MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Thursday, January 30, 2020, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3

1. CALL TO ORDER AND ATTENDANCE

The January 30, 2020 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:08 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:
Brian J. Bamba
Gurvinder Sobti
Donald I. Weakley
Zenon E. Belanger
Doyon A. Morato
Rosie R. Tainatongo*

Directors Absent:
Lucy M. Alcorn (Excused)

Offices or positions:
Chairman
Vice Chairman
Board Secretary

GIAA Officials:
Thomas C. Ada
John A. Rios
Edward Muna
Vince Naputi
Victor Cruz
Joseph Javellana
Elfrie Koshiba
Henry Cruz
Genevieve P. Rapadas, Esq.
Frank R. Santos

Executive Manager
Comptroller
Air Terminal Manager, Acting
Chief, Airport Police
Engineering Supervisor
Program Coordinator IV
Airport Marketing
Procurement
GIAA Legal Counsel
GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

Motion to approve the agenda as presented duly made by Director Weakley, seconded by Director Belanger; motion unanimously passed.
3. APPROVAL OF MINUTES

A. January 17, 2020 - Regular Meeting TABLED

Chairman Bamba announced that the minutes of the January 17, 2020 meeting would be tabled until the next regular Board meeting.

4. CORRESPONDENCE

Executive Manager Ada announced the correspondence from the Office of the Vice Speaker, Telena C. Nelson dated January 30, 2020. The letter outlines a request from the Vice Speaker that GIAA immediately suspend all incoming flights from countries that have confirmed cases of coronavirus, including China, Japan, Korea, Malaysia, Singapore and Australia, and countries suspected of having cases of coronavirus, such as the Philippines, Taiwan and Hong Kong. Executive Manager Ada informed the Board that he has not yet responded, and had forwarded the letter to both the Governor’s Office as well as the Guam Visitors’ Bureau (GVB) who is formulating a response.

The Vice Speaker in another letter is requesting documents relating to the measures and procedures in place for preventing, detecting and responding to infectious disease threats or epidemics. Executive Manager Ada informed the Board that the Airport will provide whatever possible, however GIAA’s only purview is directing planes, the clinical response is from Department of Public Health (DPHSS).

The Vice Speaker has also sent an email with notice of an Oversight Hearing on February 6, 2020 relative to the coronavirus and measures that are being taken. Executive Manager Ada went on to inform the Board of multi-agency meetings that have taken place to discuss coronavirus procedures and scenarios.

Director Weakley inquired if the Vice Speaker’s Office should be invited for the multi-agency meetings. Executive Manager Ada replied that the Vice Speaker’s Office will be extended an invitation. Discussion followed relative to procedures.

*Chairman Bamba at this time announced the arrival of Director Tainatongo.

5. OLD BUSINESS

A. Board Committees and Assignments

Chairman Bamba presented a memorandum to the Board dated January 30, 2020 regarding previously recommended Board sub-committees. The Chairman suggested Committees that include Board and Management participation to drive policy and work hand in hand with Management. Discussion followed relative to educating the Board.
After further discussion, on motion duly made by Vice Chairman Sobti, seconded by Director Weakley, the following resolution was unanimously approved:

**Resolution No. 20-17**
The Board hereby approves the Board Committees and Assignments as presented:

1. **Strategic Development and Finance**
   Chair: Brian Bamba
   Gurvinder (Bic) Sobti
   Comptroller
   Airport Services Manager
   Airport Terminal Manager

2. **Capital Improvement Projects (CIP)**
   Chair: Zenon Belanger
   Gurvinder (Bic) Sobti
   P&F Superintendent
   Engineering Supervisor
   Finance and Accounting Supervisor

3. **People & Operations**
   Chair: Rosie Tainatongo
   Donald Weakley
   Deputy Executive Manager
   Airport Services Manager
   Commercial Property Manager

4. **Air Service Development, Marketing, & Customer Service**
   Chair: Lucy Alcorn
   Doyon Morato
   Airport Services Manager
   Commercial Property Manager
   Marketing Administrator

5. **Legislative Issues & Litigation**
   Chair: Brian Bamba
   Gurvinder (Bic) Sobti
   Doyon Morato (for conflict matters)
   Executive Manager
   Deputy Executive Manager
   Comptroller
   Airport Services Manager

6. **NEW BUSINESS**

   A. Strategic Partnership Study
      I. Approval of Resolution to enter into MOA with GEDA to Undertake Study
II. Approval of Budget to Fund Strategic Partnership Study

The first item discussed was the Strategic Partnership study. Executive Manager Ada informed the Board that Airports around the world are entering into various levels of public-private strategic partnerships for the purpose of accessing the private capital to upgrade aviation infrastructure and system capacity, and to improve passengers’ airport experience. GIAA and GEDA recognize the need to study the costs and benefits associated with entering into various types of public-private partnership arrangements.

GIAA’s Master Plan will be worked on in 2020. This will let us know what kind of capital GIAA has to work with. GEDA has administered the planning and implementation of multiple development projects utilizing its resources and expertise of Real Property Planning and Capital Raising. A consultant will be hired with expertise and be able to advise, support and collaborate with GEDA and GIAA with respect to the partnership study.

