

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**

**Thursday, January 30, 2020, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3**

1. CALL TO ORDER AND ATTENDANCE

The January 30, 2020 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:08 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:

Brian J. Bamba
Gurvinder Sobti
Donald I. Weakley
Zenon E. Belanger
Doyon A. Morato
Rosie R. Tainatongo*

Offices or positions:

Chairman
Vice Chairman
Board Secretary

Directors Absent:

Lucy M. Alcorn (Excused)

GIAA Officials:

Thomas C. Ada
John A. Rios
Edward Muna
Vince Naputi
Victor Cruz
Joseph Javellana
Elfrie Koshiba
Henry Cruz

Executive Manager
Comptroller
Air Terminal Manager, Acting
Chief, Airport Police
Engineering Supervisor
Program Coordinator IV
Airport Marketing
Procurement

Genevieve P. Rapadas, Esq.
Frank R. Santos

GIAA Legal Counsel
GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Director Weakley, seconded by Director Belanger; motion unanimously passed.

3. APPROVAL OF MINUTES

A. January 17, 2020 - Regular Meeting *TABLED*

Chairman Bamba announced that the minutes of the January 17, 2020 meeting would be tabled until the next regular Board meeting.

4. CORRESPONDENCE

Executive Manager Ada announced the correspondence from the Office of the Vice Speaker, Telena C. Nelson dated January 30, 2020. The letter outlines a request from the Vice Speaker that GIAA immediately suspend all incoming flights from countries that have confirmed cases of coronavirus, including China, Japan, Korea, Malaysia, Singapore and Australia, and countries suspected of having cases of coronavirus, such as the Philippines, Taiwan and Hong Kong. Executive Manager Ada informed the Board that he has not yet responded, and had forwarded the letter to both the Governor's Office as well as the Guam Visitors' Bureau (GVB) who is formulating a response.

The Vice Speaker in another letter is requesting documents relating to the measures and procedures in place for preventing, detecting and responding to infectious disease threats or epidemics. Executive Manager Ada informed the Board that the Airport will provide whatever possible, however GIAA's only purview is directing planes, the clinical response is from Department of Public Health (DPHSS).

The Vice Speaker has also sent an email with notice of an Oversight Hearing on February 6, 2020 relative to the coronavirus and measures that are being taken. Executive Manager Ada went on to inform the Board of multi-agency meetings that have taken place to discuss coronavirus procedures and scenarios.

Director Weakley inquired if the Vice Speaker's Office should be invited for the multi-agency meetings. Executive Manager Ada replied that the Vice Speaker's Office will be extended an invitation. Discussion followed relative to procedures.

*Chairman Bamba at this time announced the arrival of Director Tainatongo.

5. OLD BUSINESS

A. Board Committees and Assignments

Chairman Bamba presented a memorandum to the Board dated January 30, 2020 regarding previously recommended Board sub-committees. The Chairman suggested Committees that include Board and Management participation to drive policy and work hand in hand with Management. Discussion followed relative to educating the Board.

After further discussion, on motion duly made by Vice Chairman Sobti, seconded by Director Weakley, the following resolution was unanimously approved:

Resolution No. 20-17

The Board hereby approves the Board Committees and Assignments as presented:

- 1. Strategic Development and Finance**
Chair: Brian Bamba
Gurvinder (Bic) Sobti
Comptroller
Airport Services Manager
Airport Terminal Manager
- 2. Capital Improvement Projects (CIP)**
Chair: Zenon Belanger
Gurvinder (Bic) Sobti
P&F Superintendent
Engineering Supervisor
Finance and Accounting Supervisor
- 3. People & Operations**
Chair: Rosie Tainatongo
Donald Weakley
Deputy Executive Manager
Airport Services Manager
Commercial Property Manager
- 4. Air Service Development, Marketing, & Customer Service**
Chair: Lucy Alcorn
Doyon Morato
Airport Services Manager
Commercial Property Manager
Marketing Administrator
- 5. Legislative Issues & Litigation**
Chair: Brian Bamba
Gurvinder (Bic) Sobti
Doyon Morato (for conflict matters)
Executive Manager
Deputy Executive Manager
Comptroller
Airport Services Manager
- 6. NEW BUSINESS**
 - A. Strategic Partnership Study**
 - I. Approval of Resolution to enter into MOA with GEDA to Undertake Study**

II. Approval of Budget to Fund Strategic Partnership Study

The first item discussed was the Strategic Partnership study. Executive Manager Ada informed the Board that Airports around the world are entering into various levels of public-private strategic partnerships for the purpose of accessing the private capital to upgrade aviation infrastructure and system capacity, and to improve passengers' airport experience. GIAA and GEDA recognize the need to study the costs and benefits associated with entering into various types of public-private partnership arrangements.

GIAA's Master Plan will be worked on in 2020. This will let us know what kind of capital GIAA has to work with. GEDA has administered the planning and implementation of multiple development projects utilizing its resources and expertise of Real Property Planning and Capital Raising. A consultant will be hired with expertise and be able to advise, support and collaborate with GEDA and GIAA with respect to the partnership study.

The MOA between GIAA and GEDA authorizes GIAA to undertake the study, and authorizes the allocation of \$285,000.00 to execute the study. The funds will be under Administration division budget.

Chairman Bamba advised that GIAA will be involved in every step of the study.

Vice Chairman inquired if the GEDA Board is involved. Executive Manager Ada advised that the signatories will be the GIAA Executive Manager, GIAA Chairman, GEDA Director, GEDA Chairman and Legal Counsels.

After further discussion, on motion duly made by Vice Chairman Sobti, seconded by Director Tainatongo, the following resolution was unanimously approved:

Resolution No. 20-18

The Board hereby approves the Memorandum of Agreement (MOA) between GIAA and GEDA with regard to the strategic partnership study as presented and further authorizes the allocation of \$285,000.00 to execute the study, subject to further review by Legal Counsel.

