

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**

**Thursday, May 27, 2021, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3**

1. CALL TO ORDER AND ATTENDANCE

The May 27, 2021 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:02p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:

Brian J. Bamba(Via VTC)
Gurvinder Sobti(Via VTC)
Donald I. Weakley
Zenon E. Belanger
Rosie R. Tainatongo(Via VTC)
Doyon A. Morato(Via VTC)

Offices or positions:

Chairman
Vice Chairman
Board Secretary

Directors Absent:

Lucy M. Alcorn (Excused)

GIAA Officials:

John M. Quinata
Artemio R. Hernandez, Ph.D.
John A. Rios
Jean M. Arriola
Raymond Mantanona
Ken McDonald
Victor Cruz
Joseph Javellana (Via VTC)
Henry Cruz
Anthony Quidachay
Elfrieda Koshiba

Executive Manager
Deputy Executive Manager
Comptroller
Airport Services Manager
ARFF, Chief
Properties & Facilities Superintendent
Engineering Supervisor
Property Management Office
Supply Administrator
Safety Administrator
GIAA Marketing

Anita P. Arriola, Esq. (Via VTC)
William Brennan(Via VTC)
Frank R. Santos

Arriola Law Firm, GIAA Legal Counsel
Arriola Law Firm, GIAA Legal Counsel
TMG, GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

On motion duly made by Board Director Morato, seconded by Vice Chairman Sobti, the following resolution was unanimously passed via roll call vote:

Resolution No. 21-39

The Board hereby approves the agenda of the May 27, 2021 regular meeting, as presented.

3. APPROVAL OF MINUTES

A. April 29, 2021 - Regular Meeting

On motion duly made by Director Tainatongo, seconded by Director Belanger, the following resolution was unanimously passed via roll vote:

Resolution No. 21-40

The Board hereby approves the minutes of the April 29, 2021 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Quinata advised there was no Correspondence to report.

5. OLD BUSINESS

Executive Manager Quinata advised there was no Old Business to present.

6. NEW BUSINESS

A. Ratification of Award for Airport Master Plan Update – RFP No. RFP-004-FY21

The first item requiring Board action was the award for Airport Master Plan Update. Deputy Executive Manager Hernandez, provided background information to the Board on the referenced RFP including the scope of services, contract term, dates of advertisement of the RFP, proposal submission deadline, and the number of interested proposers. A total of thirty-four (34) firms showed their interest by obtaining the RFP package, and five (5) firms submitted proposals before the established deadline. An evaluation committee was established to evaluate the five (5) proposals that were submitted based on the evaluation criteria set forth in the RFP. As a result of the committee's evaluation, the offerors were found to be responsible and responsive and the ranking result is as follows:

1. Offeror A
2. Offeror E
3. Offeror B
4. Offeror C

5. Offeror D

Based on the tabulation of the evaluation ranking, Offeror A is ranked as the best qualified, responsive firm to perform the required services in accordance with the criteria set forth in the RFP. Also, upon further analysis of the Offeror's submitted required documents, Offeror A has been deemed to have met the standards of responsibility outlined in the Guam Procurement Law and Regulations.

The term of the contract is for a period of four (4) years, subject to the availability of funding. The contract will be funded under the FAA AIP.

Management recommends that the Board ratify the approval of the ranking results and the contract award to Offeror A for the Airport Master Plan Update contract, subject to negotiation of fair and reasonable fees to be submitted by the Offerors at a time and in a format determined by GIAA. If GIAA is unable to negotiate a contract with the highest ranked offeror, the Executive Manager or his designee, may enter into negotiations with the next most qualified offeror, consistent with the Guam Procurement Law & Regulations. Discussion followed.

After further discussion, on motion duly made by Director Morato, seconded by Vice Chairman Sobti, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-41

The Board hereby ratifies the Executive Manager's approval of the ranking results as presented and the contract award to Offeror A for Airport Master Plan Update - RFP No. RFP-004-FY21, subject to Management's negotiation of fair and reasonable fees, review by legal counsel and approval by FAA. If GIAA is unable to negotiate a contract with the highest ranked offeror, the Executive Manager or his designee, may enter into negotiations with the next most qualified offeror, consistent with the Guam Procurement Law & Regulations.

Deputy Executive Manager Hernandez announced that Offeror A is AECOM Technical Services Incorporated.

Discussion followed regarding the previous Master Plan. Chairman Bamba asked for projects in the current Master Plan that were in the previous Master Plan. Deputy Executive Manager Hernandez asked that Management provide that information at the next Board meeting.

B. CIP Contract Modifications

This second matter discussed was contract modifications for a number of CIP contract modifications. Mr. Frank Santos, GIAA Consultant presented each modification for the Board's consideration:

- 1) Work Order No. 03: SSFM International, Inc. for Runway 6L/24R Rehabilitation Project – Phase II, Construction Management services

contract in the amount of \$564,460.00. Construction phase of seven (7) months, subject to a contractor notice to proceed on July 1, 2021. Amount of modification is a 50% reduction from the firms' initial proposal of over \$800,000.00. Work Order is subject to the issuance of an FAA grant, which GIAA has been advised that funding has been secured and grant will soon be executed. Phase II is expected to be complete in February 2022, with a notice to proceed on July 1, 2022. Discussion followed.

After further discussion, on motion duly made by Director Belanger, seconded by Director Morato, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-42

The Board hereby approves Work Order No. 003, Construction Management Services Contract for the Runway 6L/24R Rehabilitation Project – Phase II, in the amount of \$564,460.00 to SSFM International, Inc., subject to a contractor notice to proceed on July 1, 2021, and FAA approval.

- 2) Work Order No. KHLG-20-08: KHLG & Associates, Inc. for GIAA Terminal Building Structural Upgrade & Concourse Isolation, Construction Management services contract extension of four (4) months, in the amount of \$828,495.30. Effective date of work order is May 1, 2021, with a completion date of August 31, 2021.

After further discussion, on motion duly made by Director Belanger, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-43

The Board hereby approves Work Order No. KHLG-20-08, extension of Construction Management Services Contract for the GIAA Terminal Building Structural Upgrade & Concourse Isolation project, in the amount of \$828,495.30 to KHLG & Associates, Inc., extending services from May 1, 2021 to August 31, 2021.

- 3) Work Order No. E&A 2014-20: E&A Engineers for GIAA Terminal Building Structural Upgrade & Concourse Isolation, Post Construction Award Services (PCAS) extension of four (4) months, in the amount of \$471,598.32. Effective date of work order is May 1, 2021, with a completion date of August 31, 2021. PCAS services will not go beyond project completion date of December 2021. Discussion followed.

After further discussion, on motion duly made by Director Belanger, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-44

The Board hereby approves Work Order No. E&A 2014-20, extension of Post Construction Award Services Contract for the GIAA Terminal Building Structural Upgrade & Concourse

Isolation project, in the amount of \$471,598.32 to E&A Engineers, extending services from May 1, 2021 to August 31, 2021.

C. Cell Phone Policy

The next item on the agenda was the approval of GIAA Cell Phone Policy. Attorney Anita Arriola presented said Policy for Board action, stating that it outlines GIAA's guidelines for the use of cell phones and other personal devices (PD's) such as, ipads, ipods, and laptops, e-book reader, tablet, digital camera, and portable music player, etc. by GIAA employees. The template of this policy is based on FAA policy and procedures relating to FAA's recommended cellphone and personal device usage in Airports. Both Airport Police and GIAA Operations divisions assisted with drafting the referenced policy.

Director Weakley had concerns how the employees would receive the Policy. Attorney Arriola advised the Board that the Policy is not intended to punish employees, it sets guidelines on appropriate use, along with restrictions based on security and safety issues, and any questions regarding the interpretation of the Policy may be directed to Human Resources or Management. Discussion followed.

After further discussion, on motion duly made by Chairman Bamba, seconded by Director Morato, the following resolution was unanimously approved via a roll call vote:

Resolution No. 21-45

The Board Hereby Adopts The GIAA Cell Phone and Personal Device Policy as presented by Management.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates.

8. REPORT OF THE COMPTROLLER

Mr. John A. Rios reported on the revenues and expenses of the Authority as of **April 30, 2021**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **71.4%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **9.3%** and **95.2%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **0.6%**. Year-to-date Total Operating Revenues Actual of **\$17.2M** is **39.5%** below the budget estimate of **\$28.5M**. Year-to-date Total Operating Expenses are below budget by **10.4%**. Components of this line item include a **21.0%** increase in Personnel Service, a **33.0%** decrease in Contractual Services, a **71.5%** decrease in Materials & Supplies and a **100%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$-5.2M** reflects a decrease of **253.1%** over the year-to-date budgeted amount of

\$3.4M. Mr. Rios reported that the year-to-date Debt Service Coverage is at **0.86** versus the requirement of **1.25**.

Discussion followed relative to revenues.

9. EXECUTIVE SESSION

There was no Executive Session.

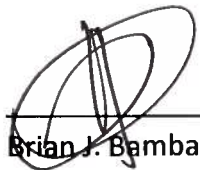
10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT

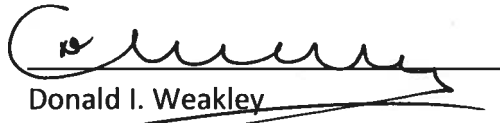
Motion to adjourn duly made by Secretary Weakley, seconded by Director Tainatongo; motion unanimously passed. The meeting was adjourned at 4:26 p.m.

Dated this 24th, day of June, 2021.



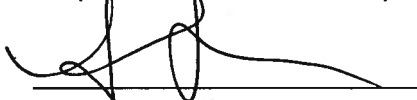
Brian J. Bamba
Chairman

Attest:



Donald I. Weakley
Board Secretary

Prepared and Submitted By:



Amanda O'Brien
Corresponding Secretary



P.O. Box 8770
Tamuning, GU 96931

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www.guamairport.com

WE'RE ON IT
24/7

BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Thursday, May 27, 2021
GIAA TERMINAL CONFERENCE ROOM #3

Public Notice

First Notice:

Pacific Daily News – May 20, 2021

Notice to Media – May 20, 2021

Second Notice:

Pacific Daily News – May 25, 2021

Notice to Media – May 25, 2021

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
 - A. April 29, 2021 Regular Meeting
4. Correspondence
5. Old Business
6. New Business
 - A. Ratification of Award for Airport Master Plan Update
– RFP No. RFP-004-FY21
 - B. CIP Contract Modifications
 - C. Cell Phone Policy
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session
10. Public Comments
11. Adjournment



A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

Board of Directors Regular Meeting

3:00 p.m., Thursday, May 27, 2021

GIAA Terminal Conference Rooms 1 & 2

SIGN-IN SHEET

	<u>PRINT NAME</u>	<u>COMPANY/AGENCY</u>
1.	FRANK SAUTOS	TMG
2.	Anthony Quinacaya	GIAA
3.	Henry Cruz	GIAA
4.	John Amador	GIAA
5.	Raymond Quinacaya	GIAA
6.	Ken McDonald	GIAA
7.	VICTOR J. CRUZ	GIAA
8.	AUSTIN GRANT	GIAA
9.		
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Override up for vote on extending public health emergencies

By Phill Leon Guerrero
phill@postguam.com

Lawmakers will hold another vote on a measure that narrowly passed in the Legislature, then was vetoed by the governor.

At Wednesday's committee on rules meeting to set the agenda for an upcoming legislative session, Sen. Frank Blas shared plans to hold an override vote for Bill 11-36. The measure, authored by Sen. Chris Duenas, would end the governor's unilateral ability to extend public health emergencies — like the ongoing executive orders in response to the COVID-19 pandemic.

Instead, the measure proposes to automatically terminate an emergency declared by the governor after 90 days, unless senators approve a 30-day renewal through a resolution adopted by the body. The bill passed with a vote of 8-7. Ten votes are needed to override a governor's veto.

Senators supporting the measure have said it will help secure more cooperation and consultation between the

executive and legislative branches.

"I haven't been able to secure the votes, that's just the reality — I mean I've tried," Sen. Duenas told the Guam Daily Post. "The fact of the matter is, at this point — whether I can secure the votes or not right now, the most important thing is what does the Legislature think its role is?"

Session is scheduled for Friday. Members of the committee approved adding eight bills for consideration. One substantive resolution, which supports a congressional effort to decry the Insular Cases will be debated as well.