The MOA between GIAA and GEDA authorizes GIAA to undertake the study, and authorizes the allocation of $285,000.00 to execute the study. The funds will be under Administration division budget.

Chairman Bamba advised that GIAA will be involved in every step of the study.

Vice Chairman inquired if the GEDA Board is involved. Executive Manager Ada advised that the signatories will be the GIAA Executive Manager, GIAA Chairman, GEDA Director, GEDA Chairman and Legal Counsels.

After further discussion, on motion duly made by Vice Chairman Sobti, seconded by Director Tainatongo, the following resolution was unanimously approved:

**Resolution No. 20-18**

The Board hereby approves the Memorandum of Agreement (MOA) between GIAA and GEDA with regard to the strategic partnership study as presented and further authorizes the allocation of $285,000.00 to execute the study, subject to further review by Legal Counsel.

A. Approval of Budget for Procurement of Luggage Carts

The next item on the agenda was the procurement of luggage carts. Executive Manager Ada advised the Board that there are no numbers to present to that Board at this time, that Management is working with staff to gather the information such as price and quantity. At this time Executive Manager Ada is requesting for a budget not to exceed $200,000.00 for the procurement of luggage carts.

After further discussion, on motion duly made by Director Weakley, seconded by Director Tainatongo, the following resolution was unanimously approved:
Resolution No. 20-19
The Board hereby authorizes a budget not to exceed $200,000.00 for the procurement of luggage carts.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager’s Report included as part of the Board’s packet, which was presented by Executive Manager Ada. The report included brief updates on Airport operations, CIPs and Regulatory updates.

Director Morato inquired on the RFP for the Master Food & Beverage Concession, if the Board would be provided an overview. Executive Manager Ada replied yes. Discussion followed relative to the opportunity for small businesses to be involved in concession.

8. REPORT OF THE COMPTROLLER

Mr. John Rios reported on the revenues and expenses of the Authority as of December 31, 2019. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by -2.6%, year-to-date Total Concession Revenues and Passenger Facility Charges are above and below budget by 1.6% and -0.4%, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by 8.3%. Year-to-date Total Operating Revenues Actual of $19.2M is 0.8% below the budget estimate of $19.1M. Year-to-date Total Operating Expenses are below budget by -23.2%. Components of this line item include a -22.4% decrease in Personnel Service, a -21.1% decrease in Contractual Services, a -69.2% decrease in Materials & Supplies and a -0.00% decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of $8.9M reflects an increase of 58.5% over the year-to-date budgeted amount of $5.6M. Mr. Rios reported that the year-to-date Debt Service Coverage is at 2.02 versus the requirement of 1.25.

9. EXECUTIVE SESSION

Legal counsel announced that there would be no Executive Session.

10. PUBLIC COMMENTS

There were no Public Comments.

Director Weakley inquired with the Directors which email address they use for the Airport. A number of Directors mentioned that they would use the Airport email strictly for Airport business. The Chairman recommended Directors separate their personal email from the Airport email. Legal Counsel agreed and stated that it is best to separate Airport emails from their personal email. She noted that circumstances from a prior litigation required all Board of Directors at the time to make available their personal email files.
11. ADJOURNMENT

Motion to adjourn duly made by Director Weakley, seconded by Vice Chairman Sobti; motion unanimously passed. The meeting was adjourned at 4:14p.m.

Dated this 27th day of February, 2020.

Brian J. Bamba
Chairman

Attest:

Donald I. Weakley
Board Secretary

Prepared and Submitted By:

Amanda O'Brien-Rios
Corresponding Secretary
BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Thursday, January 30, 2020
GIAA TERMINAL CONFERENCE ROOM #3

Public Notice
First Notice:
Guam Daily Post — January 23, 2020
Notice to Media — January 23, 2020

Second Notice:
Guam Daily Post — January 28, 2020
Notice to Media — January 28, 2020

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
4. Correspondence
5. Old Business
   A. Board Committee and Assignments
6. New Business
   A. “Strategic Partnership” Study
      i. Approval of Resolution to enter into MOA with GEDA to undertake study
      ii. Approval of budget to fund “Strategic Partnership” study
   B. Approval of Budget for Procurement of Luggage Carts
7. Report of Executive Manager
9. Executive Session
10. Public Comments
11. Adjournment
# BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Thursday, January 30, 2020
GIAA TERMINAL CONFERENCE ROOM #3

## SIGN IN SHEET

<table>
<thead>
<tr>
<th>Name</th>
<th>Company/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. E. Janella</td>
<td>GMA</td>
</tr>
<tr>
<td>Victor J. Cruz</td>
<td>GMA</td>
</tr>
<tr>
<td>Vince Mapili</td>
<td>GIAA</td>
</tr>
<tr>
<td>Eugene Martinez</td>
<td>ARFF</td>
</tr>
<tr>
<td>Tricia Granillo</td>
<td>AM INSURANCE</td>
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<tr>
<td>Annmarie Muna</td>
<td>AM INSURANCE</td>
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Republicans kill Democratic effort to subpoena White House records
By Jennifer Haberkorn
Los Angeles Times

WASHINGTON - The Senate on Tuesday afternoon rejected a Democratic attempt to subpoena the White House for documents related to the Trump administration's effort to hold and then release military aid for Ukraine - the centerpiece of the impeachment trial underway.