A. Approval of Budget for Procurement of Luggage Carts

The next item on the agenda was the procurement of luggage carts. Executive Manager Ada advised the Board that there are no numbers to present to that Board at this time, that Management is working with staff to gather the information such as price and quantity. At this time Executive Manager Ada is requesting for a budget not to exceed \$200,000.00 for the procurement of luggage carts.

After further discussion, on motion duly made by Director Weakley, seconded by Director Tainatongo, the following resolution was unanimously approved:

Resolution No. 20-19

The Board hereby authorizes a budget not to exceed \$200,000.00 for the procurement of luggage carts.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Ada. The report included brief updates on Airport operations, CIPs and Regulatory updates.

Director Morato inquired on the RFP for the Master Food & Beverage Concession, if the Board would be provided an overview. Executive Manager Ada replied yes. Discussion followed relative to the opportunity for small businesses to be involved in concession.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on the revenues and expenses of the Authority as of **December 31, 2019**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **-2.6%**, year-to-date Total Concession Revenues and Passenger Facility Charges are above and below budget by **1.6%** and **-0.4%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **8.3%**. Year-to-date Total Operating Revenues Actual of **\$19.2M** is **0.8%** below the budget estimate of **\$19.1M**. Year-to-date Total Operating Expenses are below budget by **-23.2%**. Components of this line item include a **-22.4%** decrease in Personnel Service, a **-21.1%** decrease in Contractual Services, a **-69.2%** decrease in Materials & Supplies and a **-0.00%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$8.9M** reflects an increase of **58.5%** over the year-to-date budgeted amount of **\$5.6M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **2.02** versus the requirement of **1.25**.

9. EXECUTIVE SESSION

Legal counsel announced that there would be no Executive Session.

10. PUBLIC COMMENTS

There were no Public Comments.

Director Weakley inquired with the Directors which email address they use for the Airport. A number of Directors mentioned that they would use the Airport email strictly for Airport business. The Chairman recommended Directors separate their personal email from the Airport email. Legal Counsel agreed and stated that it is best to separate Airport emails from their personal email. She noted that circumstances from a prior litigation required all Board of Directors at the time to make available their personal email files.

11. ADJOURNMENT

Motion to adjourn duly made by Director Weakley, seconded by Vice Chairman Sobti; motion unanimously passed. The meeting was adjourned at 4:14p.m.

Dated this 27th, day of February, 2020.



Brian J. Bamba
Chairman

Attest:



Donald I. Weakley
Board Secretary

Prepared and Submitted By:



Amanda O'Brien-Rios
Corresponding Secretary



BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Thursday, January 30, 2020
GIAA TERMINAL CONFERENCE ROOM #3

Public Notice

First Notice:

Guam Daily Post – January 23, 2020

Notice to Media – January 23, 2020

Second Notice:

Guam Daily Post – January 28, 2020

Notice to Media – January 28, 2020

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
4. Correspondence
5. Old Business
 - A. Board Committee and Assignments
6. New Business
 - A. "Strategic Partnership" Study
 - i. Approval of Resolution to enter into MOA with GEDA to undertake study
 - ii. Approval of budget to fund "Strategic Partnership" study
 - B. Approval of Budget for Procurement of Luggage Carts
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment



THE INTERNATIONAL AIR CARGO ASSOCIATION

Republicans kill Democratic effort to subpoena White House records

By Jennifer Haberkorn
Los Angeles Times

WASHINGTON - The Senate on Tuesday afternoon rejected a Democratic attempt to subpoena the White House for documents related to the Trump administration's effort to hold and then release military aid for Ukraine - the centerpiece of the impeachment trial underway.

The effort came as Republicans backed off a plan to restrict the arguments from both House Democrats and President Donald Trump's lawyers to four days instead of six, a retreat that Democrats hoped would signal weakness in the GOP stronghold on the trial's blueprint.

But the Democrats' motion to issue a subpoena was dispensed with, 53-47, with all Democrats voting in support of accepting it and all Republicans against. The effort is the first in a series of Democratic amendments expected Tuesday. By the end of the day, the Senate is expected to approve a Republican effort to set up the rules governing the trial, including a plan to delay any decision on witnesses until after opening arguments and senators' questions.

The starkly partisan vote offered a glimpse of what has already become an extremely divisive Senate impeachment trial. Senators of both parties clung closely to their sides' talking points. Lawyers representing the president dubbed the impeachment effort "ridiculous." Rep. Adam B. Schiff, a



IMPEACHMENT: In a screengrab taken from a Senate Television webcast, House impeachment manager Rep. Adam Schiff (D-Calif.) speaks during impeachment proceedings against President Donald Trump in the Senate at the U.S. Capitol in Washington, D.C., on Tuesday, Jan. 21. Senate Television/Getty Images/Tribune News Service

California Democrat serving as the lead impeachment manager, called it "ass-backwards ... to have a trial and then ask for witnesses," as Republicans plan to do.

Although Republicans plan to punt a debate over witnesses until after both sides present their arguments, Republicans did back down on an effort to fast-track the proceedings. Senate Majority Leader Mitch McConnell, R-Ky., wanted to limit the arguments to 24 hours over two days for each side, creating extremely long days. Instead, each side will have 24 hours over three days. The change was announced Tuesday afternoon as the clerk of the Senate read the resolution aloud at the start of a debate over whether witnesses and docu-

ments would be subpoenaed.

The change was made after a discussion at a closed-door GOP lunch Tuesday, according to a McConnell aide. Some Republicans raised concerns about the original timeline. With a narrow 53-seat majority in the Senate, McConnell has little wiggle room to keep his caucus united, and he has boasted that he has the GOP votes to pass the rules package without any Democratic support.