The bills added to the agenda are:

- Bill 46-36 — Extends the validity of a building permit for a minimum of 12 months
- Bill 47-36 — Transfers control of Tourist Attraction Fund grants program to the Guam Visitors Bureau
- Bill 65-36 — Removes expiration dates for handicap placard
- Bill 71-36 — Gives preference to women-owned businesses in local procurement
- Bill 74-36 — Permanently increases



POLICIES: Lawmakers are set to debate eight bills and one resolution in their monthly session scheduled to begin May 21. An override vote on a vetoed bill to require public health emergencies be extended by senators is also expected. Post file photo

limited exemptions on the Business Privilege Tax

- Bill 85-36 — Reaffirms the independence of the Guam Ethics Commission
- Bill 89-36 — Increases the purchased price threshold to qualify for a first-time homeowner assistance program from \$300,000 to \$350,000
- Bill 90-36 — Requires monthly reports on purchases made through a sole-source or emergency procurement process

Several members of the committee on rules also mentioned their intent to move other bills that were not yet ready to be placed on the agenda. These measures include:

- Bill 36-36 — Authorizes a commercial land lease with GTA to land a submarine cable
- Bill 56-36 — Requires candidates seeking elected office submit a drug test
- Bill 83-36 — Reforms the allowable size, weight, and load limits for vehicles
- Bill 87-36 — Authorizes asset

forfeiture for the Guam Customs and Quarantine Agency

- Bill 99-36 — Creates a fund to allow for "no-cost telephonic services" for prisoners to contact their legal counsel
- Bill 102-36 — Requires government meetings to be streamed live
- Bill 104-36 — Reforms the assessment and uses of taxes levied through cigarette stamps
- Bill 106-36 — Prohibits licensed residents from bringing firearms to police precincts and government offices
- Bill 108-36 — Streamlines adoption policies and procedures
- Bill 109-36 — Expands the Newborn Infant Safe Haven Act
- Bill 110-36 — Allows for drug prescriptions to be filled through electronic transmissions
- Bill 116-36 — Increases the minimum penalty for littering to \$500, and allows law enforcement agencies to receive funds received through citations
- Bill 134-36 — Removes minimum acreage for protection of farms

GDOE: All 41 public schools, district earn accreditation

By Jolene Toves
jolene@postguam.com

The Guam Department of Education's 41 schools have all received accreditation, which means they meet national standards.

Accreditation is critical for high schools as universities and even many employers only recognize diplomas from accredited high schools. The focus these past few years were the middle and elementary schools, which required an alignment of curriculum and best practices.

"Obviously, all high schools must be accredited, especially for students that are applying for a federal grant or a university. It requires that the high schools were accredited," said Erika



SCHOOL: Students wait for the first period bell on the first day of classes at L.P. Untalan Middle School on Jan. 20 in Barrigada. The Guam Department of Education announced on Tuesday that all of its 41 schools, as well as the district itself, has gained accreditation. Post file photo

Cruz, deputy superintendent of operations. The pandemic made it difficult for accreditation teams to fly to Guam for site visits, but the teams as well as

the schools were prepared for virtual visits.

In a virtual press conference on Tuesday, GDOE Superintendent Jon Fernandez announced the department achieved the goal it set in 2014 for all schools to earn Western Association of Schools and Colleges accreditation.

Consistency through the district

Cruz said through the accreditation process she was excited to see that all the schools were on the same page in terms of curriculum. That means students and teachers can transfer to another school and the curriculum will be the same.

"It was nice to see that even though

the report was specific to your school, the strategies and training that was provided to our school administrators and our teachers were consistent," Cruz said.

While all 41 schools worked to attain accreditation, GDOE worked to achieve accreditation at the district level.


GDOE is the first district to be accredited by WASC. Cruz said GDOE worked closely with WASC Executive Vice President Marilyn George in the accreditation process.

"That was an interesting process. It truly is something that we are utilizing to improve the services to our schools and it also drives the decision we make at the district level," Cruz said.


George, who attended the virtual conference on behalf of WASC, celebrated GDOE's accomplishment.

"We celebrate on behalf of WASC, all 41 schools and GDOE fully embracing their journey of continuous improvement, and our process focused on learning supports that," said George.

George said that she uses GDOE as a model as she works with other districts in developing and seeing how accreditation is integral to the journey of continuous improvement.



The Honorable
Lourdes A. Leon Guerrero
Governor



The Honorable
Joshua F. Tenorio
Lt. Governor

PUBLIC NOTICE

The Board of Directors of the A.B. Won Pat International Airport Authority, Guam (GIAA) will convene its Regular Board meeting on Thursday, May 27, 2021 at 3:00 p.m. in Terminal Conference Rooms No. 1 & 2. In addition to regular matters, pursuant to 5 G.C.A. 8111(c)(2), Executive Session will be held to discuss pending DFS Guam L.P. related litigation to which GIAA is or may be a party. In light of COVID19 public health emergency, GIAA will adhere to social distancing orders. For those who wish to participate telephonically, please call 642-4717 or email arios@guamairport.net for further information. Parking is available in the Public Parking Lot.

For special accommodations or agenda items, please call the Board Office at 642-4717/18.

(This ad paid for by GIAA)

Look up Wednesday night for a total supermoon lunar eclipse

By Brendan Barnes
For The Guam Daily Post

Look to the east at sunset on Wednesday for a great astronomical view! As the sun sets at 6:47 p.m., the rising supermoon seen from Guam will begin experiencing a total lunar eclipse.

Over the next two hours, the moon will move through the earth's shadow and will be in totality, entirely within Earth's shadow, between 9:11 p.m. and 9:25 p.m. that night, during which the moon will most likely turn a bright red-orange. The moon will move out of the shadow and exit completely at 11:49 p.m. Even though totality will be for a short time, this will be great to view for multiple hours. There are no safety devices needed to view this event like a solar eclipse since it is just sunlight reflected off of the moon.

Here are some questions about lunar eclipses:

Question: Why do lunar eclipses happen?

Answer: These eclipses occur when the Earth is in between the moon and the Sun, causing a shadow to fall on the Earth. Lunar eclipses only occur during full moons because that is the only time the Earth is directly in between the moon and the Sun.

Q: What types of lunar eclipses are there?

A: There are three types of lunar eclipses: total, partial and penumbral. Multiple types of eclipses occur due to the tilt of the moon's orbit around the Earth. Total lunar eclipses occur when the moon falls exactly within the Earth's shadow. Partial eclipses occur when the moon is slightly outside of the shadow. A penumbral lunar eclipse occurs when



LUNAR ECLIPSE: Guam skywatchers will be treated to a total supermoon lunar eclipse Wednesday. The moon will be at its perigee, which is the closest point in its orbit around the Earth – 222,000 miles away. Photo courtesy of Brendan Barnes

the Moon is in the outside shadow of the Earth and gets only slightly shaded.

Q: What type of eclipse will I see this time?

A: This will be a total lunar eclipse. The Earth is much larger than the moon, so more of the earth will be able to view this event. More of the Earth will see a partial lunar eclipse. Almost the entire Pacific Ocean will see a total eclipse for this event, but the rest of the world will just see a large regular moon. Guam is in a wonderful location to view this eclipse, especially since it will be viewable at easy times for the whole family to see.

Q: Why will the moon appear red?

A: The moon will appear red for the same reason that there are color-

ful sunsets and sunrises. The light from the sun is refracted around the Earth's atmosphere and the blue light is scattered more than the red, leaving wonderful colors in the sky. During an eclipse, it is as if all the Earth's sunrises and sunsets from around the world are projected onto the moon at once!

Q: What is a supermoon?

A: This will also be a supermoon since the moon will be at its perigee, which is the closest point in its orbit around the Earth – 222,000 miles away. This is 30,000 miles closer than its furthest point during this year. The closeness of the moon will make it appear almost 10% larger in the sky than average.

This lunar eclipse will be a unique opportunity for anybody on Guam, so be sure to get out and experience this incredible astronomical experience.

Brendan Barnes works in the U.S. Navy and studied physics at the University of Pittsburgh.

THE GUAM PUBLIC UTILITIES COMMISSION NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Guam Public Utilities Commission [PUC] will conduct a regular business meeting, commencing at 6:30 p.m. on May 27, 2021, 3rd Floor, Conference Room, GCIC Building, 414 W. Soledad Ave., Hagatna.


The following business will be transacted:

AGENDA


1. Approval of Minutes of April 29, 2021
2. Guam Power Authority
 - GPA Docket 21-10, Petition to Approve the Procurement for Supply of Diesel Fuel Oil to GPA, ALJ Report, and Proposed Order
3. Administrative Matters
 - Bookkeeping Services for PUC
4. Other Business

Due to the current public health emergency, all persons attending the meeting will be required to wear masks. Social distancing protocols will be observed. Further information about the meeting may be obtained from the PUC's Administrator Lou Palomo at 472-1907. Those persons who require special accommodations, auxiliary aids, or services to attend the meeting should also contact Ms. Palomo.

This Notice is paid for by the Guam Public Utilities Commission.



The Honorable
Lourdes A. Leon Guerrero
Governor



The Honorable
Joshua F. Tenorio
Lt. Governor

PUBLIC NOTICE

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For special accommodations or agenda items, please call the Board Office at 642-4717/18.

(This ad paid for by GIAA)

NOTICE OF PUBLIC MEETING

The Guam of Registration for Board of Engineers, Architects, and Land Surveyors (PEALS) will hold its regular meeting on **Thursday, May 27, 2021 at 3:00 P.M.** at the 590 South Marine Corps Drive, GEDA Boardroom Tamuning, Guam 96913.

Copies of the agenda will be available prior to the meeting at the PEALS office.

Individuals requiring special accommodations are asked to contact Ms. Catherine S. Gutierrez at 646.3138

//s// Maria Elizabeth V. Cristi, PE
Board Chairperson

PUBLICATION NOTICE

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

LYT, LLC

DBA: LYT RESTAURANT AND BAR

has applied for a Class: Four (4) General ON-Sale Alcoholic Beverage License said premises being marked as Lot: 5052-8-NEW-R5 #1371 San Vitores Rd. Unit 201 Ocean Plaza Tamuning/Tumon/Harmon

PUBLICATION NOTICE

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

Eagle Entertainment, LLC

DBA: Player's Bar

has applied for a Class: Four (4) General ON-Sale Alcoholic Beverage License said premises being marked as Lot: 2003-12 Unit 1&2 297 E Marine Corps Dr. East Agana, Agana (Takeover)



GUAM LAND USE COMMISSION
Department of Land Management
ITC Building, Third Floor, Tamuning, GU
P.O. Box 2950, Hagatna, Guam 96932
Telephone: (671) 649-5263, Facsimile: (671) 649-5383



AGENDA

A regular virtual meeting of the Guam Land Use Commission will be held on **Thursday, May 27, 2021 @1:30 p.m.**

- I. Roll Call
- II. Approval of Minutes – April 22, 2021
- III. Old/Unfinished Business [None]
- IV. New Business
 - A. 2020-04, Noli J. & Rita L. Serrano; Zone Change from "C" to "M-1" zone, to accommodate an existing contractor's office with supportive accessory uses & a proposed Temporary Workforce Housing Facility, Lot 8, Tract 1141, Dededo.
- V. Administrative & Miscellaneous Matters

Horizontal Property Regime

 - B. 2019-10B, Harmon Star Corp.; requests issuance of its First Supplementary Final Public Report for Tumon Isa 16 Condominiums, Lot 5188#1-7-3NEW, HPR 171, Tamuning.
- VI. Adjournment

Funding Source provided by Dept. of Land Mangement

Person(s) requiring special accommodations please call Cristina Gutierrez at 649-5263 Ext. 375

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Thursday, April 29, 2021, 3:00 p.m.
GIAA TERMINAL CONFERENCE ROOM #3**

1. CALL TO ORDER AND ATTENDANCE

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Directors Present:

Brian J. Bamba (Via VTC)
Donald I. Weakley
Zenon E. Belanger
Rosie R. Tainatongo
Doyon A. Morato (Via VTC)

Offices or positions:

Chairman
Board Secretary

Directors Absent:

Gurvinder Sobti (Excused)
Lucy M. Alcorn (Excused)

Vice Chairman

GIAA Officials:

John M. Quinata
Artemio R. Hernandez, Ph.D.
John A. Rios
Jean M. Arriola
Vince Naputi
Raymond Mantanona
Raymond Quintanilla
Ken McDonald
Victor Cruz
Rolenda Faasuamalie
Henry Cruz
Vanessa Pangindian
Anthony Quidachay

Executive Manager
Deputy Executive Manager
Comptroller
Airport Services Manager
Airport Police, Chief
ARFF, Chief
Operations Superintendent
Properties & Facilities Superintendent
Engineering Supervisor
Airport Marketing
Supply Administrator
GIAA Property Management Office
Safety Administrator

Anita P. Arriola, Esq. (Via VTC)
Janalynn C. Damian (Via VTC)
Frank R. Santos

Arriola Law Firm, GIAA Legal Counsel
Calvo Fisher & Jacob, LLP, GIAA Legal Counsel
TMG, GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

On motion duly made by Board Secretary Weakley, seconded by Director Tainatongo, the following resolution was unanimously passed via roll call vote:

Resolution No. 21-32

The Board hereby approves the agenda of the April 29, 2021 regular meeting, as presented.