The effort came as Republicans backed off a plan to restrict the arguments from both House Democrats and President Donald Trump’s lawyers to four days instead of six, a retreat that Democrats hoped would signal weakness in the GOP stronghold on the trial’s blueprint.

But the Democrats’ motion to issue a subpoena was dispensed with, 53-47, with all Democrats voting in support of accepting it and all Republicans against. The effort is the first in a series of Democratic amendments expected Tuesday. By the end of the day, the Senate is expected to approve a Republican effort to set up the rules governing the trial, including a plan to delay any decision on witnesses until after opening arguments and senators’ questions.

The stark partisan vote offered a glimpse of what has already become an extremely divisive Senate impeachment trial. Senators of both parties clung closely to their sides’ talking points. Lawyers representing the president dubbed the impeachment effort “ridiculous.” Rep. Adam B. Schiff, a California Democrat serving as the lead impeachment manager, called it “ass-backwards ... to have a trial and then ask for witnesses,” as Republicans plan to do.

Although Republicans plan to punt a debate over witnesses until after both sides present their arguments, Republicans did back down on an effort to fast-track the proceedings. Senate Majority Leader Mitch McConnell, R-Ky., wanted to limit the arguments to 24 hours over two days for each side, creating extremely long days. Instead, each side will have 24 hours over three days. The change was announced Tuesday afternoon as the clerk of the Senate read the resolution aloud at the start of a debate over whether witnesses and documents would be subpoenaed.

The change was made after a discussion at a closed-door GOP lunch Tuesday, according to a McConnell aide. Some Republicans raised concerns about the original timeline. With a narrow 53-seat majority in the Senate, McConnell has little wiggle room to keep his caucus unified, and he has boasted that he has the GOP votes to pass the rules package without any Democratic support.

Sen. Susan Collins, R-Maine, "and others raised concerns about the 24 hours of opening statements in two days and the admission of the House transcript in the record," according to Collins spokeswoman Annie Clark. "Her doctors have instructed her not to leave the state due to her travel history. Tests results for the virus returned negative this morning.

The man who is in his 30s, was transported to Providence Regional Medical Center in Everett, Washington, where he is being monitored and in good condition, officials said.

Chinese officials have detected at least 198 cases in Wuhan, where six people have died. Officials have also identified 20 cases in Beijing, Shanghai and southern Guangdong province.

Additional cases of infected patients have been confirmed in South Korea, Japan and Thailand, according to the Chinese government. And Taiwan’s disease surveillance officials said Tuesday that one traveler to Wuhan has returned sickened with the virus.

The patient in Everett is the only known case outside of Asia, and he represents the first confirmed case in the United States, experts from the Centers for Disease Control and Prevention announced Tuesday.

The patient, a resident of Snohomish County, recently returned to the U.S. after visiting the region around Wuhan, China, the epicenter of the outbreak. Once inside the U.S., he began to experience pneumonia-like symptoms and notified his doctor about his travel history. Test results for the virus returned positive over the weekend.

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Democrats call for Bolton to testify

By Seung Min Kim
and Felicia Sonmez
The Washington Post

WASHINGTON - Congressional Democrats called for former national security adviser John Bolton to testify in President Donald Trump's impeachment trial following a new report that the president told Bolton in August that he wanted to withhold military aid to Ukraine unless it aided investigations into the Bidens.

The New York Times reported Sunday evening that in last summer's conversation, Trump directly tied the holdup of nearly $400 million in military assistance to the investigations of former vice president Joe Biden and his son Hunter Biden. That is according to an unpublished manuscript of Bolton's forthcoming book, The Times said.

The book, "The Room Where It Happened," is scheduled for publication March 17, but a White House review could attempt to delay its publication or block some of its contents.

Andrew Yang will be back on Democratic debate stage

By Emma Kinery
Bloomberg News

WASHINGTON - Businessman and outsider Democratic candidate for president, Andrew Yang, has earned a spot in the upcoming eighth democratic debate in New Hampshire.

To make the stage for the debate on Feb. 7, candidates have to receive at least 5% in four Democratic National Committee-approved polls or 7% in two early-state polls. Candidates also have to receive at least 225,000 individual contributions. Yang had already met the donor threshold. He earned 7% in a national poll from a Washington Post and ABC News poll and 5% in a Fox News poll, both released Sunday.

He had received 5% in a December NPR/PBS/Marist national poll and 5% in an early January Quinnipiac University national poll.

Other candidates
Joe Biden, Pete Buttigieg, Amy Klobuchar, Bernie Sanders, Tom Steyer, and Elizabeth Warren have already qualified. Candidates who come out of the Iowa caucus with at least one pledged delegate to the Democratic convention automatically qualify for the debate.

The entrepreneur did not qualify for the last debate in Des Moines. He's currently on a 17-day bus tour of Iowa ahead of the Feb. 3 caucus in that state.