Sen. Susan Collins, R-Maine, "and others raised concerns about the 24 hours of opening statements in two days and the admission of the House transcript in the record," according to Collins spokeswoman Annie Clark. "Her

RECORDS continued on page 15

Chinese coronavirus outbreak has reached US shores, CDC says

By Emily Baumgaertner
Los Angeles Times

A man in Washington state has been sickened by the new coronavirus spreading through Asia, marking the first confirmed case in the United States, experts from the Centers for Disease Control and Prevention announced Tuesday.

The patient, a resident of Snohomish County, recently returned to the U.S. after visiting the region around Wuhan, China, the epicenter of the outbreak. Once inside the U.S., he began to experience pneumonia-like symptoms and notified his doctor about his travel history. Test results for the virus returned positive over the weekend.

The man, who is in his 30s, was transported to Providence Regional Medical Center in Everett, Washington, where he is being monitored and is in good condition, officials said.

Chinese officials have detected at least 198 cases in Wuhan, where six people have died. Officials have also identified 20 cases in Beijing, Shanghai and southern Guangdong province.

Additional cases of infected patients have been confirmed in South Korea, Japan and Thailand, according to the Chinese government. And Taiwan's disease surveillance officials said Tuesday that one traveler to Wuhan has returned sickened with the virus.

The patient in Everett is the only known case outside of Asia, and he represents the farthest spread of the novel coronavirus.

"We do expect additional cases in

CORONAVIRUS continued on page 15




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The Honorable
Lourdes A. Leon Guerrero
Governor



The Honorable
Joshua F. Tenorio
Lt. Governor

PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board Meeting on **Thursday, January 30, 2020 at 3:00 p.m.**, in the Terminal Conference Room No.3. In addition to regular matters, pursuant to 5 G.C.A. §8111(c)(2), Executive Session will be held to discuss DFS Guam L.P. related litigation to which GIAA is or may be a party. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.
(This ad paid for by GIAA)

PUBLICATION NOTICE

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

S&K FAMILY CORPORATION dba: ALUPANG BEACH STORE

has applied for a Class: **Five (5) General Off Sale Alcoholic Beverage License**, said premises being marked as Lot: 2015 1 REM NEW 2 ALUPANG BEACH TOWER COMMERCIAL UNT. 3 999 S. Marine Corp., Tamuning.

Democrats call for Bolton to testify

By Seung Min Kim
and Felicia Sonmez
The Washington Post

WASHINGTON - Congressional Democrats called for former national security adviser John Bolton to testify in President Donald Trump's impeachment trial following a new report that the president told Bolton in August that he wanted to withhold military aid to Ukraine unless it aided investigations into the Bidens.

The New York Times reported Sunday evening that in last summer's conversation, Trump directly tied the holdup of nearly \$400 million in military assistance to the investigations of former vice president Joe Biden and his son Hunter Biden. That is according to an unpublished manuscript of Bolton's forthcoming book, *The Times* said.

The book, "The Room Where It Happened," is scheduled for publication March 17, but a White House review could attempt to delay its publication or block some of its contents.

Two people familiar with the book, who requested anonymity because of the sensitivity of the project, confirmed that it details Trump tying aid to the desire for Biden probes and details a number of conversations about Ukraine that he had with Trump and key advisers, such as Secretary of State Mike Pompeo. They said Bolton is ready to testify in the Senate impeachment trial.

In a joint statement, the seven House impeachment managers called the report "explosive" and urged the Senate, controlled by Republicans, to agree to call Bolton as a witness in Trump's trial, which kicks off its second full week Monday. Bolton has said he would testify before the Senate if subpoenaed.

"The Senate trial must seek the full truth and Mr. Bolton has vital information to provide," the managers said in a statement Sunday. "There is no defensible reason to wait until his book is published, when the information he has to offer is critical to the most



John Bolton

important decision senators must now make - whether to convict the president of impeachable offenses."

Trump is on trial, facing two charges - abuse of power and obstruction of Congress.

The assertion from Bolton could undermine one core defense that has repeatedly been laid out by Trump, his defenders and his legal team: that there was no explicit quid pro quo involved when the administration withheld the military assistance, as well as a White House visit coveted by Ukraine.

The White House has said that Trump's request for Ukrainian President Volodymyr Zelenskyy to investigate the Bidens, as well as a discredited theory that Ukraine interfered in the 2016 elections, was because he was interested in rooting out corruption and that he did nothing improper.

The president's legal defense team is expected to mount a vigorous defense Monday, when they deliver a full day of arguments against the impeachment charges.

The revelation from the Bolton book was certain to roil the dynamics of the trial this week, when the Senate was expected to face a critical vote on whether to allow witnesses at all.

Charles Cooper, an attorney for Bolton, said he submitted the manuscript to the National Security Council's records management division on Dec. 30 for a standard review process to examine potentially classified information. Cooper said they believed that the book manuscript did not include any classified material, and that its contents would not be shared with officials outside that review process.

"It is clear, regrettably, from The New York Times article published today that the prepublication review process has been corrupted and that information has been disclosed by persons other than those properly involved in reviewing the manuscript," Cooper said in the statement.

Sarah Tinsley, a spokeswoman for Bolton, added: "The ambassador has not passed the draft manuscript to anyone else. Period."

Andrew Yang will be back on Democratic debate stage

BACK ON THE DEBATE: Democratic presidential candidate and entrepreneur Andrew Yang speaks to guests during a campaign stop on his 45th birthday at Drake University in Des Moines, Iowa, Jan. 13. Scott Olson/Getty Images/Tribune News Service



By Emma Kinery
Bloomberg News

WASHINGTON - Businessman and outsider Democratic candidate for president, Andrew Yang, has earned a spot in the upcoming eighth democratic debate in New Hampshire.