3. APPROVAL OF MINUTES

A. February 25, 2021 - Regular Meeting

On motion duly made by Director Tainatongo, seconded by Director Alcorn, the following resolution was unanimously passed via roll vote:

Resolution No. 21-33

The Board hereby approves the minutes of the March 25, 2021 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Quinata advised there was no Correspondence to report.

5. OLD BUSINESS

A. Ratification of FAA Grant Agreement – 3-66-0001-109-2021

For the benefit of those that were not at the March 25, 2021 Board meeting, the Deputy Executive Manager advised that at the March 25, 2021 Board meeting, the Board authorized Management and Legal Counsel to execute federal grant agreements in order to process federal grant agreements in a more timely manner, and seek Board ratification at the subsequent Board meetings.

The Deputy Executive Manager presented FAA Grant Agreement – 3-66-0001-109-2021, advising that the referenced grant is provided in accordance with the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) in the amount of \$5,556,636.00. The said grant has been executed electronically.

*Director Belanger arrived at the Board Meeting.

After further discussion, on motion duly made by Secretary Weakley, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-34

The Board hereby ratifies Legal Counsel's execution and the Executive Manager's execution and acceptance of the FAA Airports Coronavirus Response Grant Program (ACRGP), under Grant No. 3-66-0001-109-2021, in the amount of \$5,556,636.00.

B. Ratification of FAA Grant Agreement – 3-66-0001-112-2021

Deputy Executive Manager Hernandez informed the Board that FAA Grant Agreement – 3-66-0001-112-2021 is a Concessions Relief Addendum, a separate program under Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). The said grant will provide relief from rent and minimum annual guarantee (MAG) obligations to each eligible airport concession at the GIAA. and Relief Supplemental Appropriations Act (CRRSA) in the amount of \$396,419.00. Said grant has been approved and executed electronically. Discussion followed.

After further discussion, on motion duly made by Director Morato, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-35

The Board hereby ratifies Legal Counsel's execution and the Executive Manager's execution and acceptance of the FAA Airports Coronavirus Response Grant Program (ACRGP), Concessions Relief Addendum, under Grant No. 3-66-0001-112-2021, in the amount of \$396,419.00.

6. NEW BUSINESS

A. Approval of Award for Management and Infrastructure Support Services for Learning Management System – RFP No. RFP-003-FY21

The first item requiring Board action was the award for Management and Infrastructure Support Services for Learning Management System. Deputy Executive Manager Hernandez, provided background information to the Board on the referenced RFP including the scope of services, contract term, dates of advertisement of the RFP, proposal submission deadline, and the number of interested proposers. A total of fifteen (15) firms showed their interest by obtaining the RFP package, and two (2) firms submitted proposals before the established deadline. An evaluation committee was established to evaluate the two (2) proposals that were submitted based on the evaluation criteria set forth in the RFP. As a result of the committee's evaluation, the offerors were found to be responsible and responsive and the ranking result is as follows:

1. Offeror B
2. Offeror A

The term of the contract is for a period of three (3) years with additional two (2) one (1) year option years to be exercised at the sole discretion of GIAA, not to exceed a total contract term

of five (5) years and subject to the availability of funding. The contract will be funded under the Administration Divisions O&M Budget.

Management recommends that the Board approve the ranking results and the contract award to Offeror B for the Management and Infrastructure Support Services for Learning Management System contract, subject to negotiation of fair and reasonable fees to be submitted by the Offerors at a time and in a format determined by GIAA. If GIAA is unable to negotiate a contract with the highest ranked offeror, the Executive Manager or his designee, may enter into negotiations with the next most qualified offeror, consistent with the Guam Procurement Law & Regulations. Discussion followed relative to the details and features of the referenced system.

After further discussion, on motion duly made by Secretary Weakley, Director Belanger, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-36

The Board hereby approves the ranking results as presented and the contract award to Offeror B for Management and Infrastructure Support Services for Learning Management System - RFP No. RFP-003-FY21, subject to Management's negotiation of fair and reasonable fees and review by legal counsel. If GIAA is unable to negotiate a contract with the highest ranked offeror, the Executive Manager or his designee, may enter into negotiations with the next most qualified offeror.

Ms. Jean Arriola announced that Offeror 'B' is Xe Learning, LLC.

B. Approval of Award for Rehabilitate Runway 6L/24R – Construction Phase II – IFB No. GIAA-CO1

The next item on the agenda was the approval of Award for Rehabilitate Runway 6L/24R – construction Phase II, under IFB No. GIAA-CO1-FY21. Deputy Executive Manager Hernandez provided background information to the Board on the referenced IFB. Twenty-one (21) firms/individuals purchased bid packages and two (2) firms submitted a bid before the submission deadline. The two (2) firms were evaluated and determined to be acceptable. As required by the Guam Procurement Regulations, the bids were publicly opened and read aloud. The bid submittals are as follows:

Bidder:	Total Bid Amount:
IAN Corporation	\$4,573,564.35
Hawaiian Rock Products	\$4,821,779.50

The two (2) bids were determined to be responsive and both bidders were deemed to have met the standards of responsibility as set forth in the Guam Procurement Law & Regulations. The government estimate for subject project is \$3,498,796.00.

The contract time for Phase II is 210 calendar days from receipt of the Notice to Proceed. Funding for this project is by a phased FAA grant. The grant offer for Phase II is expected to be received from the FAA shortly.

Management recommends the award of the contract for Rehabilitation of Runway 6L/24R – construction Phase II under IFB No. GIAA-C01-FY21, in the amount of \$4,573,564.35 to IAN Corporation, who has been determined to be the lowest bidder who has met the standards of responsibility and responsiveness outlined in the Guam Procurement Law and Regulations, subject to the execution of FAA grant offer to fund Phase II of the Project.

Director Morato inquired if there was room for negotiations on price. Mr. Frank Santos replied no, however there are things that may be negotiated, such as what the Phase 1 contractor provided.

After further discussion, on motion duly made by Director Belanger, seconded by Director Weakley, the following resolution was unanimously approved via a roll call vote:

Resolution No. 21-37

The Board hereby approves the contract award for Rehabilitate Runway 6L/24R – Construction Phase II under IFB No. GIAA-C01-FY21 to Ian Corporation in the amount of \$4,573,564.35, subject to review by legal counsel, concurrence by the FAA, and the grant agreement at 100%.

C. CIP Contract Modifications

The third matter discussed was contract modifications for GIAA Aircraft Rescue & Fire Fighting (ARFF) Facility Construction – Phase II:

- 1) Work Order No. 05: KHLG & Associates, Inc. extension of the GIAA Aircraft Rescue & Fire Fighting (ARFF) Facility Construction – Phase II, Construction Management services contract in the amount of \$590,407.19. Effective date of the Work Order is from March 1, 2021 to August 31, 2021.

Mr. Santos informed the Board that the project is continuous and the contractor is making good progress.

After further discussion, on motion duly made by Director Morato, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 21-38

The Board hereby approves Work Order No. 05, extension of Construction Management Services Contract for the GIAA Aircraft Rescue & Fire Fighting (ARFF) Facility Construction – Phase II, in the amount of \$590,407.19 to KHLG & Associates, Inc., extending services from March 1, 2021 to August 31, 2021, subject to the concurrence of the FAA.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates. Included with the report was an update relative to COVID-19.

Chairman Bamba asked for an update regarding the incentives offered to carriers. Deputy Executive Manager provided a brief update, stating that the incentives were discussed with a number of signatory airlines. The airlines were appreciative and excited about the program and the Airport being so proactive. The flight schedule for the month of May is not as expected, although future months seem promising. With that, the Deputy Executive Manager advised the Board of Management's intent to extend the Program beyond July 31, 2021. There is no data to report at this time, but Management hopes to have something to report at the next Board meeting. Chairman Bamba asked Director Morato to continue working closely with Guam Visitors Bureau (GVB), as she sits in on the air Service Development meetings.

8. REPORT OF THE COMPTROLLER

Mr. John A. Rios reported on the revenues and expenses of the Authority as of **March 31, 2021**. Mr. Rios reported that year-to-date Total Signatory Revenues are below budgeted revenues by **69.7%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **9.5%** and **96.1%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **0.1%**. Year-to-date Total Operating Revenues Actual of **\$14.3M** is **38.5%** below the budget estimate of **\$23.3M**. Year-to-date Total Operating Expenses are below budget by **12.0%**. Components of this line item include a **19.6%** increase in Personnel Service, a **34.6%** decrease in Contractual Services, a **73.0%** decrease in Materials & Supplies and a **100%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$-4.8M** reflects a decrease of **416.1%** over the year-to-date budgeted amount of **\$1.5M**. Mr. Rios reported that the year-to-date Debt Service Coverage is at **0.43** versus the requirement of **1.25**.

9. EXECUTIVE SESSION

The next item on the agenda was Executive Session.

Upon written recommendation of counsel, Calvo Fisher & Jacob, LLP (CFJ), on motion duly made by Director Tainatongo, seconded by Director Belanger, and approved via roll call vote, the Board recessed at 4:06 p.m. to convene into Executive Session.

The Board convened into Executive Session at 4:12 p.m. to discuss DFS Guam L.P. related litigation to which GIAA is or may be a party. Attending Executive Session were Directors Bamba, Morato, Weakley, Tainatongo, Belanger, Executive Manager Quinata, and Legal Counsels Janalynn C. Damian, Eduardo A. Calvo, and Genevieve P. Rapadas. Also present was the court reporter who will prepare a transcript of the Executive Session.

Executive Session adjourned at 4:41 p.m.

Upon written recommendation of counsel, Arriola Law Firm (ALF), the Board convened into Executive Session at 4:41 p.m. to discuss personnel matters, including Civil Service Commission matters in which GIAA is or may be a party. Attending Executive Session were Directors Bamba, Morato, Weakley, Tainatongo, Belanger, Executive Manager Quinata, and Legal Counsel Anita Arriola. Also present was the court reporter who will prepare a transcript of the Executive Session.

Executive Session adjourned at 5:02 p.m., at which time the Board returned to regular session.

10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT

Motion to adjourn duly made by Director Tainatongo, seconded by Secretary Weakley; motion unanimously passed. The meeting was adjourned at 5:03 p.m.

Dated this _____, day of _____, 2021.

Attest:

Brian J. Bamba
Chairman

Donald I. Weakley
Board Secretary

Prepared and Submitted By:

Amanda O'Brien
Corresponding Secretary



**ANTONIO B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
BOARD OF DIRECTORS**

EXECUTIVE SUMMARY

**REQUEST FOR PROPOSAL NO. RFP-004-FY21,
PROJECT NO. GIAA-FY20-02-6, AIP NO. 3-66-0001-TBD
AIRPORT MASTER PLAN UPDATE**

May 27, 2021

Purpose

Board action is requested to ratify the Executive Manager's approval of the the ranking results and award for Request for Proposal No. RFP-004-FY21, Project No. GIAA-FY20-02-6, AIP No. 3-66-0001-TBD for Airport Master Plan Update.

Background

The referenced Request for Proposal ("RFP") solicits proposals from firms and/or individuals to provide professional planning and consulting services towards the Airport Master Plan Update project.

Procurement Background

The RFP was advertised in the local newspapers on April 16, 23 and May 12, 2021. The established deadline to submit the proposals was May 19, 2021, 4 p.m.

A total of thirty-four (34) firms showed their interest by obtaining the RFP package and five (5) firms responded by submitting their proposal before the submission deadline.

Proposal Analysis and Evaluation

The Evaluation Committee appointed by me completed their evaluations of the proposals based on the evaluation criteria set forth in the RFP. The score sheets were gathered and tabulated by the Procurement Office and the evaluation results in the order of ranking are as follows:

- 1. Offeror A**
- 2. Offeror E**
- 3. Offeror B**
- 4.5 Offeror C**
- 4.5 Offeror D**

The proposals were reviewed to determine responsibility and responsiveness, that is, whether or not the offerors submitted all the documents required by the RFP. The proposals were determined to have met the standards of responsibility and responsiveness as outlined in the Guam Procurement Laws & Regulations, subject to the following:

Offeror A:

Offeror A submitted all required documents set forth in the RFP, however with regard to the required *Certification of Proposer Regarding Tax Delinquency and Felony Convictions* ("Certification"), it was determined that Offeror A submitted the form in their proposal, but upon further review, it was discovered that Offeror A failed to mark the appropriate box indicating the firm's federal tax liability status and any confirmed felony convictions. Therefore, pursuant to **5 GCA § 5216(d) and 2 GAR Div. 4 § 3114(i)(1)**, GIAA determined this mistake was immaterial and had requested that Offeror A submit a corrected Certification. There is no doubt that this was a clerical oversight and Offeror A was intended to be bound by all contractual documents of the RFP.

Offeror A has submitted the corrected Certification. GIAA allowing Offeror A to correct this immaterial mistake does not prejudice the other offerors.

