

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**

**Tuesday, December 29, 2020, 3:00 p.m.  
GIAA TERMINAL CONFERENCE ROOM #3**

**1. CALL TO ORDER AND ATTENDANCE**

The December 29, 2020 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:06p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

**Directors Present:**

Brian J. Bamba (Via VTC)  
Gurvinder Sobti (Via VTC)  
Donald I. Weakley  
Lucy M. Alcorn (Via VTC)  
Zenon E. Belanger  
Doyon A. Morato (Via VTC)  
Rosie R. Tainatongo (Via VTC)

**Offices or positions:**

Chairman  
Vice Chairman  
Board Secretary

**Directors Absent:**

None

**GIAA Officials:**

John M. Quinata  
Artemio R. Hernandez, Ph.D.  
Jean M. Arriola  
Raymond Mantanona  
Victor Cruz  
Ken McDonald  
Rolenda Faasumalie (Via VTC)  
Raymond Quintanilla  
Antoniette Bautista  
Anthony Quidachay

Executive Manager  
Deputy Executive Manager  
Airport Services Manager  
ARFF Chief  
Engineer Supervisor  
Properties & Facilities Superintendent  
Airport Marketing  
Operations Duty Manager  
Accounting Supervisor  
Safety Administrator

Anita Arriola, Esq. (Via VTC)  
Frank R. Santos

Arriola Law Firm, GIAA Legal Counsel  
TMG, GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

## **2. APPROVAL OF AGENDA**

On motion duly made by Director Alcorn, seconded by Vice Chairman Sobti, the following resolution was unanimously passed:

### **Resolution No. 21-15**

The Board hereby approves the agenda of the December 29, 2020 regular meeting, as presented.

## **3. APPROVAL OF MINUTES**

### **A. November 24, 2020 - Regular Meeting**

On motion duly made by Director Weakley, seconded by Director Belanger, the following resolution was unanimously passed via roll vote:

### **Resolution No. 21-16**

The Board hereby approves the minutes of the November 24, 2020 regular meeting, subject to corrections.

## **4. CORRESPONDENCE**

Executive Manager Quinata advised there was no Correspondence to report.

## **5. OLD BUSINESS**

Executive Manager Quinata advised there was no Old Business to present.

## **6. NEW BUSINESS**

### **A. CIP Contract Modifications**

The first matter discussed was modifications to the Construction Manager (CM) Services and Post Construction Award Services (PCAS) for the Terminal Building Structural Upgrade and Concourse Isolation project. Mr. Frank Santos, GIAA Consultant informed the Board that a no-cost change order was approved for Black Construction, in order to continue discussions on the contract completion date, extending the firm from December 2, 2020 to January 15, 2021. As a result of the extension, there are two (2) contract modifications for the Board to consider. Mr. Santos advised that there are no changes in fees or scope of work, and went on to present the modifications to the Board.

- 1) Contract modification for CM Services was submitted by KHLG, in the amount of \$220,254.95, extending services for 1.5 months, to cover the period of December 2, 2020 to January 15, 2021.
- 2) Contract modification for PCAS was submitted by E&A Engineers, in the

amount of \$207,275.89, to cover the period of December 2, 2020 to January 15, 2021. Subject to FAA's review and approval.

Once discussions are complete with Black Construction, Airport anticipates a reduction in manpower with both KHLG and E&A Engineers.

Chairman Bamba inquired if Director Belanger had any concerns, due to Director Belanger being the Chairman of the CIP Committee. Director Belanger announced that the only change he had would be the GRT listed on the work order for E&A Engineers. Discussion followed relative to proceeding with approving the workorder in order to avoid any further delays in the project. The Board had no objection. Director Alcorn inquired on the corrected GRT amount which was being calculated. Executive Manager Quinata replied that the corrected amount for E&A Engineers workorder including the GRT is \$207,459.18, approximately \$183.00 difference.

Director Morato inquired on the hours listed, if they were projected hours for the 45 days. Mr. Santos replied yes, it is a fixed fee.

After further discussion, on motion duly made by Director Belanger, seconded by Vice Director Alcorn, the following resolution was unanimously approved via roll call vote:

**Resolution No. 21-17**

The Board hereby approves Work Order No. KHLG-20-07 for Construction Management (CM) Services, in the amount of \$220,254.95, and E&A Engineers for Post Construction Award Services (PCAS), in the amount of \$207,275.89; for the Terminal Building Structural Upgrade and Concourse Isolation project, subject to FAA approval.

**7. REPORT OF THE EXECUTIVE MANAGER**

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates. Included with the report was an update relative to COVID-19.

Chairman Bamba offered condolences to the family of GIAA Police Officer, Vincent Castro.

Discussion followed relative to Covid-19 law providing relief stimulus packages, with Mr. Santos announcing that approximately May 2021 there may be a stimulus package available to airports. Chairman Bamba inquired on feedback from the tenants and airlines with the recent relief that the Board authorized. Deputy Executive Manager Hernandez replied that Management is continuing dialogue with tenants and airlines, however a final decision on the type of relief the Airport will offer has not been determined. The Deputy also thanked the Board for allowing Management the flexibility to manage current uncertainties.

Discussion ensued relative to any updates on visitor industry, with the deputy announcing that Management has been working with the Guam Visitor's Bureau (GVB) on ways to kick start the

economy, and various agencies such as Department of Public Health (DPHSS) on arrivals testing, monitoring and compliance.

## **8. REPORT OF THE COMPTROLLER**

Ms. Antoniette Bautista, Accounting Supervisor reported on the revenues and expenses of the Authority as of **November 30, 2020**. Ms. Bautista reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-57.8%**, year-to-date Total Concession Revenues and Passenger Facility Charges are above and below budget by **173.1%** and **-90.1%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are below the budget estimate by **-1.5%**. Year-to-date Total Operating Revenues Actual of **\$5.7M** is **-1.8%** below the budget estimate of **\$5.8M**. Year-to-date Total Operating Expenses are below budget by **-15.4%**. Components of this line item include an **3.0%** increase in Personnel Service, a **-29.0%** decrease in Contractual Services, a **-82.1%** decrease in Materials & Supplies and a **100%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$95.6M** reflects a decrease of **-111.7%** over the year-to-date budgeted amount of **\$-816.0M**. Ms. Bautista reported that the year-to-date Debt Service Coverage is at **1.44** versus the requirement of **1.25**.

Chairman Bamba inquired on receivables from tenants. The Deputy Executive Manager advised that due to the deferrals provided and charging the tenants within the fiscal year, on the comptrollers report these numbers are reported as collected revenues but without actually receiving the cash. If Management makes a more aggressive decision with regard to rent relief, the numbers should be adjusted more.

## **9. EXECUTIVE SESSION**

The next item on the agenda was Executive Session.

Upon written recommendation of counsel, on motion duly made by Director Weakley, seconded by Director Belanger, and approved via roll call vote, the Board recessed to at 3:56 p.m. to convene into Executive Session after a brief recess.

The Board convened into Executive Session at 3:58 p.m. to discuss litigation, pending litigation, and personnel matters. Attending Executive Session were Directors Bamba, Sobti, Weakley, Alcorn, Belanger, Morato, Tainatongo, Executive Manager Quinata, and Legal Counsel, Anita Arriola. Also present was the court reporter who will prepare a transcript of the Executive Session.

Executive Session adjourned at 4:48 p.m., at which time regular session resumed.

## **10. PUBLIC COMMENTS**

There were no Public Comments.

**11. ADJOURNMENT**

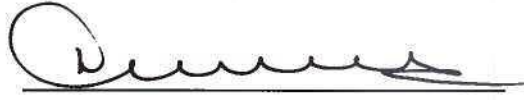
Motion to adjourn duly made by Director Alcorn, seconded by Director Tainatongo; motion unanimously passed. The meeting was adjourned at 4:50 p.m.

Dated this 26th, day of February, ~~2020~~ <sup>2021</sup>.



