

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM**
Thursday, October 27, 2022, 3:00 p.m.
GIAA CONFERENCE ROOMS 1 & 2

1. CALL TO ORDER AND ATTENDANCE

The October 27 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam ("GIAA" or the "Authority") was called to order by Chairman Bamba at 3:24p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:

Brian J. Bamba (Via VTC)
Donald I. Weakley
Rosie R. Tainatongo (Via VTC)
Jesse G. Garcia

Offices or positions:

Chairman
Board Secretary

Directors Absent:

Gurvinder Sobti (Excused)
Lucy M. Alcorn (Excused)
Doyon A. Morato (Excused)

Vice Chairman

GIAA Officials:

John M. Quinata
Jean M. Arriola (Via VTC)
Juan S.A. Reyes, A.C.E.
Danielle Camacho
Raymond Mantanona
Rolenda Faasuumalie
Joseph Javellana
Ken Quenga
Tony Laniog
Anthony Quidachay
Ken McDonald

Executive Manager
Airport Services Manager
Air Terminal Manager
Accounting Supervisor, Acting
Chief, Aircraft Rescue Fire Fighting (ARFF)
Airport Marketing Administrator
Property Management Office
Airport Police
Engineering Supervisor, Acting
Safety Administrator
P&F Superintendent

William Brennan (Via VTC)
Frank R. Santos

Arriola Law Firm, GIAA Legal Counsel
TMG, GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

Chairman Bamba added for the record that the absences of Vice Chairman Sobti, Director Lucy Alcorn and Director Doyon Morato are excused.

2. APPROVAL OF AGENDA

On motion duly made by Director Tainatongo, seconded by Director Garcia, the following resolution was unanimously passed via roll call vote:

Resolution No. 23-01

The Board hereby approves the agenda of the October 27, 2022 regular meeting of the Board of Directors, as presented.

3. APPROVAL OF MINUTES

A. September 29, 2022 - Regular Meeting

On motion duly made by Secretary Weakley, seconded by Director Tainatongo, the following resolution was unanimously passed via roll call vote:

Resolution No. 23-02

The Board hereby approves the minutes of the September 29, 2022 regular meeting, subject to corrections.

4. CORRESPONDENCE

A. Air Vietnam Aviation Joint Stock Company – Request for Ground Lease

The next item requiring board discussion was correspondence from Air Vietnam Aviation Joint Stock Company (AVAJSC). Executive Manager Quinata advised the Board that he along with Mr. Frank Santos had met with AVAJSC while on a recent trip to the Philippines. AVAJSC is now officially requesting for a long-term ground lease to develop hangars and support facilities for a Maintenance, Repair and Overhaul (MRO) operation for their aircraft and 3rd party carriers. The Company envision a 3-bay, wide-body hangar with a projected development cost of more than \$280M. The Manager announced AVAJSC's desire to visit Guam in the near future for a site visit.

Chairman Bamba asked for clarification on what exactly is being requested, as the letter states a request for formal dialogue with the Governor of Guam and her economic development team. Executive Manager replied that AVAJSC's site visit would be to meet with Island leaders, and of course the Airport, to discuss the objective. The Manager expressed what a good opportunity this would be for the Airport, and added that Legislative Bill 342-36, Relative To The Antonio B. Won Pat International Airport Authority, Guam Contracts For The Use Of Airport Facilities And Properties, will allow GIAA to proceed with this request. Public Hearing on Bill-36, introduced by Senator San Agustin was held on October 19, 2022. Chairman Bamba expressed the need for Management and the Board to discuss how to respond to the request and provide updates to any potential investors such as AVAJSC. Brief discussion followed relative to Bill 342-36.

5. OLD BUSINESS

Executive Manager Quinata advised there was no Old Business to report.

6. NEW BUSINESS

A. CIP Modification – Rehabilitate Runway 6L/24R Phase II – Construction Management Services Extension

Next on the agenda was a CIP Modification, Work Order (WO) No. 006 for Rehabilitate Runway 6L/24R Phase II, Project No. GIAA-FY18-01-2 and funded under AIP No. 3-66-0001-110-2021. Mr. Santos presented the Modification for the Board's consideration:

- Work Order No. 006: SSFM International, Inc. for Construction Management (CM) Services extension from September 12, 2022 to October 31, 2022. The WO for the referenced project is in the Amount of \$180,852.39, subject to FAA approval and funding, and reconciliation of costs. Mr. Santos explained that the Contractor is working on justification for extension past September 11, 2022, which is yet to be resolved. To continue services of the CM, the extension is required. Mr. Santos provided details should the Contractor not be able to provide sufficient justification, because the project is not completed. Based on the latest schedule, the project is anticipated to continue through January 2023. Therefore, Mr. Santos anticipates additional extension modifications to be brought to the Board, based on construction delays incurred by the Contractor. Discussion followed relative to the delays and details of funding.

After further discussion, on motion duly made by Secretary Weakley, seconded by Director Tainatongo, the following resolution was unanimously approved via roll call vote:

Resolution No. 23-03

The Board hereby approves Work Order No. 006 for Rehabilitate Runway 6L/24R Phase II, Project No. GIAA-FY18-01-2, in the amount of \$180,852.39, to SSFM International, Inc.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates.

Director Weakley inquired on the stage for the Terminal roof Repair project and the amount proposed for the project. Mr. Frank Santos provided a brief update, stating that the design RFP was issued, a designer was selected and approved by the Board, negotiations occurred and

currently the scope and fee proposed, is under evaluation by the Airport.

Brief discussion relative to seat capacities, with Ms. Rolenda Faasuamalie advising the Board that an increase or decrease depends on demand and seasonality.

8. REPORT OF THE COMPTROLLER

Ms. Danielle Camacho, Acting Accounting Supervisor reported on the revenues and expenses of the Authority as of **September 30, 2022**. Ms. Camacho reported that year-to-date Total Signatory Revenues are below budgeted revenues by **56.5%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **46.3%** and **65.3%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **77.5%**. Year-to-date Total Operating Revenues Actual of **\$47.4M** is **22.2%** below the budget estimate of **\$60.9M**. Year-to-date Total Operating Expenses are below budget by **13.3%**. Components of this line item include a **6.3%** decrease in Personnel Services, a **16.7%** decrease in Contractual Services, a **29.8%** decrease in Materials & Supplies, and a **93.8%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$6.3M** reflects an decrease of **53.5%** over the year-to-date budgeted amount of **\$13.6M**. Ms. Camacho reported that the year-to-date Debt Service Coverage is at **2.33** versus the requirement of **1.25**.

9. EXECUTIVE SESSION

Executive Manager Quinata announced there would be no Executive Session.


10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT


Motion to adjourn duly made by Director Weakley, seconded by Director Tainatongo; motion unanimously passed. The meeting was adjourned at 3:55 p.m.

Dated this 28th, day of November, 2022.



Brian J. Bamba

Attest:




Donald L. Weakley

Chairman

Board Secretary

Prepared and Submitted By:

A handwritten signature in black ink, appearing to be 'Amanda O'Brien', is written over a horizontal line.

Amanda O'Brien

Corresponding Secretary

BOARD OF DIRECTORS REGULAR MEETING
3:00 p.m., Thursday, October 27, 2022
GIAA CONFERENCE ROOMS 1 & 2

Videoconference and Live Streamed via: <https://www.guamairport.com> or
<https://www.guamairport.com/corporate/about-our-airport/board-of-directors/airport-board-meeting>

Public Notice

First Notice:

Daily Post – October 20, 2022

Notice to Media – October 20, 2022

Second Notice:

Daily Post – October 25, 2022

Notice to Media – October 25, 2022

AGENDA

1. Call to Order and Attendance
2. Approval of Agenda
3. Approval of Minutes
 - A. September 29, 2022 Regular Meeting
4. Correspondence
 - A. Air Vietnam Aviation Joint Stock Company – Request
for Ground Lease
5. Old Business - None
6. New Business
 - A. CIP Modification – Rehabilitate Runway 6L/24R Phase II
– Construction Management Services Extension
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session - None
10. Public Comments
11. Adjournment



A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM

Board of Directors Regular Meeting

3:00 p.m., Thursday, October 27, 2022

GIAA Terminal Conference Rooms 1 & 2

SIGN-IN SHEET

	<u>PRINT NAME</u>	<u>COMPANY/AGENCY</u>	<u>CONTACT NO./EMAIL</u>
1.	Folanda Fagundes	Co/AA MKFg	
2.	Danielle Canedo	GIAA / Acctg	
3.	AUDIE ARTERO	GIAA / ENG	
4.	AUSTIN GRANT	GIAA	
5.	A.J. Quilley	GIAA	
6.	K.V. Quengs	GIAA	
7.	Jonah Benavente	Guam Daily Post	(671) 998-0474
8.	Raymond Quintanilla	GIAA	
9.	Juan Reyes	GIAA	
10.	Raymond Montano	ARFF	
11.			
12.			
13.			
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20.			