Offeror B:

Offeror B submitted all required documents set forth in the RFP, however with regard to the required *Certification of Proposer Regarding Tax Delinquency and Felony Convictions* ("Certification"), it was determined that Offeror B submitted the form in their proposal, but upon further review, it was discovered that Offeror B failed to mark the appropriate box indicating the firm's federal tax liability status and any confirmed felony convictions. Therefore, pursuant to **5 GCA § 5216(d) and 2 GAR Div. 4 § 3114(i)(1)**, GIAA determined this mistake was immaterial and had requested that Offeror B submit a corrected Certification. There is no doubt that this was a clerical oversight and Offeror B was intended to be bound by all contractual documents of the RFP.

Offeror B has submitted the corrected Certification. GIAA allowing Offeror B to correct this immaterial mistake does not prejudice the other offerors.

Offeror C:

Offeror C submitted all required documents set forth in the RFP, however with regard to the required *Certification of Proposer Regarding Tax Delinquency and Felony Convictions* ("Certification"), it was determined that Offeror C submitted the form in their proposal, but upon further review, it was discovered that Offeror C failed to mark the appropriate box indicating the firm's federal tax liability status and any confirmed felony convictions. Therefore, pursuant to **5 GCA § 5216(d) and 2 GAR Div. 4 § 3114(i)(1)**, GIAA determined this mistake was immaterial and had requested that Offeror C submit a corrected Certification. There is no doubt that this was a clerical oversight and Offeror C was intended to be bound by all contractual documents of the RFP.

Offeror C has submitted the corrected Certification. GIAA allowing Offeror C to correct this immaterial mistake does not prejudice the other offerors.

Offeror D:

Offeror D submitted all required documents set forth in the RFP, however with regard to the required *Declaration Regarding Compliance with US DOL Wage & Benefits and the Most Recent Wage Determination Applicable to Guam Issued by US DOL* ("Declaration"), it was determined that Offeror D submitted the form in their proposal, but upon further review, it was discovered that Offeror D failed to include the required wage attachments. Therefore, pursuant to **5 GCA § 5216(d) and 2 GAR Div. 4 § 3114(i)(1)**, GIAA determined this mistake was immaterial and had requested that Offeror D submit a corrected Declaration. There is no doubt that this was a clerical oversight and Offeror D was intended to be bound by all contractual documents of the RFP.

Offeror D did not submit the corrected Declaration with the most recent wage attached by the established deadline. However, it is noted Offeror D and Offeror C had a ranking of 4.5 placing them as the lowest ranked offerors.

Offeror E:

Offeror E submitted all required documents set forth in the RFP.

Based on the tabulation of the evaluation ranking, **Offeror A** is ranked as the best qualified, responsive firm to perform the required services in accordance with the criteria set forth in the RFP. Also, upon further analysis of the offeror's submitted required documents, **Offeror A** has been deemed to have met the standards of responsibility outlined in the Guam Procurement Law & Regulations.

Legal Review

Upon Board approval, a contract will be forwarded to Legal Counsel for review and approval as to form. The term of the contract is for a period of four (4) years subject to the availability of funding.

Financial Review

The *Airport Master Plan Update* contract will be funded under the FAA AIP.

Recommendation

I recommend the Board ratify the approval of the ranking results and the contract award to **Offeror A** for the *Airport Master Plan Update* contract, subject to negotiation of fair and reasonable fees to be submitted by the offeror at a time and in a format determined by GIAA. If GIAA is unable to negotiate a contract with the highest ranked offeror, the Executive Manager or his designee, may enter into negotiations with the next most qualified offeror, consistent with the Guam Procurement Law & Regulations.

Email: official@guamairport.net

May 24, 2021

MEMORANDUM

TO: JOHN M. QUINATA
EXECUTIVE MANAGER

FROM: SUPPLY MANAGEMENT ADMINISTRATOR

SUBJECT: EVALUATION AND RECOMMENDATION - REQUEST FOR PROPOSAL (RFP)
AIRPORT MASTER PLAN UPDATE, RFP No. RFP-004-FY21,
PROJECT NO. GIAA-FY20-02-6, AIP No. 3-66-0001-TBD

The referenced Request for Proposal ("RFP") solicits proposals from firms and/or individuals to provide professional planning and consulting services to the Antonio B. Won Pat International Airport Authority, Guam's ("GIAA") Airport Master Plan Update.

The RFP was advertised in the local newspapers on April 16, 23, & May 12, 2021. The deadline to submit proposals was established for May 19, 2021.

A total of thirty-four (34) firms and/or individuals downloaded the RFP package and five (5) firms submitted a proposal before the submission deadline.

Proposal Review for Responsibility and Responsiveness

The proposals were reviewed to determine responsibility and responsiveness, that is, whether or not the offerors submitted all the documents required by the RFP. The proposals were determined to have met the standards of responsibility and responsiveness as outlined in the Guam Procurement Laws & Regulations, subject to the following:

Offeror A:

Offeror A submitted all required documents set forth in the RFP, however with regard to the required *Certification of Proposer Regarding Tax Delinquency and Felony Convictions* ("Certification"), it was determined that Offeror A submitted the form in their proposal, but upon further review, it was discovered that Offeror A failed to mark the appropriate box indicating the firm's federal tax liability status and any confirmed felony convictions. Therefore, pursuant to **5 GCA § 5216(d) and 2 GAR Div. 4 § 3114(i)(1)**, GIAA determined this mistake was immaterial and had requested that Offeror A submit a corrected Certification. There is no doubt that this was a clerical oversight and Offeror A was intended to be bound by all contractual documents of the RFP.

Offeror A has submitted the corrected Certification. GIAA allowing Offeror A to correct this immaterial mistake does not prejudice the other offerors.

Offeror B:

Offeror B submitted all required documents set forth in the RFP, however with regard to the required *Certification of Proposer Regarding Tax Delinquency and Felony Convictions* ("Certification"), it was determined that Offeror B submitted the form in their proposal, but upon further review, it was discovered that Offeror B failed to mark the appropriate box indicating the firm's federal tax liability status and any confirmed felony convictions. Therefore, pursuant to **5 GCA § 5216(d) and 2 GAR Div. 4 § 3114(i)(1)**, GIAA determined this mistake was immaterial and had requested that Offeror B submit a corrected

Certification. There is no doubt that this was a clerical oversight and Offeror B was intended to be bound by all contractual documents of the RFP.

Offeror B has submitted the corrected Certification. GIAA allowing Offeror B to correct this immaterial mistake does not prejudice the other offerors.

Offeror C:

Offeror C submitted all required documents set forth in the RFP, however with regard to the required *Certification of Proposer Regarding Tax Delinquency and Felony Convictions* (“Certification”), it was determined that Offeror C submitted the form in their proposal, but upon further review, it was discovered that Offeror C failed to mark the appropriate box indicating the firm’s federal tax liability status and any confirmed felony convictions. Therefore, pursuant to **5 GCA § 5216(d) and 2 GAR Div. 4 § 3114(i)(1)**, GIAA determined this mistake was immaterial and had requested that Offeror C submit a corrected Certification. There is no doubt that this was a clerical oversight and Offeror C was intended to be bound by all contractual documents of the RFP.

Offeror C has submitted the corrected Certification. GIAA allowing Offeror C to correct this immaterial mistake does not prejudice the other offerors.

Offeror D:

Offeror D submitted all required documents set forth in the RFP, however with regard to the required *Declaration Regarding Compliance with US DOL Wage & Benefits and the Most Recent Wage Determination Applicable to Guam Issued by US DOL* (“Declaration”), it was determined that Offeror D submitted the form in their proposal, but upon further review, it was discovered that Offeror D failed to include the required wage attachments. Therefore, pursuant to **5 GCA § 5216(d) and 2 GAR Div. 4 § 3114(i)(1)**, GIAA determined this mistake was immaterial and had requested that Offeror D submit a corrected Declaration. There is no doubt that this was a clerical oversight and Offeror D was intended to be bound by all contractual documents of the RFP.

Offeror D did not submit the corrected Declaration with the most recent wage attached by the established deadline. However, it is noted Offeror D and Offeror C had a ranking of 4.5 placing them as the lowest ranked offerors.

Offeror E:

Offeror E submitted all required documents set forth in the RFP.

Evaluation and Selection

Pursuant to Section 8: Selection of Best Qualified Offeror and Proposal of *Basic Information* of the RFP documents, after receipt of all proposals, the GIAA Evaluation Committee established by the Executive Manager shall conduct an independent evaluation of the proposals based on the evaluation criteria set forth in the RFP for the purpose of determining if the offerors have met the standards of responsiveness and responsibility as outlined in the Guam Procurement Law & Regulations.

The evaluation committee established by management was comprised of the following individuals:

1. Artemio R.A. Hernandez , Deputy Executive Manager
2. Victor J. Cruz, Engineering Supervisor
3. Raymond T.Q. Quintanilla, Airport Operations Supervisor
4. Antonio O. Laniog, Jr., Engineer III
5. Pete T. Camacho, Planner IV

The committee completed their evaluations of the proposals based on the evaluation criteria set forth in the RFP. The scores were tabulated as reflected on the attached summary worksheet. As a result of our tabulation,

the firms selected in the order of their ranking are as follows:

1. Offeror A
2. Offeror E
3. Offeror B
- 4.5 Offeror C
- 4.5 Offeror D

Attached for your reference is the summary of the committee's evaluation scores based on the evaluation criteria set forth in the RFP.

Recommendation

Offeror A is deemed to have met the standards of responsiveness and responsibility as outlined in the Guam Procurement Law & Regulations. Therefore, it is recommended to approve the ranking results and the contract award to **Offeror A** for *Airport Master Plan Update*, subject to negotiation of fair and reasonable fees. The term of the contract to be awarded is for a period of four (4) years and subject to the availability of funding.

Should you have any questions or would like to discuss this matter further, I am available at your request.



HENRY M. CRUZ

APPROVED:



JOHN M. QUINATA
EXECUTIVE MANAGER

Attachments

cc: Evaluation Committee / Procurement File





Antonio B. Won Pat International Airport Authority, Guam

Evaluation Score Tally Sheet

RFP NO. RFP-004-FY21

AIRPORT MASTER PLAN UPDATE

OFFEROR DESIGNATION	Evaluator 1		Evaluator 2		Evaluator 3		Evaluator 4		Evaluator 5		Final Ranking
	Score	Rank	Score	Rank	Score	Rank	Score	Rank	Score	Rank	
OFFEROR A	86	3	94	1	91	1	88	2	91	5	1
OFFEROR B	91	1	80	5	90	2	84	4	95	3.5	3
OFFEROR C	84	4	84	3	83	3	85	3	95	3.5	4.5
OFFEROR D	76	5	83	4	74	4.5	92	1	97	2	4.5
OFFEROR E	89	2	85	2	74	4.5	81	5	99	1	2

Evaluators:
No. 1: Artemio "Ricky" Hernandez, Deputy Executive Manager
No. 2: Victor Cruz, Engineering Supervisor
No. 3: Raymond T.Q. Quintanilla, Airport Operations Supervisor
No. 4: Antonio "Tony" Laniog, Engineer III
No. 5: Pete Camacho, Planner IV



WORK ORDER

TO: SSFM International, Inc. 215 Rojas Street, #213 Harmon, GU 96913	TODAY'S DATE: 5/10/21	WORK ORDER NO. <div style="border: 1px solid black; padding: 5px; text-align: center; width: 100px; margin: 0 auto;">003</div>	PAGE <u>1</u> of <u>8</u> <small>(Attach Scope of Work, if necessary)</small>
AMOUNT: \$ 564,460.00 * fixed fee EFFECTIVE DATE OF WORK ORDER: COMPLETION DATE: 7 Months **	CONTRACT TITLE/NO.: CM for Runway 6L/24R Rehabilitation, Proj. No. GIAA-FY18-01-2, AIP No. 3-66-001-TBD; Agreement No. GIAA-S20-008		
SUBJECT: Phase 2 CM Services under Agreement No. GIAA-S20-008			
SCOPE OF WORK (SOW): <i>(If SOW requires additional space, please identify number of pages attached on the top right corner of form.)</i> See Exhibit A (6 Pages) Scope of Services *\$564,460.00 (includes taxes), See Exhibit B (1 Page) for fee breakdown, which includes special inspection work(QA testing and surveying) is fixed price for Phase 2 and subject to a Contractor NTP on 7/1/21. **Construction Phase - 7 months; Post-Construction Phase - 1 month			
1. Work Order is issued pursuant to the cited Contract Title/No. stated above. 2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference. 3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.			
ACCEPTED BY: <div style="text-align: center;">FIRM/COMPANY NAME</div> <div style="text-align: center;">SSFM International, Inc.</div> <hr/> By: _____ Principal (Print) Signature: _____ Date: _____	AUTHORIZED BY: By: _____ <div style="text-align: center;">JOHN M. QUINATA Executive Manager</div> Date: _____ Certified Funds Available: By: _____ <div style="text-align: center;">JOHN A. RIOS Comptroller</div> Date: _____		
GIAA INTERNAL USE ONLY			
DIVISION: Account #: _____ ACCOUNTING: Obligation of funds: _____ Date: _____ <small>(Print Name/Initial)</small> Authorized by: _____ Date: _____ <small>(Print Name/Initial)</small>	PROCUREMENT: Supply Management Administrator Print/Sign Name: _____ Initial: _____ Date: _____		

Program SSFM will Undertake to Accomplish the Objectives of the Described Services

SSFM understands the work as described in the RFP:

The project is for the construction/rehabilitation of the Antonio B. Won Pat International Airport, Guam's main runway, Runway 6L/24R, which consist of approximately 9,500+ linear feet of pavement that is composed primarily of PCC or AC material for the surface areas of the runway, and a mixture of various substances which includes the use of granular, compacted coral, asphalt, crushed aggregate and other bituminous pavement material for the base, sub-base, and sub-grade. The scope of work will include rehabilitation of GIAA's primary runway that was constructed in the 1940s and 1950s, that will include pavement design alternatives, drainage improvements, lighting, signage, pavement markings, incidental vault work, and any other rehabilitation work that may be required. Panels 2, 4, 8, 10, 11, 12, and 13 are the most impacted areas and rehabilitation will be in conformance with AC 150/5320-6F.