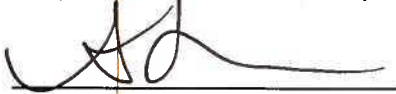
Brian J. Bamba  
Chairman

Attest:



Donald I. Weakley  
Board Secretary

Prepared and Submitted By:



Amanda O'Brien-Rios  
Corresponding Secretary

**BOARD OF DIRECTORS REGULAR MEETING**  
**3:00 p.m., Tuesday, December 29, 2020**  
**GIAA TERMINAL CONFERENCE ROOM #3**

Public Notice

First Notice:

Guam Daily Post – December 18, 2020

Notice to Media – December 18, 2020

Second Notice:

Guam Daily Post – December 24, 2020

Notice to Media – December 24, 2020

**AGENDA**

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
  - A. November 24, 2020 Regular Meeting
4. Correspondence
5. Old Business
6. New Business
  - A. CIP Contract Modifications
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment

**A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**  
**Board of Directors Regular Meeting**  
**3:00 p.m., Tuesday, December 29, 2020**  
**GIAA Terminal Conference Room #3**

**SIGN-IN SHEET**

	<u>PRINT NAME</u>	<u>COMPANY/AGENCY</u>
1.	JEAN A.	GIAA
2.	FRANK SAUTOS	TMG
3.	Ray Quinlan	GIAA CPS
4.	Michelle Manikson	Vice Speaker Nelson office
5.	ANN B.	GIAA
6.	VICTOR J. CRUZ	GIAA
7.	Anthony Bridachay	GIAA
8.	Raymond Mantorona	ARTF
9.	Ken McDowell	GIAA
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**CURRENCY EXCHANGE RATES**  
On Dec. 17, \$1 was worth:

Keep posted and get more data and details online. Log on to see real time market data with our stock market tool at [postguam.com/stock\\_market](http://postguam.com/stock_market).

48.036 PHP	103.28 JPY	1,091.95 KRW	28.141 TWD	6.5375 CNY	1.3178 AUD	0.8179 EUR
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# San Nicolas makes federal OMB job recommendation



**Doreen Crisostomo**

Del. Michael San Nicolas is recommending to the incoming Biden-Harris administration that it consider Doreen Crisostomo for the position of deputy director of the U.S. Office of Management and Budget, according to a release from San Nicolas.

In further exercise of his duties

as the senior elected federal official for Guam, San Nicolas continues to make formal recommendations to the Biden-Harris transition team for presidentially appointed positions, according to the release.

Crisostomo brings a strong academic background as a certified government financial manager,

certified internal controls auditor and certified fraud examiner, San Nicolas stated. "She has the distinct experience of having financially managed numerous government of Guam agencies in challenging fiscal environments."

Crisostomo has more than 25 years of government service,

successfully navigating difficult financial environments in various leadership and policy capacities for the Guam Public School System, the Guam Power Authority, the Guam Housing Corp., Guam Memorial Hospital and the Guam Legislature, San Nicolas stated in the release. **(Daily Post Staff)**

## United Airlines to begin contact tracing program with CDC

**By Jocelyn Allison**  
Chicago Tribune

United Airlines will begin collecting contact information from passengers when they check in as part of an effort by the Centers for Disease Control and Prevention to better track the spread of the coronavirus.

Starting this week, passengers traveling to the U.S. on international

flights will be asked to voluntarily provide their email address, phone number and an address where they can be reached, the Chicago-based carrier said Wednesday. United will ask those flying domestically and to international destinations to provide the information in the coming weeks.

Giving the CDC immediate access to more complete contact information for passengers is expected to

help public health officials follow up more quickly with people who have been potentially exposed to COVID-19 while flying.

"Initiatives like testing and contact tracing will play a significant role in slowing the spread of COVID-19 until a vaccine is widely available," United's chief customer officer Toby Enqvist said in a news release.

Delta Air Lines became the first U.S.

airline to work with the CDC on contact tracing earlier this month, according to a news release. The airline began collecting contact information from passengers traveling to the U.S. on international flights Tuesday.

Customers can opt into United's contact tracing program using the airline's mobile app, by going to the website or when they check in at the airport.

## Oil prices hit 9-month high after U.S. crude stock draw

(Reuters) - Oil hit a nine-month high on Thursday after government data showed a fall in U.S. crude stockpiles last week, while progress toward a U.S. fiscal stimulus deal and strong Asian demand also buoyed prices.

Brent crude futures rose 45 cents, or 0.9%, to \$51.53 a barrel at 2:36 p.m. Guam time, while U.S. West Texas Intermediate crude futures rose by 46 cents, or nearly 1%, to \$48.28 a barrel. Both benchmarks hit their highest since early March.

"All the headlines have been bullish for oil prices," said Edward Moya,

senior market analyst at OANDA in New York.

"U.S. stockpiles posted a larger-than-expected draw, three of India's refiners are operating almost at 100% capacity, indicating crude demand remains strong, and it seems the U.S. will continue to deliver more monetary and fiscal stimulus, sending the dollar lower and most commodities higher."

U.S. crude inventories fell by 3.1 million barrels in the week to Dec. 11, the Energy Information Administration said, more than analysts' expectations of a 1.9 million-barrel drop.

Also boosting oil prices, U.S. lawmakers edged closer to agreement on a \$900 billion virus relief spending package on Wednesday

with top Democrats and Republicans sounding more positive than they have in months about getting something done.

## Facebook accuses Apple of anticompetitive behavior over privacy changes

(Reuters) - Facebook Inc. accused rival Apple Inc. of engaging in anticompetitive practices on Wednesday, firing another shot in a monthslong standoff between the two tech giants over Apple's planned privacy changes for iOS14.

"Apple is behaving anticompetitively by using their control of the

App Store to benefit their bottom line at the expense of creators and small businesses. Full stop," Facebook Vice President for Ads and Business Products Dan Levy told reporters.

In response, Apple said its new rules will not require Facebook to change its "approach to tracking users and creating targeted advertising," but instead requires Facebook to give users on Apple devices a choice of whether to opt in to those practices.

"We believe that this is a simple matter of standing up for our users. Users should know when their data is being collected and shared across other apps and websites — and they should have the choice to allow that or not," Apple said in a statement.

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Email: [hertzgm@triplejguam.com](mailto:hertzgm@triplejguam.com)

**The Honorable Lourdes A. Leon Guerrero**  
Governor

**The Honorable Joshua F. Tenorio**  
Lt. Governor

**PUBLIC NOTICE**

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board meeting on **Tuesday, December 29, 2020 at 3:00 p.m.** in Terminal Conference Rooms No. 1 & 2. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss litigation, pending litigation, and personnel matters, including Civil Service Commission matters, in which GIAA is or may be a party. In light of COVID19 public health emergency, GIAA will adhere to social distancing orders. For those who wish to participate telephonically, please call 642-4717 or email [arios@guamairport.net](mailto:arios@guamairport.net) for further information. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

(This ad paid for by GIAA)

**PUBLICATION NOTICE**

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

**LAO INVESTMENT, INC.**  
**DBA: Lao Mart**

has applied for a Class: 5 (Five) General "OFF" Sale Alcoholic Beverage License said premises being marked as Lot: 2 Blk T 232 336A Chalan Tutujan Sinajana.



# Public Health: Elderly next in line for vaccine

By Haidee Eugenio Gilbert  
haidee@postguam.com

Guam's most senior residents, or those who are at least 75 years old, will be the next to get COVID-19 vaccines, according to the Department of Public Health and Social Services.

Spokesperson Grace Bordallo said as of Wednesday, Public Health is planning the temporary vaccination clinics for seniors 75 and older at Okkodo High School in Dededo, from Dec. 28-30, 9 a.m. to 3 p.m. These dates can still change.

"We are currently planning it this very moment," she said.

Only one escort per elder will be allowed, to help with the forms and/or answer questions, she said.

Mayors and vice mayors, at the request of Public Health, have been reaching out to village residents age 75 and older to ask them whether they want to be vaccinated.