Michael Bloomberg is also seeking the Democratic presidential nomination. He is the founder and majority owner of Bloomberg LP, the parent company of Bloomberg News.
January 30, 2020

TRANSMITTED VIA EMAIL
tom.ada@guamairport.net

Mr. Thomas C. Ada
Executive Manager
Guam International Airport Authority
355 Chalan Pasaheru, Route 10-A
Tamuning, Guam 96911

SUBJECT: Coronavirus Response and Freedom of Information Act Request

Dear Mr. Ada,

The recent coronavirus outbreak in China, which continues to show signs of spreading regionally and globally, is becoming an alarming concern for our island and people. As of January 28, 2020, the World Health Organization (WHO) has reported nearly 5,000 confirmed cases of coronavirus and over 100 deaths as a result of contracting the virus. These numbers continue to grow and there remains no proven therapy or antidote available.

The WHO reported 50 international cases of coronavirus across 14 countries, which include a number of our regional neighbors and top tourism markets, like Japan and South Korea. Additionally, 585 Chinese citizens visited Guam in December 2019, according to the Guam Visitors Bureau’s December 2019 arrival summary report. With potentially hundreds more having visited Guam this past month. Other Guam tourism markets with confirmed cases include Malaysia, Singapore and Australia. In total, the WHO has confirmed 29 cases in the Western Pacific region as of January 28, 2020, and stated that the risk for spread of the virus regionally and globally is high. This is highly concerning for our island’s international airport, which continues to see incoming flights from each of the previously mentioned countries.

It is because of these rising statistics and growing risks that I respectfully request that the Guam International Airport Authority immediately suspend all incoming flights from countries that have confirmed cases of coronavirus, including China, Japan, Korea, Malaysia, Singapore and Australia, and countries suspected of having cases of coronavirus, and see regular flights to Guam, such as the Philippines, Taiwan and Hong Kong, until a local mitigation plan is in place.

Some international airlines have already committed to suspending flights in light of the coronavirus, including United Airlines, which suspended 24 flights between the United States and China on January 28, 2020, and British Airways, which has suspended all direct flights between the...
United Kingdom and China as of January 29, 2020. By suspending Guam’s flights from countries with confirmed cases, our local government can first work to ensure that the island’s public health agencies are not only ready to respond, but also adequately equipped with the resources they need. Additionally, it is important that our island community and tourism industry know of the airport’s response and plans in the event an infected traveler enters through our air terminals. To date, 20 international airports across the United States have opened quarantine stations to screen new arrivals in hopes of stopping further infections.

The WHO has recommended several practices and procedures airports may implement in light of the coronavirus outbreak, including the following:

- Public health authorities should provide travellers information to reduce the general risk of acute respiratory infections, via health practitioners, travel health clinic, travel agencies, conveyance operators and at Points of Entry;
- Conduct exit screening at international airports and ports in the affected areas, with the aims of early detection of symptomatic travellers for further evaluation and treatment, and thus prevent exportation of the disease while minimizing interference with international traffic;
- Exit screening includes checking for signs and symptoms (fever above 38°, cough), interview of passengers with respiratory infection symptoms leaving the affected areas with regards to potential exposure to high-risk contacts or to the presumed animal source, directing symptomatic travellers to further medical examination, followed by testing for 2019-nCoV, and keeping confirmed cases under isolation and treatment;
- Encourage screening at domestic airports, railway stations, and long-distance bus stations as necessary;
- Travellers who had contact with confirmed cases or direct exposure to potential source of infection should be placed under medical observation. High-risk contacts should avoid travel for the duration of the incubation period (up to 14 days);
- Implement health information campaigns at Points of Entry to raise awareness of reducing the general risk of acute respiratory infections and the measures required, should a traveller develop signs and symptoms suggestive of infection with the 2019-nCoV and how they can obtain assistance.

Pursuant to the authority granted by the Sunshine Reform Act of 1999 (5 GCA, § 10103), I hereby request the following:

- What are the Guam International Airport Authority’s procedures for preventing, detecting and responding to infectious disease threats or epidemics? Please provide relevant Standard Operating Procedures.
- What measures has GIAA put in place for these procedures? What procedures have been in place or enacted in response to the international spread of coronavirus?
- What resources does GIAA have to be able to accurately identify the coronavirus? Has GIAA procured any resources, especially test kits, to be prepared in the event an individual suspected of having the coronavirus enters Guam’s air terminals?
• What measures has GIAA established in the case that an individual suspected of having the coronavirus is identified in flight and upon arriving to the air terminal? What are the procedures for placing individuals suspected of having the coronavirus in flight?
• What additional measures can GIAA pursue to be adequately equipped and prepared in the event a case of coronavirus is confirmed locally? Approximately how much time would be necessary to plan and execute these measures?
• What correspondence, if any, has GIAA had with the World Health Organization and Centers for Disease Control and Prevention regarding the coronavirus? Please provide any relevant documents.

Under § 10103(d), 5 GCA, compliance with this request is required within four (4) working days from the date of receipt of this request. These items may be submitted electronically to senatortcnelson@guamlegislature.org or hand-delivered to our office at 173 Ada Plaza Center Aspinall Avenue, Suite 202A, Hagåtña, Guam 96910.