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THE GUAM
DAILY POST

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Tamuning, GU 96913

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A.S. WON PAT INTERNATIONAL
AIRPORT GUAM



REGULAR MONTHLY BOARD MEETING

Thursday, October 27, 2022 at 3:00 PM in
Terminal Conference Rooms 1 & 2 and by
Videoconference and Live Streamed via GIAA
website: www.guamairport.com or
<https://www.guamairport.com/corporate/about-our-airport/board-of-directors/airport-board-meeting>

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 - A. CIP Modification - Rehabilitate Runway 6L/24/R Phase II - Construction Management Services Extension
7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session - None
10. Public Comments
11. Adjournment

Parking is available in the Public Parking Lot.
Call the Board Office at (671) 642-4717/18 for special
accommodations. This ad is paid for by GIAA.

JOB ANNOUNCEMENT



King Bus Tours

Bus Drivers with D License

\$12.00 / per hour

Call Joe - 671-488-4456

Prior Employees need to contact Joe with your updated information.



PORT OF GUAM
ATURIDAT / PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portofguam.com



Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

The Port Authority of Guam Board of Directors will hold its Regular meeting on
Thursday, October 27, 2022 at 3:00 p.m.

Meeting will be held virtually. To view, visit: <http://www.portofguam.com/live>
or <https://www.facebook.com/portauthorityofguam/>.

Agenda: I. Call to Order; II. Approval of Minutes September 29, 2022 Regular Board Meeting; III. Public Comments; IV. General Managers Report; V. Old Business 1. Resolution No. 2022-19 Relative to honoring the life and service of Port Authority of Guam employee Herman T. Paulino and extending our heartfelt deep sympathy and condolences to the bereaved family members; VI. New Business 1. Request for \$15K Employee Incentive Events Thanksgiving and Christmas Holiday Luncheon, 2. Request for \$5K ATOSSCOM 47th Annual Conference, December 5-6, 2022, Guam; VII. Adjournment.

For any assistance/access or individuals with disabilities who may need special accommodations, please contact Margret Duenas at 671-477-5931, ext. 302/303 or mduenas@portofguam.com.

This ad paid for by PAG.

LAW OFFICES OF
EDWARD S. TERLAJE AND JOHN C. TERLAJE
2ND FLOOR, SUITE 216
194 HERNAN CORTES AVE., HAGATNA, 96910
TELEPHONE: (671) 477-8894 / 477-8895
FAX: (671) 472-8896

IN THE MATTER OF THE ESTATE
OF
JOAQUIN CRUZ PEREZ,
Deceased.

PROBATE CASE NO. PR0110-93

NOTICE OF HEARING SUPPLEMENTAL FINAL ACCOUNT
REPORT OF ADMINISTRATOR AND PETITION FOR ALLOWANCE
OF ATTORNEY'S FEES, AND FOR FINAL DISTRIBUTION

NOTICE IS HEREBY GIVEN that MANUEL L.G. PEREZ, Administrator of the estate of JOAQUIN CRUZ PEREZ, deceased, has rendered and presented for final settlement, and filed in said court, his Supplemental Final Account, Report of Administrator and Petition for Allowance of Attorney's Fees, together with petition for the final distribution of said estate and that of October 27, 2022 at 2:30 p.m. via zoom of said day, in the courtroom, Superior Court of Guam, Hagatna, Guam, has been set for the settlement of said account and the hearing of said petition for distribution, and all persons interested in said estate are notified then and there to appear and show cause, if any they have, why the said supplemental account should not be settled and allowed, and why distribution of said estate should not thereupon be immediately made to the persons entitled thereto without further notice of proceedings.

Reference is hereby made to the said account and petition for further particulars.

Dated this 19th day of September 2022.

/s/ Brianne Marie G. Balbas
Courtroom/Chamber Clerk

To participate join Zoom Meeting:
Meeting ID: 435 413 1082
Passcode: JMTC
or via Teleconference: (671) 969-7000
Meeting ID: 115 3787 2930

MARK WILLIAMS, ESQ.
LAW OFFICES OF MARK E. WILLIAMS, P.C.

166 West Marine Corps Drive
Suite 102 BankPacific Building
Dededo, Guam 96929
Telephone: (671) 637-9620
Facsimile: (671) 637-9660

IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE
OF
BETTY RDIALUL RODUK,
Deceased.

PROBATE CASE NO. PR0154-22

NOTICE TO CREDITORS

NOTICE IS HEREBY GIVEN by Petitioner, Administrator of the estate of BETTY RDIALUL RODUK, deceased, to the creditors of, and all persons having claims against the said Estate or against said decedent, that within two (2) months after the first publication of this notice, all claims must be filed with the necessary vouchers in the office of the Clerk of the Superior Court of Guam, or must be established with the necessary vouchers to the Law Offices of Mark E. Williams, P.C., 166 West Marine Corps Drive, 102 BankPacific Building, Dededo, Guam 96929 the same being the place for the transaction of said Estate.

Dated this 11th day of October, 2022.

By: /s/ MARK E. WILLIAMS
Attorney for Administrator

AVAILABLE JOBS FOR ELIGIBLE U.S. WORKERS

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ATUNDAT PUERTON GUAHAN
Jose D. Leon Guerrero Commercial Port
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Joshua F. Tenorio
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This ad paid for by PAG.

MANDY YIN-MAN HO
P.O. Box 23939
Guam Main Facility
Barrigada, Guam
Telephone: (671)477-7154
(671)747-2464
Appearing PRO SE

IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE OF

CH'NG KIM LEONG,
Decedent,

BY
MANDY YIN-MAN HO,
Petitioner.

PROBATE CASE NO. PR0106-22

NOTICE OF HEARING FIRST AND FINAL ACCOUNTING AND PETITION FOR SETTLEMENT AND FINAL DISTRIBUTION

NOTICE IS HEREBY GIVEN that **MANDY YIN-MAN HO, ADMINISTRATRIX**, of the **ESTATE OF CH'NG KIM LEONG, DECEASED**, has requested a hearing on her First and Final Accounting and Petition for Settlement and Final Distribution upon the Estate. Pursuant to 15 GCA §§2713, 3011(a), and 3401, a hearing on the First and Final Accounting and Petition for Settlement and Final Distribution is hereby set for NOV 03 2022 at the hour of 9:30 A.M., before the Honorable Dana A. Gutierrez, Judge, Superior Court of Guam and all persons interested are hereby notified to appear and show cause, if any they have, why the Petition should not be granted.

Reference is made to said Petition for further particulars.
Dated: September 26, 2022.

DANIELLE ROSETE
Clerk of Court
Superior Court of Guam
By: /s/ **PAULINE I. UNTALAN**
Courtroom/Chamber Clerk



REGULAR MONTHLY BOARD MEETING

Thursday, October 27, 2022 at 3:00 PM in
Terminal Conference Rooms 1 & 2 and by
Videoconference and Live Streamed via GIAA
website: www.guamairport.com or
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7. Report of Executive Manager
8. Report of the Comptroller
9. Executive Session – None
10. Public Comments
11. Adjournment

Parking is available in the Public Parking Lot.
Call the Board Office at (671) 642-4717/18 for special accommodations. This ad is paid for by GIAA.



The **Commission on Decolonization** will convene its regular monthly board meeting on Tuesday, November 1, 2022 at 3:00PM via Zoom (link below). The meeting will also be livestreamed via COD's Facebook.

<https://us02web.zoom.us/j/89492749174?pwd=WVdlMFhxS09UenVxK2g3VlhGU0JhZz09>
Meeting ID: 894 9274 9174 Passcode: COD21

Agenda

Call to Order; Roll Call; Approval of Minutes; Old Business: Fanhita Manhoben Conference, Decol. Resources Printing & Mixed Media Campaign, Plebiscite Update; New Business: Pacific Islands Forum; UN Updates: UN C-24 Regional Seminar, UN C-24 Substantive Session, UN C-4 Regular Session; COD Office Updates: Procurement Updates; Task Force Updates; Open Floor; Adjournment.

FOR MORE INFORMATION/FOR INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS, AUXILIARY AIDS, OR SERVICES, PLEASE CONTACT
MELVIN WON PAT-BORJA AT
Email decol@guam.gov
Call +1 (671) 475-9545

This ad is paid for with government funds by the Commission on Decolonization.