To make the stage for the debate on Feb. 7, candidates have to receive at least 5% in four Democratic National Committee-approved polls or 7% in two early-state polls. Candidates also have to receive at least 225,000 individual contributions. Yang had already met the donor threshold. He earned 7% in a national poll from a Washington Post and ABC News poll and 5% in a Fox News poll, both released Sunday.

He had received 5% in a December NPR/PBS/Marist national poll and

5% in an early January Quinnipiac University national poll.

Other candidates

Joe Biden, Pete Buttigieg, Amy Klobuchar, Bernie Sanders, Tom Steyer and Elizabeth Warren have already qualified. Candidates who come out of the Iowa caucus with at least one pledged delegate to the Democratic convention also automatically qualify for the debate.

The entrepreneur did not qualify for the last debate in Des Moines. He's currently on a 17-day bus tour of Iowa ahead of the Feb. 3 caucus in that state.

Michael Bloomberg is also seeking the Democratic presidential nomination. He is the founder and majority owner of Bloomberg LP, the parent company of Bloomberg News.

**The Honorable
Lourdes A. Leon Guerrero**
Governor

**The Honorable
Joshua F. Tenorio**
Lt. Governor

PUBLIC NOTICE

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(This ad paid for by GIAA)

PUBLIC NOTICE

The Guam Council on the Arts and Humanities Agency will hold its Regular Board Meeting on **Tuesday, February 4, 2020 at 3:00 p.m.** at the Guam Public Library Board Conference Room in Hagåtña.

Persons requiring special accommodations should contact the GCAHA Office at 300-1204-8 or fax at 300-1209.

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OFFICE OF VICE SPEAKER TELENA CRUZ NELSON

COMMITTEE ON EDUCATION, AIR TRANSPORTATION,
AND STATISTICS, RESEARCH, AND PLANNING

I MINA'TRENTAI SINGKO NA LIHESLATURAN GUAHAN | 35th GUAM LEGISLATURE

January 30, 2020

TRANSMITTED VIA EMAIL

tom.ada@guamairport.net

Mr. Thomas C. Ada
Executive Manager
Guam International Airport Authority
355 Chalan Pasaheru, Route 10-A
Tamuning, Guam 96911

SUBJECT: Coronavirus Response and Freedom of Information Act Request

Dear Mr. Ada,

The recent coronavirus outbreak in China, which continues to show signs of spreading regionally and globally, is becoming an alarming concern for our island and people. As of January 28, 2020, the World Health Organization (WHO) has reported nearly 5,000 confirmed cases of coronavirus and over 100 deaths as a result of contracting the virus. These numbers continue to grow and there remains no proven therapy or antidote available.

The WHO reported 50 international cases of coronavirus across 14 countries, which include a number of our regional neighbors and top tourism markets, like Japan and South Korea. Additionally, 585 Chinese citizens visited Guam in December 2019, according to the Guam Visitors Bureau's December 2019 arrival summary report, with potentially hundreds more having visited Guam this past month. Other Guam tourism markets with confirmed cases include Malaysia, Singapore and Australia. In total, the WHO has confirmed 29 cases in the Western Pacific region as of January 28, 2020, and stated that the risk for spread of the virus regionally and globally is high. This is highly concerning for our island's international airport, which continues to see incoming flights from each of the previously mentioned countries.

It is because of these rising statistics and growing risks that I respectfully request that the Guam International Airport Authority immediately suspend all incoming flights from countries that have confirmed cases of coronavirus, including China, Japan, Korea, Malaysia, Singapore and Australia, and countries suspected of having cases of coronavirus, and see regular flights to Guam, such as the Philippines, Taiwan and Hong Kong, until a local mitigation plan is in place.

Some international airlines have already committed to suspending flights in light of the coronavirus, including United Airlines, which suspended 24 flights between the United States and China on January 28, 2020, and British Airways, which has suspended all direct flights between the

173 ASPINALL AVENUE, SUITE 202A ADA PLAZA CENTER HAGATÑA, GUAM 96910

Phone: (671) 989-7696/4678 **Email:** senatortcnelson@guamlegislature.org

United Kingdom and China as of January 29, 2020. By suspending Guam's flights from countries with confirmed cases, our local government can first work to ensure that the island's public health agencies are not only ready to respond, but also adequately equipped with the resources they need. Additionally, it is important that our island community and tourism industry know of the airport's response and plans in the event an infected traveler enters through our air terminals. To date, 20 international airports across the United States have opened quarantine stations to screen new arrivals in hopes of stopping further infections.

The WHO has recommended several practices and procedures airports may implement in light of the coronavirus outbreak, including the following:

- Public health authorities should provide travellers information to reduce the general risk of acute respiratory infections, via health practitioners, travel health clinic, travel agencies, conveyance operators and at Points of Entry;
- Conduct exit screening at international airports and ports in the affected areas, with the aims of early detection of symptomatic travellers for further evaluation and treatment, and thus prevent exportation of the disease while minimizing interference with international traffic;
- Exit screening includes checking for signs and symptoms (fever above 38°, cough), interview of passengers with respiratory infection symptoms leaving the affected areas with regards to potential exposure to high-risk contacts or to the presumed animal source, directing symptomatic travellers to further medical examination, followed by testing for 2019-nCoV, and keeping confirmed cases under isolation and treatment;
- Encourage screening at domestic airports, railway stations, and long-distance bus stations as necessary;
- Travellers who had contact with confirmed cases or direct exposure to potential source of infection should be placed under medical observation. High-risk contacts should avoid travel for the duration of the incubation period (up to 14 days);
- Implement health information campaigns at Points of Entry to raise awareness of reducing the general risk of acute respiratory infections and the measures required, should a traveller develop signs and symptoms suggestive of infection with the 2019-nCoV and how they can obtain assistance.