Senseramente,

Vice Speaker Telena Cruz Nelson,
35th Guam Legislature
January 30, 2020

RECALL

MEMORANDUM

To: All Honorable Senators, Stakeholders, and Media
From: Vice-Speaker Telena Nelson, Vice Chairperson
Subject: First Notice of Oversight Hearing: February 6, 2020 at 12:00pm

Hâfa Adai! Please be advised that the Committee on Education and Air Transportation will convene a Joint Oversight Hearing on Thursday, February 6, 2020 at 12:00 p.m. in the Public Hearing Room of the Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910. The agenda for the hearing includes the following:

12:00PM – Oversight Hearing: Coronavirus

A letter has been sent to the relevant agencies to request information on the following questions:

- What is the Guam International Airport Authority’s procedures for preventing, detecting and responding to infectious disease threats or epidemics? Please provide relevant Standard Operating Procedures.
- What measures has GIAA put in place for these procedures? What procedures have been in place or enacted in response to the international spread of coronavirus?
- What resources does GIAA have to be able to accurately identify the coronavirus? Has GIAA procured any resources, especially test kits, to be prepared in the event an individual suspected of having the coronavirus enters Guam’s air terminals?
- What measures has GIAA established in the case that an individual suspected of having the coronavirus is identified in flight and upon arriving to the air terminal? What are the procedures for placing individuals suspected of having the coronavirus in flight?
- What additional measures can GIAA pursue to be adequately equipped and prepared in the event a case of coronavirus is confirmed locally? Approximately how much time would be necessary to plan and execute these measures?
- What correspondence, if any, has GIAA had with the World Health Organization and Centers for Disease Control and Prevention regarding the coronavirus? Please provide any relevant documents.
Written testimonies may be delivered to the Office of Vice Speaker Nelson at 173 Aspinall Avenue, Suite 202A, Ada Plaza Center, Hagåtña, Guam 96910 or submitted via email to senatortcnelson@guamlegislature.org. The Committee requests that testimonies be submitted at least forty-eight (48) hours prior to the hearing.

In compliance with the American with Disabilities Act, individuals requiring assistance or accommodations should contact the Office of Vice-Speaker Nelson by phone call at 989-7696 or via email at senatortcnelson@guamlegislature.org. Si Yu 'os Ma åse’!

Senseramente,

Vice Speaker Telena Cruz Nelson,
35th Guam Legislature
January 30, 2020

MEMORANDUM

TO: Board of Directors

FROM: Chairman of the Board

SUBJECT: Board Committee and Assignments

As provided by the GIAA Board of Directors By-Laws, Standing Committees chaired by the members of the Board were established based on experience and work load. The following are suggested committees and their respective Board members:

1. **Strategic Development and Finance**
   Chair: Brian Bamba
   Gurvinder (Bic) Sobti
   Comptroller
   Airport Services Manager
   Airport Terminal Manager

2. **Capital Improvement Projects (CIP)**
   Chair: Zenon Belanger
   Gurvinder (Bic) Sobti
   P&F Superintendent
   Engineering Supervisor
   Finance & Accounting Supervisor

3. **People & Operations**
   Chair: Rosie Tainatongo
   Don Weakley
   Deputy Executive Manager
   Airport Services Manager
   Commercial Property Manager

4. **Air Service Development, Marketing, & Customer Service**
   Chair: Lucy Alcorn
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   Airport Services Manager
   Commercial Property Manager
   Marketing administrator

5. **Legislative Issues & Litigation**
   Chair: Brian Bamba
   Gurvinder (Bic) Sobti
Doyon Morato (for conflict matters)
Executive Manager
Deputy Executive Manager
Comptroller
Airport Services Manager

The Executive Manager is an Ex-Officio member of all Committees. The Airport Consultant participation can be requested by any Committee.

I will be available should you have any questions or wish to discuss further.

BRIAN J. BAMBA

cc:  EM  
DEM  
Division Heads  
Legal Counsel
January 30, 2020

MEMORANDUM

To: Mr. Brian Bamba
Chairman
GIAA Board of Directors

From: John A. Rios
Comptroller

Subject: Operating Results – Revenues and Expenses as of December 31, 2019

Attached herewith is GIAA’s Operating Results Report for the month ending December 31, 2019. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended December 31, 2019.