PUBLICATION NOTICE

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

TBD, LLC DBA: TBD, LLC

has applied for a Class: Four THREE (3) WHOLESALE Alcoholic Beverage License said premises being marked as Lot: LOT 5199, 180 JT LIMTIACO WAY, TIYAN BARRIGADA



The University Of Guam Solicits Applications To Establish A List Of Eligibles For The Following Limited Term Appointment, Full-Time Position, (Subject to the availability of funds):

#002-23 Business Advisor

Contact the Human Resources Office at (671) 735-2350 for additional information regarding requirements, qualifications and application deadline, 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. View the Human Resources Office website at <http://www.uog.edu/hro> for detailed information on the job announcement.

The University of Guam is a U.S. accredited institution and an Equal Opportunity Employer and Provider and complies with the Americans with Disabilities Act. For assistance, please contact the Director, EEO and Title IX/ADA Coordinator at (671) 735-2244; (671) 735-2243 (TTY)

/s/ **JOSEPH B. GUMATAOTAO**
Chief Human Resources Officer

THIS AD IS PAID FOR BY UNIVERSITY OF GUAM FUNDS



SENATOR SABINA FLORES PEREZ

Committee on Health, Land, Justice & Culture

I Mina'trentai Sais na Liheslaturan Guåhan

REQUEST FOR PROPOSAL

INVESTIGATIVE SERVICES- INDIVIDUAL BACKGROUND CHECK

ISSUE DATE: TUESDAY, OCTOBER 25, 2022

DUE DATE: 5:00 PM, MONDAY, OCTOBER 31, 2022, CHAMORRO STANDARD TIME

PLACE OF SUBMISSION: office@senatorperez.org or 194 Hernan Cortez Avenue, First Floor, Terlaje Professional Building, Hagåtña, Guam 96910

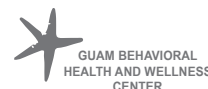
The Office of Senator Sabina Flores Perez, Vice Chairperson of the Committee on Health, Land, Justice, and Culture is soliciting quotations from qualified bidders to procure investigative services to conduct a thorough background check on a potential judicial nominee. Interested parties should provide a written quotation of fees to conduct an individual background check and information regarding their qualifications and investigative services agency.

The scope of work for the background check includes verifying compliance with § 3109 of Chapter 3, Title 7, Guam Code Annotated and submitting a written background check report no less than two (2) weeks after a contractor agreement is executed. For a complete description of the investigative report requirements, please contact the Office of Senator Sabina Flores Perez at (671) 989-2968 or email office@senatorperez.org. This ad is paid for with government funds.



PUBLIC NOTICE

**REQUEST FOR PROPOSAL
PROFESSIONAL SERVICES TO PROVIDE A MOBILE
SMARTPHONE APPLICATION FOR THE SAFEGU PROJECT
GBHWC RFP NO. 2023-01**



The Guam Behavioral Health and Wellness Center (the GBHWC) is soliciting proposals for professional services from individuals, profit or non-profit corporations, or organizations to provide a mobile smartphone application in the Guam school district as a school safety and crisis line that will provide real-time crisis intervention to Guam's students, parents, and school staff.

The SafeGu Project is funded by C.A.R.E.S. Act, Education Stabilization Funds (ESF), Governor Allocation for Outlying Areas, under the local program entitled "Governor's Education Assistance and Youth Empowerment Grant Program".

Request for Proposal (RFP) packages are available for public inspection at www.gbhwg.guam.gov or by calling telephone number 671-647-5395 or 671-647-5397 during the weekdays except holidays between 8:30 A.M. to 4:30 P.M. GBHWC requires that prospective Offerors register with GBHWC to ensure that they receive notices regarding any changes or updates to the RFP. Official communications, clarifications and/or amendments to the RFP will be sent to all registered Offerors and posted on www.gbhwg.guam.gov.

A registration form is provided with the RFP as Form A. GBHWC will not be liable for failure to provide notice to any Offeror that does not register current contact information.

Questions regarding this RFP should be written and addressed to GBHWC Director, and delivered by U.S. Postal Service, commercial courier service, hand delivery, facsimile 671-649-6948 or email to marilyn.aflague@gbhwg.guam.gov by November 2, 2022.

The DEADLINE FOR RECEIPT OF PROPOSALS is no later than 4:30 P.M. Chamorro Standard Time, November 14, 2022. Original proposals must be delivered to the Director's Office, Guam Behavioral Health and Wellness Center, 790 Governor Carlos Camacho Road, Tamuning, Guam 96913. Electronic mail (email) is not acceptable.

GBHWC shall have the right to reject all proposals or offers that have been submitted in response to this RFP, and/or may cancel this RFP at any time if the Director determines such to be in the interest of GBHWC or for other reason (s) as allowed by law or regulation.

GBHWC is an equal opportunity employer.

THERESA C. ARRIOLA
Director
October 25, 2022

(Paid by ESF Governor Education Assistance Youth Empowerment Grant)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
A.B. WON PAT INTERNATIONAL AIRPORT AUTHORITY, GUAM
Thursday, September 29, 2022, 3:00 p.m.
GIAA CONFERENCE ROOMS 1 & 2**

1. CALL TO ORDER AND ATTENDANCE

The September 29 regular meeting of the Board of Directors of the A.B. Won Pat International Airport Authority, Guam (“GIAA” or the “Authority”) was called to order by Chairman Bamba at 3:08 p.m. at the GIAA Terminal Conference Room #3, 355 Chalan Pasaheru, Tamuning, Guam, 96913.

Directors Present:

Brian J. Bamba
Gurvinder Sobti
Donald I. Weakley
Lucy M. Alcorn (Via VTC)
Doyon A. Morato (Via VTC)
Rosie R. Tainatongo (Via VTC)
Jesse G. Garcia

Offices or positions:

Chairman
Vice Chairman
Board Secretary

Directors Absent:

None

GIAA Officials:

John M. Quinata
Artemio R. Hernandez, Ph.D.
Jean M. Arriola
Antoniette Bautista (Via VTC)
Vince Naputi
Raymond Mantanona
Raymond Quintanilla
Elfrie Koshiba

Executive Manager
Deputy Executive Manager
Airport Services Manager
Comptroller, Acting
Airport Police, Chief
Chief, Aircraft Rescue Fire Fighting (ARFF)
Operations Superintendent
Airport Marketing

William Brennan (Via VTC)
Frank R. Santos

Arriola Law Firm, GIAA Legal Counsel
TMG, GIAA Consultant

Chairman Bamba welcomed Airport tenants, stakeholders, and members of the public who are noted in a sign-in sheet attached to these minutes.

2. APPROVAL OF AGENDA

On motion duly made by Secretary Weakley, seconded by Vice Chairman Sobti, the following resolution was unanimously passed via roll call vote:

Resolution No. 22-56

The Board hereby approves the agenda of the September 29, 2022 regular meeting of the Board of Directors, as presented.

3. APPROVAL OF MINUTES

A. August 30, 2022 - Regular Meeting

On motion duly made by Secretary Weakley, seconded by Director Tainatongo, the following resolution was unanimously passed via roll call vote:

Resolution No. 22-57

The Board hereby approves the minutes of the August 30, 2022 regular meeting, subject to corrections.

4. CORRESPONDENCE

Executive Manager Quinata advised there was no Correspondence to report.

5. OLD BUSINESS

Executive Manager Quinata advised there was no Old Business to report.

6. NEW BUSINESS

A. Ratification of FAA Grant Agreement No. 3-66-0001-116-2022 - Conduct Part 150 Noise Compatibility Study

Mr. Frank Santos, GIAA Consultant presented FAA Grant Agreement No. 3-66-0001-116-2022, Conduct Part 150 Noise Compatibility Study for ratification by the Board. Mr. Santos advised the Board that the Grant Agreement is a Planning Grant, in the amount of \$2M. The Grant has been executed, and RFP has been advertised. The last Noise Study was completed approximately twenty (20) years ago, resulting in the sound proofing of over two hundred (200) homes outside Airport property. The current study will take into account new FAA policies and formulas. The Study should take approximately fourteen (14) months to complete, ending in a noise exposure map determining the number of homes, or other facilities that remain qualified for noise mitigation (sound-proofing).

Chairman Bamba inquired on the funding. Mr. Santos announced that once mitigation is confirmed, and the FAA concurs, the FAA will fund at a 90/10 share with Airport.

Vice Chairman Sobti inquired if commercial facilities are included, Mr. Santos replied no. Brief discussion followed.

