42.9	0.0	44.9	0.0%	790.0	277.8	275.0	281.9	2.5%	796.9	0.9%
Add: Interest on Investments	<u>61.4</u>	<u>84.8</u>	<u>0.1</u>	<u>-99.9%</u>	<u>1,017.5</u>	<u>94.1</u>	<u>169.6</u>	<u>62.5</u>	<u>-63.1%</u>	<u>910.4</u>	<u>-10.5%</u>
Net Revenues	2,588.9	2,536.8	2,797.9	10.3%	30,685.6	4,566.6	5,002.4	5,210.1	-0.6	30,893.3	0.7%
Add: Other Sources of Funds	29.3	33.3	0.0	0.0%	400.0	29.3	66.7	14.9	0.0%	348.2	0.0%
Add: Other Available Moneys	<u>530.1</u>	<u>530.0</u>	<u>530.0</u>	<u>0.0%</u>	<u>6,360.1</u>	<u>1,060.3</u>	<u>1,060.0</u>	<u>1,060.0</u>	<u>0.0%</u>	<u>6,360.1</u>	<u>0.0%</u>
Net Revenues and Other Available Moneys	<u>3,148.3</u>	<u>3,100.2</u>	<u>3,327.9</u>	<u>7.3%</u>	<u>37,445.7</u>	<u>5,656.1</u>	<u>6,129.1</u>	<u>6,285.0</u>	<u>2.5%</u>	<u>37,601.6</u>	<u>0.4%</u>
Debt Service payments	<u>2,120.5</u>	<u>2,120.0</u>	<u>2,120.0</u>	<u>0.0%</u>	<u>25,440.5</u>	<u>4,241.0</u>	<u>4,240.1</u>	<u>4,240.1</u>	<u>0.0%</u>	<u>25,440.5</u>	<u>0.0%</u>
Debt Service Coverage	<u>1.48</u>	<u>1.46</u>	<u>1.57</u>	<u>7.3%</u>	<u>1.47</u>	<u>1.33</u>	<u>1.45</u>	<u>1.48</u>	<u>2.5%</u>	<u>1.48</u>	<u>0.4%</u>
Debt Service Requirement	1.25	1.25	1.25		1.25	1.25	1.25	1.25		1.25	

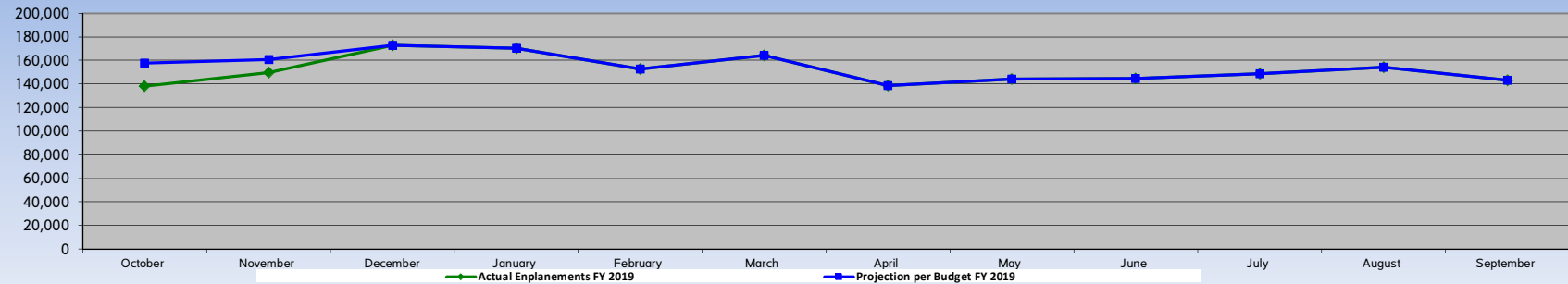
SUMMARY SIGNATORY AIRLINES

Enplanements	October	November	December	January	February	March	April	May	June	July	August	September	Total
Projection per Budget FY 2019	157,551	160,972	172,607	170,142	152,811	164,175	138,541	144,226	144,896	148,545	154,340	143,065	1,851,871
FY 2017 Actual Enplanements	143,619	148,002	160,544	162,303	143,720	157,735	146,779	150,775	151,974	158,139	169,547	145,108	1,838,245
FY 2018 Actual Enplanements	129,772	145,309	157,750	155,969	145,088	157,932	139,620	142,477	146,720	153,951	162,801	129,698	1,767,087
FY 2019 Actual Enplanements/Projection	138,022	149,818	172,607	170,142	152,811	164,175	138,541	144,226	144,896	148,545	154,340	143,065	1,821,187
FY 2019 versus FY 2018 Monthly%	6.36%	3.10%	9.42%	9.09%	5.32%	3.95%	-0.77%	1.23%	-1.24%	-3.51%	-5.20%	10.31%	3.06%
FY 2019 versus FY 2018 Monthly	8,250	4,509	14,857	14,173	7,723	6,243	-1,079	1,749	-1,824	-5,406	-8,461	13,367	54,100
FY 2019 versus FY 2018 Cumulative	8,250	12,759	27,616	41,789	49,512	55,755	54,676	56,425	54,601	49,195	40,734	54,100	54,100
	6.36%	8.78%	17.51%	26.79%	34.13%	35.30%	39.16%	39.60%	37.21%	31.95%	25.02%	41.71%	3.06%