The key operating results for 3 month(s) of FY2020 ending December 31, 2019 – (in $000’s) are

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>Actual FY20 Current Month</th>
<th>Actual FY20 Y-T-D</th>
<th>% Variance Budget vs. Actual Y-T-D Current Month</th>
<th>Actual Y-T-D FY20 Budget</th>
<th>% Variance Budget vs. Estimate for Full Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Signatory Revenues</td>
<td>$3,027.3</td>
<td>$8,784.9</td>
<td>$8,555.7</td>
<td>$33,945.5</td>
<td>-0.7%</td>
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<tr>
<td>Total Concession Revenues</td>
<td>$1,553.0</td>
<td>$4,391.4</td>
<td>$4,462.5</td>
<td>$19,085.0</td>
<td>0.4%</td>
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<tr>
<td>Total PFC's</td>
<td>$686.9</td>
<td>$1,979.3</td>
<td>$1,971.0</td>
<td>$7,740.8</td>
<td>-0.1%</td>
</tr>
<tr>
<td>Total Other Revenues</td>
<td>$1,435.9</td>
<td>$3,916.9</td>
<td>$4,243.6</td>
<td>$15,753.1</td>
<td>2.1%</td>
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<tr>
<td>Total Operating Revenues</td>
<td>$6,705.0</td>
<td>$19,072.4</td>
<td>$19,232.8</td>
<td>$76,524.4</td>
<td>0.2%</td>
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<tr>
<td>Total Operating Expenses</td>
<td>$3,331.0</td>
<td>$13,463.8</td>
<td>$10,340.4</td>
<td>$49,369.8</td>
<td>-6.0%</td>
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<tr>
<td>Net Revenues from Operations</td>
<td>$3,374.0</td>
<td>$5,608.7</td>
<td>$8,892.5</td>
<td>$27,154.8</td>
<td>13.8%</td>
</tr>
<tr>
<td>Non-Operating Expenses</td>
<td>$44.9</td>
<td>$436.0</td>
<td>$379.4</td>
<td>$743.4</td>
<td>-7.1%</td>
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<td>Other Available Moneys/other sources of funds</td>
<td>$544.8</td>
<td>$1,689.7</td>
<td>$1,646.5</td>
<td>$6,715.6</td>
<td>-0.6%</td>
</tr>
<tr>
<td>Net Debt Service Coverage</td>
<td>4.47</td>
<td>1.12</td>
<td>2.02</td>
<td>1.42</td>
<td>16.0%</td>
</tr>
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</table>
Year-to-date Total Signatory Revenues for the month ending December 31, 2019 are below Budgeted revenues by -2.6%. Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are 1.6% above budget while Passenger Facility Charges are below the budget estimate by -0.4%.

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are above the budget estimate by 8.3%.

Year-to-date Total Operating Revenues actual of $19.2M is 0.8% above the budget estimate of $19.1M.

Year-to-date Total Operating Expenses are below budget by -23.2%. Components of this line item include a -22.4% decrease in Personnel Service, a -21.1% decrease in Contractual Services, a -69.2% decrease in Materials & Supplies and a 0.0% decrease in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of $8.9M represents a 58.5% increase over the year-to-date budgeted amount of $5.6M.

Finally, our year-to-date results for Debt Service Coverage is at 2.02 versus the requirement of 1.25.

Should you have any questions, please contact me at your convenience.

Attachments

Cc:  Board of Directors
     Executive Manager
     Deputy Executive Manager
     Airport Services Manager
# Key Operating Results ($000's)

**As of December 31, 2019**

<table>
<thead>
<tr>
<th></th>
<th>CURRENT MONTH</th>
<th>YEAR TO DATE</th>
<th>FULL YEAR FORECAST</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual FY2019</td>
<td>Budget FY2020</td>
<td>Actual FY2020</td>
</tr>
<tr>
<td>I. Signatory Airline Rents &amp; Fees</td>
<td></td>
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<tr>
<td>Terminal Bldg Rentals</td>
<td>356.6</td>
<td>333.5</td>
<td>335.4</td>
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<td>Department Fees</td>
<td>719.3</td>
<td>650.6</td>
<td>653.3</td>
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<td>Arrivals Fees</td>
<td>738.3</td>
<td>644.4</td>
<td>651.3</td>
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<td>Immigration Inspection Fees</td>
<td>259.0</td>
<td>235.2</td>
<td>235.6</td>
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<td>Loading Bridge Use Fees</td>
<td>486.6</td>
<td>687.1</td>
<td>742.3</td>
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<tr>
<td>Apron Use Fees</td>
<td>117.4</td>
<td>122.6</td>
<td>132.1</td>
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<tr>
<td>Landing Fees</td>
<td>277.9</td>
<td>275.1</td>
<td>295.3</td>
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<td>Total Signatory Revenue</td>
<td>2,955.0</td>
<td>2,948.5</td>
<td>3,027.3</td>
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<td>Enplaned Signatory Pax</td>
<td>164,554</td>
<td>172,792</td>
<td>173,278</td>
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<tr>
<td>Cost per Enplaned Pax</td>
<td>$17.96</td>
<td>$17.06</td>
<td>$17.47</td>
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<td>Revenues from Sources other than Signatory Airlines Rents &amp; Fees</td>
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<tr>
<td>Concession Revenues</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>General Merchandise</td>
<td>1,091.1</td>
<td>1,091.0</td>
<td>1,165.1</td>
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<td>In-flight Catering</td>
<td>82.3</td>
<td>76.2</td>
<td>83.4</td>
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<td>Food &amp; Beverage</td>
<td>87.9</td>
<td>86.9</td>
<td>104.2</td>
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<td>Rental Cars</td>
<td>145.8</td>
<td>150.5</td>
<td>136.5</td>
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<td>Other Concession Rev</td>
<td>74.6</td>
<td>70.8</td>
<td>63.8</td>
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<td>Total Concession Revenues</td>
<td>1,481.7</td>
<td>1,475.5</td>
<td>1,553.0</td>
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<td>Passenger Facility Charges</td>
<td>702.5</td>
<td>682.7</td>
<td>688.9</td>
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<td>Other Revenue</td>
<td>1,418.0</td>
<td>1,328.0</td>
<td>1,435.9</td>
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<td>Total Operating Revenue</td>
<td>6,557.3</td>
<td>6,434.6</td>
<td>6,705.0</td>
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<td>II. Operating Expenses:</td>
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<tr>
<td>Personnel Services</td>
<td>1,505.3</td>
<td>2,560.6</td>
<td>1,543.6</td>
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<td>Contractual Services</td>
<td>1,947.9</td>
<td>2,301.0</td>
<td>1,748.8</td>
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<tr>
<td>Materials &amp; Supplies</td>
<td>32.3</td>
<td>143.6</td>
<td>38.6</td>
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<tr>
<td>Equipment/Furnishings</td>
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<td>0.0</td>
<td>0.0</td>
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<td>Total Operating Expenses</td>
<td>3,485.5</td>
<td>5,005.3</td>
<td>3,311.0</td>
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<td>Net income from Operations</td>
<td>3,071.7</td>
<td>1,429.4</td>
<td>3,374.0</td>
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</table>
### III. Other Revenues and Expenses