After further discussion, on motion duly made by Secretary Weakley, Seconded by Vice Chairman Sobti, the following resolution was unanimously approved via roll call vote:

Resolution No. 22-58

The Board hereby ratifies the Executive Manager and Legal Counsel's execution, and acceptance of FAA Grant Agreement No. 3-66-0001-116-2022, Conduct Part 150 Noise Compatibility Study, in the amount of \$2M.

B. Approval of FY23 Insurance Renewal Program

The second item discussed by the Board was the FY23 Insurance Renewal Program. The Deputy Executive Manager explained that GIAA's Bond Indenture requires that GIAA carry an adequate amount of insurance to protect the Authority, its officers and bondholders. The Airport Insurance Program includes six (6) different policies: Property Insurance with Catastrophe; Airport Operators Liability; Directors and Officers Liability; Workman's Compensation, Automobile Insurance; and Crime Insurance. Deputy Executive Manager announced that in attendance via Zoom were AM Insurance ("AM") representatives Ms. Ann Marie Muna and Ms. Trisha Granilo. The Deputy Executive Manager informed the Board that there were a number of challenges relating to competition with regard to coverages, therefore some of the premium rates submitted were only from one of the eligible carriers. The Deputy Executive Manager noted an increase in total premiums of \$212,103.31, with the Property Insurance with Catastrophe representing much of the increase, due to the Airports increased footprint, which increased property value. The Deputy Executive Manager turned it over to Ms. Trisha Granilo to present the remainder of the increases. Ms. Granilo provided brief updates and announced the insurance quotes for FY2023 as follows:

Policy	Firm with Lowest Offered Premium	Amount
Property	Calvo's	\$866,745.00
Airport Operators Liability	Calvo's	\$204,000.00
Directors & Officers Liability	Moylan's	\$31,212.00 (3 of 3-Year Term)
Workman's Compensation	Nanbo	\$209,838.00 (1-Year Term)
Automobile Insurance	Moylan's	\$35,937.31 (3 of 3-Year Term)

Crime Insurance	Moylan's	\$4,860.00 (3 of 3-Year Term)
Cyber Liability	N/A	No Quotes
TOTAL:		\$1,352,592.31

The appended schedule illustrates the recommended program for FY2023. The total premium costs for all coverage including catastrophic perils for FY2023 is \$1,352,592.31. This represents an increase in premium of \$212,103.31 per annum compared to FY2022 premium cost of \$1,140,489.00. Management recommends that the Board adopt the FY2022 insurance program as appended.

Insurance premium costs are budgeted under Property Management Division (PMO) budget for FY2023. Although this year's premium exceeds the line item FY2023 budget for insurance by \$152,592.31, GIAA will reprogram funds within PMO and Administration budget for FY2023 to cover this expenditure.

Brief discussion ensued, with Chairman Bamba inquiring on why the increase was so much than Management had planned for, with regards to budget. The Deputy Executive Manager replied, informing the Board that the increase of 2 basis points applied to the property value, approximately a 12.5% increase, was not expected. There was an increase of \$166K due to property and \$46K due to worker's compensation. During the budget process Management accounted for only a portion of that. Management will be reallocating a number of budgeted expenses to cover the expenditure.

Director Alcorn inquired on the \$46K increase for Worker's Compensation. Ms. Granilo advised that the premium increased due to payroll increasing. Ms. Muna added that there was an increase in Worker's Compensation rate across the board for all categories, all companies and government agencies will see an increase.

Director Morato inquired as to why only one quote per category. Ms. Muna advised the Board that all carriers on Guam were provided the insurance specifications, as done annually, however it is still a relatively hard market with Covid-19 still a factor. Discussion followed with Ms. Granilo providing details of all carriers that were approached and results.

After further discussion, on motion duly made by Director Morato, seconded by Director Alcorn, the following resolution was unanimously approved via roll call vote:

Resolution No. 22-59

The Board hereby adopts the FY2023 Insurance Program as appended, in the total amount not to exceed \$1,352,592.31 as follows:

Policy	Firm with Lowest Offered Premium	Amount
Property	Calvo's	\$866,745.00

Airport Operators Liability	Calvo's	\$204,000.00
Directors & Officers Liability	Moylan's	\$31,212.00 (3 of 3-Year Term)
Workman's Compensation	Nanbo	\$209,838.00 (1-Year Term)
Automobile Insurance	Moylan's	\$35,937.31 (3 of 3-Year Term)
Crime Insurance	Moylan's	\$4,860.00 (3 of 3-Year Term)
Cyber Liability	N/A	No Quotes
TOTAL:		\$1,352,592.31

C. Compensation – Private Secretary

The next item requiring Board consideration was the compensation of the Private Secretary. Executive Manager, John Quinata informed the Board that at the January 31, 2019 Board of Directors meeting, the Board ratified the annual salaries of the Executive Manager and Private Secretary positions, approving \$154,979.00 and \$42,293.00 per annum, respectively. Under GIAA Personnel Rules and Regulations, GIAA Board of Directors shall set the salaries of the Executive Manager, Deputy Executive Manager and Private Secretary.

Mr. Austin Grant, GIAA's current Private Secretary currently receives a salary of \$42,293.00 per annum, and has not received an adjustment in salary since hired on August 3, 2020. Mr. Grant serves both the Executive Manager and Deputy Executive Manager and on occasion, the Board of Directors. Based on Mr. Grant's performance in the past two (2) years, along with his qualifications and experience, Management recommends the Board consider the approval of Pay Grade I, Step 11, Sub-step C, and the salary amount of \$47,657.00. The Executive Manager advised the Board that the salary amount recommended is within the range of the compensation and benefits study at the current 20th market percentile. Under financial review, the Private Secretary position will be funded under Administrations FY23 O&M budget, and shall take effect fiscal year 2023.

After further discussion, on motion duly made by Director Weakley, seconded by Vice Chairman Sobti, the following resolution was unanimously approved via roll call vote:

Resolution No. 22-60

The Board hereby approves the compensation of \$47,657.00 for the Private Secretary position, effective October 1, 2022.

7. REPORT OF THE EXECUTIVE MANAGER

Reference is made to the Executive Manager's Report included as part of the Board's packet, which was presented by Executive Manager Quinata. The report included brief updates on Airport operations, CIPs and Regulatory updates.

8. REPORT OF THE COMPTROLLER

Ms. Antoniette Bautista, Acting Comptroller reported on the revenues and expenses of the Authority as of **August 31, 2022**. Ms. Bautista reported that year-to-date Total Signatory Revenues are below budgeted revenues by **57.7%**, year-to-date Total Concession Revenues and Passenger Facility Charges are below budget by **50.6%** and **65%**, respectively. Year-to-date Total Other Revenues, inclusive of non-signatory and non-airline revenues are above the budget estimate by **86.6%**. Year-to-date Total Operating Revenues Actual of **\$43.6M** is **21.6%** below the budget estimate of **\$55.6M**. Year-to-date Total Operating Expenses are below budget by **15.2%**. Components of this line item include a **7.2%** decrease in Personnel Services, a **18.4%** decrease in Contractual Services, a **44.7%** decrease in Materials & Supplies, and a **100.0%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories. The actual year-to-date Net Revenues from Operations of **\$6.5M** reflects an increase of **45.1%** over the year-to-date budgeted amount of **\$11.9M**. Ms. Bautista reported that the year-to-date Debt Service Coverage is at **2.22** versus the requirement of **1.25**.

Brief discussion ensued regarding revenue trends.

The Deputy Executive Manager provided an update on the \$2M ARPA funding from the Governor's Office: \$1.3M going toward an increase in law enforcement pay; and remaining \$700K, to cover the impact of moving ARFF personnel to 120 hour pay periods. Utilization of funding shall be as soon as possible. The Deputy Executive Manager gave the Board a brief update on ARFF personnel returning to 120 hour pay periods versus 106 hour pay periods. Effective date of implantation is tentative.

9. EXECUTIVE SESSION

Executive Manager Quinata announced there would be no Executive Session.

10. PUBLIC COMMENTS

There were no Public Comments.

11. ADJOURNMENT

Motion to adjourn duly made by Director Weakley, seconded by Vice chairman Sobti; motion unanimously passed. The meeting was adjourned at 4:03 p.m.

Dated this _____, day of _____, 2022.

Attest:

Brian J. Bamba
Chairman

Donald I. Weakley
Board Secretary

Prepared and Submitted By:

Amanda O'Brien
Corresponding Secretary



AIR VIETNAM AVIATION JOINT STOCK COMPANY

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City – Vietnam
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www.airvietnam.net.vn

Ho Chi Minh City, October 05, 2022

Mr. John Quinata
Executive Manager
Won Pat International Airport Authority, Guam
P.O. Box 8770
Tamuning, GU 96931



OCT 07 2022

TIME:

145pm

RECD BY:

Subject: Ground Lease Request for Aircraft Maintenance Facilities

Dear Mr. Quinata:

Last month we were fortunate to be in the Philippines at the same time as yourself and Mr. Santos and we appreciate the last-minute accommodation to meet with our team.