Pursuant to the authority granted by the Sunshine Reform Act of 1999 (5 GCA, § 10103), I hereby request the following:

- What are the Guam International Airport Authority's procedures for preventing, detecting and responding to infectious disease threats or epidemics? Please provide relevant Standard Operating Procedures.
- What measures has GIAA put in place for these procedures? What procedures have been in place or enacted in response to the international spread of coronavirus?
- What resources does GIAA have to be able to accurately identify the coronavirus? Has GIAA procured any resources, especially test kits, to be prepared in the event an individual suspected of having the coronavirus enters Guam's air terminals?

- What measures has GIAA established in the case that an individual suspected of having the coronavirus is identified in flight and upon arriving to the air terminal? What are the procedures for placing individuals suspected of having the coronavirus in flight?
- What additional measures can GIAA pursue to be adequately equipped and prepared in the event a case of coronavirus is confirmed locally? Approximately how much time would be necessary to plan and execute these measures?
- What correspondence, if any, has GIAA had with the World Health Organization and Centers for Disease Control and Prevention regarding the coronavirus? Please provide any relevant documents.

Under § 10103(d), 5 GCA, compliance with this request is required within four (4) working days from the date of receipt of this request. These items may be submitted electronically to senatortcnelson@guamlegislature.org or hand-delivered to our office at 173 Ada Plaza Center Aspinall Avenue, Suite 202A, Hagåtña, Guam 96910.

Senseramente.



Vice Speaker Telen Cruz Nelson,
35th Guam Legislature



OFFICE OF VICE SPEAKER TELENA CRUZ NELSON

CHAIRPERSON OF THE COMMITTEE

ON EDUCATION, AIR TRANSPORTATION, AND STATISTICS, RESEARCH, AND PLANNING
I MINA'TRENTAI SINGKO NA LIHESLATURAN GUAHAN | 35th GUAM LEGISLATURE

January 30, 2020

RECALL

MEMORANDUM

To: All Honorable Senators, Stakeholders, and Media
From: Vice-Speaker Telena Nelson, Vice Chairperson
Subject: **First Notice of Oversight Hearing: February 6, 2020 at 12:00pm**

Håfa Adai! Please be advised that the Committee on Education and Air Transportation will convene a Joint Oversight Hearing on Thursday, February 6, 2020 at **12:00 p.m.** in the Public Hearing Room of the Guam Congress Building, 163 Chalan Santo Papa, *Hagåtña*, Guam 96910. The agenda for the hearing includes the following:

12:00PM – Oversight Hearing: Coronavirus

A letter has been sent to the relevant agencies to request information on the following questions:

- What is the Guam International Airport Authority's procedures for preventing, detecting and responding to infectious disease threats or epidemics? Please provide relevant Standard Operating Procedures.
- What measures has GIAA put in place for these procedures? What procedures have been in place or enacted in response to the international spread of coronavirus?
- What resources does GIAA have to be able to accurately identify the coronavirus? Has GIAA procured any resources, especially test kits, to be prepared in the event an individual suspected of having the coronavirus enters Guam's air terminals?
- What measures has GIAA established in the case that an individual suspected of having the coronavirus is identified in flight and upon arriving to the air terminal? What are the procedures for placing individuals suspected of having the coronavirus in flight?
- What additional measures can GIAA pursue to be adequately equipped and prepared in the event a case of coronavirus is confirmed locally? Approximately how much time would be necessary to plan and execute these measures?
- What correspondence, if any, has GIAA had with the World Health Organization and Centers for Disease Control and Prevention regarding the coronavirus? Please provide any relevant documents.

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Tel: (671) 989-7696/4678 | Email: senatortcnelson@guamlegislature.org

Written testimonies may be delivered to the Office of Vice Speaker Nelson at 173 Aspinall Avenue, Suite 202A, Ada Plaza Center, *Hagåtña*, Guam 96910 or submitted via email to senatortcnelson@guamlegislature.org. The Committee requests that testimonies be submitted at least forty-eight (48) hours prior to the hearing.

In compliance with the American with Disabilities Act, individuals requiring assistance or accommodations should contact the Office of Vice-Speaker Nelson by phone call at 989-7696 or via email at senatortcnelson@guamlegislature.org. *Si Yu'os Ma'åse'!*

Senseramente,

Vice Speaker Telen Cruz Nelson,
35th Guam Legislature



January 30, 2020

MEMORANDUM

TO: Board of Directors

FROM: Chairman of the Board

SUBJECT: Board Committee and Assignments

As provided by the GIAA Board of Directors By-Laws, Standing Committees chaired by the members of the Board were established based on experience and work load. The following are suggested committees and their respective Board members:

1. Strategic Development and Finance

Chair: Brian Bamba
Gurvinder (Bic) Sobti
Comptroller
Airport Services Manager
Airport Terminal Manager

2. Capital Improvement Projects (CIP)

Chair: Zenon Belanger
Gurvinder (Bic) Sobti
P&F Superintendent
Engineering Supervisor
Finance & Accounting Supervisor

3. People & Operations

Chair: Rosie Tainatongo
Don Weakley
Deputy Executive Manager
Airport Services Manager
Commercial Property Manager

4. Air Service Development, Marketing, & Customer Service

Chair: Lucy Alcorn
Doyon Morato
Airport Services Manager
Commercial Property Manager
Marketing administrator

5. Legislative Issues & Litigation

Chair: Brian Bamba
Gurvinder (Bic) Sobti

Doyon Morato (for conflict matters)
Executive Manager
Deputy Executive Manager
Comptroller
Airport Services Manager

The Executive Manager is an Ex-Officio member of all Committees. The Airport Consultant participation can be requested by any Committee.

I will be available should you have any questions or wish to discuss further.

A handwritten signature in black ink, appearing to be "B. Bamba", written over a circular stamp or seal.