As described in the RFP, SSFM will provide the following services:

A. CONSTRUCTION CONTRACT ADMINISTRATION

1. Administer the construction contracts, from pre-construction through contract close-out, and perform all the duties and responsibilities, and exercise all the powers and authority as CM as set forth herein and in the construction contracts for the Project. Project personnel shall continuously review contract documents to identify any oversight or error in the documents that may lead to disputes or claims by the contractor.
2. In conjunction with GIAA, arrange and conduct a pre-construction conference with the contractor(s) to present and explain contract requirements dealing with mobilization, prosecution of work, safety, environmental protection and historic preservation, payment processing, material and equipment testing procedures, inspections, and the role as well as the duties and responsibilities of the CM.
3. Conduct periodic meetings with the contractor(s) and GIAA to discuss progress of the work, contract requirements, problems and other pertinent aspects of the Project. Prepare and distribute, in a timely manner, minutes of the meetings in a format acceptable to GIAA. Promptly respond to, investigate and follow up on the findings, observations and recommendations regarding contractor compliance with construction contract documents.
4. Prepare correspondence, reports and other documents as required for the proper management of the construction of the Project.
5. Secure and transmit to GIAA, contractor(s) or other certificates, waivers, and affidavits releases as required by the construction contract or for the timely prosecution of construction work.
6. Prepare monthly construction status reports using a format acceptable to GIAA. Present status reports to GIAA Board of Directors meetings or as required.
7. Monitor and enforce contractor compliance with applicable territorial and federal requirements.
8. Set up and maintain a project filing system acceptable to the GIAA.
9. Assist in arranging and conducting meetings with GIAA and affected stakeholders on construction matters and changes that will require decisions at a higher level.
10. Monitor and ensure that the contractor keeps current a set of record drawings and specifications by noting all changes in or deviations from the original contract documents.
11. Maintain daily Quality Assurance (QA) reports of all activities occurring at the construction site in relation to the Project.

12. Ensure that the Contractor has prominently posted the schedule of wage rates on the job site and any additions or amendments to it.
13. Conduct employee labor interviews to ensure the payment of correct wage rates.
14. Assist GIAA in ensuring that the contractor(s) and their workers have proper security clearances, classifications, and correct wages.
15. Prepare for GIAA, a monthly statement regarding the satisfactory submittal and review of the contractor's certified payroll.
16. Promptly spot check, including random interviews, and forward all payrolls as required by the construction contract.
17. Immediately report violations of labor laws and standard provisions to GIAA.
18. At all times maintain, arrange and inventory a complete and accurate set of all Project files and records which shall be kept at the CM office until the entire Project is completed, then delivered to GIAA Engineering Office in a well-organized manner.
19. Provide liaison, coordinate and track all CM's communications with GIAA and its stakeholders to include other government, federal or local agencies.
20. Provide coordination with affected GIAA tenants.
21. Verify that the contractor(s) comply with the construction contract and that materials and workmanship conform to the project documents, approved submittals and that all applicable codes and regulations are used and are incorporated in the Project.
22. Receive, review and approve the contractor's submittal construction schedule.
23. Provide coordination between general contractors when multiple general contractors are on-site and work is in progress.
24. Review contractor's monthly updated schedule as it relates to contractor's payment estimates and status of work items.
25. Prepare a final Project report using a format acceptable to GIAA.

B. PREPARATION AND PROCESSING OF PAYMENT ESTIMATES

1. Receive, review, recommend, and promptly process for payment of the contractor's payment estimates submitted in conformance with the construction contract's requirements. CM's recommendation shall be based on its knowledge, information and belief that the work has progressed to the point indicated and the quality of the work is in accordance with the contract documents.
2. All CM recommendations for CO approval to release withheld retainage, partially or entirely, shall include cost estimates for all remaining incomplete work such as O&M manuals, as-built drawings, training, warranties, resubmittals, spare parts, etc., and outstanding deficiency items from the final inspection punch list.
3. CM shall monitor the approved estimates of construction cost. CM shall show actual costs for activities in progress and estimates for incomplete tasks and compare to the approved estimate.
4. CM shall maintain accounting records on authorized work performed under unit costs, additional work performed on the basis of actual costs of labor and materials, and other work requiring accounting records.

2. Prepare, on behalf of GIAA, change orders which are necessary to eliminate any imminent danger to the health and safety of workers or the general public.
3. Develop alternatives and provide recommendations to GIAA's CO in resolving outstanding issues in contract changes.
4. Evaluate the contractor's cost estimates for change orders as follows:
 - (a) Prepare an independent cost estimate and time impact analysis prior to issuance of the change notice, both to be submitted to the CO for approval.
 - (b) Evaluate the contractor's cost estimate and recommend appropriate change order monetary value and contract time extension, if any, to the CO within 14 days after receipt of cost proposal.
 - (c) Prepare change order documents and prepare document change order backup files containing all relevant documents (such as drawings, correspondence, estimates, daily records, meeting minutes, etc.). Transmit documentation to the CO for approval. Change order work shall not commence prior to obtaining approval.
5. Within seven (7) days after receipt of the contractor's proposal, CM shall commence negotiations for a change order with the contractor. CM shall develop a negotiations strategy on cost and time objectives for each order prior to start of negotiations. CM shall provide its recommendations to the CO for approval of each change order as soon as negotiations have been concluded. CM shall conclude negotiations promptly. If an agreement cannot be reached, CM shall notify the contractor of its final determinations in writing as well as the Contractor's right to request a CO decision within thirty (30) days.
6. Prepare and update a change order database of all approved change orders immediately and assure that subsequent payment estimates reflect all current change orders. Content of database shall be approved by GIAA.
7. Assist GIAA in the review and evaluation of any changes requested by the contractor and make recommendations regarding the matter and method of executing the change. Evaluation to be completed by CM within 15 days after receipt of change request from the contractor.

D. PROCESSING CLAIMS AND DISPUTES

1. Identify deficiencies in the contract documents which may lead to claims by or a dispute with contractors and recommend solutions.
2. Maintain adequate records of information associated with potential claims and disputes.
3. Review claims by or disputes with contractors and recommend solutions to GIAA.
4. All contractor claims for contract time extension shall be promptly evaluated for merit upon receipt. CM shall submit its Findings of Fact and Conclusion/Recommendations to the CO within 30 days of receipt of the claim.
5. Upon request by GIAA, assist GIAA's legal counsel in settling claims or disputes with contractors.

F. SUBMITTAL REVIEW

1. Receive, review for format, log and approve as appropriate, shop drawings, product data, and samples from the contractor based on the contractor's approved submittal schedule.
2. Assist GIAA in evaluation and make recommendations on the contractor's requests for material or equipment substitution. The CO shall be responsible for approving such requests.
3. Process and implement approved requests for substitutions in accordance with the approved change order procedure if costs or schedule are affected.
4. Require the contractor to submit monthly updates of submittal schedules to verify and resolve any delays in the transmittal of the required submittals.

G. REVIEW AND ANALYSIS OF THE PROJECT SCHEDULE

1. Assist GIAA in evaluating the contractor's work schedule and direct the contractor to make changes if required to ensure that the schedule is reasonably accurate, logical, realistic and shows efficient sequence of construction work.
2. Enforce the contractor's compliance with the approved work (progress) schedule.
3. Ensure the contractor updates the progress schedule on a monthly basis to be submitted with payment requests.
4. Within ten (10) days, notify the contractor of non-compliance, if any, with the approved schedule and require submittal of a recovery schedule.
5. As-Built Drawings

At the substantial completion of the Project, the CM will receive and review the contractor's filed copy redlined record drawings of contract and shop drawings. The CM shall review the redlined drawings to determine that they are an accurate representation of the installed work. At the completion of its review, the CM will return these drawings to the contractor. The contractor will produce as-built mylar drawings of all contract drawings in electronic format using AutoCAD 2000 (or latest version) software. The CM will verify, based on available information, the accuracy and transmit all drawings to GIAA. The CM will provide GIAA Engineering with copies of all change notices.

Note: The CM shall not recommend the release of retainage and final payment until the as-built drawings are complete and submitted by the contractor.

H. CONSTRUCTION INSPECTION

1. Inspection
 - (a) The CM shall be required to perform continuous on-site inspections during the Contractor's working hours to check the quality or quantity of the work. On the basis of on-site observations, the CM shall keep GIAA informed of the progress and quality of the work, and shall endeavor to guard GIAA against defects and deficiencies in the work.

- i. Without prior notice to GIAA for failure of the contractor to correct unsafe conditions for the workers or the general public, for work nonconforming with the contract documents, and for unsuitable weather or conditions for the prosecution of the work, or for any other condition or reason deemed to be in the public interest.
 - ii. SWOs shall be in writing and set forth the period of time for which the work or any part thereof shall be suspended, the basis for such suspension, and the conditions for lifting the SWO. Notwithstanding the foregoing, the CM shall suspend the work or any part thereof when the contractor fails to perform its work in accordance with the contract requirements or that failure to suspend would have an adverse impact on the Project.
- (d) Recommend changes to the contractor's operations if needed to minimize inconvenience to and protect the safety of the public.
- (e) Direct changes to the contractor's operations if needed to comply with local laws or applicable government regulations such as those dealing with environmental protection and historic preservation.
- (f) Promptly reject, orally and in writing, all construction work that does not comply with contract requirements. Require the contractor to immediately remove and replace or correct deficient work.
- (g) Advise the COR if the contractor fails to remove, correct or replace rejected construction work promptly.
- (h) Maintain a list of subcontractors which have been previously approved on the Project to reasonably ensure the contractor's adherence to contractual requirements.
- (i) During the life of the construction contract, prepare and maintain a list of items which remain at variance with contract requirements; to apprise the contractor of items as they are noted and recommend corrective actions, and to make the list of items available to all members of the pre-final and final inspection teams.
- (j) Maintain a master copy of the official list of defects and omissions.
- (k) Ensure that all defects and omissions noted at the time of final inspection have been corrected or completed.
- (l) Schedule, arrange and conduct interim, preliminary, and final inspections of the project with representative of GIAA and other agencies/departments affected by the Project.
- (m) Conduct safety inspections of all construction activities to ensure that the applicable safety measures are strictly adhered to by contractors shall be conducted at all times, including any night and weekend work in accordance with OSHA. If for any reason the CM safety inspection cannot be performed, coordinate and ensure that the contractor's designated safety representative will conduct the inspection instead.
- (n) Conduct weekly reviews of the contractor's red-lined drawings to determine that they are kept up to date and accurate.

2. Quality Assurance and Testing

- (a) Prepare and submit for approval by GIAA a construction management program detailing the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality control provisions required by the construction contract documents and specifications. The program shall include as a minimum:
 - i. The name of the person representing GIAA who has overall responsibility for the contract administration for the project and the authority to take necessary actions to comply with the contract.
 - ii. Qualifications of engineering supervision and construction inspection personnel.
 - iii. Enforce all provisions of the contract documents dealing with the quality of workmanship.
 - iv. Obtain contractor certification for all materials as required in the specifications.
 - v. Monitor the contractor's activities to reasonably ensure that all construction work is accomplished according to the contract documents, all applicable codes, and conforms to accepted construction industry standards and practices.