<table>
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<tr>
<th></th>
<th>Actual FY2019</th>
<th>Budget FY2020</th>
<th>Actual FY2020</th>
<th>%Var vs Budget FY2020</th>
<th>Actual Full Year FY2019</th>
<th>Budget Full Year FY2020</th>
<th>%Var vs Budget FY2020</th>
<th>Full Year Forecast Actual/Est</th>
<th>%Var vs Full Year Forecast Actual/Est</th>
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</thead>
<tbody>
<tr>
<td><strong>Less: Non Operating Expense (Ret/DOI/OHS)</strong></td>
<td>44.9</td>
<td>0.0</td>
<td>44.9</td>
<td>#DIV/0!</td>
<td>800.0</td>
<td>361.0</td>
<td>-13.0%</td>
<td>743.4</td>
<td>-7.1%</td>
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<tr>
<td><strong>Add: Interest on Investments</strong></td>
<td>140.9</td>
<td>139.3</td>
<td>0.0</td>
<td>-100.0%</td>
<td>1,203.8</td>
<td>293.3</td>
<td>-39.4%</td>
<td>1,090.1</td>
<td>-9.4%</td>
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<tr>
<td><strong>Net Revenues</strong></td>
<td>3,167.7</td>
<td>1,568.7</td>
<td>3,329.1</td>
<td>112.2%</td>
<td>24,274.6</td>
<td>8,247.7</td>
<td>0.3</td>
<td>27,501.2</td>
<td>13.3%</td>
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<tr>
<td><strong>Add: Other Sources of Funds</strong></td>
<td>14.9</td>
<td>33.3</td>
<td>14.9</td>
<td>0.0%</td>
<td>400.0</td>
<td>44.2</td>
<td>0.7</td>
<td>356.8</td>
<td>-10.8%</td>
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<tr>
<td><strong>Add: Other Available Moneys</strong></td>
<td>530.0</td>
<td>529.9</td>
<td>529.9</td>
<td>0.0%</td>
<td>6,358.8</td>
<td>1,590.0</td>
<td>0.0%</td>
<td>6,358.8</td>
<td>0.0%</td>
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<td><strong>Net Revenues and Other Available Moneys</strong></td>
<td>3,712.6</td>
<td>2,131.9</td>
<td>3,873.9</td>
<td>81.7%</td>
<td>31,033.4</td>
<td>9,881.9</td>
<td>44.5%</td>
<td>34,216.8</td>
<td>10.3%</td>
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<tr>
<td><strong>Debt Service payments</strong></td>
<td>2,120.0</td>
<td>2,119.6</td>
<td>865.8</td>
<td>-59.2%</td>
<td>25,435.3</td>
<td>6,360.1</td>
<td>-19.7%</td>
<td>24,181.5</td>
<td>-4.9%</td>
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<tr>
<td><strong>Debt Service Coverage</strong></td>
<td>1.75</td>
<td>1.01</td>
<td>4.47</td>
<td>344.8%</td>
<td>1.22</td>
<td>1.55</td>
<td>80.0%</td>
<td>1.42</td>
<td>16.0%</td>
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<td>Month</td>
<td>FY 2018 Projection</td>
<td>FY 2019 Actual</td>
<td>FY 2020 Actual</td>
<td>FY 2020 Versus FY 2019 Monthly%</td>
<td>Cumulative Total</td>
<td></td>
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<tr>
<td>October</td>
<td>164,423</td>
<td>151,548</td>
<td>151,548</td>
<td>10.33%</td>
<td>14,189</td>
<td></td>
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<tr>
<td>November</td>
<td>163,736</td>
<td>157,717</td>
<td>157,717</td>
<td>5.81%</td>
<td>22,851</td>
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<tr>
<td>December</td>
<td>172,792</td>
<td>173,278</td>
<td>173,278</td>
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<td>31,575</td>
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<tr>
<td>January</td>
<td>175,385</td>
<td>175,385</td>
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<td>1.60%</td>
<td>34,343</td>
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<tr>
<td>February</td>
<td>163,341</td>
<td>162,728</td>
<td>162,728</td>
<td>5.24%</td>
<td>42,468</td>
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<tr>
<td>March</td>
<td>158,800</td>
<td>158,088</td>
<td>158,088</td>
<td>0.05%</td>
<td>57,224</td>
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<tr>
<td>April</td>
<td>160,982</td>
<td>147,855</td>
<td>147,855</td>
<td>10.70%</td>
<td>68,170</td>
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<tr>
<td>May</td>
<td>163,106</td>
<td>148,080</td>
<td>148,080</td>
<td>7.40%</td>
<td>81,072</td>
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<tr>
<td>June</td>
<td>164,179</td>