"Public Health understands that the mayors are the best people to help identify and reach out to manamko' who are 75 years old and older," Mayors' Council of Guam Executive Director Angel Sablan said.

In Piti, for example, 18 elderly residents have signed up so far to get the vaccine, said Mayor Jesse Alig.

Alig said most of those he reached out to "were willing to be vaccinated."

"A few had questions regarding side effects and preferred to wait for the Moderna vaccine," he said.

In Sinajana, 31 manamko' have signed

up to get the vaccine as of Wednesday, according to Mayor Robert Hofmann and Vice Mayor Rudy Iriarte.

"We reviewed the voter registration lists as well as our residency list to identify those born before Dec. 31, 1945," Hofmann said. "Some want to check their doctor if they can get it. Some are worried about comorbidity. Some said 'no' outright, they don't trust it. We have reached out to 110."

The U.S. Centers for Disease Control and Prevention recommends that people age 75 and older be next in line to receive COVID-19 vaccines, along with front-line essential workers such as nurses and doctors.

On Guam, nearly 2,000 front-line essential workers have so far been vaccinated since the first shipment of

the Pfizer-BioNTech COVID-19 vaccine last week.

Public Health Director Art San Agustin met with more than 20 mayors and vice mayors on Tuesday afternoon, MCOG's Sablan said.

There were mayors who raised concerns about the distance the manamko' have to travel — from Merizo, Umatac or Inarajan, for example, to go to Dededo for the vaccine — so they asked whether alternate sites will be available in the south.

Bordallo said Public Health will make a site visit to Okkodo High School before the clinics start.

"Staff have said the manamko' will probably want other locations," she said. "Other locations may be considered."

## INDICTED continued from page 1

aggravated assault as a second-degree felony. Each charge includes a special allegation of possession or use of a deadly weapon in the commission of a felony.

Allen was in critical condition at Guam Regional Medical City, where she was set to undergo neurological assessment and surgery, when she died.

Alvarez was initially charged with attempted murder prior to her death.

He is scheduled to answer the charges in the indictment on Dec. 30. Alvarez remains held on \$100,000 bail.

He and the victim lived in a house shared by a few other households along Afame Road in Sinajana.

Alvarez allegedly told Guam Police Department officers that he hit Allen with a hammer "five to 10 times" after she touched his genital area.

Alvarez told officers that he asked Allen for Xanax and that's when she touched him, the prosecution stated in court documents.

He allegedly reacted by hitting her with the hammer as she was kneeling down and facing away from him.

A housemate who later found Allen told The Guam Daily Post that she was affectionately called "Mama" by her friends.

She said Allen, who is of Korean heritage, was an expert in yoga, stretching and massage therapy.

## RESTRICTIONS continued from page 1

effective 8 a.m. today.

Restaurants must keep occupancy to 25% and no more than six people can sit at each table. In addition, there must be six feet between each table and restaurants must adhere to other Department of Public Health and Social Services guidance.

The change comes as many local restaurants have outfitted outdoor dining areas for patrons. For those dining outdoors, the number of people allowed at a table remains at 10.

The ease in restrictions is the second as the island continues through the holiday season. The lifting of restrictions has been tied to the island's COVID-19 Area Risk Score, which has been below 2.0 for the last couple weeks. The ideal score is 5.0, which Guam has remained below

for the last 21 days, according to the executive order. The longterm goal is to keep the score below 2.5 and Guam's score has remained below that for 19 days, the order states. Guam's CAR Score is 1.5.

Krystal Paco-San Agustin, Adelup spokeswoman, said the governor lifted the restrictions in light of the holiday season and the low CAR Score, which factors in positivity rates and hospitalizations.

As of Wednesday, Guam has a total of 7,257 reported cases of COVID-19. There have been 121 deaths. There were 429 people in isolation and 6,707 have completed isolation. There were 21 people with COVID-19 in local hospitals.

### Protecting the vulnerable

On Wednesday, nurses at St. Dominic's Senior Care Home in Barrigada administered the Pfizer-BioNTech

vaccine to residents.

Janela Carrera, Department of Public Health and Social Services spokeswoman, said the agency provided the senior care home with 100 vaccines. The island's elderly population — specifically those in long-term care facilities such as St. Dominics — are among those who are expected to be vaccinated in the first phase of the vaccination plan per guidance from the Centers for Disease Control and Prevention.

Officials note the island remains in Pandemic Condition of Readiness 1, with some of the most restrictive conditions imposed in an effort to slow the spread of COVID-19. Guam continues to be under a Safer at Home Advisory, during which all individuals, especially vulnerable persons, are encouraged to minimize travel outside the home. **(Daily Post Staff)**

## VOLUNTEERS continued from page 1

who previously had worked in Puerto Rico following Hurricane Maria which devastated the territory in 2017. The woman, at that time, reached out to her friends at the Discovery Channel to give gifts to all the children in Puerto Rico and there were plenty of gifts left over.

"(Leslie) had been lugging around boxes of excess gifts for three years and when she found out about our Santa Teresita Cares Act project, she came and found a home for the gifts

after three years so now they're going to be gifted to children in our community," he said.

Each family donor received the child's gender, age and wish list.

On Wednesday dozens of grateful parents picked up the colorfully wrapped and decorated presents.

"They come and pick up the gifts and put it under their tree, so children have something to open up on Christmas day from them," he stated.

A church youth leader, Joshua Bamba, said there were lots of donors

who wanted to help out as many are struggling especially this year with the ongoing pandemic.

"Donors from our home all the way from Puerto Rico wanted to adopt someone to give them gifts for Christmas," said Bamba. "On behalf of STC, we want to thank all the donors who donated gifts to people in need and we want to thank the people who helped identify the people in need this Christmas."

"Santa is real. Santa Teresita, that is," said Delgado.



The Honorable  
Lourdes A. Leon Guerrero  
Governor



The Honorable  
Joshua F. Tenorio  
Lt. Governor

## PUBLIC NOTICE

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For special accommodations or agenda items, please call the Board Office at 642-4717/18.

(This ad paid for by GIAA)

## PUBLICATION NOTICE

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

### IN THE KITCHEN, INC.

**DBA: Kitchen Lingo**

has applied for a Class: 01 Manufacturer Alcoholic Beverage License said premises being marked as Lot: Lot 7, Block 2, 153 Martyr St., Unit 101, A. Cruz Bldg. Hagatna.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM  
Tuesday, November 24, 2020, 3:00 p.m.  
GIAA TERMINAL CONFERENCE ROOM #3**

**1. CALL TO ORDER AND ATTENDANCE**

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**Directors Present:**

Brian J. Bamba (Via VTC)  
Gurvinder Sobti (Via VTC)  
Donald I. Weakley (Via VTC)  
Lucy M. Alcorn (Via VTC)  
Zenon E. Belanger  
Doyon A. Morato (Via VTC)  
Rosie R. Tainatongo (Via VTC)

**Offices or positions:**

Chairman  
Vice Chairman  
Board Secretary

**Directors Absent:**

Lucy M. Alcorn (Excused)

**GIAA Officials:**

John M. Quinata  
Artemio R. Hernandez, Ph.D.  
John A. Rios  
Jean M. Arriola  
Vincent Naputi  
Raymond Mantanona  
Victor Cruz  
Henry Cruz  
Rolenda Faasuamalie (Via VTC)  
Raymond Quintanilla  
Vanessa Pangindian

Executive Manager  
Deputy Executive Manager  
Comptroller  
Airport Services Manager  
Airport Police Chief  
ARFF Chief  
Engineer Supervisor  
Supply Management Administrator  
Airport Marketing  
Operations Duty Manager  
Management analyst III

Anita Arriola, Esq. (Via VTC)  
Nicole Cruz, Esq. (Via VTC)  
Fred Tupaz

Arriola Law Firm, GIAA Legal Counsel  
Arriola Law Firm, GIAA Legal Counsel  
TMG, GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

## **2. APPROVAL OF AGENDA**

On motion duly made by Director Morato, seconded by Director Weakley, the following resolution was unanimously passed:

### **Resolution No. 21-09**

The Board hereby approves the agenda of the November 24, 2020 regular meeting, as presented.