FY 2017 FY 2019 Signatory Airlines Actual and Projection of Enplanements



Fiscal Year 2019 Actual Enplanements versus Budget



Enplanements	October	November	December	January	February	March	April	May	June	July	August	September	Total
Actual Enplanements FY 2019	138,022	149,818	172,607	170,142	152,811	164,175	138,541	144,226	144,896	148,545	154,340	143,065	1,821,187
Projection per Budget FY 2019	157,551	160,972	172,607	170,142	152,811	164,175	138,541	144,226	144,896	148,545	154,340	143,065	1,851,871
Actual Enplanements Over/(Under) Projection	(19,529)	(11,154)	0	0	0	0	0	0	0	0	0	0	(30,683)
Cumulative Total	(19,529)	(30,683)	0	0	0	0	0	0	0	0	0	0	-1.7%
Percentage Over/(Under) Forecast													
% Monthly versus Projection	-12.4%	-6.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
% Cumulative Total	-12.4%	-9.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Month to Month Trend													
Actual Enplanements	138,022	149,818	172,607	170,142	152,811	164,175	138,541	144,226	144,896	148,545	154,340	143,065	
Month to Month Increase/(Decrease)		11,796	22,789	-2,464	-17,332	11,364	-25,633	5,685	670	3,650	5,794	-11,275	
Month to Month Increase/(Decrease) in %		8.5%	15.2%	-1.4%	-10.2%	7.4%	-15.6%	4.1%	0.5%	2.5%	3.9%	-7.3%	
Cost Per Enplanement FY2017 Actual versus Projected													
CPE													CPE FY18
Forecast Per FY2019 Budget	\$ 18.35	\$ 17.78	\$ 17.67	\$ 17.86	\$ 18.13	\$ 18.19	\$ 18.54	\$ 18.38	\$ 18.18	\$ 18.29	\$ 18.13	\$ 18.53	\$ 18.15
Actual CPE	\$ 18.96	\$ 18.35											
Variance	\$ (0.61)	\$ (0.57)	\$ 17.67	\$ 17.86	\$ 18.13	\$ 18.19	\$ 18.54	\$ 18.38	\$ 18.18	\$ 18.29	\$ 18.13	\$ 18.53	\$ 18.15

CALVO FISHER & JACOB LLP

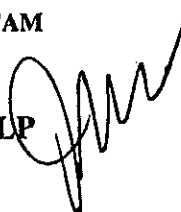
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RECOMMENDATION OF COUNSEL

TO: Board of Directors
ANTONIO B. WON PAT INTERNATIONAL
AIRPORT AUTHORITY, GUAM

CC: Mr. Charles H. Ada II
Executive Manager
ANTONIO B. WON PAT INTERNATIONAL
AIRPORT AUTHORITY, GUAM

FROM: Janalynn Cruz Damian
CALVO FISHER & JACOB LLP 

DATE: December 17, 2018

SUBJECT: Executive Session

Pursuant to 5 GCA § 8111(c)(1), I hereby recommend that the Board of Directors of GIAA conduct an Executive Session at the next regularly scheduled Board meeting to discuss pending or threatened litigation to which GIAA is or may be a party.

**ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS RESOLUTION NO. 19-16**

**RELATIVE TO AUTHORIZING SIGNATORIES
ON GIAA'S BANK ACCOUNTS**

WHEREAS, the ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM ("GIAA" or the "Authority") has several bank accounts and desires to designate the individuals authorized to execute checks, drafts, or other orders for and on behalf of GIAA.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of GIAA hereby designates two of the following individuals together to execute checks, drafts, or other orders for and on behalf of GIAA:

1. Thomas C. Ada; Executive Manager
2. Ricardo C. Duenas, Chairman of the Board;
3. Jean M. Arriola, Airport Services Manager
4. John A. Rios, Comptroller; and
5. Antoniette L. Bautista, General Accounting Supervisor

BE IT RESOLVED FURTHER, that one of the two signatories must include any one of the following: the Chairman, the Executive Manager; or the Comptroller.

BE IT RESOLVED FURTHER, that the authority of the above-designated individuals to execute checks, drafts, or other orders for and on behalf of GIAA shall be limited only to authorized expenditures of GIAA and as is consistent with the execution of their respective duties, statutory or otherwise, as officers or directors of GIAA.

BE IT RESOLVED FURTHER, that the designation of the above-named individuals supersedes all prior designations by the Board of Directors of GIAA on file at all banking institutions at which GIAA maintains its accounts.

DULY AND REGULARLY ADOPTED BY THE BOARD OF DIRECTORS OF THE ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM AT THE JANUARY 3, 2019 REGULAR BOARD MEETING.

RICARDO C. DUENAS, Chairman

KATHERINE C. SGRO, Vice Chair

GURVINDER SOBTI

DEEDEE S. CAMACHO

ATTEST:

GURVINDER SOBTI, Secretary