<td>158,771</td>
<td>158,771</td>
<td>8.71%</td>
<td>95,843</td>
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<tr>
<td>July</td>
<td>153,567</td>
<td>182,370</td>
<td>182,370</td>
<td>9.97%</td>
<td>3,57%</td>
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<tr>
<td>August</td>
<td>1,942,860</td>
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<td>1,961,267</td>
<td>2.73%</td>
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<th>Month</th>
<th>Actual Enplanements</th>
<th>Projection per Budget FY 2020</th>
<th>Over/(Under) Projection</th>
<th>Cumulative Total</th>
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<td>October</td>
<td>135,000</td>
<td>135,000</td>
<td>0</td>
<td>14,189</td>
</tr>
<tr>
<td>November</td>
<td>140,000</td>
<td>140,000</td>
<td>0</td>
<td>22,851</td>
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<tr>
<td>December</td>
<td>145,000</td>
<td>145,000</td>
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<td>31,575</td>
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<tr>
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<td>150,000</td>
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<td>34,343</td>
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<tr>
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<td>42,468</td>
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<tr>
<td>March</td>
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<td>68,170</td>
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<td>81,072</td>
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<tr>
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<td>95,843</td>
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<td>July</td>
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<tr>
<th>Month</th>
<th>CPE FY20 Forecast Per FY2020 Budget</th>
<th>Actual CPE</th>
<th>Variance</th>
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<td>October</td>
<td>$18.16 $17.41 $17.04 $17.04 $17.12 $17.23 $17.77</td>
<td>$17.52 $17.19 $17.55 $17.34 $17.81</td>
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<tr>
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<tr>
<td>Total</td>
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<table>
<thead>
<tr>
<th>Month</th>
<th>Percentage Over/(Under) Forecast</th>
<th>Month to Month Trend</th>
<th>Month to Month Increase/(Decrease)</th>
<th>CPE Cost Per Enplanement FY2019 Actual versus Projected</th>
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<tbody>
<tr>
<td>October</td>
<td>-7.8% -5.8% 0.3% 0.0% 0.0% 0.0%</td>
<td>-7.8% -5.8% 0.3% 0.0% 0.0% 0.0%</td>
<td>4.1% 9.9% 1.2% -6.9% 3.6% -10.2%</td>
<td>-5.5%</td>
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<td>-3.7% -3.7% 0.0% 0.0% 0.0% 0.0%</td>
<td>2.1% 15.5% 2.1% -12.0% 5.7% -17.3%</td>
<td>-6.5%</td>
</tr>
<tr>
<td>December</td>
<td>0.0% 0.0% 0.0% 0.0% 0.0% 0.0%</td>
<td>0.0% 0.0% 0.0% 0.0% 0.0% 0.0%</td>
<td>6.9% 2.1% 2.1% -12.0% 1.3% 2.1%</td>
<td>-3.8%</td>
</tr>
<tr>
<td>January</td>
<td>0.0% 0.0% 0.0% 0.0% 0.0% 0.0%</td>
<td>0.0% 0.0% 0.0% 0.0% 0.0% 0.0%</td>
<td>1.3% 1.3% 1.3% -12.0% 1.3% 1.3%</td>
<td>-6.5%</td>
</tr>
<tr>
<td>February</td>
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<td>August</td>
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<tr>
<td>September</td>
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<tr>
<td>Total</td>
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</tbody>
</table>
RECOMMENDATION OF COUNSEL

TO: Board of Directors  
ANTONIO B. WON PAT INTERNATIONAL  
AIRPORT AUTHORITY, GUAM

CC: Mr. Thomas C. Ada  
Executive Manager  
ANTONIO B. WON PAT INTERNATIONAL  
AIRPORT AUTHORITY, GUAM

FROM: Janalynn Cruz Damian  
CALVO FISHER & JACOB LLP

DATE: January 22, 2020

SUBJECT: Executive Session

Pursuant to 5 GCA § 8111(c)(1), I hereby recommend that the Board of Directors of GIAA conduct an Executive Session at the next regularly scheduled Board meeting to discuss DFS Guam L.P. related litigation to which GIAA is or may be a party.