BRIAN J. BAMBA

cc: EM
DEM
Division Heads
Legal Counsel

January 30, 2020

MEMORANDUM

To: Mr. Brian Bamba
Chairman
GIAA Board of Directors

From: John A. Rios
Comptroller



Subject: Operating Results – Revenues and Expenses as of December 31, 2019

Attached herewith is GIAA's Operating Results Report for the month ending December 31, 2019. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended December 31, 2019.

The key operating results for 3 month(s) of FY2020 ending December 31, 2019 – (in \$000's) are

CATEGORY	Actual FY20 Current Month	YEAR-TO-DATE			FORECAST FOR FULL YEAR- FY20	
		Budget FY20 Y-T-D	Actual FY20 Y-T-D	% Variance Budget vs. Actual	Actual Y-T-D FY20 Budget	% Variance Budget vs. Estimate for Full Year
				Y-T-D Current Month		
Total Signatory Revenues	\$ 3,027.3	\$ 8,784.9	\$ 8,555.7	-2.6%	\$ 33,945.5	-0.7%
Total Concession Revenues	\$ 1,553.0	\$ 4,391.4	\$ 4,462.5	1.6%	\$ 19,085.0	0.4%
Total PFC's	\$ 688.9	\$ 1,979.3	\$ 1,971.0	-0.4%	\$ 7,740.8	-0.1%
Total Other Revenues	\$ 1,435.9	\$ 3,916.9	\$ 4,243.6	8.3%	\$ 15,753.1	2.1%
Total Operating Revenues	\$ 6,705.0	\$ 19,072.4	\$ 19,232.8	0.8%	\$ 76,524.4	0.2%
Total Operating Expenses	\$ 3,331.0	\$ 13,463.8	\$ 10,340.4	-23.2%	\$ 49,369.8	-6.0%
Net Revenues from Operations	\$ 3,374.0	\$ 5,608.7	\$ 8,892.5	58.5%	\$ 27,154.6	13.8%
Non-Operating Expenses	\$ 44.9	\$ 436.0	\$ 379.4	-13.0%	\$ 743.4	-7.1%
Other Available Moneys/other sources of funds	\$ 544.8	\$ 1,689.7	\$ 1,646.5	-2.6%	\$ 6,715.6	-0.6%
Net Debt Service Coverage	4.47	1.12	2.02	80.0%	1.42	16.0%

Year-to-date Total Signatory Revenues for the month ending December 31, 2019 are below Budgeted revenues by **-2.6%**. Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are **1.6%** above budget while Passenger Facility Charges are below the budget estimate by **-0.4%**.

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are above the budget estimate by **8.3%**.

Year-to-date Total Operating Revenues actual of **\$19.2M** is **0.8%** above the budget estimate of **\$19.1M**.

Year-to-date Total Operating Expenses are below budget by **-23.2%**. Components of this line item include a **-22.4%** decrease in Personnel Service, a **-21.1%** decrease in Contractual Services, a **-69.2%** decrease in Materials & Supplies and a **0.0%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of **\$8.9M** represents a **58.5%** increase over the year-to-date budgeted amount of **\$5.6M**.

Finally, our year-to-date results for Debt Service Coverage is at **2.02** versus the requirement of **1.25**.

Should you have any questions, please contact me at your convenience.

Attachments

Cc: Board of Directors
Executive Manager
Deputy Executive Manager
Airport Services Manager

GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS (\$000's)
As of December 31, 2019

	CURRENT MONTH				Budget Full Year	YEAR TO DATE				FULL YEAR FORECAST	
	Actual FY2019	Budget FY2020	Actual FY2020	%Var Bud Vs Act'l		Actual FY2019	Budget FY2020	Actual FY2020	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
I. Signatory Airline Rents & Fees											
Terminal Bldg Rentals	356.6	333.5	335.4	0.6%	3,997.2	1,066.2	1,002.6	989.8	-1.3%	3,984.4	-0.3%
Departure Fees	719.3	650.6	653.3	0.4%	7,385.1	1,984.2	1,886.3	1,819.2	-3.6%	7,318.0	-0.9%
Arrival Fees	738.3	644.4	651.3	1.1%	7,320.2	2,051.0	1,902.5	1,800.4	-5.4%	7,218.0	-1.4%
Immigration Inspection Fees	259.0	235.2	235.6	0.2%	2,642.6	719.5	686.5	657.2	-4.3%	2,613.3	-1.1%
Loading Bridge Use Fees	486.6	687.1	724.3	5.4%	8,245.3	1,414.0	2,105.0	2,055.6	-2.3%	8,195.9	-0.6%
Apron Use Fees	117.4	122.6	132.1	7.7%	1,413.5	325.6	370.6	375.5	1.3%	1,418.4	0.3%
Landing Fees	277.9	275.1	295.3	0.0%	3,170.7	760.2	831.3	858.0	3.2%	3,197.4	0.0%
Total Signatory Revenue	2,955.0	2,948.5	3,027.3	2.7%	34,174.7	8,320.7	8,784.9	8,555.7	-2.6%	33,945.5	-0.7%
Enplaned Signatory Pax	164,554	172,792	173,278	0.3%	1,961,267	450,968	500,950	482,543	-3.7%	1,942,860	-0.9%
Cost per Enplaned Pax	\$17.96	\$17.06	\$17.47	2.4%	\$17.42	\$18.45	\$17.54	\$17.73	1.1%	\$17.47	0.3%
Revenues from Sources other than Signatory Airlines Rents & Fees											
Concession Revenues											
Gen Mdse	1,091.1	1,091.0	1,165.1	6.8%	14,528.0	3,272.9	3,272.8	3,375.6	3.1%	14,630.7	0.7%
In-flight Catering	82.3	76.2	83.4	9.4%	908.0	231.8	220.2	229.7	4.3%	917.5	1.1%
Food & Beverage	87.9	86.9	104.2	19.8%	1,042.7	250.1	252.2	290.0	15.0%	1,080.5	3.6%
Rental Cars	145.8	150.5	136.5	-9.3%	1,840.5	420.6	426.4	394.4	-7.5%	1,808.4	-1.7%
Other Concession Rev	74.6	70.8	63.8	-9.9%	694.9	216.2	219.8	172.8	-21.4%	647.9	-6.8%
Total Concession Revenues	1,481.7	1,475.5	1,553.0	5.3%	19,014.0	4,391.6	4,391.4	4,462.5	1.6%	19,085.0	0.4%
Passenger Facility Charges	702.5	682.7	688.9	0.9%	7,749.0	1,750.5	1,979.3	1,971.0	-0.4%	7,740.8	-0.1%
Other Revenue	1,418.0	1,328.0	1,435.9	8.1%	15,426.4	4,397.9	3,916.9	4,243.6	8.3%	15,753.1	2.1%
Total Operating Revenue	6,557.3	6,434.6	6,705.0	4.2%	76,364.0	18,860.7	19,072.4	19,232.8	0.8%	76,524.4	0.2%
II. Operating Expenses:											
Personnel Services	1,505.3	2,560.6	1,543.6	-39.7%	22,191.8	4,679.3	5,974.8	4,636.4	-22.4%	20,853.4	-6.0%
Contractual Services	1,947.9	2,301.0	1,748.8	-24.0%	27,018.0	5,792.7	7,064.8	5,573.2	-21.1%	25,526.3	-5.5%
Materials & Supplies	32.3	143.6	38.6	-73.1%	2,765.7	73.2	424.2	130.8	-69.2%	2,472.4	-10.6%
Equipment/Furnishings	0.0	0.0	0.0	0.0%	517.8	0.0	0.0	0.0	0.0%	517.8	0.0%
Total Operating Expenses	3,485.5	5,005.3	3,331.0	-33.4%	52,493.2	10,545.2	13,463.8	10,340.4	-23.2%	49,369.8	-6.0%
Net income from Operations	3,071.7	1,429.4	3,374.0	136.0%	23,870.8	8,315.5	5,608.7	8,892.5	58.5%	27,154.6	13.8%