## **3. APPROVAL OF MINUTES**

### **A. October 29, 2020 - Regular Meeting**

On motion duly made by Director Weakley, seconded by Vice Chairman Sobti, the following resolution was unanimously passed via roll vote:

### **Resolution No. 21-10**

The Board hereby approves the minutes of the October 29, 2020 regular meeting, subject to corrections.

## **4. CORRESPONDENCE**

Executive Manager Quinata advised there was no Correspondence to report.

## **5. OLD BUSINESS**

Executive Manager Quinata advised there was no Old Business to present.

## **6. NEW BUSINESS**

### **A. CIP Contract Modifications**

The first matter discussed was modifications to the Construction Manager (CM) Services and A/E Services for the GIAA Aircraft Rescue & Firefighting Facility. Mr. Victor Cruz, Engineering Supervisor informed the Board that there are two (2) contract modifications for the Board to consider and gave brief background.

- 1) Contract modification of contract for CM Services was submitted by KHLG, in the amount of \$584,693.03, extending services to cover the period of September 1, 2020 to February 28, 2021. Subject to FAA's review and approval.

Director Belanger inquired of the rates are the same as prior approved work orders. Mr. Cruz replied yes. Director Belanger asked when is the completion date. Mr. Cruz replied September



6, 2021.

Vice Chairman Sobti inquired on funding availability. Mr. Cruz replied that funding is available under existing grants.

Director Morato inquired if the GIAA team finds the delays in the project justified and reasonable. Mr. Cruz replied that the project is on schedule, the last change order was relative to the foundation. There were no real delays.

Chairman Bamba asked if the team foresees any delays due to the pandemic and recent cases with the contractor. Mr. Cruz informed the Board that there was a period of approximately one (1) week that construction shut down due to the pandemic, and that if future cases arise that they will deal with it as necessary, however the contractor is currently moving quickly to save on time.

After further discussion, on motion duly made by Director Belanger, seconded by Vice Chairman Sobti, the following resolution was unanimously approved via roll call vote:

**Resolution No. 21-11**

The Board hereby approves Work Order No. KHLG-20-06 for Construction Management services for GIAA Aircraft Rescue & Firefighting (ARFF) Facility Construction Phase II, in the amount of \$584,693.03, subject to FAA approval.

- 2) Contract modification of contract for A/E Services was submitted by Taniguchi Ruth Makio Architects (TRMA), in the amount of \$163,533.58, for Post Construction Contract Administration Services (PCAS), extending services to cover the period of July 20, 2020 to February 28, 2021. Subject to FAA's review and approval.

After further discussion, on motion duly made by Director Weakley, seconded by Director Morato, the following resolution was unanimously approved via roll call vote:

**Resolution No. 21-12**

The Board hereby approves Work Order No. TRMA 09 for A/E services for GIAA Aircraft Rescue & Firefighting (ARFF) Facility Design and Construction, in the amount of \$163,533.58, subject to FAA approval.

**B. Medical Services**

The next matter requiring Board action was the award for Medical Services for GIAA ARFF personnel done on an annual basis, fitness for duty examinations, physical examinations for vehicle operations and other tasks required by GIAA. Air Service Manager, Ms. Jean Arriola presented the RFP, providing background information to the Board on the referenced RFP, including the scope of services, contract term, dates of advertisement of the RFP, proposal submission deadline, and the number of interested proposers. A total of seven (7) firms showed



their interest by obtaining the RFP package. An evaluation committee was established to evaluate the one (1) proposal that was submitted before the established deadline, based on the evaluation criteria set forth in the RFP. As a result of the committee's evaluation, the selected firm was found to be responsible and responsive. The firms in order of their ranking are as follows:

**1. Offeror A**

The term of the contract is for a period of three (3) years with additional two (2) one (1) year option years to be exercised at the sole discretion of GIAA, not to exceed a total contract period of five (5) years and subject to the availability of funding. The said contract will be funded under the Administration Division's O&M Budget.

Management recommends that the Board approve the ranking results and the contract be awarded to Offeror A for Medical Services, subject to re-submission of a completed U.S. DOL Wage Determination form with an attached most recent wage determination applicable to Guam issued by the U.S. DOL, and Management's negotiations of fair and reasonable fees, to be submitted by the Offerors at a time and in a format determined by GIAA. Although Offeror A failed to submit a recent wage determination applicable to Guam with its U.S. DOL Wage Determination form, a written determination was made that such failure was a minor discrepancy that did not affect the merits of Offeror A's proposal. Offeror A was identified as International Health Providers ("IHP").

Chairman Bamba inquired on the current provider. Ms. Arriola informed the Board that the current provider is IHP. Chairman Bamba inquired on the previous process. Ms. Arriola informed the Board, that in the past GIAA has proceeded under a small purchase procurement arrangement, blanket purchase orders with up to three (3) companies for various medical services the Airport may require.

After further discussion, on motion duly made by Director Weakley, seconded by Vice Chairman Sobti, the following resolution was approved via roll call vote.

**Resolution No. 21-13**

The Board hereby approves the ranking results as presented and that the contract be awarded to Offeror 'A' for Medical Services - RFP No. RFP-001-FY21, as presented, subject to re-submission of a completed U.S. DOL Wage Determination form with an attached most recent wage determination applicable to Guam issued by the U.S. DOL, and Management's negotiations of fair and reasonable fees.

**7. REPORT OF THE EXECUTIVE MANAGER**

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates. Included with the report was an update relative to COVID-19.

Director Weakley inquired if Black Construction is back on project site at the Airport. Executive Manager Quinata informed the Board that Black Construction workers were supposed to be back to work today, however are awaiting documents from Department of Public Health. Brief discussion on possible delay to the contract with Black Construction. Chairman Bamba suggested that this discussion be taken up at the CIP Sub-Committee meeting as guidance from Legal Counsel is probable.

## **8. REPORT OF THE COMPTROLLER**

Mr. John Rios reported on the revenues and expenses of the Authority as of **October 31, 2020**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-54.1%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **-177.6%** and **-89.4%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **5.0%**. Year-to-date Total Operating Revenues Actual of **\$2.9M** is **4.8%** above the budget estimate of **\$2.8M**. Year-to-date Total Operating Expenses are below budget by **-2.5%**. Components of this line item include an **11.5%** increase in Personnel Service, a **-17.4%** decrease in Contractual Services, a **486.2%** increase in Materials & Supplies and a **100%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$-52.6M** reflects a decrease of **-79.8%** over the year-to-date budgeted amount of **\$-259.8M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **0.38** versus the requirement of **1.25**.

Chairman Bamba asked of the Comptroller sees growth in the area of cargo revenue, and further tasked Management to research what it would take for the Airport to develop that area of revenue. Brief discussion ensued.

Chairman Bamba asked that Management share with the Board some of the ongoing cost reduction efforts. Deputy Executive Manager Hernandez shared GIAA's efforts to cut costs including: fourteen (14) service contracts at the Airport that GIAA has reduced the scope of work, in turn reducing monthly payments paid out to the vendors, yielding approximately \$1.5M in preliminary savings. Chairman Bamba applauded Management on their efforts.

At this time Deputy Executive Manager Hernandez advised the Board that Management would like to discuss a number of requests for rent relief received from tenants and airline partners. The Deputy Executive Manager informed the Board that the rent relief to be considered would be either/or an abatement or deferral of rent, with the assurance of the Airports operational continuity.

Management is requesting authorization to meet and discuss rent relief options with the Airport stakeholders, subject to the insurance of the Airport's ability to meet financial obligations while providing rent relief up until the end of the fiscal year of fiscal year.

Discussion ensued, relative to the timeframe to offer relief. Deputy Executive Manager provided clarification to the Board, stating that the request is for the Board to authorize

Draft Minutes – November 24, 2020

Management to the make the determination during the fiscal year. Director Weakley announced that he would be comfortable with that. Chairman Bamba expressed his recommendation of deferral rather than abatement. Discussion followed relative to the Board's support.