As we briefly discussed we are interested in the development of an airlink between Vietnam and Guam. It is our desire to visit Guam in the near future to further discuss this objective.

At this time, we are requesting for a long-term ground lease to develop hangars and support facilities for a Maintenance, Repair and Overhaul (MRO) operation for our aircraft and 3rd party carriers. We envision a 3-bay wide-body hangar with a development cost of more than \$280 million. Our MRO request supplements an earlier but similar request by Sun-Ease Corporation.

Our proposed investment is substantial and would require a long-term lease to recoup our cost and earn a return on investment. We understand that there are restrictions with respect to lease terms and the airport is in process of resolution. The MRO work force consist of skilled labor with premium wages.

We sincerely believe that our MRO program will diversify Guam's industry and improve the economic base and labor market. To this end, we request a more formal dialogue with the Governor of Guam and her economic development team.

We look forward to your reply and the eventual development of a term sheet. We greatly appreciate your cooperation and assistance with our request.

Sincerely,



Nguyen thi Hong, President



WORK ORDER

TO: SSFM International, Inc. 215 Rojas Street, #213 Harmon, GU 96913	TODAY'S DATE: 10/17/22	WORK ORDER NO. <div style="border: 1px solid black; padding: 5px; text-align: center;">006</div>	PAGE 1 of 8 <small>(Attach Scope of Work, if necessary)</small>
AMOUNT: \$180,852.39 * fixed fee EFFECTIVE DATE OF WORK ORDER: COMPLETION DATE: 10/31/22 **	CONTRACT TITLE/NO.: CM for Runway 6L/24R Rehabilitation, Proj. No. GIAA-FY18-01-2, AIP No. 3-66-0001-110-2021; Agreement No. GIAA-S20-008		
SUBJECT: Phase 2 CM Services under Agreement No. GIAA-S20-008			
SCOPE OF WORK (SOW): (If SOW requires additional space, please identify number of pages attached on the top right corner of form.) See Exhibit A (6 Pages) Scope of Services *\$180,852.39 (includes taxes), See Exhibit B (1 Page) for fee breakdown to be withheld from Contractor's Progress Payment Application. ** Construction Phase - 9/12/22 to 10/31/22			
<ol style="list-style-type: none">1. Work Order is issued pursuant to the cited Contract Title/No. stated above.2. Performance shall be pursuant to terms of the Agreement, incorporated herein by reference.3. Payment shall be made in accordance with the payment terms of the Agreement, after submission of an invoice and GIAA's acceptance of services as satisfactory.			
ACCEPTED BY: <div style="text-align: center;">FIRM/COMPANY NAME</div> SSFM International, Inc. By: _____ Principal (Print) Signature: _____ Date: _____	AUTHORIZED BY: By: _____ JOHN M. QUINATA Executive Manager Date: _____ Certified Funds Available: By: _____ Certifying Officer Date: _____		
GIAA INTERNAL USE ONLY			
DIVISION: Account #: _____ ACCOUNTING: Obligation of funds: _____ Date: _____ (Print Name/Initial) Authorized by: _____ Date: _____ (Print Name/Initial)	PROCUREMENT: Supply Management Administrator Print/Sign Name: _____ Initial: _____ Date: _____		

Program SSFM will Undertake to Accomplish the Objectives of the Described Services

SSFM understands the work as described in the RFP:

The project is for the construction/rehabilitation of the Antonio B. Won Pat International Airport, Guam's main runway, Runway 6L/24R, which consist of approximately 9,500+ linear feet of pavement that is composed primarily of PCC or AC material for the surface areas of the runway, and a mixture of various substances which includes the use of granular, compacted coral, asphalt, crushed aggregate and other bituminous pavement material for the base, sub-base, and sub-grade. The scope of work will include rehabilitation of GIAA's primary runway that was constructed in the 1940s and 1950s, that will include pavement design alternatives, drainage improvements, lighting, signage, pavement markings, incidental vault work, and any other rehabilitation work that may be required. Panels 2, 4, 8, 10, 11, 12, and 13 are the most impacted areas and rehabilitation will be in conformance with AC 150/5320-6F.

As described in the RFP, SSFM will provide the following services:

A. CONSTRUCTION CONTRACT ADMINISTRATION

1. Administer the construction contracts, from pre-construction through contract close-out, and perform all the duties and responsibilities, and exercise all the powers and authority as CM as set forth herein and in the construction contracts for the Project. Project personnel shall continuously review contract documents to identify any oversight or error in the documents that may lead to disputes or claims by the contractor.
2. In conjunction with GIAA, arrange and conduct a pre-construction conference with the contractor(s) to present and explain contract requirements dealing with mobilization, prosecution of work, safety, environmental protection and historic preservation, payment processing, material and equipment testing procedures, inspections, and the role as well as the duties and responsibilities of the CM.
3. Conduct periodic meetings with the contractor(s) and GIAA to discuss progress of the work, contract requirements, problems and other pertinent aspects of the Project. Prepare and distribute, in a timely manner, minutes of the meetings in a format acceptable to GIAA. Promptly respond to, investigate and follow up on the findings, observations and recommendations regarding contractor compliance with construction contract documents.
4. Prepare correspondence, reports and other documents as required for the proper management of the construction of the Project.
5. Secure and transmit to GIAA, contractor(s) or other certificates, waivers, and affidavits releases as required by the construction contract or for the timely prosecution of construction work.
6. Prepare monthly construction status reports using a format acceptable to GIAA. Present status reports to GIAA Board of Directors meetings or as required.
7. Monitor and enforce contractor compliance with applicable territorial and federal requirements.
8. Set up and maintain a project filing system acceptable to the GIAA.
9. Assist in arranging and conducting meetings with GIAA and affected stakeholders on construction matters and changes that will require decisions at a higher level.
10. Monitor and ensure that the contractor keeps current a set of record drawings and specifications by noting all changes in or deviations from the original contract documents.
11. Maintain daily Quality Assurance (QA) reports of all activities occurring at the construction site in relation to the Project.

12. Ensure that the Contractor has prominently posted the schedule of wage rates on the job site and any additions or amendments to it.
13. Conduct employee labor interviews to ensure the payment of correct wage rates.
14. Assist GIAA in ensuring that the contractor(s) and their workers have proper security clearances, classifications, and correct wages.
15. Prepare for GIAA, a monthly statement regarding the satisfactory submittal and review of the contractor's certified payroll.
16. Promptly spot check, including random interviews, and forward all payrolls as required by the construction contract.
17. Immediately report violations of labor laws and standard provisions to GIAA.
18. At all times maintain, arrange and inventory a complete and accurate set of all Project files and records which shall be kept at the CM office until the entire Project is completed, then delivered to GIAA Engineering Office in a well-organized manner.
19. Provide liaison, coordinate and track all CM's communications with GIAA and its stakeholders to include other government, federal or local agencies.
20. Provide coordination with affected GIAA tenants.
21. Verify that the contractor(s) comply with the construction contract and that materials and workmanship conform to the project documents, approved submittals and that all applicable codes and regulations are used and are incorporated in the Project.
22. Receive, review and approve the contractor's submittal construction schedule.
23. Provide coordination between general contractors when multiple general contractors are on-site and work is in progress.
24. Review contractor's monthly updated schedule as it relates to contractor's payment estimates and status of work items.
25. Prepare a final Project report using a format acceptable to GIAA.

B. PREPARATION AND PROCESSING OF PAYMENT ESTIMATES

1. Receive, review, recommend, and promptly process for payment of the contractor's payment estimates submitted in conformance with the construction contract's requirements. CM's recommendation shall be based on its knowledge, information and belief that the work has progressed to the point indicated and the quality of the work is in accordance with the contract documents.
2. All CM recommendations for CO approval to release withheld retainage, partially or entirely, shall include cost estimates for all remaining incomplete work such as O&M manuals, as-built drawings, training, warranties, resubmittals, spare parts, etc., and outstanding deficiency items from the final inspection punch list.
3. CM shall monitor the approved estimates of construction cost. CM shall show actual costs for activities in progress and estimates for incomplete tasks and compare to the approved estimate.
4. CM shall maintain accounting records on authorized work performed under unit costs, additional work performed on the basis of actual costs of labor and materials, and other work requiring accounting records.