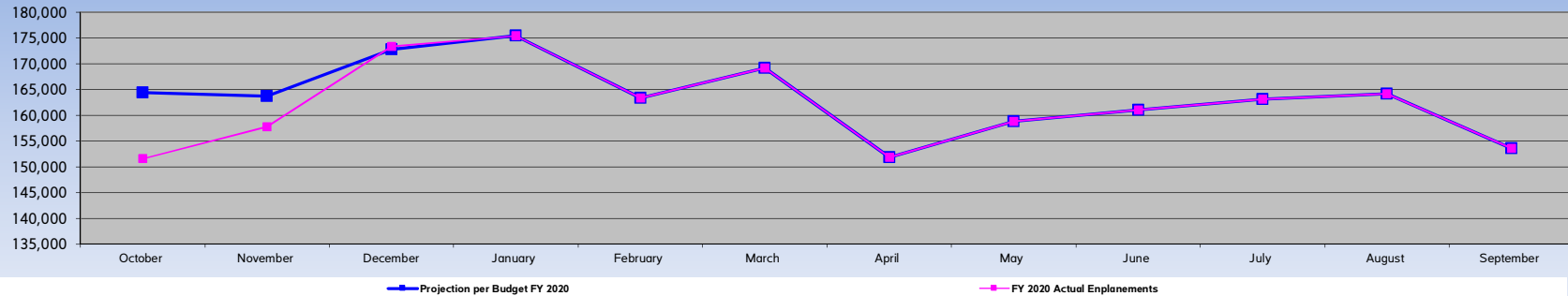
GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS (\$000's)
As of December 31, 2019

	CURRENT MONTH				Budget Full Year	YEAR TO DATE				FULL YEAR FORECAST	
	Actual FY2019	Budget FY2020	Actual FY2020	%Var Bud Vs Act'l		Actual FY2019	Budget FY2020	Actual FY2020	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
III. Other Revenues and Expenses											
Less: Non Operating Expense(Ret/DOI/OHS)	44.9	0.0	44.9	#DIV/0!	800.0	361.0	436.0	379.4	-13.0%	743.4	-7.1%
Add: Interest on Investments	140.9	139.3	0.0	-100.0%	1,203.8	293.3	288.8	175.1	-39.4%	1,090.1	-9.4%
Net Revenues	3,167.7	1,568.7	3,329.1	112.2%	24,274.6	8,247.7	5,461.5	8,688.2	0.3	27,501.2	13.3%
Add: Other Sources of Funds	14.9	33.3	14.9	0.0%	400.0	44.2	100.0	56.8	0.7	356.8	-10.8%
Add: Other Available Moneys	530.0	529.9	529.9	0.0%	6,358.8	1,590.0	1,589.7	1,589.7	0.0%	6,358.8	0.0%
Net Revenues and Other Available Moneys	3,712.6	2,131.9	3,873.9	81.7%	31,033.4	9,881.9	7,151.2	10,334.6	44.5%	34,216.8	10.3%
Debt Service payments	2,120.0	2,119.6	865.8	-59.2%	25,435.3	6,360.1	6,358.8	5,105.0	-19.7%	24,181.5	-4.9%
Debt Service Coverage	1.75	1.01	4.47	344.8%	1.22	1.55	1.12	2.02	80.0%	1.42	16.0%