After further discussion, on motion duly made by Director Morato, seconded by Director Weakley, the following resolution was approved via roll call vote.

**Resolution No. 21-14**

The Board hereby delegates Management during the period of November 2020 through September 2021 to meet with Signatory Airlines and tenants to discuss and provide rent relief options such as deferral of rent relief; further, that Management provide the Board with a monthly report outlining any actions Management has taken relating to rent relief, subject to the Airport's ability to meet financial obligations, FAA requirements and financial assurances.

**9. EXECUTIVE SESSION**

There was no Executive Session.

**10. PUBLIC COMMENTS**

Mr. John Borlas, IT&E Overseas, Inc. announced that he had a public comment for the Board. He added that IT&E Overseas, Inc. had a lease with the Airport, which is the land that the restaurant Papa's is on. The company recently closed down the restaurant due to COVID-19 conditions. Mr. Borlas made a recommendation to sub-lease the property that was previously leased by the company, as there is interest. The lease contract under section six (6), allows for sub-leasing with the consent from the Airport.

Executive Manager Quinata confirmed the receipt of the referenced company's letters regarding the sub-leasing, and further advised that he will schedule a meeting with Mr. Borlas in the near future. The Chairman thanked Mr. Borlas for his comments.

At this time, Chairman Bamba encouraged everyone to remain vigilant with containing the spread of COVID-19, and wished everyone a Happy Thanksgiving.

**11. ADJOURNMENT**

The meeting was adjourned at 4:21 p.m.

Dated this \_\_\_\_\_, day of \_\_\_\_\_, 2020.

Attest:

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Brian J. Bamba  
Chairman

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Donald I. Weakley  
Board Secretary

Prepared and Submitted By:

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Amanda O'Brien-Rios  
Corresponding Secretary





P.O. Box 8770 Tel (671) 646-0300  
 Tamuning, GU 96931 Fax (671) 646-8823  
 www.guamairport.com

WE'RE ON IT  
**24/7**

# WORK ORDER

<b>TO:</b> KHLG & ASSOCIATES, INC. 137 Murray Blvd., Suite 203 Hagatna, GU 96910	<b>TODAY'S DATE:</b>  Dec. 10, 2020	<b>WORK ORDER NO.</b>  <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">KHLG-20-07</div>	<b>PAGE</b> <u>1</u> <b>of</b> <u>2</u> <small>(Attach Scope of Work, if necessary)</small>
<b>AMOUNT</b> \$330,382.43 <b>EFFECTIVE DATE OF WORK ORDER:</b> December 1, 2020 <b>COMPLETION DATE:</b> January 15, 2021	<b>CONTRACT TITLE/NO.:</b> Construction Management Services for GIAA Terminal Building Structural Upgrade & Concourse Isolation: Project No. GIAA-FY14-01-2		
<b>SUBJECT:</b> KHLG Construction Management Services Contract Extension (1.5 months)			
<b>SCOPE OF WORK (SOW):</b> <i>(If SOW requires additional space, please identify number of pages attached on the top right corner of form.)</i> See attached Cost Proposal (monthly basis)			
1. Work Order is issued pursuant to the cited Contract Title/No. stated above. 2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference. 3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.			
<b>ACCEPTED BY:</b>  <div style="text-align: center;"><b>FIRM/COMPANY NAME</b></div> <div style="text-align: center;">KHLG &amp; ASSOCIATES, INC.</div> <hr/> <b>By:</b> Kent C. Hsieh, P.E. Principal(Print)  <b>Signature:</b> _____ <b>Date:</b> _____	<b>AUTHORIZED BY:</b>  <b>By:</b> _____ <div style="text-align: center;">John M. Quinata Executive Manager</div> <b>Date:</b> _____  <b>Certified Funds Available:</b> <b>By:</b> _____ <div style="text-align: center;">JOHN A. RIOS Certifying Officer</div> <b>Date:</b> _____		
<b>GIAA INTERNAL USE ONLY</b>			
<b>DIVISION:</b> Account #: _____  <b>ACCOUNTING:</b> <b>Obligation of funds:</b> _____ <b>Date:</b> _____ <small>(Print Name/Initial)</small> <b>Authorized by:</b> _____ <b>Date:</b> _____ <small>(Print Name/Initial)</small>	<b>PROCUREMENT:</b> Supply Management Administrator, <i>Acting</i> <b>Print/Sign Name:</b> _____  <b>Initial:</b> _____ <b>Date:</b> _____		

ADM210-14-002 Revised 04/03/19

JOHN M. QUINATA

## PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES

(RFP No. RFP-0090FY19; Project No. GIAA-FY14-01-1)

Project Name: **CM Services for GIAA Terminal Building Structural Upgrade and Concourse Isolation**

Consultant Name: **KHLG & Associates, Inc.**


Time and Material: **KHLG Cost Proposal** (Month-to-Month)

Construction Contract Duration		
Calendar Days	Weeks	Days
	4.5	

[illegible]



## WORK ORDER

<b>TO:</b> <b>E&amp;A Engineers</b> <b>P.O. Box 11649</b> <b>Tamuning, Guam 96931</b>	<b>TODAY'S DATE</b>  12/03/2020	<b>WORK ORDER NO.</b>  E&A 2014-18	<b>PAGE of</b> <small>(Attach Scope of Work / necessary)</small>
<b>AMOUNT:</b> \$207,275.89  <b>EFFECTIVE DATE OF WORK ORDER:</b>  <b>COMPLETION DATE:</b>	<b>CONTRACT TITLE/NO.</b> <b>Agreement No. GIAA-14-005(D)</b>		
<b>SUBJECT:</b> Post Construction Award Services (PCAS), Terminal Building Structural Upgrade and Concourse Isolation, Project No. GIAA-FY14-01-1, December 3, 2020 to January 15, 2021.			
<b>SCOPE OF WORK (SOW):</b> <i>(If SOW requires additional space, please identify number of pages attached on the top right corner of form.)</i>  See attached Scope of Work.			
1. Work Order is issued pursuant to the cited Contract Title/No. stated above. 2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference. 3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.			
<b>ACCEPTED BY:</b>  FIRM/COMPANY NAME E&A Engineers   By: Carlito P. Acabado Principal (Print)  Signature: Date: 12/03/2020	<b>AUTHORIZED BY:</b>  By: <b>JOHN QUINATA</b> Executive Manager  Date:  Certified Funds Available: By: <b>JOHN A. RIOS</b> Certifying Officer  Date:		
<b>GIAA INTERNAL USE ONLY</b>			
<b>DIVISION:</b> Account #:  <b>ACCOUNTING:</b> Obligation of funds: Date: (Print Name/Initial)  Authorized by: Date: (Print Name/Initial)	<b>PROCUREMENT:</b> Supply Management Administrator Print/Sign Name:  Initial: Date:		

ADM210-14-002 Revised 2/09/2016



**E&A ENGINEERS**  
**P.O. BOX 11649, TAMUNING, GUAM 96931**  
 180 East Marine Corps Drive  
 FIC Bldg, Unit 6  
 Dededo, Guam 96929

**PROJECT NO.** Post Construction Award Services (PCAS)  
 Terminal Building Structural Upgrade and Concourse  
 Isolation, Project No.: GIAA-FY14-01-1 (1 1/2 months)  
 Dec 3, 2020 to Jan 15, 2021