-end-

EXHIBIT B

CM FOR RUNWAY 6L/24R REHABILITATION

PROJECT NO. GIAA-FY18-01-2

PHASE 2: Overlap and NTP July 1, 2021

4/1/2021

2019_078.000

DURATION	MONTHS	1 FTE SUBTOTAL
Preconstruction	0	0
Phase 1B (Overlap)	3	520
Phase 2	4	693
Post Construction	0	0
	7	

BASE FEE ESTIMATE: **\$492,260.22**
(Base Labor + ODC)

QA Testing and Survey \$72,200

TOTAL **\$564,460**

CATEGORIES	Direct Rate	165%	15%	5.263%
Principal	\$70.00	\$185.50	\$213.33	\$224.55
Project Manager	\$65.00	\$172.25	\$198.09	\$208.51
Resident Engineer	\$65.00	\$172.25	\$198.09	\$208.51
Senior Inspector/Engineer	\$45.00	\$119.25	\$137.14	\$144.36
Resident Inspector	\$45.00	\$119.25	\$137.14	\$144.36
Document Specialist	\$20.00	\$53.00	\$60.95	\$64.16

LABOR ESTIMATE	Principal	Resident Engineer	Senior Inspector/Engineer	Resident Inspector	Project Manager	Document Specialist	SUBTOTAL
Pre Construction	0%	0%	0%	0%	0%	0%	
(Assumed to overlap with Phase1)	0	0	0	0	0	0	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Phase 1B	0%	10%	0%	50%	10%	10%	
3 Months	0	52	0	260	52	52	
	\$0.00	\$10,842.46	\$0.00	\$37,531.59	\$10,842.46	\$3,336.14	\$62,552.65
Construction Phase 2	5%	100%	100%	50%	15%	100%	
4 Months	35	693	693	433	104	693	
	\$7,784.33	\$144,566.13	\$100,084.24	\$62,552.65	\$21,684.92	\$44,481.88	\$381,154.15
Post Construction	5%	100%	100%	50%	15%	100%	
1 Month	0	0	0	173	0	0	
	\$0.00	\$0.00	\$0.00	\$24,973.42	\$0.00	\$0.00	\$24,973.42

OTHER DIRECT COSTS	Units	Unit Cost	Sets	Subtotal	COMMENTS
Cell Phone	5	\$80.00	3	\$1,200.00	32 cell phones at monthly rate/no land lines
Truck Vehicle	5	\$1,200.00	2	\$12,000.00	Rental/Lease per month (2 vehicles will be allowable for Ph2)
Vehicle Insurance and Gas	5	\$600.00	2	\$6,000.00	also include insurance in vehicle cost
SIDA Badging under ASP	1	\$60.00	3	\$180.00	For PM, RE/CM, Inspector & Documentation Personnel
GIAA Vehicle Decals for AOA	1	\$100.00	2	\$200.00	Vehicle AOA Decal for 2 vehicles
Additional Premium for Auto Ins.	1	\$2,000.00	2	\$4,000.00	To meet GIAA requirement of \$4M liability coverage from our current
Total ODC				\$23,580.00	

QA Survey and Testing	Units	Unit Cost	Sets	Subtotal	COMMENTS
QA Survey	30	\$1,740.00	1	\$52,200.00	30 weeks
QA Testing	1	\$20,000.00	1	\$20,000.00	
Total QA Survey and Testing				\$72,200.00	



WORK ORDER

TO:	TODAY'S DATE:	WORK ORDER NO. <div style="border: 1px solid black; width: 100px; height: 30px; margin: 5px;"></div>	PAGE <u> </u> of <u> </u> <small>(Attach Scope of Work, if necessary)</small>
AMOUNT EFFECTIVE DATE OF WORK ORDER: COMPLETION DATE:	CONTRACT TITLE/NO.:		
SUBJECT:			
SCOPE OF WORK (SOW): <i>(If SOW requires additional space, please identify number of pages attached on the top right corner of form.)</i>			
<div>1. Work Order is issued pursuant to the cited Contract Title/No. stated above. 2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference. 3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.</div>			
ACCEPTED BY: FIRM/COMPANY NAME _____ By: _____ Principal (Print) Signature: _____ Date: _____	AUTHORIZED BY: By: _____ Executive Manager Date: _____ Certified Funds Available: By: _____ JOHN A. RIOS Certifying Officer Date: _____		
GIAA INTERNAL USE ONLY			
DIVISION: Account #: _____	PROCUREMENT:		
ACCOUNTING: Obligation of funds: _____ Date: _____ <small>(Print Name/Initial)</small>	Supply Management Administrator, <i>Acting</i> Print/Sign Name: _____		
Authorized by: _____ Date: _____ <small>(Print Name/Initial)</small>	Initial: _____ Date: _____		

Exhibit A (Sheet 1) - Cost Proposal														
PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES														
(RFP No. RFP-0090FY19; Project No. GIAA-FY14-01-1)														
Project Name: CM Services for GIAA Terminal Building Structural Upgrade and Concourse Isolation									Construction Contract Duration					
Consultant Name: KHLG & Associates, Inc.									Calendar Days		Weeks		Days	
Time and Material: KHLG Cost Proposal (4 Months - May to August 2021)									17					
Task Description	Principal / CM	Construction Manager	Resident Engineer	Project Engineer	Construction Engineer	Project Coordinator	Senior QA Specialist	Resident Inspector	Resident Inspector	Project Inspector / Safety	Document Control Specialist	Amount		
Directed Labor per Rate Schedule >>>>	\$86.54	\$62.50	\$48.08	\$46.00	\$44.00	\$48.08	\$40.00	\$38.15	\$38.15	\$32.00	\$24.00			
A PRE-CONSTRUCTION SERVICES														
1 Pre-Construction Services	0	0	0	0	0	0	0	0	0	0	0			
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
B CONSTRUCTION SERVICES (17.4 weeks)														
1 Project Controls & Support	680	0	680	680	680	0	680	680	680	680	680			
Subtotal	\$ 58,847.20	\$ -	\$ 32,694.40	\$ 31,280.00	\$ 29,920.00	\$ -	\$ 27,200.00	\$ 25,942.00	\$ 25,942.00	\$ 21,760.00	\$ 16,320.00		\$ 269,905.60	
C POST-CONSTRUCTION SERVICES (13 weeks)														
1 Project Close Out	0	0	0	0	0	0		0	0	0	0			
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
													\$ 269,905.60	
Approved Overhead Rate												1.651	\$445,614.15	
													\$715,519.75	
Profit												10%	\$71,551.97	
Total Labor													\$787,071.72	
D OTHER DIRECT COSTS (ODC)									Units	Rate		Amount		
Inspector vehicle includes monthly vehicle lease, fuel, insurance, maintenance (2 vehicles)									0	\$ 850.00		\$ -		
Blue Beam Revue (Software Maintenance Service)									0	\$ 400.00		\$ -		
SIDA Badges, Parking Decals, other security documentation									0	\$ 300.00		\$ -		
Laptops (Outright purchase; GIAA property after project completion)									0	\$ 1,500.00		\$ -		
Cell/Radio Phones including monthly airway charges									0	\$ 100.00		\$ -		
Procure (per year)									0	\$ 28,000.00		\$ -		
Photography Web Hosting									0	\$ 2,000.00		\$ -		
Equipment and Supplies for CM Office at Terminal									0	\$ 18,285.00		\$ -		
										Sub-total Other Direct Costs				\$ -
										Total Labor + ODC				\$ 787,071.72
										Guam GRT 5.263%				\$41,423.58
										Prime Consultant TOTAL				\$828,495.30

WORK ORDER

TO: E&A Engineers P.O. Box 11649 Tamuning, Guam 96931	TODAY'S DATE 5/20/2021	WORK ORDER NO. E&A 2014-20	PAGE of <small>(Attach Scope of Work / necessary)</small>
AMOUNT: \$471,598.32 EFFECTIVE DATE OF WORK ORDER: COMPLETION DATE:	CONTRACT TITLE/NO. Agreement No. GIAA-14-005(D)		
SUBJECT: Post Construction Award Services (PCAS), Terminal Building Structural Upgrade and Concourse Isolation, Project No. GIAA-FY14-01-1, May 1, 2021 to August 31, 2021.			
SCOPE OF WORK (SOW): <i>(If SOW requires additional space, please identify number of pages attached on the top right corner of form.)</i> See attached Scope of Work.			
1. Work Order is issued pursuant to the cited Contract Title/No. stated above. 2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference. 3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.			
ACCEPTED BY: FIRM/COMPANY NAME E&A Engineers	AUTHORIZED BY: By: JOHN QUINATA Executive Manager		
By: Carlito P. Acabado Principal (Print)	Date:		
Signature:	Certified Funds Available: By:		
Date: 05/20/2021	JOHN A. RIOS Certifying Officer Date:		
GIAA INTERNAL USE ONLY			
DIVISION: Account #:	PROCUREMENT:		
ACCOUNTING:	Supply Management Administrator		
Obligation of funds: Date:	Print/Sign Name:		
(Print Name/Initial)	Initial: Date:		
Authorized by: Date:	(Print Name/Initial)		

ADM210-14-002 Revised 2/09/2016



E&A ENGINEERS
P.O. BOX 11649, TAMUNING, GUAM 96931
 180 East Marine Corps Drive
 FIC Bldg, Unit 6
 Dededo, Guam 96929

PROJECT NC Post Construction Award Services (PCAS)
 Terminal Building Structural Upgrade and Concourse
 Isolation, Project No.: GIAA-FY14-01-1 (months)
 May 1, 2021 to Augsut 31, 2021

ITEM	DESCRIPTION	HOURS	RATE	COST
0001A	Principal (RFI and Structural Red Line Review)	36hrs/mo x 4 mos.	144 \$ 247.79	\$ 35,681.76
0001B	Project Engineer (RFI and Submittal Reviews/Goto Meeting/Coordination Meeting)	160hrs/mo x 4 mos.	640 \$ 114.63	\$ 73,363.20
0001C	Architect (RFI and Submittal Reviews)	88 hrs/mo x 4 mos.	352 \$ 170.00	\$ 59,840.00
0001D	Architect - CADD Technician (Red Line Drawings)	132 hrs/mo x 4 mos.	528 \$ 77.71	\$ 41,030.88
0001E	Civil (Meeting)	-	\$ 86.84	\$ -
0001G	Structural (RFI and Submittal Reviews/GotoMeeting)	64 hrs/mo x 4 mos	256 \$ 251.40	\$ 64,358.40
0001H	Structural - CADD Technician	-	\$ 77.71	\$ -
0001I	Mechanical - Air-Conditioning and Ventilation (RFI and Submittal Reviews)	31 hrs/mo x 4 mos	124 \$ 149.84	\$ 18,580.16
0001J	Mechanical - CADD Technician	-	\$ 77.71	\$ -
0001K	Plumbing and Fire Protection (RFI and Submittal Review)	35 hrs/mo x 4 mos	140 \$ 149.84	\$ 20,977.60
0001L	Plumbing and Fire Protection - CADD Technician	-	\$ 77.71	\$ -
0001M	Electrical (RFI and Submittal Review)	35 hrs/mo x 4 mos.	140 \$ 179.47	\$ 25,125.80
0001N	Electrical - CADD Technician	-	\$ 77.71	\$ -
0001O	Cost Engineer/Estimator	-	\$ 114.63	\$ -
0001P	Specification Writer	-	\$ 86.84	\$ -
0001Q	Administrative Assistance	60 hrs/mo x 4 mos	240 \$ 88.26	\$ 21,182.40
SUBTOTAL ITEM 0001				360,140.20

0002	SITE SURVEILLANCE/FIELD SUPPORT	HOURS	RATE	COST
0002A	E&A Engineers (Prime)	28 hrs/mo x 4 mos	112 \$ 247.79	\$ 27,752.48
0002B	Architect	28 hrs/mo x 4 mos	112 \$ 170.00	\$ 19,040.00
0002C	Civil Engineer	30 hrs/mo x 4 mos	120 \$ 86.84	\$ 10,420.80
0002D	Strutural Engineer	-	\$ 251.40	\$ -
0002E	Mechanical - Air-Conditioning and Ventilation	16 hrs/mo x 4 mos	64 \$ 149.84	\$ 9,589.76
0002G	Plumbing and Fire Protection	16 hrs/mo x 4 mos	64 \$ 149.84	\$ 9,589.76
0002F	Electrical Engineer	16 hrs/mo x 4 mos	64 \$ 179.47	\$ 11,486.08
0002H	Landscape Architect	-	-	\$ -
SUBTOTAL ITEM 0002				\$ 87,878.88

0003	REPRODUCTION COSTS	UNITS	SIZE	UNIT PRICE	NO. OF UNITS	COST
0003A	Blueline Print	Each	30' x 42"	2.00	-	\$ -
0003B	Blueline Print	Each	11" x 17"	0.50	-	\$ -
0003C	Specifications	Each	8.5" x 11"	0.10	-	\$ -
0003D	Cost Estimate	Each	8.5" x 11"	0.10	-	\$ -
0003E	Design Analysis	Each	8.5" x 11"	0.10	-	\$ -
0003F	Reports	Each	8.5" x 11"	0.10	-	\$ -
0003G	Mylar	Each	30" x 42"	10.00	-	\$ -
0003H	CD-ROM	Each	700 MB	2.00	-	\$ -
0003J	Diskette	Each	1.44MB	1.00	-	\$ -
SUBTOTAL ITEM 0003						\$ -