C. PROCESSING CONSTRUCTION CHANGE ORDERS

1. Identify apparent deficiencies in the contract documents or problems in the prosecution of work which may lead to changes in the cost, design, or constructability of the Project. Formulate alternatives and provide appropriate recommendations to the CO for resolving these changes. An independent cost estimate must be prepared and submitted with the recommendations.
2. Prepare, on behalf of GIAA, change orders which are necessary to eliminate any imminent danger to the health and safety of workers or the general public.
3. Develop alternatives and provide recommendations to GIAA's CO in resolving outstanding issues in contract changes.
4. Evaluate the contractor's cost estimates for change orders as follows:
 - (a) Prepare an independent cost estimate and time impact analysis prior to issuance of the change notice, both to be submitted to the CO for approval.
 - (b) Evaluate the contractor's cost estimate and recommend appropriate change order monetary value and contract time extension, if any, to the CO within 14 days after receipt of cost proposal.
 - (c) Prepare change order documents and prepare document change order backup files containing all relevant documents (such as drawings, correspondence, estimates, daily records, meeting minutes, etc.). Transmit documentation to the CO for approval. Change order work shall not commence prior to obtaining approval.
5. Within seven (7) days after receipt of the contractor's proposal, CM shall commence negotiations for a change order with the contractor. CM shall develop a negotiations strategy on cost and time objectives for each order prior to start of negotiations. CM shall provide its recommendations to the CO for approval of each change order as soon as negotiations have been concluded. CM shall conclude negotiations promptly. If an agreement cannot be reached, CM shall notify the contractor of its final determinations in writing as well as the Contractor's right to request a CO decision within thirty (30) days.
6. Prepare and update a change order database of all approved change orders immediately and assure that subsequent payment estimates reflect all current change orders. Content of database shall be approved by GIAA.
7. Assist GIAA in the review and evaluation of any changes requested by the contractor and make recommendations regarding the matter and method of executing the change. Evaluation to be completed by CM within 15 days after receipt of change request from the contractor.

D. PROCESSING CLAIMS AND DISPUTES

1. Identify deficiencies in the contract documents which may lead to claims by or a dispute with contractors and recommend solutions.
2. Maintain adequate records of information associated with potential claims and disputes.
3. Review claims by or disputes with contractors and recommend solutions to GIAA.
4. All contractor claims for contract time extension shall be promptly evaluated for merit upon receipt. CM shall submit its Findings of Fact and Conclusion/Recommendations to the CO within 30 days of receipt of the claim.
5. Upon request by GIAA, assist GIAA's legal counsel in settling claims or disputes with contractors.

E. CONTINUING REVIEW OF CONTRACT DOCUMENTS

1. Recommend changes which can be made to save money, time or both for GIAA without altering or jeopardizing the intent and function of the Project.
2. Recommend changes to the plans, specifications or design. Upon approval by GIAA implement such changes pursuant to the approved change order procedures.

F. SUBMITTAL REVIEW

1. Receive, review for format, log and approve as appropriate, shop drawings, product data, and samples from the contractor based on the contractor's approved submittal schedule.
2. Assist GIAA in evaluation and make recommendations on the contractor's requests for material or equipment substitution. The CO shall be responsible for approving such requests.
3. Process and implement approved requests for substitutions in accordance with the approved change order procedure if costs or schedule are affected.
4. Require the contractor to submit monthly updates of submittal schedules to verify and resolve any delays in the transmittal of the required submittals.

G. REVIEW AND ANALYSIS OF THE PROJECT SCHEDULE

1. Assist GIAA in evaluating the contractor's work schedule and direct the contractor to make changes if required to ensure that the schedule is reasonably accurate, logical, realistic and shows efficient sequence of construction work.
2. Enforce the contractor's compliance with the approved work (progress) schedule.
3. Ensure the contractor updates the progress schedule on a monthly basis to be submitted with payment requests.
4. Within ten (10) days, notify the contractor of non-compliance, if any, with the approved schedule and require submittal of a recovery schedule.
5. As-Built Drawings

At the substantial completion of the Project, the CM will receive and review the contractor's filed copy redlined record drawings of contract and shop drawings. The CM shall review the redlined drawings to determine that they are an accurate representation of the installed work. At the completion of its review, the CM will return these drawings to the contractor. The contractor will produce as-built mylar drawings of all contract drawings in electronic format using AutoCAD 2000 (or latest version) software. The CM will verify, based on available information, the accuracy and transmit all drawings to GIAA. The CM will provide GIAA Engineering with copies of all change notices.

Note: The CM shall not recommend the release of retainage and final payment until the as-built drawings are complete and submitted by the contractor.

H. CONSTRUCTION INSPECTION

1. Inspection
 - (a) The CM shall be required to perform continuous on-site inspections during the Contractor's working hours to check the quality or quantity of the work. On the basis of on-site observations, the CM shall keep GIAA informed of the progress and quality of the work, and shall endeavor to guard GIAA against defects and deficiencies in the work.

Any inspection performed for authorized contractor work on holidays, weekends, and hours outside regular work hours of 8 am - 5 pm, shall be paid by the contractor as provided in the construction documents and specifications.

- (b) Enforce all provisions of the construction contract dealing with prosecution of work.
- (c) Issue Stop Work Orders (SWOs) for a portion of or for the entire Project:
 - i. Without prior notice to GIAA for failure of the contractor to correct unsafe conditions for the workers or the general public, for work nonconforming with the contract documents, and for unsuitable weather or conditions for the prosecution of the work, or for any other condition or reason deemed to be in the public interest.
 - ii. SWOs shall be in writing and set forth the period of time for which the work or any part thereof shall be suspended, the basis for such suspension, and the conditions for lifting the SWO. Notwithstanding the foregoing, the CM shall suspend the work or any part thereof when the contractor fails to perform its work in accordance with the contract requirements or that failure to suspend would have an adverse impact on the Project.
- (d) Recommend changes to the contractor's operations if needed to minimize inconvenience to and protect the safety of the public.
- (e) Direct changes to the contractor's operations if needed to comply with local laws or applicable government regulations such as those dealing with environmental protection and historic preservation.
- (f) Promptly reject, orally and in writing, all construction work that does not comply with contract requirements. Require the contractor to immediately remove and replace or correct deficient work.
- (g) Advise the COR if the contractor fails to remove, correct or replace rejected construction work promptly.
- (h) Maintain a list of subcontractors which have been previously approved on the Project to reasonably ensure the contractor's adherence to contractual requirements.
- (i) During the life of the construction contract, prepare and maintain a list of items which remain at variance with contract requirements; to apprise the contractor of items as they are noted and recommend corrective actions, and to make the list of items available to all members of the pre-final and final inspection teams.
- (j) Maintain a master copy of the official list of defects and omissions.
- (k) Ensure that all defects and omissions noted at the time of final inspection have been corrected or completed.
- (l) Schedule, arrange and conduct interim, preliminary, and final inspections of the project with representative of GIAA and other agencies/departments affected by the Project.
- (m) Conduct safety inspections of all construction activities to ensure that the applicable safety measures are strictly adhered to by contractors shall be conducted at all times, including any night and weekend work in accordance with OSHA. If for any reason the CM safety inspection cannot be performed, coordinate and ensure that the contractor's designated safety representative will conduct the inspection instead.
- (n) Conduct weekly reviews of the contractor's red-lined drawings to determine that they are kept up to date and accurate.

2. Quality Assurance and Testing

- (a) Prepare and submit for approval by GIAA a construction management program detailing the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality control provisions required by the construction contract documents and specifications. The program shall include as a minimum:
 - i. The name of the person representing GIAA who has overall responsibility for the contract administration for the project and the authority to take necessary actions to comply with the contract.
 - ii. Qualifications of engineering supervision and construction inspection personnel.
 - iii. Enforce all provisions of the contract documents dealing with the quality of workmanship.
 - iv. Obtain contractor certification for all materials as required in the specifications.
 - v. Monitor the contractor's activities to reasonably ensure that all construction work is accomplished according to the contract documents, all applicable codes, and conforms to accepted construction industry standards and practices.