ITEM	DESCRIPTION	HOURS	RATE	COST
0001A	Principal (RFI and Structural Red Line Review)	38hrs/mo x 1.5 mos.	57 \$ 247.79	\$ 14,124.03
0001B	Project Engineer (RFI and Submittal Reviews/Goto Meeting/Coordination Meeting)	160hrs/mo x 1.5 mos.	240 \$ 114.63	\$ 27,511.20
0001C	Architect (RFI and Submittal Reviews)	88 hrs/mo x 1.5 mos.	132 \$ 170.00	\$ 22,440.00
0001D	Architect - CADD Technician (Red Line Drawings)	132 hrs/mo x 1.5 mos.	198 \$ 77.71	\$ 15,386.58
0001E	Civil (Meeting)	-	\$ 86.84	\$ -
0001G	Structural (RFI and Submittal Reviews/GotoMeeting)	150 hrs/mo x 1.5 mos	225 \$ 251.40	\$ 56,565.00
0001H	Structural - CADD Technician	-	\$ 77.71	\$ -
0001I	Mechanical - Air-Conditioning and Ventilation (RFI and Submittal Reviews)	31 hrs/mo x 1.5 mos	47 \$ 149.84	\$ 6,967.56
0001J	Mechanical - CADD Technician	-	\$ 77.71	\$ -
0001K	Plumbing and Fire Protection (RFI and Submittal Review)	35 hrs/mo x 1.5 mos	52.5 \$ 149.84	\$ 7,866.60
0001L	Plumbing and Fire Protection - CADD Technician	-	\$ 77.71	\$ -
0001M	Electrical (RFI and Submittal Review)	35 hrs/mo x 1.5 mos.	52.5 \$ 179.47	\$ 9,422.18
0001N	Electrical - CADD Technician	-	\$ 77.71	\$ -
0001O	Cost Engineer/Estimator	-	\$ 114.63	\$ -
0001P	Specification Writer	-	\$ 86.84	\$ -
0001Q	Administrative Assistance	60 hrs/mo x 1.5 mos	90 \$ 88.26	\$ 7,943.40
<b>SUBTOTAL ITEM 0001</b>				<b>168,226.55</b>

0002	SITE SURVEILLANCE/FIELD SUPPORT	HOURS	RATE	COST
0002A	E&A Engineers (Prime)	30 hrs/mo x 1.5 mos	45 \$ 247.79	\$ 11,150.55
0002B	Architect	28 hrs/mo x 1.5 mos	42 \$ 170.00	\$ 7,140.00
0002C	Civil Engineer	37 hrs/mo x 1.5 mos	56 \$ 86.84	\$ 4,819.62
0002D	Structural Engineer	-	\$ 251.40	\$ -
0002E	Mechanical - Air-Conditioning and Ventilation	8 hrs/mo x 1.5 mos	12 \$ 149.84	\$ 1,798.08
0002G	Plumbing and Fire Protection	8 hrs/mo x 1.5 mos	12 \$ 149.84	\$ 1,798.08
0002F	Electrical Engineer	8 hrs/mo x 1.5 mos	12 \$ 179.47	\$ 2,153.64
0002H	Landscape Architect	-	-	\$ -
<b>SUBTOTAL ITEM 0002</b>				<b>\$ 28,859.97</b>

0003	REPRODUCTION COSTS	UNITS	SIZE	UNIT PRICE	NO. OF UNITS	COST
0003A	Blue-line Print	Each	30" x 42"	2.00	-	\$ -
0003B	Blue-line Print	Each	11" x 17"	0.50	-	\$ -
0003C	Specifications	Each	8.5" x 11"	0.10	-	\$ -
0003D	Cost Estimate	Each	8.5" x 11"	0.10	-	\$ -
0003E	Design Analysis	Each	8.5" x 11"	0.10	-	\$ -
0003F	Reports	Each	8.5" x 11"	0.10	-	\$ -
0003G	Mylar	Each	30" x 42"	10.00	-	\$ -
0003H	CD-ROM	Each	700 MB	2.00	-	\$ -
0003J	Diskette	Each	1.44MB	1.00	-	\$ -
<b>SUBTOTAL ITEM 0003</b>						<b>\$ -</b>

**TOTAL COST (ITEM 0001+ITEM 0002+ITEM 0003+ITEM 0004)** \$ 197,086.52  
**GRT (ITEMS 0001+ITEM 0002 MULTIPLIED BY 5.17%)** \$ 10,189.37  
**TOTAL BASIC DESIGN SERVICES FEE** 207,275.89

Signed:

CARLITO P. ACABADO, P.E.  
 Principal

Date:

3-Dec-20



## **AIRLINE ISSUES**

### **Passenger Flights for January 2021**

	UA	PR	LJ	JL	KAL	7C	CI	TW	RS
HNL	7x weekly								
NRT	6x weekly			2 charters		Suspended			
KIX						Suspended			
MNL	3x weekly	3x weekly							
SPN	3x weekly								
ROR	3x monthly								
PNI	2x monthly								
YAP	1x monthly								
ICN			3x weekly		Suspended	Suspended		Suspended	Suspended
PUS			Suspended			Suspended			
TPE							Suspended		

### **Cargo Flights for January 2021**

	UNITED AIRLINES	PHILIPPINE AIRLINES	KOREAN AIRLINES	JAPAN AIRLINES	FEDEX	UPS	I jet
MNL	3 x weekly						
SFO		2x weekly					
LAX		3x weekly					
HNL		2x weekly					
ICN			1x weekly				
PVG					1x weekly		
HKG						1x weekly	
SYD							3x weekly

## **REGULATORY ISSUES**

### **FAA Issues**

#### **Update to Runway to Recovery, Guidance for Airports and Airlines.**

On December 23, 2020, the FAA issued an update to *Runway to Recovery: The United States Framework for Airlines and Airports to Mitigate the Public Health Risks of Coronavirus* framework. Version 1.1, referred to as R2R 1.1, updates, refines, and expands upon the recommended risk mitigation practices outlined in previous version. R2R 1.1 is informed by the U.S. Government's

evolving understanding of the SARS-CoV-2 virus, the current level of community spread in the U.S. and other countries, as well as the effectiveness of certain risk mitigation strategies.

### **USCBP Issues**

#### **Simplified Arrival/APC Units Retired**

In line with USCBP's plan to roll out the "SIMPLIFIED ARRIVAL" system that introduces new technology to the arrival system, the eight Automated Passport Control Units in the USCBP Hall have been retired. USCBP Guam does not have a timeline for deployment for this technology. Most installs are currently to be determined.

### **FINANCIAL ISSUES**

#### **FY 2020 Financial Audit**

The audit of the Authority's fiscal year 2020 financials is on track. Completion is expected no later than January 31, 2021.

#### **MAG Concessions Rent Relief**

Notices were issued to MAG concessions for deferral of rents for the months of October - December 2020. We continue to dialogue with our MAG tenants on something more than rent deferral.

#### **COVID-19 Relief Law**

GIAA is waiting for details of airport relief that includes funding for airports with further allocations for airport concessions contained in the \$900 billion stimulus package approved by Congress and signed by the President.

#### **Bill 429-35**

Introduced December 3, 2020 by Senator Joe S. San Agustin, Speaker Tina Muna-Barnes, and Senators Jose "Pedro" Terlaje and Amanda Shelton. A public hearing for Bill 429-35 was held on December 15, 2020 and the Committee Report for the bill was filed on December 17, 2020.

### **ANNOUNCEMENTS**

- **Vaccine Arrivals:** Three vaccine air shipments have been received. The first delivery of 3,900 doses of the Pfizer/BioNTech arrived on December 14, 2020, with a second closely following on December 19, 2020. A third shipment was received this past Sunday, December 27, 2020 with 1,300 doses of the Moderna vaccine.
- **Medical & Returning Citizen Charter Flight:** The Taiwan Ministry of Foreign Affairs Taiwan and the Taipei Economic and Cultural Office have chartered a flight for patients on Guam who seek medical attention in Taiwan as well as returning Taiwan citizens on Guam and Saipan on January 11, 2021 at 3:30pm. Governor Lou Leon Guerrero and other related government representatives are anticipated to be present for the send-off of this special flight.
- **GIAA COVID-19 STATUS:** Two (2) additional employees have tested positive for COVID-19

within the GIAA workforce. Contact tracing indicates employee(s) contracted the virus through community spread. As positive cases are discovered, GIAA ensures notification to employees, tenants, and the general public for their awareness and protection.