TOTAL COST (ITEM 0001+ITEM 0002+ITEM 0003+ITEM 0004) \$ 448,019.08
GRT (ITEMS 0001+ITEM 0002 MULTIPLIED BY 5.263%) \$ 23,579.24
TOTAL BASIC DESIGN SERVICES FEE 471,598.32

Signed: 
 CARLITO B. ACABADO, P.E.
 Principal

Date: 20-May-21

A/E Services for Terminal Building Structural Upgrade and Concourse Isolation Design; PCAS (Post Construction Award Services)

SCOPE OF WORK – FOUR MONTHS CONSTRUCTION PERIOD

May 1, 2021 to August 31, 2021

1. Acceptance Testing of Critical Systems: Assist the GIAA/CM with the acceptance/approval of critical system test results for both the Concourse Isolation and the Structural retrofit from the Construction Contractor. Fee shall be time and materials.
2. Office Consultation and Submittal Review: All consultation related to the review, research, coordination and documentation and shall commence be charged for effort following the award of the contract for construction.
3. Field Consultation During Construction (FCDC): Site visits during construction for the purposes of observations or consultation and report.
4. Provide construction administrative services to include contractor's submittal reviews and approval for materials and shop drawings.
5. Work with Contractor to provide operational and maintenance support information (OMSI) for fire protection systems.
6. Review record drawings based on Contractor's redline mark-ups. PCAS will assist CM to get drawings up to date.
7. Conduct pre-final and final inspection for plumbing, fire sprinkler, and fire alarm system. Product data and Submittal Review (per submittal items identified in the design specifications and drawings).
8. Product data and Submittal Review (per submittal items identified in the design specifications and drawings).
9. Conduct Field Observations during Construction (budget an average of 2 per month in the first 4 months (1 per week) for the last 2 months of each phase. Conduct Field Observations during Construction at a frequency dictated by the fee proposal.
10. Review Contractor's Value Engineering proposals and change orders.
11. Witness testing of critical equipment.
12. Response to design related RFIs.
13. Assist CM and perform field consultation for construction related RFIs
14. Conduct Punchlist Inspections
15. Conduct Pre-Final Inspections
16. Conduct Final Inspections
17. Attend pre-construction and regular construction meetings
18. Review manufacturer's equipment and product data submittals
19. Review installation shop drawings
20. Review Test Reports and Close-out documents (As-built drawings, O&M Manuals).
21. Additional Work and Consultation: Services beyond the work groups shown above shall be provided on an hourly basis at the rates shown below for the duration of the Construction period. Change orders, value engineering and other consultation services not shown above shall be charged on a time and material basis at the rates shown below or via Fee proposals for specific scope.
22. Not Included in Scope of Work: Design of HVAC, interior design of concession/tenant areas, construction management services, LEED, and all other services are excluded.

A/E Services for Terminal Building Structural Upgrade and Concourse Isolation Design; PCAS (Post Construction Award Services)

23. Any items not listed above are specifically excluded from the PCAS Scope of Work. These items, if any, will be performed and invoiced as Time and Material at the proposed manhour rates indicated below:

Project Manager:	\$247.79
Project Engineer:	\$114.63
Structural Engineer:	\$251.40
Architect:	\$170.00
Civil Engineer:	\$114.63
Mechanical Engineer:	\$149.84
Electrical Engineer:	\$179.47
Admin:	\$ 88.26

24. Tenant Impact Mitigation.

GIAA CELL PHONE AND PERSONAL DEVICE POLICY

PURPOSE

This cell phone and personal device policy outlines our guidelines for the use of cell phones and other personal devices (for example, ipads, ipods, laptops, e-book reader, tablet, digital camera, and portable music player, etc.) by GIAA employees. Cell phones and personal devices ("PDs") may be a great asset if used correctly and productively. But these devices may also cause problems or result in dangerous conditions when used imprudently or excessively.

SCOPE

This policy applies to all GIAA employees.

POLICY ELEMENTS

Cell phones and PDs may cause problems in the workplace. Employees who use their cell phones imprudently or excessively may:

- Get distracted from their work, resulting in less productivity.
- Disturb colleagues by speaking on their phones.
- Cause security issues from inappropriate use of devices.
- Cause accidents when using personal devices inside company vehicles or near areas where using phones or PDs is prohibited. For example, phones are not only a distraction, they can be dropped or fall into fuel tanks, aircraft component areas, engines, or other areas that could cause damage, foreign object debris, or explosion issues.

APPROPRIATE USE OF CELL PHONES AND PDs IN THE WORKPLACE

GIAA employees are allowed to use their ***agency-issued*** phones and PDs ***for business purposes only*** and are required to preserve them in good and workable condition.

GIAA employees are allowed to use their personal phones and PDs for the following purposes only:

- To make GIAA-related business calls.
- To make brief personal calls away from the working space of colleagues.

- To check and send brief text messages.
- To make personal calls during breaks, at lunch hour, or outside of working hours.

RESTRICTIONS ON CELL PHONE AND PD USE IN THE WORKPLACE

It is strictly prohibited for GIAA employees to:

- Carry or use a cell phone or PD for non-GIAA related purposes when entering airport work areas such as aircraft ramps and parking areas, fuel storage areas, cargo areas, warehouses, maintenance hangars, and other hazardous materials areas.
- Play games, gamble, or use personal, social media apps, video or audio streaming apps, or non-business apps on cell phones or PDs during working hours.
- Use a cell phone or PD for any personal or business activity other than GIAA-related business.
- Use cell phones or PDs for any reason while driving a GIAA vehicle, except where: the cell phone is within close enough proximity that it is operable while the driver is restrained by properly installed and adjusted seat belts; the driver uses an earpiece or the speaker phone function or uses voice-activated dialing; or the driver uses a hands-free feature.
- Use a cell phone or PD's camera or microphone to record confidential information, unless such activity is related to GIAA business.
- Speak on phones or PDs for personal purposes within earshot of colleagues' working space during working hours for more than a few minutes.
- Download, upload, or view inappropriate, illegal, pornographic, or obscene material on a company-issued or personal cell phone or PD at the workplace or during working hours.
- Use a cell phone or PD while operating any ground support equipment or performing any airfield-related job task.
- Use any cell phone or PD within less than fifty (50) feet from any vehicle or aircraft refueling operation, parked refueling vehicles, fuel storage areas, aviator's breathing oxygen storage, and any other hazardous material storage areas., unless such devices are "intrinsically safe", meaning that they provide safe, reliable mobile communication within a classified or hazardous area.

- Use cell phones or PDs at their workstation in customer service areas, or in areas dealing with the public.
- Place a call when within the air operations area (“AOA”), except for GIAA-related business or emergency situations only. Incoming calls should be allowed to go to voice message mode when operating around aircraft or anywhere on the AOA. Calls can be returned once ground activities are completed.
- Use a cell phone or PD when operating a vehicle on active runways or taxiways.
- Use a cell phone or PD in precarious positions such as climbing ladders, on walkways, work stands, jet bridges or other areas that require full attention.
- Use a cell phone or PD to communicate sexual innuendo, racially insensitive comments, inappropriate jokes, or other communications that violate the company’s sexual harassment and anti-discrimination policies. Employees must remember that, regardless of intent, off-color jokes or forwarded messages can cause trouble at work and should be avoided.
- Use a cell phone or PD for any activity that would constitute a violation of any Guam or federal rules, regulations, or laws.

DISCIPLINARY CONSEQUENCES

GIAA retains the right to monitor employees for excessive or inappropriate use of their cell phones or PDs in the workplace. If such usage violates the law or GIAA policies, causes a decline in an employee’s productivity, or affects GIAA’s operations, GIAA may, among other options, ban the employee from using his or her cell phone or PD at work.

GIAA also retains the right to monitor and discipline employees for inappropriate use of their cell phones or PDs outside of the workplace which violates the law or GIAA policies, interferes with another employee’s work duties, or affects the operations of GIAA.

GIAA employees who have GIAA-issued cell phones or PDs acknowledge and agree that they have no expectation of privacy in such devices, which may be confiscated, inspected, or monitored without notice. GIAA employees who use their personal cell phones or PDs for GIAA purposes acknowledge and agree that they have no expectation of privacy in any work-related content in such devices. Such work-related content may be reviewed, intercepted, copied, deleted and disclosed without any notice to the employee, in GIAA’s sole discretion.

Any employee who violates the Cell Phone and Personal Device Policy may be subject to disciplinary action, up to and including termination.

DRAFT



EXECUTIVE MANAGER'S REPORT

GIAA BOARD OF DIRECTORS MEETING

May 27, 2021

AIRLINE UPDATES

JUNE 2021 PASSENGER FLIGHTS

		CARRIER								
		UA	PR	LJ	JL	KE	7C	CI	TW	RS
DESTINATION	HNL	7x weekly			Suspended thru 09/30					
	NRT	7x weekly					Suspended thru 06/30			
	KIX						Suspended thru 06/30			
	MNL	3x weekly	1x weekly							
	SPN	4x weekly								
	ROR	2x weekly								
	PNI	1x weekly								
	YAP	1x weekly								
	TKK	3x weekly								
	ICN			1x weekly			Suspended thru 06/30			
	PUS						Suspended thru 06/30			
	TPE							Suspended thru 06/30		

JUNE 2021 CARGO FLIGHTS

		CARRIER					
		UA	PR	FX	UP	KE	7C
DESTINATION	SIN	1x weekly					
	SFO						
	LAX	4x weekly					
	HNL/HKG				1x weekly		
	HKG	3x weekly					
	ANC/PVG			1x weekly			
	MNL	2x weekly					
	ICN					1x weekly	1x weekly



EXECUTIVE MANAGER'S REPORT

GIAA BOARD OF DIRECTORS MEETING

May 27, 2021

REGULATORY UPDATES

FAA Annual Certification Inspection

Administrative Record Review

The annual certification inspection will still take place however the inspection will take place both virtually and in person. The administrative review of all GIAA Operations and ARFF records (operational, self-inspection and training documents) are scheduled for a June 1, 2021 review.

Physical Facility Inspection

The second part of the annual certification process is an actual in-person physical inspection, which has been scheduled for sometime in July 2021.

FINANCIAL UPDATES

FY2022 Budget

Work on the FY 2022 Budget is ongoing and due to the airline carriers by July 1, 2021 for their review and feedback. The final budget will be presented to the board at the regularly scheduled Board meeting for August.

Moody's Investor Services Credit Opinion

Following its most recent rating action issued on May 13, 2021, Moody's published a Credit Opinion (Update) on May 19, 2021. The credit opinion is in line with the recent rating action affirming our Credit Rating "Baa2" assigned to our GIAA senior general revenue bonds, with a negative outlook. This rating affirmation follows Moody's rating action of the Government of Guam's general obligation bonds rating, which was affirmed at Ba1 with a stable outlook on 4 May 2021. Moody's report further recognizes GIAA's strong liquidity, combined with federal stimulus and the Airport's quick action to reduce operational expenses all of which will assist the Airport in mitigating the financial impact of reduced passenger enplanements in fiscal year 2021.

LEGISLATIVE UPDATES

Bill 116-36 introduced in the 36th Guam Legislature is an act to enhance the Government of Guam's (GovGuam) agencies' capacity to address illegal dumping. The bill proposed to "empower a wider set of apprehending officers to address litter, as well as to serve notices of violation..." to include GIAA Police. It also increased the fines in the Litter Control Revolving fund. GIAA submitted written testimony in favor of the bill and consideration that 50% of the revenue collected from issued citations, be distributed to the apprehending agency.

Public Law 36-25 updates the ethics in government training program now requiring Ethics Training for all GovGuam employees.

Public Law 36-23 creates the Transshipment Task Force (TTF) to evaluate existing laws and regulations, as well as available resources, for the purpose of exploring Guam's potential to

EXECUTIVE MANAGER'S REPORT

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serve as an established port in the supply chain in the Asia Pacific region. The TTF will be composed of various GovGuam officers to include the GIAA Executive Manager or his/her designee; **enacted 05/12/21**.

Public Law 36-13 continues to address full disclosure requirements of ownership, financial and conflict of interests under Guam Procurement Law.

Public Law 36-11 deals with training and compliance.

PERSONNEL UPDATES

Training

Airport staff from the Safety Section and Property Management Division participated in Occupational Safety and Health Administration (OSHA) training through the University of California (UC), San Diego campus as follows:

Course: OSHA 7505 – Introduction to Incident (Accident) Investigation, UC San Diego

Attendees: Anthony J. Quidachay, Pedro N. Lizama & Vanessa Pangindian

Date: 05/25/2021 to 05/25/2021

Course: OSHA 7845 – Recordkeeping Rule Seminar, UC San Diego

Date: 05/14/2021 to 05/14/2021

Attendees: Anthony J. Quidachay & Pedro N. Lizama

Recruitment Process

As part of the recruitment process for the Air Terminal Manager position, GIAA issued a job announcement and recently concluded its interviews. Per GIAA Rules, GIAA intends to issue a public notice of our intent to request for recruitment above the designated implementation range for Mr. Juan Reyes as Air Terminal Manager, P-13-D, pursuant to GIAA Personnel Rules and Regulations for CTP. The Airport will formally request the GIAA Board's approval following the 30-day public notice requirement.