-end-

EXHIBIT B

CM FOR RUNWAY 6L/24R REHABILITATION

PROJECT NO. GIAA-FY18-01-2

PHASE 2 Extension for Sept to Oct 2022 (Work Order No.6)

Date **10/17/2022**
 Project No. 2019_078.000

DURATION	MONTHS	1 FTE SUBTOTAL
Preconstruction	0	0
Construction	1	173
Post Construction	0	0
	1	

BASE FEE ESTIMATE: \$108,511.44

(Base Labor + ODC)

Daily Rate \$3,617.05

Start Date 9/12/2022

End Date 10/31/2022

50

Total \$ 180,852.39

CATEGORIES	Direct Rate	165%	15%	5.263%
Principal	\$70.00	\$185.50	\$213.33	\$224.55
Project Manager	\$65.00	\$172.25	\$198.09	\$208.51
Resident Engineer	\$65.00	\$172.25	\$198.09	\$208.51
Senior Inspector/Engineer	\$45.00	\$119.25	\$137.14	\$144.36
Resident Inspector	\$45.00	\$119.25	\$137.14	\$144.36
Document Specialist	\$20.00	\$53.00	\$60.95	\$64.16

LABOR ESTIMATE	Senior						SUBTOTAL
	Principal	Resident Engineer	Inspector/Engineer	Resident Inspector	Project Manager	Document Specialist	
Pre Construction	0%	0%	0%	0%	0%	0%	
	0	0	0	0	0	0	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Phase	5%	100%	100%	100%	15%	100%	
	9	173	173	173	26	173	
	\$1,946.08	\$36,141.53	\$25,021.06	\$25,021.06	\$5,421.23	\$11,120.47	\$104,671.44
Post Construction	5%	100%	100%	50%	15%	100%	
	0	0	0	0	0	0	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Additional Inspectors can be available as needed.

OTHER DIRECT COSTS	Units	Unit Cost	Sets	Subtotal	COMMENTS
Cell Phone	1	\$80.00	3	\$240.00	monthly rate (2 Inspector and 1 RE)
Truck Vehicle	1	\$1,200.00	2	\$2,400.00	Rental/Lease per month (2 Veh)
Vehicle Insurance and Gas	1	\$600.00	2	\$1,200.00	2 Vehicles
Total ODC				\$3,840.00	

EXECUTIVE MANAGER'S REPORT

GIAA BOARD OF DIRECTORS MEETING

October 27, 2022

Air Service Development

GIAA sent a team to discuss opportunities with airline network planners at the World Routes Network Forum held in Las Vegas Oct. 16-19, 2022. Face to Face meetings were held with 12 passenger carriers, and 2 cargo operators, some of which are continuing discussions from past missions and meetings. Additional information exchange on Guam as a prospective destination continues, with updated dialogue on several factors that make GUM an attractive place to do business, and information exchange on carrier plans to service the region.

LEGISLATIVE UPDATES

Bill 342-36 – an Act Relative to the Antonio B. Won Pat International Airport Authority, Guam Contracts for the use of Airport Facilities and Properties. GIAA, and several tenants submitted and presented official testimony in support of the legislation at the public hearing held Wednesday, October 19, 2022 to the Committee on Air Transportation. Thank you Chairman Bamba and Directors Sobti, Weakly, Garcia and Morato for your participation and support.

BOD Confirmation Hearing

Legislative schedule is pending for the Confirmation Hearing on the Re-Appointment for Director Doyon Morato. We will be following up with our Oversight Committee on this issue.

FINANCIAL UPDATES

Fiscal Year 2022 Audit

Ernst and Young commenced the FY2022 audit on October 4, 2022 and anticipates the audit to be completed on or before February 2023.

Standard & Poor's Rating Update

With the continued lifting of travel restrictions in Guam's source markets leading to improved enplaned passenger levels, the A.B. Won Pat International Airport Authority, Guam (GIAA) received a revised outlook from "Negative" to "Stable" from S&P Global Ratings with an affirmed 'BB' long-term rating on the Airport's general revenue bonds on October 21, 2022.

REGULATORY UPDATES

FAA UDO

The monthly UDO meeting with FAA occurred this morning, Thursday, October 27, 2022. Discussion included status of AIP Grants and ongoing capital projects.

BIL Grant

Funding for \$34.5M in project funding for Terminal Roof Repair is to be submitted to FAA ADO under the Bipartisan Infrastructure Law.

USCBP Biometric Exit Program

USCB's Biometric Exit process will soon be implemented at passenger gates for departing flights within a short horizon – possibly starting November/December 2022. GIAA is supporting

EXECUTIVE MANAGER'S REPORT

GIAA BOARD OF DIRECTORS MEETING

October 27, 2022

with signage production with the following information: ***“Privacy Information – Biometric Boarding: As you approach the e-gate or camera, your photograph will be taken and provided to U.S. Customs and Border Protection (CBP). CBP will compare that photograph to the image(s) associated with your passport, visa, other travel documents, or prior border inspections. CBP will delete photographs of U.S. citizens collected through this process within 12 hours. For certain non-U.S. citizens, the photograph may be retained in secure Department of Homeland Security (DHS) systems and used as a biometric confirmation of departure from the United States as required by law (8 U.S.C. § 1365b; 8 C.F.R. 215.8(a)(1)). All CBP partners – such as airports, air carriers, their system integrators and/or vendors – will immediately delete any photos taken during this process. These entities will not retain any photograph taken during boarding for any purpose and are subject to DHS compliance audits. If you do not wish to have your picture taken, please see a gate agent or CBP officer to request alternative procedures for identity verification and/or biometric confirmation of departure from the United States.”***

PROCUREMENT

Request for Proposal – 14 CFR Part 150 Noise Compatibility Study (NCP) & Update to Noise Exposure Maps (NEMS)

Announced:	Thursday	September 29, 2022
Deadline for Receipt of		
Written Questions:	Tuesday,	October 11, 2022 @5pm
Proposal Deadline:	Tuesday	November 01, 2022 @ 4pm


ANNOUNCEMENTS:

- Congratulations to the ARFF Division who has gone 100% live and active in their new, modern facility. Management extends its appreciation to all divisions who assisted in finalizing the facility for occupancy.
- GIAA divisions, along with tenants participated in the Great Guam Shakeout – a live exercise executed internationally – held October 20, 2022 on Guam, to practice the correct way to protect yourself from earthquakes with a “Drop, Cover, and Hold” technique upon a simulated earthquake under the leadership of the Guam Department of Homeland Security.
- The GIAA Employees Organization held several events to support awareness and boost employee morale with a Pink Wave for Breast Cancer Awareness held October 21, 2022 at the airport intersection, and a GIAAEO Member Appreciation Family Fun Day with sporting activities held October 22, 2022 at the Yona Basketball Field and Gymnasium. GIAAEO Executive Officer elections will be held on November 17 and 18, 2022.

October 24, 2022

MEMORANDUM

To: Mr. Brian Bamba
Chairman
GIAA Board of Directors

From:  Danielle E. Camacho
Acting General Accounting Supervisor

Subject: Operating Results – Revenues and Expenses as of September 30, 2022

Attached herewith is GIAA's Operating Results Report for the month ending September 30, 2022. This report summarizes the Budgeted versus Actual Revenues and Expenses for the month and year-to-date results ended September 30, 2022.

The key operating results for 12 month(s) of FY2022 ending September 30, 2022 – (in \$000's) are

CATEGORY	Actual FY22 Current Month	YEAR-TO-DATE			FORECAST FOR FULL YEAR- FY22	
		Budget FY22 Y-T-D	Actual FY22 Y-T-D	% Variance Budget vs. Actual	Actual/Est	% Variance Budget vs. Actual
				Y-T-D Current Month		
Total Signatory Revenues	\$ 1,214.9	\$ 24,798.7	\$ 10,777.1	-56.5%	\$ 10,777.1	-56.5%
Total Concession Revenues	\$ 1,470.4	\$ 17,365.0	\$ 9,329.3	-46.3%	\$ 9,329.3	-46.3%
Total PFC's	\$ 121.6	\$ 4,185.8	\$ 1,452.6	-65.3%	\$ 1,452.6	-65.3%
Total Other Revenues	\$ 992.1	\$ 14,534.7	\$ 25,796.7	77.5%	\$ 25,796.7	77.5%
Total Operating Revenues	\$ 3,799.1	\$ 60,884.2	\$ 47,355.7	-22.2%	\$ 47,355.7	-22.2%
Total Operating Expenses	\$ 4,004.5	\$ 47,323.5	\$ 41,044.3	-13.3%	\$ 41,044.3	-13.3%
Net Revenues from Operations	\$ (205.4)	\$ 13,560.7	\$ 6,311.5	-53.5%	\$ 6,311.6	-53.5%
Non-Operating Expenses	\$ 68.2	\$ 800.0	\$ 813.5	1.7%	\$ 813.5	1.7%
Other Available Moneys/Other Sources of Funds	\$ 205.6	\$ 11,601.8	\$ 9,889.7	-14.8%	\$ 9,889.7	-2.9%
Net Debt Service Coverage	0.04	1.82	2.33	28.3%	2.33	-20.1%

Year-to-date Total Signatory Revenues for the month ending September 30, 2022 are below Budgeted revenues by **56.5%**. Signatory revenue estimates are based on projections submitted by Signatory airlines and adopted in the annual budget.