- GIAA Management and employees mourn the **passing of Vincent Castro, Airport Police Officer II**. Castro served with the Authority for over 22 years and will be remembered for his service.
- **Airport Week 2021** Activities will begin with the virtual Proclamation Signing on the 15<sup>th</sup> of January at 11:00am. See schedule below:
- **The Employee Recognition Program** is currently underway with nomination packages being submitted by divisions. It is held to recognize employee superlatives in several categories that include Employee of the Year, Supervisor of the Year, Division of the Year, Executive Manager's Award, Spirit Award, Integrity Award and Service Awards for the time period of FY2020. A virtual event is being organized.



**AIRPORT WEEK 2021**

**PRELIMINARY SCHEDULE OF ACTIVITIES**

**January 11, 2021**

**VIRTUAL MEDIA ROAD SHOWS**

**8:30 AM KUAM – “The Link” with Sabrina Matanane and Chris ‘Malafunkshun’**

- E-vite Forthcoming for Airline/Tenant Participation
- Awaiting confirmation
  - Newstalk K-57’s “Mornings with Patty”
  - KUSG’s Ray Gibson’s “The Point”

**45<sup>th</sup> Anniversary CONGRATULATIONS Photo Wall**

- Photo wall set-up in West Ticket Lobby for everyone to take photos and post Congratulatory messages on GIAA social media channels
  - Instagram (IG)
  - Facebook (FB)

**January 11 – 22, 2021**

**SOCIAL MEDIA STORIES/POSTINGS**

- Airline/Tenant Congratulatory and "Connections" Themed Submissions
  - Community Submissions on GIAA IG & FB
- SOCIAL MEDIA TRIVIA CONTEST w/prizes**
- Airport related trivia on GIAA IG & FB Runs 10 days; Mon-Fri (11<sup>th</sup>-15<sup>th</sup> & 18<sup>th</sup>-22<sup>nd</sup>)

**January 15, 2021**

- 11:30 AM     AIRPORT WEEK 2021 Virtual Proclamation Signing Ceremony**
- E-vite with link forthcoming for Airline/Tenant Participation

**January 19 – 22, 2021**

**ON-SITE EMPLOYEES SCAVENGER PHOTO HUNT**

- Take selfies at various sites in the terminal and submit photos on GIAA's IG & FB social pages for prizes!

**45<sup>TH</sup> ANNIVERSARY CONGRATULATORY PHOTO WALL @ Terminal**

- Take selfies/groupies with congratulatory messages sticks and submit photos on GIAA's social pages in recognition of the Airport's 45<sup>th</sup> Anniversary

**SPIRIT WEAR WEEK for EMPLOYEES**

- Different day themes Tuesday - Friday

**January 19, 2021 – Tuesday**

**VIRTUAL PRESENTATION – TENANT APPRECIATION AND EMPLOYEE RECOGNITION PROGRAM**

- Airport Management virtual message to tenants
- Recognition of Service Years and Superlatives – Employee of the Year; Supervisor of the Year; Manager of the Year; Division of the Year; Spirit Award; Integrity Award; Executive Manager's Award

**January 20, 2021 – Wednesday**

**"FLY BY" BIRTHDAY CELEBRATION**

- Distribution of Birthday treat bag to first 450 who drive by Airport Frontal Road
  - Bag with popcorn, hot dog & drink



December 28, 2020

**MEMORANDUM**

**To:** Mr. Brian Bamba  
Chairman  
GIAA Board of Directors

**From:** John A. Rios  
Comptroller



**Subject: Operating Results – Revenues and Expenses as of November 30, 2020**

Attached herewith is GIAA's Operating Results Report for the month ending November 30, 2020. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended November 30, 2020.

The key operating results for 2 month(s) of FY2021 ending November 30, 2020 – (in \$000's) are

CATEGORY	Actual FY21 Current Month	YEAR-TO-DATE			FORECAST FOR FULL YEAR- FY21	
		Budget FY21 Y-T-D	Actual FY21 Y-T-D	% Variance Budget vs. Actual	Actual/ Estimate	% Variance Budget vs. Actual/ Estimate
				Y-T-D Current Month		
Total Signatory Revenues	\$ 516.7	\$ 2,488.9	\$ 1,049.4	-57.8%	\$ 22,284.8	-9.0%
Total Concession Revenues	\$ 1,368.7	\$ 1,003.7	\$ 2,741.3	173.1%	\$ 16,711.7	11.6%
Total PFC's	\$ 22.1	\$ 418.8	\$ 41.6	-90.1%	\$ 4,156.1	-8.3%
Total Other Revenues	\$ 898.3	\$ 1,899.6	\$ 1,872.0	-1.5%	\$ 12,532.5	-0.2%
Total Operating Revenues	\$ 2,805.8	\$ 5,810.9	\$ 5,704.2	-1.8%	\$ 55,685.0	-1.5%
Total Operating Expenses	\$ 2,662.1	\$ 6,626.9	\$ 5,608.6	-15.4%	\$ 40,949.4	-2.4%
Net Revenues from Operations	\$ 143.7	\$ (816.0)	\$ 95.5	-111.7%	\$ 14,735.6	1.0%
Non-Operating Expenses	\$ 63.7	\$ 436.0	\$ 127.4	-70.8%	\$ 491.4	-38.6%
Other Available Moneys/other sources of funds	\$ 3,059.6	\$ 3,705.1	\$ 3,419.8	-7.7%	\$ 9,945.1	-2.8%
<b>Net Debt Service Coverage</b>	<b>2.49</b>	<b>1.00</b>	<b>1.44</b>	<b>43.5%</b>	<b>1.63</b>	<b>1.4%</b>

Year-to-date Total Signatory Revenues for the month ending November 30, 2020 are below Budgeted revenues by **-57.8%**. Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are **173.1%** above budget while Passenger Facility Charges are below the budget estimate by **-90.1%**.

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are below the budget estimate by **-1.5%**.

Year-to-date Total Operating Revenues actual of **\$5.7M** is **-1.8%** below the budget estimate of **\$5.8M**.

Year-to-date Total Operating Expenses are below budget by **-15.4%**. Components of this line item include a **3.0%** increase in Personnel Service, a **-29.0%** decrease in Contractual Services, a **-82.1%** decrease in Materials & Supplies and a **100%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of **\$95.6M** represents a **-111.7%** decrease over the year-to-date budgeted amount of **\$-816.0M**.

Finally, our year-to-date results for Debt Service Coverage is at **1.44** versus the requirement of **1.25**.

Should you have any questions, please contact me at your convenience.

#### Attachments

Cc: Board of Directors  
Executive Manager  
Deputy Executive Manager  
Airport Services Manager