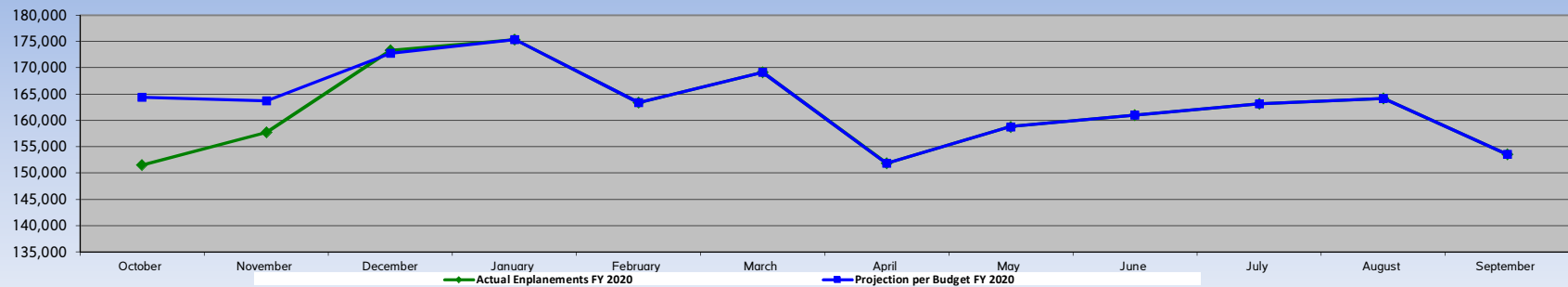
SUMMARY SIGNATORY AIRLINES

Enplanements	October	November	December	January	February	March	April	May	June	July	August	September	Total
Projection per Budget FY 2020	164,423	163,736	172,792	175,385	163,341	169,140	151,816	158,800	160,982	163,106	164,179	153,567	1,961,267
FY 2018 Actual Enplanements	129,772	145,309	157,750	155,969	145,088	157,932	139,620	142,477	146,720	153,951	162,801	129,698	1,767,087
FY 2019 Actual Enplanements	137,359	149,055	164,554	172,617	155,215	169,061	137,139	147,855	148,080	158,771	182,370	153,899	1,875,975
FY 2020 Actual Enplanements/Projection	151,548	157,717	173,278	175,385	163,341	169,140	151,816	158,800	160,982	163,106	164,179	153,567	1,942,860
FY 2020 versus FY 2019 Monthly%	10.33%	5.81%	5.30%	1.60%	5.24%	0.05%	10.70%	7.40%	8.71%	2.73%	-9.97%	-0.22%	3.57%
FY 2020 versus FY 2019 Monthly	14,189	8,662	8,724	2,768	8,126	79	14,677	10,945	12,902	4,335	-18,191	-332	66,885
FY 2020 versus FY 2019 Cumulative	14,189	22,851	31,575	34,343	42,468	42,547	57,224	68,170	81,072	85,407	67,216	66,885	66,885
	10.33%	15.33%	19.19%	19.90%	27.36%	25.17%	41.73%	46.11%	54.75%	53.79%	36.86%	43.46%	3.57%

FY 2018 FY 2020 Signatory Airlines Actual and Projection of Enplanements



Fiscal Year 2020 Actual Enplanements versus Budget



Enplanements	October	November	December	January	February	March	April	May	June	July	August	September	Total
Actual Enplanements FY 2020	151,548	157,717	173,278	175,385	163,341	169,140	151,816	158,800	160,982	163,106	164,179	153,567	1,942,860
Projection per Budget FY 2020	164,423	163,736	172,792	175,385	163,341	169,140	151,816	158,800	160,982	163,106	164,179	153,567	1,961,267
Actual Enplanements Over/(Under) Projection	(12,875)	(6,019)	486	0	0	0	0	0	0	0	0	0	(18,407)
Cumulative Total	(12,875)	(18,894)	(18,407)	0	0	0	0	0	0	0	0	0	-0.9%
Actual versus Forecast													
	October	November	December	January	February	March	April	May	June	July	August	September	
% Monthly versus Projection	-7.8%	-3.7%	0.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
% Cumulative Total	-7.8%	-5.8%	-3.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Month to Month Trend													
	October	November	December	January	February	March	April	May	June	July	August	September	
Actual Enplanements	151,548	157,717	173,278	175,385	163,341	169,140	151,816	158,800	160,982	163,106	164,179	153,567	
Month to Month Increase/(Decrease)		6,169	15,561	2,107	-12,044	5,799	-17,323	6,984	2,182	2,124	1,073	-10,612	
Month to Month Increase/(Decrease) in %		4.1%	9.9%	1.2%	-6.9%	3.6%	-10.2%	4.6%	1.4%	1.3%	0.7%	-6.5%	
Cost Per Enplanement FY2019 Actual versus Projected													
	October	November	December	January	February	March	April	May	June	July	August	September	CPE FY20
Forecast Per FY2020 Budget	\$ 18.16	\$ 17.41	\$ 17.06	\$ 17.04	\$ 17.12	\$ 17.23	\$ 17.77	\$ 17.52	\$ 17.19	\$ 17.55	\$ 17.34	\$ 17.81	\$ 17.42
Actual CPE	\$ 18.07	\$ 17.69	\$ 17.05										
Variance	\$ 0.09	\$ (0.28)	\$ 0.01	\$ 17.04	\$ 17.12	\$ 17.23	\$ 17.77	\$ 17.52	\$ 17.19	\$ 17.55	\$ 17.34	\$ 17.81	\$ 17.42

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RECOMMENDATION OF COUNSEL

TO: Board of Directors
ANTONIO B. WON PAT INTERNATIONAL
AIRPORT AUTHORITY, GUAM

CC: Mr. Thomas C. Ada
Executive Manager
ANTONIO B. WON PAT INTERNATIONAL
AIRPORT AUTHORITY, GUAM

FROM: Janalynn Cruz Damian
CALVO FISHER & JACOB LLP

DATE: January 22, 2020

SUBJECT: Executive Session

Pursuant to 5 GCA § 8111(c)(1), I hereby recommend that the Board of Directors of GIAA conduct an Executive Session at the next regularly scheduled Board meeting to discuss DFS Guam L.P. related litigation to which GIAA is or may be a party.