ANNOUNCEMENTS

- A new arrival process has been in place for all arriving passengers since May 14, 2021 with the issuance of Department of Public Health and Social Services (DPHSS) [DPHSS Guidance Memo 2020-11 REV 11](#), relative to amending Guam's quarantine program for incoming travelers in accordance with [Executive Order No. 2021-10](#).

INDIVIDUALS WITH IMMEDIATE PROOF OF COVID-19 VACCINATION:

Arriving passengers who are fully vaccinated (passengers are considered fully vaccinated 2 weeks after their second dose in a 2-dose series, or 2 weeks after a single-dose vaccine with a U.S. FDA authorized COVID-19 vaccine) may be exempt from the 10-day quarantine period regardless if they present:

- Photo identification (e.g. passport, driver's license, state-issued identification);
- COVID-19 vaccination record card, which includes the patient name, date of birth, vaccination date(s), and the brand of COVID-19 vaccine administered;
- Secondary form of COVID-19 vaccine verification such as:

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GIAA BOARD OF DIRECTORS MEETING

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- vaccinating health authority record;
 - vaccinating provider letter;
 - receipt of COVID-19 vaccine administered; or
 - another form of secondary verification, to be approved at the reviewing officer's discretion
- Declaration of Individual Attesting to COVID-19 Vaccination, signed under penalty of perjury

NOTE: Individuals vaccinated in Guam, whose vaccination information are verifiable utilizing the WebIZ Application will not be required to present a secondary form.

INDIVIDUALS WITH A PREVIOUS COVID-19 INFECTION:

Those who have contracted and recovered from COVID-19 within the three (3) months preceding their arrival in Guam, and who show no symptoms of infection may be eligible for exemption from quarantine, provided that they present:

- Photo identification (e.g. passport, driver's license, state-issued identification);
- Valid positive COVID-19 PCR test result collected between 10 to 90 days prior to arrival;
- Valid negative COVID-19 PCR test result collected within 10 days prior to arrival and a subsequent clearance from a physician, clinic or health department.

May 24, 2021

MEMORANDUM

To: Mr. Brian Bamba
 Chairman
 GIAA Board of Directors

From: John A. Rios 
 Comptroller

Subject: Operating Results – Revenues and Expenses as of April 30, 2021

Attached herewith is GIAA's Operating Results Report for the month ending April 30, 2021. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended April 30, 2021.

The key operating results for 7 month(s) of FY2021 ending April 30, 2021 – (in \$000's) are

CATEGORY	Actual FY21 Current Month	YEAR-TO-DATE			FORECAST FOR FULL YEAR- FY21	
		Budget FY21 Y-T-D	Actual FY21 Y-T-D	% Variance Budget vs. Actual	Actual/ Estimate	% Variance Budget vs. Actual/ Estimate
				Y-T-D Current Month		
Total Signatory Revenues	\$ 455.1	\$ 11,921.4	\$ 3,405.8	-71.4%	\$ 15,976.6	-34.8%
Total Concession Revenues	\$ 1,361.7	\$ 7,403.4	\$ 6,712.9	-9.3%	\$ 14,283.6	-4.6%
Total PFC's	\$ 34.7	\$ 2,115.1	\$ 101.6	-95.2%	\$ 2,519.7	-44.4%
Total Other Revenues	\$ 1,026.0	\$ 7,042.5	\$ 6,998.4	-0.6%	\$ 12,516.0	-0.4%
Total Operating Revenues	\$ 2,877.6	\$ 28,482.4	\$ 17,218.8	-39.5%	\$ 45,295.9	-19.9%
Total Operating Expenses	\$ 3,110.0	\$ 25,066.2	\$ 22,447.8	-10.4%	\$ 39,647.8	-5.5%
Net Revenues from Operations	\$ (232.4)	\$ 3,416.3	\$ (5,229.0)	-253.1%	\$ 5,648.1	-61.3%
Non-Operating Expenses	\$ 62.3	\$ 800.0	\$ 436.5	-45.4%	\$ 436.5	-45.4%
Other Available Moneys/other sources of funds	\$ 4,853.0	\$ 8,467.7	\$ 12,983.9	53.3%	\$ 14,746.6	44.1%
Net Debt Service Coverage	3.60	1.28	0.86	-32.8%	1.35	-16.4%

Year-to-date Total Signatory Revenues for the month ending April 30, 2021 are below Budgeted revenues by **71.4%**. Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are **9.3%** below budget while Passenger Facility Charges are below the budget estimate by **95.2%**.

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are below the budget estimate by **0.6%**.

Year-to-date Total Operating Revenues actual of **\$17.2M** is **39.5%** below the budget estimate of **\$28.5M**.

Year-to-date Total Operating Expenses are below budget by **10.4%**. Components of this line item include a **21.0%** increase in Personnel Service, a **33.0%** decrease in Contractual Services, a **71.5%** decrease in Materials & Supplies and a **100%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of **\$-5.2M** represents a **253.1%** decrease over the year-to-date budgeted amount of **\$3.4M**.

Finally, our year-to-date results for Debt Service Coverage is at **0.86** versus the requirement of **1.25**.

Should you have any questions, please contact me at your convenience.

Attachments

Cc: Board of Directors
Executive Manager
Deputy Executive Manager
Airport Services Manager

GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS (\$000's)
as of April 30, 2021

	CURRENT MONTH				Budget Full Year	YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2020	Budget FY2021	Actual FY2021	%Var Bud Vs Act'l		Actual FY2020	Budget FY2021	Actual FY2021	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
I. Signatory Airline Rents & Fees											
Terminal Bldg Rentals	264.4	237.8	232.9	-2.0%	2,853.8	2,132.3	1,664.7	1,630.6	-2.0%	2,819.7	-1.2%
Departure Fees	4.3	607.7	47.5	-92.2%	6,646.8	3,233.7	3,101.3	267.9	-91.4%	3,813.5	-42.6%
Arrival Fees	2.9	548.5	31.6	-94.2%	6,056.2	3,092.3	2,817.9	183.1	-93.5%	3,421.5	-43.5%
Immigration Inspection Fees	0.3	222.0	6.2	-97.2%	2,378.4	1,128.2	1,066.7	31.3	-97.1%	1,343.0	-43.5%
Common Use Ticket Counter Fees	0.0	67.4	0.4	-99.5%	767.8	62.9	365.1	3.1	-99.1%	405.9	-47.1%
Loading Bridge Use Fees	37.0	354.8	78.8	-77.8%	4,084.3	3,968.0	2,042.3	695.5	-65.9%	2,737.4	-33.0%
Apron Use Fees	11.9	31.9	14.3	-55.2%	370.6	730.2	187.7	139.3	-25.8%	322.3	-13.0%
Landing Fees	26.7	115.0	43.5	-62.2%	1,334.2	1,686.5	675.7	454.9	-32.7%	1,113.4	-16.6%
Total Signatory Revenue	347.5	2,185.3	455.1	-79.2%	24,492.1	16,034.0	11,921.4	3,405.8	-71.4%	15,976.6	-34.8%
Enplaned Signatory Pax	1,148	104,910	8,196	-92.2%	1,147,374	855,568	535,343	46,278	-91.4%	658,309	-42.6%
Cost per Enplaned Pax	\$302.70	\$20.83	\$55.53	166.6%	\$21.35	\$18.74	\$22.27	\$73.60	230.5%	\$24.27	13.7%
Revenues from Sources other than Signatory Airlines Rents & Fees											
Concession Revenues											
Gen Mdse	243.7	1,240.4	1,237.9	-0.2%	12,352.5	7,132.9	6,150.7	6,056.7	-1.5%	12,258.5	-0.8%
In-flight Catering	5.8	26.8	18.9	-29.4%	321.6	452.0	187.6	132.4	-29.4%	266.4	-17.2%
Food & Beverage	13.5	76.6	15.6	-79.7%	851.5	558.0	391.7	78.3	-80.0%	538.0	-36.8%
Rental Cars	14.1	98.1	74.8	-23.8%	943.0	816.9	440.9	358.7	-18.6%	860.8	-8.7%
Other Concession Rev	0.0	45.5	14.5	-68.1%	505.6	337.0	232.6	86.8	-62.7%	359.8	-28.8%
Total Concession Revenues	277.1	1,487.4	1,361.7	-8.5%	14,974.1	9,296.8	7,403.4	6,712.9	-9.3%	14,283.6	-4.6%
Passenger Facility Charges	-116.2	414.5	34.7	-91.6%	4,533.3	3,166.0	2,115.1	101.6	-95.2%	2,519.7	-44.4%
Other Revenue	694.3	1,064.7	1,026.0	-3.6%	12,560.1	8,670.1	7,042.5	6,998.4	-0.6%	12,516.0	-0.4%
Total Operating Revenue	1,202.7	5,151.9	2,877.6	-44.1%	56,559.6	37,166.9	28,482.4	17,218.8	-39.5%	45,295.9	-19.9%
II. Operating Expenses:											
Personnel Services	2,010.3	1,514.2	1,836.7	21.3%	19,685.0	12,678.0	11,356.8	13,739.9	21.0%	22,366.5	13.6%
Contractual Services	1,108.5	1,612.7	1,225.4	-24.0%	20,446.9	13,108.8	12,543.3	8,400.1	-33.0%	16,303.7	-20.3%
Materials & Supplies	81.7	119.4	47.9	-59.8%	1,685.9	464.2	1,080.6	307.8	-71.5%	913.1	-45.8%
Equipment/Furnishings	0.0	18.9	0.0	0.0%	150.0	93.0	85.5	0.0	-100.0%	64.5	-57.0%
Total Operating Expenses	3,200.5	3,265.2	3,110.0	-4.8%	41,967.8	26,344.0	25,066.2	22,447.8	-10.4%	39,647.8	-5.5%
Net income from Operations	-1,997.8	1,886.6	-232.4	-112.3%	14,591.8	10,822.9	3,416.3	-5,229.0	-253.1%	5,648.1	-61.3%


GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS (\$000's)
as of April 30, 2021

	CURRENT MONTH				Budget Full Year	YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2020	Budget FY2021	Actual FY2021	%Var Bud Vs Act'l		Actual FY2020	Budget FY2021	Actual FY2021	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
III. Other Revenues and Expenses											
Less: Non-operating /Non-recurring Expense (Post Employment/Emergency)	-67.7	364.0	62.3	0.0%	800.0	471.9	800.0	436.5	-45.4%	436.5	-45.4%
Add: Interest on Investments	96.9	54.0	43.1	-20.3%	648.3	1,120.6	378.2	386.3	2.1%	656.4	1.2%
Net Revenues	-1,833.3	1,576.6	-251.6	-116.0%	14,440.1	11,471.7	2,994.4	-5,279.2	-276.3%	5,868.1	-59.4%
Add: Other sources of Funds (Federal Reimb)	29.8	33.3	4,533.8	13501.3%	6,400.0	203.5	6,233.3	10,749.5	72.5%	10,916.2	70.6%
Add: Other available moneys	529.9	319.2	319.2	0.0%	3,830.4	3,709.3	2,234.4	2,234.4	0.0%	3,830.4	0.0%
Net Revenues and Other Available Moneys	-1,273.6	1,929.2	4,601.4	138.5%	24,670.5	15,384.5	11,462.2	7,704.7	-32.8%	20,614.7	-16.4%
Debt Service payments	2,119.6	1,276.8	1,276.8	0.0%	15,321.7	12,263.9	8,937.6	8,937.6	0.0%	15,321.7	0.0%
Debt Service Coverage	-0.60	1.51	3.60	138.5%	1.61	1.25	1.28	0.86	-32.8%	1.35	-16.4%
Debt Service Requirement	1.25	1.25	1.25		1.25	1.25	1.25	1.25		1.25	

RECOMMENDATION OF COUNSEL

TO: Board of Directors
ANTONIO B. WON PAT INTERNATIONAL
AIRPORT AUTHORITY, GUAM

CC: Mr. John M. Quinata
Executive Manager
ANTONIO B. WON PAT INTERNATIONAL
AIRPORT AUTHORITY, GUAM

FROM: Janalynn Cruz Damian 
CALVO FISHER & JACOB LLP

DATE: May 19, 2021

SUBJECT: Executive Session

Pursuant to 5 GCA § 8111(c)(1), I hereby recommend that the Board of Directors of GIAA conduct an Executive Session at the next regular scheduled Board meeting to discuss DFS Guam L.P. related litigation to which GIAA is or may be a party.