**GUAM INTERNATIONAL AIRPORT AUTHORITY**  
**KEY OPERATING RESULTS (\$000's)**  
**As of November 30, 2020**

	CURRENT MONTH				Budget Full Year	YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2020	Budget FY2021	Actual FY2021	%Var Bud Vs Act'l		Actual FY2020	Budget FY2021	Actual FY2021	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
<b>I. Signatory Airline Rents &amp; Fees</b>											
Terminal Bldg Rentals	264.2	237.8	232.6	-2.2%	2,853.8	528.5	475.6	465.9	-2.0%	2,844.1	-0.3%
Departure Fees	594.4	345.5	34.0	-90.2%	6,646.8	1,165.9	614.0	63.2	-89.7%	6,095.9	-8.3%
Arrival Fees	591.1	315.2	20.7	-93.4%	6,056.2	1,149.1	561.0	38.8	-93.1%	5,534.0	-8.6%
Immigration Inspection Fees	215.9	122.2	3.9	-96.8%	2,378.4	421.6	220.2	6.7	-96.9%	2,165.0	-9.0%
Common Use Ticket Counter Fees	63.1	40.6	0.8	-98.1%	767.8	0.0	0.0	0.0	#DIV/0!	0.0	-100.0%
Loading Bridge Use Fees	647.5	235.7	117.4	-50.2%	4,084.3	1,331.3	427.4	244.2	-42.9%	3,901.0	-4.5%
Apron Use Fees	122.5	80.8	83.0	2.7%	1,334.2	243.4	149.2	177.4	18.9%	1,362.5	2.1%
Landing Fees	291.8	22.5	24.4	0.0%	370.6	562.7	41.4	53.1	0.0%	382.3	0.0%
<b>Total Signatory Revenue</b>	<b>2,790.6</b>	<b>1,400.3</b>	<b>516.7</b>	<b>-63.1%</b>	<b>24,492.1</b>	<b>5,402.5</b>	<b>2,488.9</b>	<b>1,049.4</b>	<b>-57.8%</b>	<b>22,284.8</b>	<b>-9.0%</b>
Enplaned Signatory Pax	157,717	59,646	5,873	-90.2%	1,147,374	309,265	105,992	10,915	-89.7%	1,052,296	-8.3%
<b>Cost per Enplaned Pax</b>	<b>\$17.69</b>	<b>\$23.48</b>	<b>\$87.98</b>	<b>274.8%</b>	<b>\$21.35</b>	<b>\$17.47</b>	<b>\$23.48</b>	<b>\$96.14</b>	<b>309.4%</b>	<b>\$21.18</b>	<b>-0.8%</b>
<b>Revenues from Sources other than Signatory Airlines Rents &amp; Fees</b>											
Concession Revenues											
Gen Mdse (DFS)	1,112.3	396.4	1,237.9	212.3%	12,352.5	2,210.5	792.8	2,475.7	212.3%	14,035.4	13.6%
In-flight Catering	71.9	26.8	20.7	-22.8%	321.6	146.3	53.6	41.1	-23.3%	309.2	-3.9%
Food & Beverage	94.7	42.6	13.9	-67.5%	851.5	185.8	76.6	27.5	-64.1%	802.3	-5.8%
Rental Cars	133.8	18.2	85.5	369.4%	943.0	257.8	35.2	170.7	385.4%	1,078.5	14.4%
Other Concession Rev	55.5	25.3	10.8	-57.4%	505.6	109.0	45.5	26.2	-42.3%	486.3	-3.8%
<b>Total Concession Revenues</b>	<b>1,468.3</b>	<b>509.3</b>	<b>1,368.7</b>	<b>168.7%</b>	<b>14,974.1</b>	<b>2,909.5</b>	<b>1,003.7</b>	<b>2,741.3</b>	<b>173.1%</b>	<b>16,711.7</b>	<b>11.6%</b>
Passenger Facility Charges	637.5	235.7	22.1	-90.6%	4,533.3	1,188.0	418.8	41.6	-90.1%	4,156.1	-8.3%
Other Revenue	1,403.8	971.5	898.3	-7.5%	12,560.1	2,807.8	1,899.6	1,872.0	-1.5%	12,532.5	-0.2%
<b>Total Operating Revenue</b>	<b>6,300.2</b>	<b>3,116.7</b>	<b>2,805.8</b>	<b>-10.0%</b>	<b>56,559.6</b>	<b>12,307.7</b>	<b>5,810.9</b>	<b>5,704.2</b>	<b>-1.8%</b>	<b>55,685.0</b>	<b>-1.5%</b>
<b>II. Operating Expenses:</b>											
Personnel Services	1,522.7	1,514.2	1,431.4	-5.5%	19,685.0	3,092.8	3,028.5	3,119.4	3.0%	19,775.8	0.5%
Contractual Services	1,814.9	1,961.8	1,224.3	-37.6%	20,446.9	3,824.3	3,473.1	2,466.8	-29.0%	19,440.6	-4.9%
Materials & Supplies	64.4	122.6	6.4	-94.8%	1,685.9	92.2	125.3	22.5	-82.1%	1,583.0	-6.1%
Equipment/Furnishings	0.0	0.0	0.0	0.0%	150.0	0.0	0.0	0.0	0.0%	150.0	0.0%
<b>Total Operating Expenses</b>	<b>3,402.0</b>	<b>3,598.7</b>	<b>2,662.1</b>	<b>-26.0%</b>	<b>41,967.8</b>	<b>7,009.3</b>	<b>6,626.9</b>	<b>5,608.6</b>	<b>-15.4%</b>	<b>40,949.4</b>	<b>-2.4%</b>
<b>Net income from Operations</b>	<b>2,898.2</b>	<b>-481.9</b>	<b>143.7</b>	<b>-129.8%</b>	<b>14,591.8</b>	<b>5,298.4</b>	<b>-816.0</b>	<b>95.6</b>	<b>-111.7%</b>	<b>14,735.6</b>	<b>1.0%</b>

**GUAM INTERNATIONAL AIRPORT AUTHORITY**  
**KEY OPERATING RESULTS (\$000's)**  
**As of November 30, 2020**

	CURRENT MONTH				Budget Full Year	YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2020	Budget FY2021	Actual FY2021	%Var Bud Vs Act'l		Actual FY2020	Budget FY2021	Actual FY2021	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
<b>III. Other Revenues and Expenses</b>											
Less: Non-operating/Non-recurring Expenses (Post Employment/Emergency)	63.5	0.0	63.7	0.0%	800.0	334.5	436.0	127.4	-70.8%	491.4	-38.6%
Add: Interest on Investments	80.7	54.0	42.5	-21.3%	648.3	175.1	108.1	286.8	165.4%	827.0	27.6%
<b>Net Revenues</b>	<b>2,915.4</b>	<b>-427.9</b>	<b>122.5</b>	<b>-128.6%</b>	<b>14,440.1</b>	<b>5,139.0</b>	<b>-1,144.0</b>	<b>254.9</b>	<b>1.2</b>	<b>15,071.2</b>	<b>4.4%</b>
Add: Other sources of funds (Federal Reimb)	14.4	1,533.3	2,740.4	0.0%	6,400.0	41.9	3,066.7	2,781.4	0.0%	6,114.7	-4.5%
Add: Other available moneys	529.9	319.2	319.2	0.0%	3,830.4	1,059.8	638.4	638.4	0.0%	3,830.4	0.0%
<b>Net Revenues and Other Available Moneys</b>	<b>3,459.7</b>	<b>1,424.6</b>	<b>3,182.2</b>	<b>123.4%</b>	<b>24,670.5</b>	<b>6,240.7</b>	<b>2,561.1</b>	<b>3,674.7</b>	<b>43.5%</b>	<b>25,016.3</b>	<b>1.4%</b>
Debt Service payments	1,261.8	1,276.8	1,276.8	0.0%	15,321.7	2,523.5	2,553.6	2,553.6	0.0%	15,321.7	0.0%
<b>Debt Service Coverage</b>	<b>2.74</b>	<b>1.12</b>	<b>2.49</b>	<b>123.4%</b>	<b>1.61</b>	<b>2.47</b>	<b>1.00</b>	<b>1.44</b>	<b>43.5%</b>	<b>1.63</b>	<b>1.4%</b>
<b>Debt Service Requirement</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>		<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>		<b>1.25</b>	

December 22, 2020

**VIA BOARD SECRETARY**

Mr. Brian J. Bamba  
Chairman  
Members of the GIAA Board of Directors  
A.B. Won Pat International Airport Guam  
355 Chalan Pasaheru  
Tamuning, Guam 96913

**RE: *Recommendation to go into Executive Session at Regular Board Meeting for  
December 29, 2020.***

Dear Mr. Chairman and Members of the GIAA Board of Directors,

This is to recommend and advise, pursuant to 5 G.C.A. § 8111(c)(1), of the need to go into executive session at the regular board meeting for the GIAA Board of Directors on December 29, 2020.

This recommendation is subject to approval by an affirmative vote of a majority of the members of the GIAA Board of Directors.

Very truly yours,



ANITA P. ARRIOLA

cc: Mr. John M. Quinata  
Executive Manager

Mr. Ricky Hernandez  
Deputy Executive Manager