Year-to-date Total Concession Revenues are **46.3%** below budget while Passenger Facility Charges are below the budget estimate by **65.3%**.

Year-to-date Total Other Revenues, inclusive of non-signatory and non-airlines revenues, are above the budget estimate by **77.5%**.

Year-to-date Total Operating Revenues actual of **\$47.4M** is **22.2%** below the budget estimate of **\$60.9M**.

Year-to-date Total Operating Expenses are below budget by **13.3%**. Components of this line item include a **6.3%** decrease in Personnel Service, a **16.7%** decrease in Contractual Services, a **29.8%** decrease in Materials & Supplies and a **93.8%** decrease in Equipment/Furnishings from budgeted amounts for these respective categories.

The actual year-to-date Net Revenues from Operations of **\$6.3M** represents a **53.5%** decrease over the year-to-date budgeted amount of **\$13.6M**.

Finally, our year-to-date results for Debt Service Coverage is at **2.33** versus the requirement of **1.25**.

Should you have any questions, please contact me at your convenience.

Attachments

Cc: Board of Directors
Executive Manager
Deputy Executive Manager
Airport Services Manager

GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS (\$000's)
as of September 30, 2022 (Unaudited)

	CURRENT MONTH				Budget Full Year	YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2021	Budget FY2022	Actual FY2022	%Var Bud Vs Act'l		Actual FY2021	Budget FY2022	Actual FY2022	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
I. Signatory Airline Rents & Fees											
Terminal Bldg Rentals	232.9	204.7	205.0	0.1%	2,456.8	2,795.4	2,456.8	2,454.8	-0.1%	2,454.8	-0.1%
Departure Fees	75.4	651.0	257.5	-60.4%	7,099.4	696.8	7,099.4	2,233.1	-68.5%	2,233.1	-68.5%
Arrival Fees	50.7	493.6	173.2	-64.9%	5,322.8	450.7	5,322.8	1,427.2	-73.2%	1,427.2	-73.2%
Immigration Inspection Fees	9.5	196.7	64.8	-67.0%	2,090.4	82.8	2,090.4	453.2	-78.3%	453.2	-78.3%
Common Use Ticket Counter Fees	1.3	61.6	30.8	-50.0%	704.3	8.0	704.3	183.0	-74.0%	183.0	-74.0%
Loading Bridge Use Fees	94.8	267.8	165.6	-38.2%	3,112.5	1,173.3	3,112.5	1,320.2	-57.6%	1,320.2	-57.6%
Apron Use Fees	16.2	247.2	231.3	-6.5%	2,907.3	221.3	2,907.3	1,974.5	-32.1%	1,974.5	-32.1%
Landing Fees	50.9	94.0	86.8	-7.6%	1,105.1	733.2	1,105.1	731.2	-33.8%	731.2	-33.8%
Total Signatory Revenue	531.8	2,216.6	1,214.9	-45.2%	24,798.7	6,161.5	24,798.7	10,777.1	-56.5%	10,777.1	-56.5%
Enplaned Signatory Pax	13,391	109,290	49,792	-54.4%	1,191,858	124,856	1,191,858	408,439	-65.7%	408,439	-65.7%
Cost per Enplaned Pax	\$39.72	\$20.28	\$24.40	20.3%	\$20.81	\$49.35	\$20.81	\$26.39	26.8%	\$26.39	26.8%
Revenues from Sources other than Signatory Airlines Rents & Fees											
Concession Revenues											
Gen Mdse	368.4	1,237.9	1,263.3	2.1%	14,854.3	4,421.2	14,854.3	7,534.5	-49.3%	7,534.5	-49.3%
In-flight Catering	21.6	51.6	42.0	-18.7%	563.0	263.5	563.0	393.3	-30.1%	393.3	-30.1%
Food & Beverage	14.4	62.8	49.5	-21.2%	685.3	115.9	685.3	400.9	-41.5%	400.9	-41.5%
Rental Cars	58.1	75.1	92.6	23.3%	869.7	359.6	869.7	856.5	-1.5%	856.5	-1.5%
Other Concession Rev	10.1	44.5	23.0	-48.3%	392.7	123.9	392.7	144.1	-63.3%	144.1	-63.3%
Total Concession Revenues	472.6	1,471.9	1,470.4	-0.1%	17,365.0	5,284.1	17,365.0	9,329.3	-46.3%	9,329.3	-46.3%
Passenger Facility Charges	43.9	383.8	121.6	-68.3%	4,185.8	271.0	4,185.8	1,452.6	-65.3%	1,452.6	-65.3%
Other Revenue	1,022.8	1,238.3	992.1	-19.9%	14,534.7	11,970.6	14,534.7	25,796.7	77.5%	25,796.7	77.5%
Total Operating Revenue	2,071.2	5,310.6	3,799.1	-28.5%	60,884.2	23,687.2	60,884.2	47,355.7	-22.2%	47,355.7	-22.2%
II. Operating Expenses:											
Personnel Services	2,949.6	1,712.9	1,777.3	3.8%	22,267.3	23,247.9	22,267.3	20,853.8	-6.3%	20,853.8	-6.3%
Contractual Services	1,353.4	1,813.3	1,879.1	3.6%	22,669.5	14,857.2	22,669.5	18,888.0	-16.7%	18,888.0	-16.7%
Materials & Supplies	203.8	78.0	312.0	299.8%	1,804.3	800.0	1,804.3	1,266.4	-29.8%	1,266.4	-29.8%
Equipment/Furnishings	119.3	17.9	36.1	102.2%	582.5	119.3	582.5	36.1	-93.8%	36.1	-93.8%
Total Operating Expenses	4,626.1	3,622.1	4,004.5	10.6%	47,323.5	39,024.4	47,323.5	41,044.3	-13.3%	41,044.3	-13.3%
Net income from Operations	-2,554.9	1,688.6	-205.4	-112.2%	13,560.7	-15,337.2	13,560.7	6,311.5	-53.5%	6,311.5	-53.5%

GUAM INTERNATIONAL AIRPORT AUTHORITY
KEY OPERATING RESULTS (\$000's)
as of September 30, 2022 (Unaudited)

	CURRENT MONTH				Budget Full Year	YEAR - TO - DATE				FULL YEAR FORECAST	
	Actual FY2021	Budget FY2022	Actual FY2022	%Var Bud Vs Act'l		Actual FY2021	Budget FY2022	Actual FY2022	%Var Bud Vs Act'l	Actual/Est	%Var Bud Vs Act'l
III. Other Revenues and Expenses											
Less: Non-operating /Non-recurring Expense (Post Employment/Emergency)	1,317.0	0.0	68.2	0.0%	800.0	2,117.5	800.0	813.5	1.7%	813.5	1.7%
Add: Interest on Investments	56.9	54.0	97.4	80.3%	648.3	619.0	648.3	756.0	16.6%	756.0	16.6%
Net Revenues	-3,815.0	1,742.6	-176.2	-110.1%	13,409.0	-16,835.7	13,409.0	6,254.0	-53.4%	6,254.0	-53.4%
Add: Other sources of Funds (Federal Reimb)	449.8	33.3	37.4	12.3%	8,163.3	20,442.6	8,163.3	8,160.0	0.0%	8,160.0	0.0%
Add: Other available moneys	286.5	168.2	168.2	0.0%	2,018.6	3,393.6	3,438.5	1,729.7	-49.7%	1,729.7	-14.3%
Net Revenues and Other Available Moneys	-3,078.7	1,944.1	29.4	-98.5%	23,590.8	7,000.4	25,010.8	16,143.6	-35.5%	16,143.6	-31.6%
Debt Service payments	1,146.2	672.9	672.9	0.0%	8,074.2	13,574.3	13,754.2	6,918.7	-49.7%	6,918.7	-14.3%
Debt Service Coverage	-2.69	2.89	0.04	-98.5%	2.92	0.52	1.82	2.33	28.3%	2.33	-20.1%
Debt Service Requirement	1.25	1.25	1.25		1.25	1.25	1.25	1.25		1.25	
Total Non-Operating Expenses	1,317.0	0.0	68.2		800.00	2,117.5	800.0	813.5	1.7%	813.5	1.7%
Total Other Sources of funds/Other Available Moneys	736.3	201.5	205.6	2.0%	10,181.8	23,836.2	11,601.8	9,889.7	-14.8%	9,889.7	-2.9%